

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 29 FOR 2019



July 26, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h2 style="margin: 0;">JULY 2019</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 4pm Work Session	3	4 HOLIDAY CITY OFFICES CLOSED 7:30pm Fireworks @ Fairgrounds Park	5	6
7	8	9 No Mayor & Council Meeting	10 4pm Hagerstown Planning Commission Meeting - <i>CANCELLED</i>	11 4pm Board of Traffic & Parking Meeting 4pm Hagerstown Historic District Commission Meeting	12 7pm Outdoor movie @ City Park	13 7pm City Park Summer Concert Series @ City Park Bandshell
14	15	16 4pm Work Session	17 7pm Board of Zoning Appeals Meeting	18	19	20 7pm City Park Summer Concert Series @ City Park Bandshell
21	22	23 3:30pm Executive Session 4pm Work Session	24	25 4pm Hagerstown Historic District Commission Meeting	26 7pm Outdoor movie @ City Park	27 8am 7 th Annual City Championship Golf Tournament 7pm City Park Summer Concert Series @ City Park Bandshell
28	29	30 7pm Regular Session	31 7pm Hagerstown Planning Commission Meeting			

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Celebrating Business: Staff assisted and attended a special ceremony to celebrate the 25th Anniversary of d’Vinci Interactive on Friday, July 19 at the Washington County Museum of Fine Arts. Councilmember McIntire presented the certificate on behalf of the City.



Upcoming events include:

- Thursday, July 25 at 5 p.m.
Grand Opening of Wertman Photography - 59 North Potomac Street
- Tuesday, August 6 at 12 p.m.
Grand Opening - The Nook & River Bottom Roasters – Mulberry Lofts
- Wednesday, August 7 at 4 p.m.
30th Anniversary of Herrera Reconstructive Surgery – 324 East Antietam Street
- Friday, August 16 at 12:30 p.m.
Cannon Coffee Grand Opening – 2 South Potomac Street

Events:

- Saturday, July 27 at 6 p.m.
Korean War Commemoration - Potomac Avenue at Mealey Parkway

Engine Room Art Space: “Athlete’s Bodies” featuring photographs by Monika Wertman opens on Thursday, August 1st A reception will be held on Saturday, August 3rd from 2-4 p.m.

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE			
Cooking Fires	1	Community Risk Reduction	79
Building Fires	1	Public Service	7
Medical Assistance	22	Personal Injury Collision	6
Assist other Fire Departments	11	Fuel/Hazard Spills	1
Automatic Fire Alarms	8	Gas Leaks	1
Lightning Strike	1	Elevator Service Call	2
Water/Steam Leak	1	Dumpster/Outside Fires	1

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **Street Tree Inventory.** A local Eagle Scout, Logan Hine, will be collecting data for a tree inventory over the next month as part of his Eagle project. This is being coordinated with DNR and we plan on using that data to develop a GIS map with information about each street tree. This will be helpful in following the requirements of the recently passed State Law that requires us to have a mitigation plan of where we will plant trees BEFORE we can accept any Forest Conservation Funds from developers.
2. **Carr Street and First Street Sidewalk Improvements.** The contractor is finishing up Carr Street this week and will start on First Street next week.
3. **4-way STOP Warrant Analysis.** Staff evaluated the intersection of May Street and Woodland Way. The volumes and accident history were not close to meeting the warrants and we cannot install stop signs to control speeding. We did offer a few suggestions to slow traffic to the person who requested the signs.
4. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 7/21//19	Calendar Year 2019 TOTALS
Traffic complaints received	3	99
Work Orders completed	1	81
Traffic counts completed	2	39
CONSTRUCTION PROJECTS		
Description	Week of 7/21//19	Calendar Year 2019 TOTALS
Projects advertised for bids	0	8
RFP's Advertised	0	5
Projects under construction	9	12
Projects completed	0	3

PARKS DIVISION

1. **Cannon at Hager House.** The grant-funded relocation of the cannon is near completion. We hope this is the start of making the trail around the house an "interpretive history" for times the house is closed.



2. **Ice Rink Update.**

- The Board is finalizing their first EVER draft of a proposed budget that City staff encouraged them to develop. They plan to approve the budget next month.
- They are starting to fundraise for a rink expansion. They plan to start in September and raise funds to hire a professional fund raising company and ice rink developer to advise them. They are beginning to work on a business plan.
- They will be in to meet with City Council for their annual update and to brief the Council on their expansion plans on October 1st.
- All attendance numbers are very strong, all officers were re-elected for another year of service.
- Approved the agreement for the outdoor rink use.

