

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 28 FOR 2019



July 19, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h3 style="margin: 0;">JULY 2019</h3> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 4pm Work Session	3	4 HOLIDAY CITY OFFICES CLOSED 7:30pm Fireworks @ Fairgrounds Park	5	6
7	8	9 No Mayor & Council Meeting	10 4pm Hagerstown Planning Commission Meeting - CANCELLED	11 4pm Board of Traffic & Parking Meeting 4pm Hagerstown Historic District Commission Meeting	12 7pm Outdoor movie @ City Park	13 7pm City Park Summer Concert Series @ City Park Bandshell
14	15	16 4pm Work Session	17 7pm Board of Zoning Appeals Meeting	18	19	20 7pm City Park Summer Concert Series @ City Park Bandshell
21	22	23 3:30pm Executive Session 4pm Work Session	24	25 4pm Hagerstown Historic District Commission Meeting	26 7pm Outdoor movie @ City Park	27 8am 7 th Annual City Championship Golf Tournament 7pm City Park Summer Concert Series @ City Park Bandshell
28	29	30 7pm Regular Session	31 7pm Hagerstown Planning Commission Meeting			

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Main Street:

- Staff attended the monthly meeting of the Clean, Safe and Green Work Group. Members of this Work Group will attend the Farmers Market this Saturday. They will be promoting the Adopt-A-Block Program and recruiting Main Street volunteers. They will also set up at National Night Out on August 6th and hand out coloring books and seeds. The group is planning a 9/11 event to include a fall clean-up of streets and sidewalks and will be adding plants.
- Staff attended the monthly meeting of the Organization work group.

Development: Staff met with a representative from HUD that is conducting a market study on development within the City.

Celebrating Business:

- 25th Anniversary Celebration of d’Vinci Interactive
Friday, July 19th at 1 p.m.
Location: Washington County Museum of Fine Arts
- Grand Opening of Wertman Photography
Thursday, July 25th at 5 p.m.
Location: 59 North Potomac Street

Events:

- Korean War Commemoration
Saturday, July 27th at 6 p.m.
Location: Potomac Avenue at Mealey Parkway

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **CSX Crossings at Park Circle.** After roughly four years of trying to get the three CSX crossings upgraded at Park Circle, we finally had a kick-off meeting with CSX and reviewed a multitude of issues. It is unlikely that these crossings will be upgraded until 2020 or 2021, but we are glad to see that the process has started.
2. **Pangborn Park Lake.** Staff met with Frederick Seibert this week to seek the completion of their design so we can bid the project this Fall.
3. **Street Tree Inventory.** Staff are working with a local Eagle Scout to inventory more of our street trees in the month of August. The goal is to have a complete and accurate database of all street trees in the City.

PARKS DIVISION

1. **City Park Train Hub.** It’s Christmas in July this Saturday, July 20th at the City Park Train Hub! Fun activities are planned all day long in partnership with The Roundhouse Museum, part of Railroad Heritage Days.
2. **Golf Course.** Staff is gearing up for the Senior Championship on Friday, July 26th and the 7th Annual City Championship on Saturday, July 27th.

3. **Upcoming Rec Programs and Events.**
 - Saturday, July 20: City Park Summer Concert Series with The Freddie Long Band at 7 p.m. in the City Park Bandshell.
 - Saturday, July 20: Saylor House Lime Mortar Workshop
4. **City Park Play Equipment.** Work continues on installing the new play equipment in the south end of City Park.
5. **Recreation Visitors Served.** Visitors for the weekend of July 12 –14, 2019:
 - Outdoor movie, July 12th – 250 attendees
 - Summer concert, July 13th – 300 attendees
 - Hager House – 26 attendees
 - Train Hub – 22 attendees
 - Golf Course – 217 attendees
 - Pool – 1,346 attendees
 - Rec Programs (indoor Fit room, outdoor, rental): 200 attendees

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issued:

- 47 East Franklin Street – Save & Go– retail sales of clothing and household goods.

Historic District Commission: The HDC reviewed these cases on July 11:

- 2 South Potomac Street – City of Hagerstown – approved a mural and sign.
- 37 South Prospect Street – Edward Tovornik – approved carriage house alterations.
- 20 Public Square – Vishal Mehta – approved awning signage replacement.

