

# CITY OF HAGERSTOWN, MARYLAND

## STATUS & INFORMATION REPORT NO. 27 FOR 2019



July 12, 2019

To Mayor Bruchey and Members of the City Council:

<b>UPCOMING MEETINGS</b>
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### JULY 2019

*For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 4pm Work Session	3	4 <b>HOLIDAY CITY OFFICES CLOSED</b>  7:30pm Fireworks @ Fairgrounds Park	5	6
7	8	9 No Mayor & Council Meeting	10 4pm Hagerstown Planning Commission Meeting - <i>CANCELLED</i>	11 4pm Board of Traffic & Parking Meeting  4pm Hagerstown Historic District Commission Meeting	12 7pm Outdoor movie @ City Park	13 7pm City Park Summer Concert Series @ City Park Bandshell
14	15	16 4pm Work Session	17 7pm Board of Zoning Appeals Meeting	18	19	20 7pm City Park Summer Concert Series @ City Park Bandshell
21	22	23 4pm Work Session	24	25 4pm Hagerstown Historic District Commission Meeting	26 7pm Outdoor movie @ City Park	27 8am 7 <sup>th</sup> Annual City Championship Golf Tournament  7pm City Park Summer Concert Series @ City Park Bandshell
28	29	30 7pm Regular Session	31 7pm Hagerstown Planning Commission Meeting			

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

**DHCD Tour:** Staff coordinated a site visit for DHCD representatives this week to tour State funded projects and programs.

**Celebrating Business:** Upcoming grand openings and a milestone anniversary include:

- July 16 at 10 a.m.: Grand Opening of Carmen’s Corner Store – 25 East Antietam Street
- July 16 at 6:30 p.m.: Grand Opening of Turner Wealth Management – 5 Public Square, Suite 400
- July 19 at 1 p.m.: 25<sup>th</sup> Anniversary Celebration – d’Vinci Interactive – Washington County Museum of Fine Arts

**Events**

- Friday, July 12, 5-8 p.m.: Artists’ Reception at Engine Room Art Space, 36 North Potomac Street - Love, or Something Better - New Work by Ash Cheshire and Jillian Abir MacMaster
- Saturday, July 13, 11:30 a.m.- 6 p.m.: Hagerstown Hopes Pride 2019 – Central Lot

## FIRE DEPARTMENT

### FIRE DEPARTMENT CALLS FOR ASSISTANCE

Cooking Fires	2	Community Risk Reduction	168
Building Fires	1	Public Service	4
Medical Assistance	29	Personal Injury Collision	16
Assist other Fire Departments	7	Vehicle Fire	1
Automatic Fire Alarms	5	Electrical Wiring/Lines Down	3
Investigation: Fireworks	2	Investigation: Carbon Monoxide Incident	1
Water/Steam Leak	1	Dumpster/Outside Fires	5

## PARKS & ENGINEERING DEPARTMENT

### ENGINEERING DIVISION

1. **CSX Railroad Closures.** Staff issued an advisory letting emergency services know that the three crossings in the north end will be closed starting Tuesday evening.
2. **Café in the Square.** Outdoor seating was approved for food & bar service for Salsa Mama Cantina (formally Jerry’s Subs).
3. **Mural for Square.** The BISFA photography students created the mural as part of the Franklin Street Railroad bridge effort. Since it was not needed at the bridge, it found a new home at 2 South Potomac Street where the new “Cannon Coffee” will open soon. The Historic District approved it.