3. **Outdoor Rec Programs and Events.**

- Saylor House Lime Archaeology Camp, July 22nd – 26th



- Paddle Boats at City Park Lake
Friday July 26, 2019
4:30-8 p.m.
\$5/pp for 30 minute ride
- Free Outdoor Movie at City Park: How To Train Your Dragon (PG)
Friday, July 26, 2019
City Park
7 p.m. Pre-movie activities/ movie at dusk
- City Park Summer Concert Series with Chris Woodward & Shindiggin' (country)
Saturday, July 27, 2019
City Park Band Shell
7 p.m.
*** This event was ultimately cancelled due to extreme heat.*

4. **Recreation Visitors Served, weekend of July 19th – 21st**

- Hager House: 7 attendees
- Train Hub: 62 attendees
- Golf Course: 239 attendees
- Pool: 1,340 attendees
- Rec Programs (indoor Fit room, outdoor, rentals): 150 attendees

POLICE DEPARTMENT

STATS

Calls for Service:	1,448	Field Interviews:	22
Arrests/Warrants Served:	27	Moving Violations:	47
Domestic Violence Calls:	33	Safety Repair Orders:	6
DUI Arrests:	3	Warnings:	40
Reports Filed:	128		

REPORTS

07/18/19: Officer Branche was dispatched to West Wilson Boulevard for a reported theft from a motor vehicle. The victim advised that his brown wallet and his medications were stolen from his white Dodge Ram truck. His advised that he locked the doors to his truck when he was last in his vehicle around 6:30 p.m. on July 18. Around approximately 10 p.m. the victim called HPD to inform his wallet had been returned to him. An unknown person placed the wallet in a plastic bag and left it on his porch. Nothing was missing from the wallet, however the medication was not returned. No additional information is available.

07/19/19: Officer Thompson responded to Ridge Avenue playground for the report of a fight. When the officer arrived on the scene he could see a group of people running away. The victim advised that three unknown males attempted to assault him. During the scuffle his iPad fell out of his backpack and the screen completely shattered. The officer will attempt to identify the suspects by checking local cameras.

07/20/19: Officer Routzahn, Officer Crouse and other HPD officers were dispatched to the Elks Club on North Jonathan Street for a fight involving a handgun. There were approximately 100 people in the street and crowding the sidewalks. Officers made a show of force in numbers and were successful in diminishing the crowd. The officers returned to the station to review the camera footage that would have captured the incident. The camera captured a black male arguing with a black female. The male suspect drew what appeared to be a handgun from his right pants pocket. At this point the crowd scattered in all directions running from the gunman. The film revealed other pertinent information and HPD will continue the investigation.

07/21/19: Officer Keefer responded to Charles Street for a reported personal injury collision. Upon arrival, the office located a single vehicle collision with one entrapment. A red Dodge Ram with extensive front-end damage had struck a utility pole on the north side of Charles Street. A female was seated in the driver's seat and the dash was pushed back towards the seat with the air bag deployed. The driver was freed from the vehicle by Fire Department personnel. She had blood around her nose and mouth, chest bruising and lacerations to her leg and knee areas. She advised she had a passenger but the individual fled from the scene on foot. While speaking to the driver, Officer Keefer noticed a strong odor of alcohol coming from her breath. The driver was transported to HPD and she agreed to a breath test. She was subsequently arrested and charged with Driving Under the Influence of Alcohol, Driving While Impaired, Driving Without a License and Negligent Driving.

07/23/19: Officer Biden was dispatched to the Potterfield Pool on Frederick Street in reference to a reported burglary. The officer made contact with several employees inside the lobby area. One employee stated she noticed an envelope in the office drawer which had been ripped open. She also noticed the key pad on the safe had been broken. She contacted her supervisor and upon further investigation it was discovered the surveillance camera had been turned upward. The supervisor was able to view the camera and observed two suspects enter the lobby area from the women's locker room and walk behind the cashier counter to where the safe is located. One of the suspects is seen covering his face with his shirt as he approaches the camera but leaves his face exposed as he turns the camera upward. The other suspect kept his face covered. Only food items were taken with a value of less than \$10. Since the suspects appear to be juveniles, the School Resource Officers will be asked to assist by reviewing the film in an attempt to identify the suspects. No further details are at this time.

OTHER NEWS/INFORMATION

Congratulations to Officer Main and Officer Brady. Officer Andrew Main and Officer Joseph Brady have been chosen as Officers of the Month for June 2019. Officer Main has been employed by the City of Hagerstown for almost four years, and Officer Brady has been employed for two years. Both are currently assigned to the Patrol Division.