These cases have been filed for the July 25 meeting:

- One West Franklin Street – WLR Property Management – fence.
- 334 North Potomac Street – Church of God and Saints of Christ – sign.
- 1009 Hamilton Boulevard – Allegany Wrecking – garage demolition.

Weekly Activity Report: July 8–12, 2019

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	3	Residential -	1	Commercial -	0	Other -	2	9
Electric	14	Residential -	6	Commercial -	8	Other -	0	14
Plumbing	5	Residential -	3	Commercial -	2	Other -	0	5
Mechanical	6	Residential -	3	Commercial -	3	Other -	0	6
Engineering Dept.	8							7
TOTAL	36		13		13		2	41
<u>Est. Value of Issued Building Permit Projects:</u>					<u>FY20 Fiscal Year Totals:</u>			
Residential				\$ 105,373.00				\$ 145,373.00
Commercial				\$ 812,060.00				\$ 813,610.00
Apartment				\$ 0.00				\$ 0.00
Sign				\$ 4,400.00				\$ 7,504.00
TOTAL				\$ 921,833.00				\$ 966,487.00
Projects of Interest								
- Remodel two units in existing structure at 125 King Street - \$50,000								
- Grocery area rework for produce and dairy for Walmart at 17850 Garland Groh Boulevard - \$453,960								
- Renovation of 6,000 sq. ft. for retail space at 28 East Baltimore Street - \$350,000								

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019		
	<u>PROPERTIES</u>	<u>UNITS</u>
Registrations received week of July 8 – July 12	148	287
New applications issued week of July 8 – July 12	7	7
Total 2019-2020 registered (includes additions and subtractions since 5/2/19)	3,273	8,554
Percentage of rental license renewals that have registered for the 2018-2019 license year	86.0%	89.0%
Notes: The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019.		
<u>PAYMENT</u>		
Weekly payment received	\$ 21,525	
Weekly adjustment/credits	\$ 900	
<u>INSPECTIONS</u>		
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>	
Building	35	
Electrical	38	
Plumbing	15	
Mechanical	14	
Safety	32	
Neighborhood Vitality	183	
Quality of Life	14	
Preventive Maintenance	2	
Planning & Zoning	2	
INSPECTIONS KEY:		
<u>Categories of Conditions</u>		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

POLICE DEPARTMENT

STATS

Calls for Service:	1,550	Field Interviews:	27
Arrests/Warrants Served:	23	Moving Violations:	13
Domestic Violence Calls:	36	Safety Repair Orders:	4
DUI Arrests:	2	Warnings:	32
Reports Filed:	150		

REPORTS

07/11/19: Officer Thompson was on North Potomac Street when he saw a black female and a black male in a verbal argument. They began walking down Randolph Avenue when another black male began yelling at them. This black male was later identified to be the father of the black female. The three began to argue and the two black males lunged at one another. Officer Thompson successfully separated the two males and the father put his hands above his head and disengaged in the fight. However, the other male wanted to continue the fight. The fighting male was placed under arrest and charged with Assault 2nd Degree, Disorderly Conduct and Disturbing the Peace.

07/12/19: Officer Decker responded to Dual Highway for a reported damage to motor vehicles. Upon arrival the officer observed two vehicles with the passenger side front windows shattered. The first vehicle was a blue Hyundai Elantra. The owner advised she went into the restaurant to eat and when she returned to the vehicle she saw the damage. It appeared no entry was made into the vehicle. The second vehicle was a silver Nissan Altima. The owner advised that he also went into the restaurant and when he returned to the vehicle he observed the window damage. This vehicle had pry marks on the frame and a pack of cigarettes was missing from the vehicle. The estimated damage to each vehicle is approximately \$700. There are no suspects at this time.