4. **Carr Street Sidewalk.** Carr Street Sidewalk Improvements in the first of two blocks are nearly complete.
5. **Marsh Run Wall Repairs.** The contractor is removing loose and deteriorated concrete from the wall west of the railroad underpass. They have poured a new cap on one section. This project should be completed before school begins.
6. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 7/7//19	Calendar Year 2019 TOTALS
Traffic complaints received	7	96
Work Orders completed	7	80
Traffic counts completed	1	37
CONSTRUCTION PROJECTS		
Description	Week of 7/7//19	Calendar Year 2019 TOTALS
Projects advertised for bids	0	8
RFP's Advertised	0	5
Projects under construction	9	12
Projects completed	0	3

**PARKS DIVISION**

1. **June Statistics.** It was another positive month for both the golf course and pool:

GOLF COURSE	June 2017	June 2018	June 2019
# of Golfers	2020	1868	2539
Total Revenue	\$29,597.50	\$28,442.00	\$40,315.50

POOL	June 2017	June 2018	June 2019
Admission total	6291	3678	6928
Admissions Fees	\$24,639.00	\$16,028.50	\$19,776.00

2. **Upcoming Rec Programs and Events.**
  - Free Outdoor Movie at Hagerstown City Park - July 12<sup>th</sup>: Enjoy 'Transformers Bumblebee' at dusk. Come early to enjoy Paddle Boats (kayaks & canoes) on City Park Lake from 4:30-8 p.m. Tackle a rock wall and family activities in the bandshell beginning at 7 p.m. Paddle boats, kayaks, and canoes are \$5/person for a 30-minute ride, cash only. Ages 5 years and up.
  - The 2019 City Park Summer Concert Series kicks-off this Saturday, July 13<sup>th</sup> with The Annapolis Bluegrass Coalition, a premier bluegrass band from Annapolis! With a combination of banjo, fiddle, mandolin, guitar and bass fiddle, the Annapolis Bluegrass Coalition offers traditional and contemporary compositions with three part harmonies and bluesy solos. This FREE Concert starts at 7 p.m. in the City Park Bandshell. Come early for concessions at 6 p.m. A schedule for the Concert Series is attached.
3. **Fireworks Show.** The annual July 4<sup>th</sup> ceremony at Fairgrounds Park was well received. We estimate approximately 10,000 to 15,000 people enjoyed the show throughout the park and surrounding areas.
4. **Golf Course.**
  - More Taylor Made merchandise has been ordered, items such as golf balls, gloves and hats are selling well.

- Our next Tee-Up Men's Health Talk is on Wednesday, July 17 at the Clubhouse in Partnership with Meritus.
  - Staff is gearing up for the 7<sup>th</sup> Annual City Championship on Saturday, July 27<sup>th</sup>.
5. **City Park.** Work continues on installing the new play equipment in the south end of City Park. We repaired the frog fountain located near the Concession Stand. We also repaired the fountain in Park Circle.

**PLANNING & CODE ADMINISTRATION**

**New Development Cases:**

- 560 Western Maryland Parkway – MCP LLC – site plan for a greenhouse.
- All Star Court (Lot A) – Hagerstown Commerce Center – site plan for 2 hotels and 1 office/retail building.
- All Star Court (Lot 1) – Hagerstown Commerce Center – site plan for a restaurant with a drive-thru.

**Zoning Certificates Issued:**

- 7 Public Square – Cape and Blade – barber shop.

**Planning Commission:** The Planning Commission meeting scheduled for July 10 was canceled.

**Historic District Commission:** The HDC will review these cases on July 11:

- 2 South Potomac Street – City of Hagerstown – mural and sign.
- 37 South Prospect Street – Edward Tovornik – carriage house alterations.
- 20 Public Square – Vishal Mehta – awning signage replacement.

**Board of Zoning Appeals:** The July 17 BZA hearing was canceled due to the failure of both applicants to post their properties within 10 days of the hearing. Both cases will be heard at the August 21 hearing.

**Weekly Activity Report:** June 24 – July 5, 2019

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	18	Residential -	10	Commercial -	4	Other -	4	8
Electric	22	Residential -	15	Commercial -	7	Other -	1	22
Plumbing	7	Residential -	5	Commercial -	1	Other -	1	7
Mechanical	28	Residential -	20	Commercial -	8	Other -	0	28
Engineering Dept.	28							27
<b>TOTAL</b>	103		50		20		5	92
<b><u>Est. Value of Issued Building Permit Projects:</u></b>					<b><u>FY19 Fiscal Year Totals:</u></b>			
Residential				\$ 119,400.00				\$ 8,984,008.00
Commercial				\$ 11,5500.00				\$ 53,950,871.00
Apartment				\$ 504.00				\$ 2,961,753.00
Sign				\$ 3,104.00				\$ 378,075.00
<b>TOTAL</b>				<b>\$ 134,558.00</b>				<b>\$ 66,274,707.00</b>
<b><u>Projects of Interest</u></b>								
- Interior renovations to existing duplex at 1000 Salem Avenue - \$40,000								