In June 2019, Officer Main observed a vehicle which had previously been involved in a hit and run accident. Officer Main initiated a traffic stop and Officer Brady arrived shortly thereafter to assist with the traffic stop. The officers believed that a male passenger in the vehicle had provided them false information concerning his identity and asked him to exit the vehicle. After exiting the vehicle, the passenger attempted to flee. The officers were able to tackle him to the ground where a struggle ensued. During the struggle, Officer Brady discovered a handgun in the male's waistband and was able to safely remove it from the male. Eventually, Officer Main and Officer Brady were able to take the male into custody. It was then determined that the male had provided false information and had an outstanding warrant for his arrest. The gun was also discovered to have been stolen.

Based on their attentiveness in observing the suspect vehicle, noticing the clues of deception, and for safely disarming and arresting a dangerous, armed offender, Officer Main and Officer Brady have been selected as the Hagerstown Police Department Officers of the Month for June 2019. The Hagerstown Police Department is proud to have dedicated officers such as Officer Andrew Main and Officer Joseph Brady as some of its own and congratulates them for a job well done.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	176	179
	University District Deck	384	383
Number of Student Permits	Central, Market, Rochester Lots	33	33
Number of Patrons Using Decks	A & E Deck	1040	1286
	University District Deck	1583	2035
Number of Citations Issued	(Includes Warnings)	214	235
Late Payment Notifications		30	52
Peak Occupancy (%)	A & E Deck	40%	56%
		Fri @ 6 PM	Sat @ 2 PM
Peak Occupancy (%)	University District Deck	54%	64%
		Wed @ Noon	Sat @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

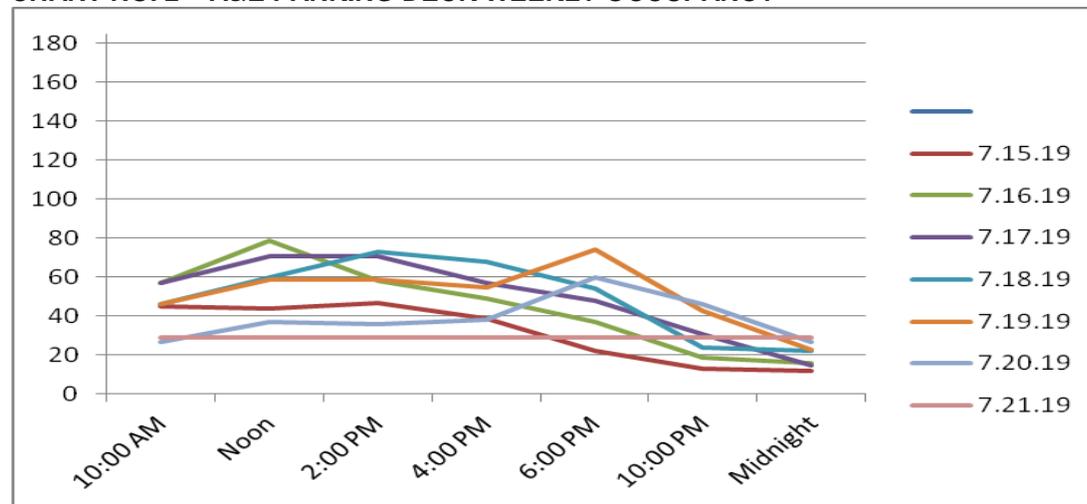
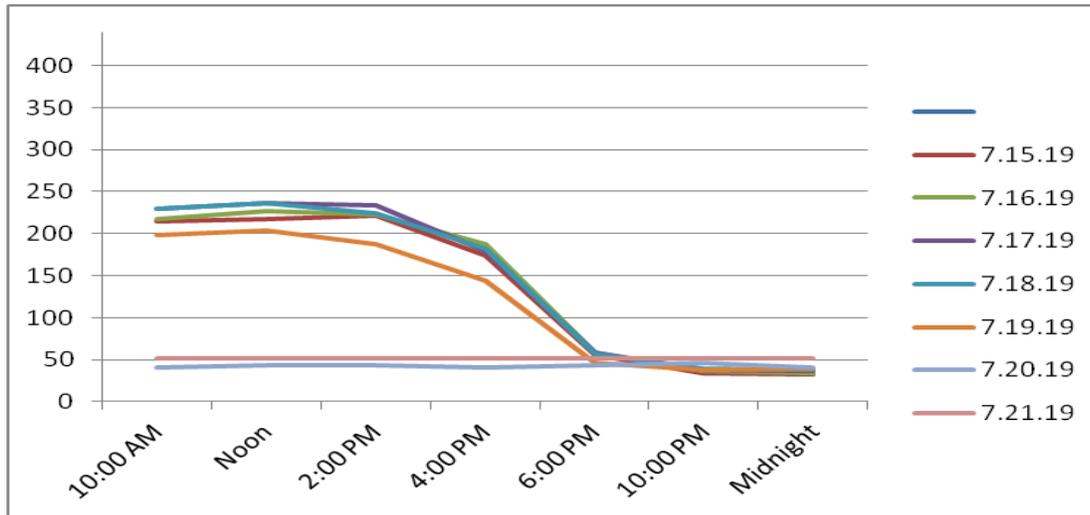