07/14/19: Officer M. Hill was dispatched to Westport Drive for a reported assault. The victim advised that she received a text from her boyfriend to come to his residence on Court Avenue. When she arrived, he arrived at approximately the same time. The boyfriend pulled his vehicle up behind hers, exited his vehicle, and began to yell at the victim to leave his residence. She then exited her vehicle and her boyfriend grabbed her by her hair and began punching her and she fell to the ground. The victim got back into her vehicle and called a friend to come pick her up on Court Avenue. The victim received a cut on her right hand, a bruise on her right upper inner arm, red marks on her left arm, dried blood on her lip and three bottom teeth were knocked loose. The victim stated she was unsure if she wanted to press charges against her boyfriend since she feared retaliation from him. No further information is available.

07/15/19: Officer Rowe responded to Walmart on Garland Groh Boulevard for a report of a male employee with a handgun chasing a customer through the business. Officer Rowe made contact with a female who stated that she, her brother, and a friend were walking into Walmart when they got into a verbal altercation with an employee. They proceeded inside the store to shop at the video game section when moments later the employee confronted them and displayed a silver semi-automatic handgun from his rear waistband. The confronted customers fled the business and called the police. Upon arrival the officer made contact with the employee involved in the incident. The employee stated he did pull something from his waistband but it was a pair of yellow pliers. The officer wanted to see the pliers so the employee led the officer to a back warehouse area. The pliers did not resemble a silver handgun. There were witnesses that observed a silver handgun being held by the employee. The officer then requested to search the employee's vehicle and he consented however no handgun was discovered. The employee was transported to Central Booking and charged with Handgun Violations and Assault 1st and 2nd Degree.

OTHER NEWS

Congratulations to all HPD Recipients of Public Safety Awards. The 3rd Annual Washington County Public Safety Awards Ceremony was held at the Community Volunteer Fire Company of District 12 Banquet Hall in Fairplay, Maryland, on Thursday, June 27, 2019. The purpose of this event was to honor the top men and women who dedicate their lives to the safety of Hagerstown and Washington County citizens. Awards were handed out to officers from the Maryland State Police Hagerstown Barrack, Hagerstown Police Department, and Washington County Sheriff's Office. The Hagerstown Police Department is pleased to announce the following award recipients:

- **Community Service Award** recipients were Officer Alec Routhier and Officer Mark Morris. This award is presented to an individual or group who has worked to better the lives of those in Washington County, either inside or outside of normal job duties, or has performed a single outstanding community service activity.
- **Lifetime Achievement Award** recipient was Captain Tom Alexander. This award encompasses leadership and an exceptional work ethic. Captain Alexander has consistently performed above and beyond normal expectation throughout his career. Only one individual of a given group is able to receive this award.

- **Bronze Medal of Valor** recipients were Officer Jason Batistig and Officer Hunter McKinley in response to an armed bank robber. Officer Steve Lucas also received this award in response to an incident involving a sword. This award recognizes acts of bravery involving unusual personal risk beyond expectation while performing the usual responsibility.
- **Unit Achievement Award** recipients were School Resource Officers; Officer Tom Kelley, Officer Heather Aleshire, Officer Michelle Deavers, Officer Tom Niebauer, Officer Doug Oates and Officer Michael Alderton. This honor is awarded to any bureau, division, unit or squad exhibiting extraordinary performance, attention to duty, and for an outstanding contribution to the department or to the welfare of the citizens.

Again, congratulations to all award recipients and a special thank you to all officers and supervisors who give above and beyond the call of duty on a daily basis for the safety of others.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	179	179
	University District Deck	383	382
Number of Student Permits	Central, Market, Rochester Lots	33	33
Number of Patrons Using Decks	A & E Deck	1286	788
	University District Deck	2035	1061
Number of Citations Issued	(Includes Warnings)	235	146
Late Payment Notifications		52	64
Peak Occupancy (%)	A & E Deck	56%	39%
		Sat @ 2 PM	Tue @ Noon
Peak Occupancy (%)	University District Deck	64%	52%
		Sat @ 2 PM	Wed @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