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019		
	<u>PROPERTIES</u>	<u>UNITS</u>
Registrations received week of June 24 – July 5	869	2,576
New applications issued week of June 24 – July 5	8	9
Total 2019-2020 registered (includes additions and subtractions since 5/2/19)	3,125	8,267
Percentage of rental license renewals that have registered for the 2018-2019 license year	82.1%	86.0%
<b>Notes:</b> The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019.		
<b><u>PAYMENT</u></b>		
Weekly payment received	\$ 186,980	
Weekly adjustment/credits	\$ 8,100	
<b><u>INSPECTIONS</u></b>		
<b><u>TYPE</u></b>	<b><u>NUMBER CONDUCTED</u></b>	
Building	113	
Electrical	97	
Plumbing	26	
Mechanical	25	
Safety	28	
Neighborhood Vitality	294	
Quality of Life	20	
Preventive Maintenance	2	
Planning & Zoning	3	
<b>INSPECTIONS KEY:</b>		
<b><u>Categories of Conditions</u></b>		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

**POLICE DEPARTMENT**

**STATS**

Calls for Service:	1,718	Field Interviews:	22
Arrests/Warrants Served:	17	Moving Violations:	42
Domestic Violence Calls:	28	Safety Repair Orders:	6
DUI Arrests:	0	Warnings:	80
Reports Filed:	133		

## REPORTS

**07/04/19:** Officer Patterson was on North Mulberry Street at the Hagerstown Fairgrounds for a special assignment. While on this assignment, other officers called out on the radio for assistance with a large group of juveniles who were physically fighting in the area of the concession stand at Fairgrounds Park. As Officer Patterson approached the scene, he observed a juvenile female swinging her fists at other females. The officer pulled the juvenile female away from the other females and she began to pull away from the officer. The officer dispersed the crowd and the female in question stated that she had been jumped and was only defending herself. As the officer was trying to gather facts from the female she was uncooperative and disorderly. The officer could smell the odor of an alcoholic beverage coming from her person as they were speaking. She was charged with Disorderly Conduct and Resisting Arrest and was released to her mother's custody. The report will be forwarded to the Department of Juvenile Services.

**07/06/19:** Officer Rowe responded to AT&T on Garland Groh Boulevard for an alarm. Upon arrival the office observed the front door to the business to be broken and the glass to be shattered. HPD officers entered the business through the opening in the glass on the front door and found no one inside. Officers discovered the lock to the storage room had been broken and the door had been damaged. An assistant manager of the business arrived on scene and advised there was merchandise missing from inside the storage room. This case was referred to the Criminal Investigation Unit.

**07/07/19:** Officer Zupan was dispatched to West End Bible Church on Buena Vista Avenue for a report of malicious destruction of property that occurred the previous night. The assistant pastor stated he arrived earlier in the morning and found two of the windows had been shattered. A small light brown tiki torch about five inches tall was also found on the inside of the church just two feet from a shattered window. No further information is available.

**07/08/19:** Officer McNew responded to Rose Hill Avenue in reference to a theft from a motor vehicle. The officer made contact with the victim who stated that her car was parked directly in front of her residence. She stated she thought she had secured her vehicle, however she discovered her wallet had been taken from inside of her car. In her wallet were her credit cards and other important cards. The victim contacted her bank and found that one credit card had been used for a Walmart order. Walmart was able to cancel the order and therefore there was no financial loss to the victim or Walmart. The officer was able to determine the address to where the order was to be delivered. The person at that address stated she knew nothing about a Walmart order and that she is the only adult person at that address. No further information is available.