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous 2 Weeks
DCED	0	0
Fire	2	0
Human Resources	0	0
Light	0	2
Parks & Engineering	5	4
Police	5	11
Public Works	7	7
Wastewater	0	0
Water	2	5
Weekly Totals	21	29
Yearly Total	618	

AFTER HOUR CALL BACKS

- Friday 7/15/19 @ 11:11 p.m.: Reports that the traffic signal at Rt. 40 and Western MD Parkway were not functioning. Staff inspected the situation and found a power outage in the neighborhood. Signals returned to normal operation once power was restored.
- Tuesday 7/16/19 @ 5 p.m.: A vehicle accident damaged a parking meter and post near the intersection of West Washington Street and Prospect Ststreet. Staff was brought in to assess the damage and secure the meter that contained money. Both the post and meter will be replaced.
- Saturday 7/20/19 @ 9 a.m.: Received a report of a tree limb lying in the 800 block of the Terrace. The limb had fallen from a private tree. The limb was pulled out of the street and placed in the yard of the residence from which it fell.
- Saturday 7/20/19 @ 5:30 p.m.: Traffic signals on flash at the intersection of Northern Avenue and Hamilton Boulevard. Staff struggled to find cause which left the intersection in flash until Monday morning. A short in the one of the pedestrian signals was finally found, repaired and this signal placed back into operation.
- Saturday 7/20/19 @ 8 p.m.: Another traffic signal went into flash at the intersection of West Washington Street and Antietam Street. Staff was able to determine the cause, make the repair and place the intersection back into normal operations.
- Sunday 7/21/19 @ 11:30 p.m.: A tree at 940 The Terrace fell into the street blocking a portion of the road. Staff was brought in to push the tree out of the road using a backhoe. The tree was placed in the yard from which it fell for the property owner to address. Both lanes of traffic were restored.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Hagerstown Approves Partner Group for Youth Advisory Council
- Hagerstown Considers Plan for 'Splash Pad' Along Cultural Trail
- Hagerstown Council Learns More About Potential Stormwater Management Fee System
- Hagerstown Council Prefers Central Location for Splash Pad
- Traffic Advisory: Hays Alley

This Week's Video Projects

- Mayor & City Council Work Session
- Stormwater Utility Video Shooting & Editing
- Augustoberfest Promotional Video Shooting & Editing
- "Experience Downtown Hagerstown" :30 Spot Editing

Channel 25 Hub City Now Programming:

- Augustoberfest Promotional Video
- Fit Room :30 Spot
- Hagerstown Greens :30 Spot
- Valley Co-Op Video
- Hagerstown Cultural Trail Video: "POD" – Richard Deutch
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 9,989 user visits for the week of July 15-21, 2019

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,066
• Utility Billing Page	856
• Outdoor Programs Page	561
• Potterfield Pool Page	484
• Police Page	364
• Jobs Page	200
• Parks & Recreation Page	197
• Bids Page	185
• City Park Train Hub Page	98
• Firefighters Page	92

- Top Searches:

- "True"
- "Jobs"
- "Careers"
- "How do I get answers to questions regarding my light or water bill?"
- "Pay water bill"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sat. 7/20 - 55 East Washington Street: Total outage; the customer's main breaker had tripped. Time Out: 9.7-10.6

- Sun. 7/21 - 342-344 Mulberry Street: Tree on wires; wires were found to belong to Verizon and Antietam Broadband. All HLD facilities were clear. Time Out: 12.9-13.2
- 445 McDowell Avenue: Total outage; bird caused line fuse to operate. Time Out: 19.6-21.2
- Mon. 7/22 - 713 Sunset Avenue: Miss Utility locate; emergency locate for contractor to make repairs to a water service line. Time Out: 6.5-6.7
- Tues. 7/23 - 37 West Antietam Street: Pole damaged; vehicle struck HLD Pole in an accident. No damage to HLD facilities were found. Time Out: 5.7-6.7
- Wed. 7/24 - 1060 Beechwood Drive: Partial outage; the customer's main breaker had tripped. Time Out: 20.0-21.5

Distribution

- Crews continue feeder inspections of Mitchell Substation feeders and various tree trimming locations have been completed by staff in our continued effort to maintain reliable electric service.
- Several service drop removals, installations, and repairs have been completed.