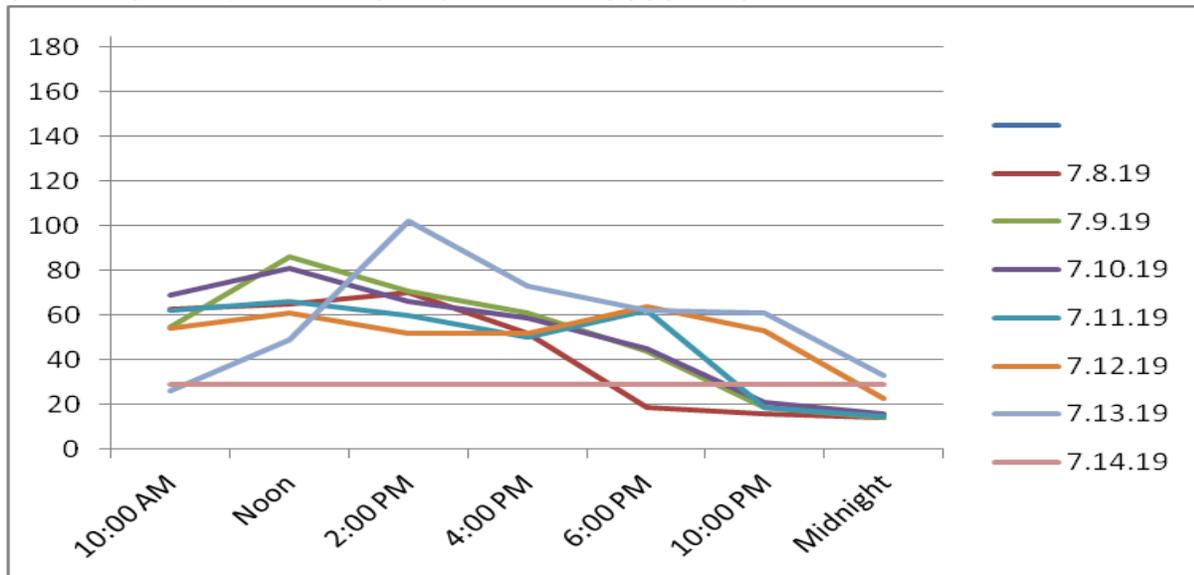
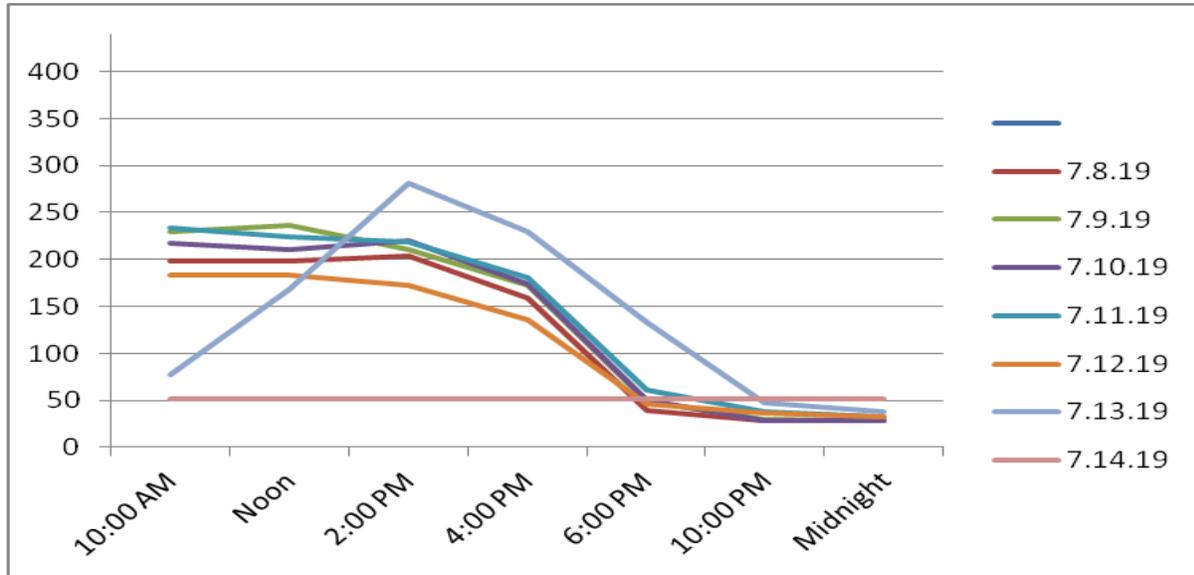