## OTHER NEWS/INFORMATION

**Congratulations to Quentin Brown - New Police Cadet.** The Hagerstown Police Department has re-established the Cadet Program. Quentin Brown is a local young man and the first cadet to be hired for the new program. The Cadet Program was discontinued back in the early 2000's due to budget constraints. The City of Hagerstown is nearly 20 officers short of full staffing and is not alone in its struggle to recruit and retain officers. The City Council voted to re-open the Cadet Program in an effort to build a pipeline of young local candidates for open police positions.

The cadets will be high school graduates at least 18 years of age. They will be full time employees and serve as apprentices. Duties will include helping to dispatch, work the front desk, handle complaints, file reports and work special events. When the cadets reach the age of 21 they could enter the Police Academy and become a sworn officer. Chief Kifer stated our area has a great local resource in the Washington County Public Schools' Public Safety Academy located on Frederick Street, which could be a feeder for the program.

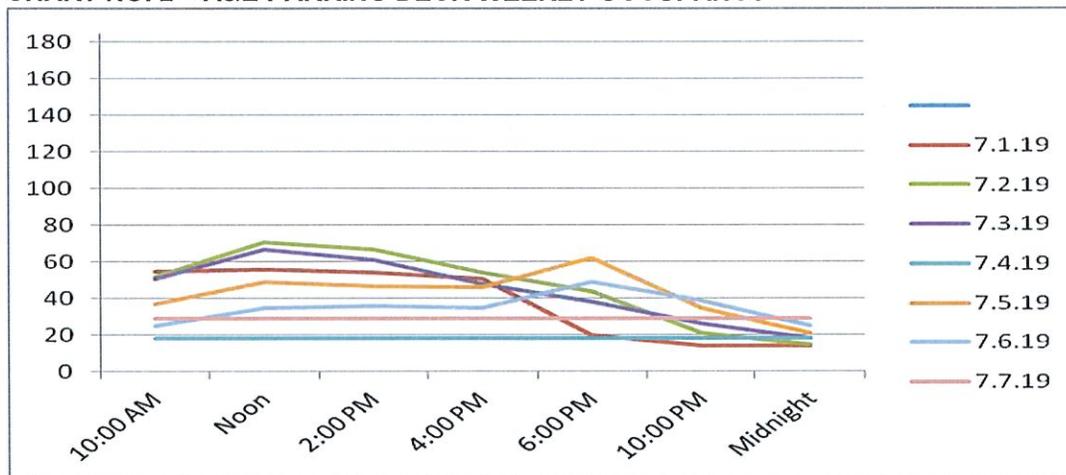
We want to wish Quentin much success in his pursuit of a law enforcement career.

## PUBLIC WORKS

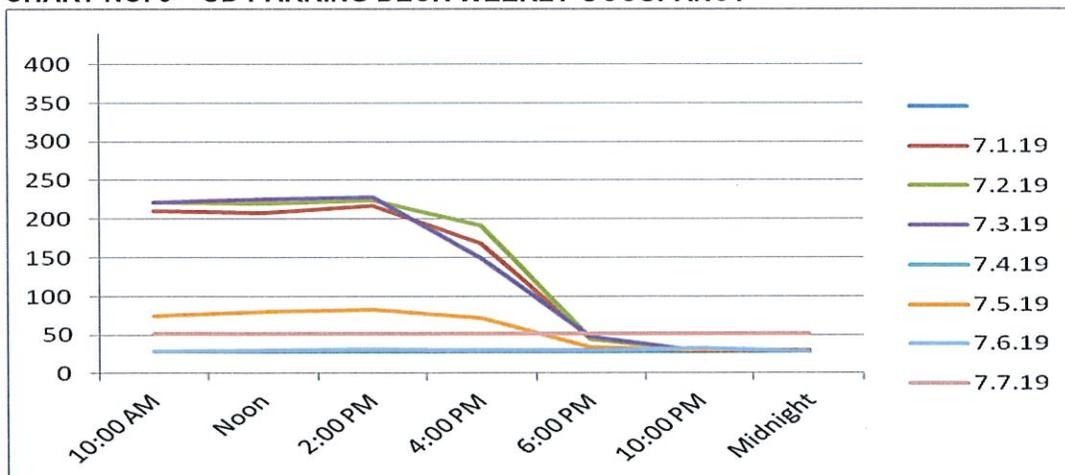
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	179	180
	University District Deck	382	382
<b>Number of Student Permits</b>	Central, Market, Rochester Lots	33	33
<b>Number of Patrons Using Decks</b>	A & E Deck	788	1335
	University District Deck	1061	1658
<b>Number of Citations Issued</b>	(Includes Warnings)	146	233
<b>Late Payment Notifications</b>		64	35
<b>Peak Occupancy (%)</b>	A & E Deck	39%	75%
		Tue @ Noon	Sat @ 2 PM
<b>Peak Occupancy (%)</b>	University District Deck	52%	58%
		Wed @ 2 PM	Mon @ 2 PM