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Design continues for multiple commercial upgrades and HLD system improvements.
- The Staff Engineer continued SCADA QA/QC.
- The Staff Engineer continued work on distribution circuit protection schemes.
- Staff is in the process of compiling HLD bucket truck design details for bid.

Administration

- Staff is reviewing the States revised Renewable Portfolio Standard (SB 516) and how the full requirements wholesale power supply contract price will be affected in the out years.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 17, 2019	6.09	0.49
Thursday, July 18, 2019	6.08	0.02
Friday, July 19, 2019	5.62	0.00
Saturday, July 20, 2019	5.30	0.00
Sunday, July 21, 2019	5.42	0.25
Monday, July 22, 2019	6.04	0.52
Tuesday, July 23, 2019	7.18	0.19
Weekly – Avg. Flow / Total Rainfall	5.96	1.47
July – Avg. Flow/Total Rainfall	6.11	5.97

Miscellaneous

- Continue upgrades inside the Operations Building.
- Replaced defective level transmitter on UV channel #3.

- Cleaned cooling tower and repaired cooling water recirculation pump.
- Started installing cooling tower chemical feed equipment.
- Cleaned UV bulbs in channels 1 and 3.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#4	527'	141'	6
Flushing	#21	8,766'		

Collection System Maintenance Task

- Pump Station #4, repaired roadway damaged by storm.
- Pump Station #6, re-installed #1 pump.
- Pump Station #8, reset check valve, to eliminate.
- Pump Station #27, Assisted Fox and Associates with draw-down testing.
- General pump shop repair work.
- Dropped Enzyme bags at various lift stations and trouble spots in the system.
- Dropped Chlorine tablets in wet well at Pump Station #8 for odor control.
- Grinder Pump call, 472 Fair Meadows Boulevard, replaced pressure tube.
- Grinder Pump call, 20207 Mahogany Drive, replaced pump.
- Sewer Back up, 100 Calvert Terrace, problem on owner's side confirmed with CCTV.
- Completed final Asphalt patches at 229 and 221 Westside Avenue.
- Completed final Asphalt patch at 320 Woodpoint Avenue.
- Completed installation of new gate at our Access Easement on Wesel Boulevard.

Administration

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	2	0	0	0	2	5
YTD 2019	22	31	2	1	0	39	95

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff met with a property owner's representative regarding a prospective site for a future pump station on the parcel.
- Staff met with a developer to discuss remedial work for an existing sewer facility.

- Staff met with a software provider to discuss possible future use for the Collection System.

Laboratory

- Continued training new lab personnel.
- Submitted results for DMR-QA 39.
- Ordered supplies for laboratory operation.
- Exchanged DI water mixed-bed tanks with Culligan.
- Completed monthly DI water QC checks.
- Discussed Industrial Permit violation with County Industrial Pretreatment Manager.
- Prepared sampling supplies for upcoming Industrial Pretreatment sampling.
- Contacted Lachat Tech Support regarding dilutor operation.
- Analyzed drinking water samples for simple nutrients.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/18/19	10.51		10.51
07/19/19	11.17		11.17
07/20/19	10.72		10.72
07/21/19	10.78		10.78
07/22/19	10.42		10.42
07/23/19	9.91		9.91
07/24/19	10.72		10.72
Average			10.60

Water Production at R. C. Willson

- R.C. Willson and Pump Stations–Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson and PS4–Work continues with the contractor on the pump replacement.
- Smithburg Tank–Replaced the Chlorine analyzer.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 3.5 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Repairs were made to a water main break on Bayberry Court and Clinton Avenue.

Laboratory

- Collected Distribution System samples to monitor for nitrification.
- Discussed finished water storage tank sampling with Water Production Superintendent.
- Process and regulatory testing were routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Final Plats	-	-
Building Permits	20	18

- Staff met with the Distribution System Superintendent for inspection of a prototype vault at a local manufacturer.
- Staff met with a developer to discuss remedial work for existing water facilities.
- Staff met with a software provider to discuss possible future use for the Distribution System.
- Staff met with a contractor regarding scheduled extension of services for a proposed commercial development.



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner".

Scott A. Nicewarner
City Administrator