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous 2 Weeks
DCED	0	0
Fire	0	0
Human Resources	0	0
Light	2	2
Parks & Engineering	4	1
Police	11	4
Public Works	7	3
Wastewater	0	1
Water	5	3
Weekly Totals	29	14
Yearly Total	597	

AFTER HOUR CALL BACKS

- Friday 7/12/19 @ 4 p.m.: A lot of glass was reported in the street on Burhans Boulevard near the Goodwill store. Staff was brought in to clear the area.
- Sunday 7/14/19 @ 4:30 p.m.: The fuel island at Memorial Boulevard went off-line stopping any attempts to fuel. The issue was report by the Fire Department. A supervisor investigated the issue and was able to reboot the system placing it back into operation.

EVENTS

- Staff assisted with the Hagerstown Hopes event held on Saturday, July 13th by posting the Central Lot for “no parking,” placing traffic control devices, and disposing of the trash following the event.
- Public Works will be assisting with the upcoming events: New Creations Church Cookout on Saturday, July 20th, the Korean War Memorial Remembrance on Saturday, July 27th and Krumpé’s Donut Run on Friday, August 9th.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Baseball or Not, Hagerstown Council Looks to Develop Vision for Downtown Project
- Hagerstown Councilwoman Open to County Fire Tax if City Residents are Treated Fairly
- Hagerstown Pride Festival 'A Day of Celebration for Everyone'
- Hagerstown Leaders Visit Indiana Sister City
- Heat Wave Could Bring Near-Record Temperatures This Weekend
- Hagerstown Approves 911 Center Payment, but Wants Discussion on Formula
- Pangborn Park Reconstruction Expected to Begin This Winter
- Hagerstown to Consult MD Stadium Authority About Next Phase of Stadium Study
- New Corner Store in Hagerstown Offers a Second Chance
- Press Release: City Park Summer Concert Series
- Press Release: Saylor House Masonry Workshop
- Press Release: d'Vinci Interactive 25th Anniversary
- Press Release: Wertman Photography Grand Opening
- Traffic Advisory: Antietam Street
- Traffic Advisory: Henry Avenue

This Week's Video Projects

- Mayor & City Council Special & Work Sessions
- Stormwater Utility Video Shooting & Editing
- Porchfest Promotional Video Meeting & Discussion
- Train Hub Video Information Gathering Trip to Union Bridge

Channel 25 Hub City Now Programming:

- Washington Goes Purple Video
- Fit Room :30 Spot
- Hagerstown Greens :30 Spot
- Valley Co-Op Video
- Hagerstown Cultural Trail Video: "Rise" - Adam Curtis
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 9,609 user visits for the week of July 8-14, 2019.

- The most popular top entrances (the first page users accessed on the website):

• Home Page	2,226
• Utility Billing Page	904
• Potterfield Pool Page	493
• Parks & Recreation Page	255
• Police Page	231
• Outdoor Movies at City Park Page	226
• Jobs Page	210
• Bids Page	134
• Firefighters Page	98
• Fairgrounds Park Page	90

- Top Searches:

- "True"
- "Online billing payment – Munis link"
- "Water consumer"
- "Jobs"
- "Pay water bill"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Thur. 7/11 - 111 Elizabeth Street: Reconnection of service for a new customer. Time Out: 19.9-20.8
- Sat. 7/13 - 1201 Maryland Avenue: Scheduled overtime. Time Out: 12.0-12.5
- 1201 Maryland Avenue: Re-energized service. Time Out: 13.7-14.0
- 9 Madison Avenue: Removed meter and disconnected service at request of City code enforcement office. Time Out: 18.2-19.7
- Mon. 7/15 - 337 Radcliffe Avenue: Total outage; bird caused transformer fuse to operate. Time Out: 6.7-7.2
- Tues. 7/16 - Washington Street and Prospect Avenue: Vehicle struck street light in accident. Time Out: 16.7-17.8

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff continued design on multiple commercial upgrades and HLD system improvements.
- New locating equipment was reviewed by staff for replacement of our obsolete equipment.
- Staff applied herbicide to HLD rights-of-ways and substations to prevent intrusion of vegetation into energized facilities and to satisfy noxious weed advisories.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 10, 2019	6.93	0.00
Thursday, July 11, 2019	6.88	0.45
Friday, July 12, 2019	6.47	0.00
Saturday, July 13, 2019	5.93	0.00
Sunday, July 14, 2019	5.87	0.00
Monday, July 15, 2019	5.69	0.00
Tuesday, July 16, 2019	5.68	0.17
Weekly – Avg. Flow / Total Rainfall	6.21	0.62
July – Avg. Flow/Total Rainfall	6.18	4.50

Miscellaneous

- Continued upgrades inside the Operations Building.
- Disassembled polymer pumps, controls and clean system.
- Install Siemens Hydro Ranger, transducer and feed pump on Synagro's ferric tank that serves the temporary belt press. Integrated ferric pump to operate with 6M & 7M transfer pumps.

- Replaced coil packs on solenoid valves that serve Parkson sample lines.
- Replaced lower entrance gate motor.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	N/A			
Flushing	21	3,522'		

Collection System Maintenance Task

- Pump Station #6, worked on #1 pump, should be able to install next week.
- Pump Station #8, replaced transducer, reprogrammed the PLC.
- Pump Station #22, continued prep wiring work for final install of new SCADA and PLC.
- Drilled holes for new gate on Wesel Boulevard right of way.
- Worked on Posthole digger for Skid Steer
- Completed final black top patches at 221 and 229 Westside Avenue.
- Repaired sinkhole and installed new blacktop at WWTP Admin Building.
- Repaired sunken blacktop at Collections building.
- General pump shop repair work.
- Mowed grass at WWTP and all Pump Stations, also sprayed back field for thistles.
- Dropped enzyme bags at various Pump Stations and trouble spots in the system.
- Grinder pump call, 11029 Plumwood Drive, replace pump.
- Grinder pump call, 11011 Eastwood Drive, replace pump.
- Grinder pump call, 11028 Parkwood Drive, replace pump.
- Grinder pump call, 11024 Plumwood Drive, replaced tube.
- Grinder pump call, 472 Fair Meadows Boulevard, replaced tube
- Sewer backup, 42 East Irvin Avenue, roots in our portion of lateral, excavated and replaced broken pipe.

Administration

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	3	0	0	0	3	6
YTD 2019	21	29	2	1	0	37	90

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff met with a consultant to discuss proposed wastewater infrastructure for a large commercial project on Wesel Boulevard.
- Staff attended a Plan Review Committee meeting at City Planning.

Laboratory

- Continued training new lab personnel.
- Completed DMR-QA for BOD, TSS, and pH.
- Ordered supplies for laboratory operation.
- Exchanged DI water mixed-bed tanks with Culligan.
- Collected monthly DI water samples.
- Prepared Industrial Pretreatment Reports for SNCorp and ConAgra.
- Prepared 2nd quarter Quarterly Metals Report.
- Collected 3rd quarter Quarterly Metals samples.
- Ordered spare power packs for Isco samplers.
- Completed 30-Day Probationary Employment Report for new technician.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/11/19	10.21		10.21
07/12/19	10.51		10.51
07/13/19	10.19		10.19
07/14/19	10.41		10.41
07/15/19	10.97		10.97
07/16/19	10.69		10.69
07/17/19	10.65		10.65
Average			10.51

Water Production at R. C. Willson

- R.C. Willson and Pump Stations–Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson–Replaced the controller in the fluoride hopper.
- R.C. Willson and PS4–Working with contractor on pump replacement.
- PS3 and PS4–Batteries were replaced in the generator.
- PS6–The auto valve was replaced on Pump #1.
- PRV–Relocated the communication cabinet.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.0 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Repairs were made to a fire hydrant on Hopewell Road.
- A leak was repaired on Wabash Avenue.

Laboratory

- Discussed tank sampling with Water Operations Manager.
- Collected resample for SOCs.
- Process and regulatory testing were routine for the week.

Engineering

- Staff attended a preparatory session for the MRGA meeting with the County with the Planning and Code Administration Director and staff and the Utilities Director at City Hall.
- Staff attended a Plan Review Committee meeting at City Hall.
- Staff met with a fire protection company representative regarding details of an upgrade for an existing commercial property.



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner".

Scott A. Nicewarner
City Administrator