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous 2 Weeks
DCED	0	2
Fire	0	2
Human Resources	0	0
Light	2	0
Parks & Engineering	1	1
Police	4	8
Public Works	3	4
Wastewater	1	0
Water	3	4
Weekly Totals	14	21
Yearly Total	568	

**AFTER HOUR CALL BACKS**

- Thursday, 7/04/19 @ 8:04 a.m.: Traffic signal at Washington Street and Mulberry Street on flash. Staff responded, corrected the issue and placed the signal back in operation.

**<sup>1</sup>AFTER HOURS CALL BACK DATA**

	Issues for 2019	June	May
Street Issue	Tree down, debris, storm drain lid	3	3
Parking System			
Traffic Signal	Signal dead	1	10
Traffic Signs			1
Building Maintenance			2
Fleet Maintenance			
Weather Related			
Misc.			
Total		4	16
Total Call Backs 2019		43	

<sup>1</sup>After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

**STREET SWEEPING DATA**

Month 2019	Number of Miles of Streets Swept
January	509
February	423
March	430
April	1094
May	989
June	494
Total Miles Swept for 2019	3939

**BULK TRASH COLLECTIONS**

Month 2019	Number of Collections
January	21
February	25
March	22
April	38
May	23
June	30
Total Bulk Trash Collections for 2019	159

**PROPERTY ABATEMENTS COMPLETED**

Month for 2019	Number of Property Abatements
January	16
February	5
March	3
April	26
May	77
June	71
<b>Total Abatements by PW for 2019</b>	<b>198</b>

**TECHNOLOGY & SUPPORT SERVICES**

**COMMUNICATIONS DIVISION**

**This Week’s Headlines & Media Releases:**

- Uncertain Sky Doesn’t Stop July 4<sup>th</sup> Fireworks Event in Hagerstown
- USA Cycling ‘Open to’ More Racing in Washington County
- Fire Marshals Step up Patrols, Confiscate ‘Large Amount’ of Illegal fireworks
- Health Department Still Seeking Crisis Center Service Provider
- Hagerstown Railroad Crossings to Close for Repairs
- Press Release: Carmen’s Corner Store Grand Opening
- Press Release: Turner Wealth Management Grand Opening
- Traffic Advisory: Railroad Crossings

**This Week’s Video Projects**

- Stormwater Utility Video Shooting & Editing

**Channel 25 Hub City Now Programming:**

- Washington Goes Purple Video
- Fit Room :30 Spot
- Hagerstown Greens :30 Spot
- Valley Co-Op Video
- Hagerstown Cultural Trail Video: “Rise” - Adam Curtis
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

**City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 13,179 user visits for the week of July 1-7, 2019.

- The most popular top entrances (the first page users accessed on the website):

- Home Page 3,148
- Utility Billing Page 961
- Calendar Page 660
- Potterfield Pool Page 601
- Fireworks at Fairgrounds Park Page 572
- Fairgrounds Park Page 557
- Community Yard Sale Page 228
- Parks & Recreation Page 218
- Police Page 213
- Downtown Events Page 195

- Top Searches:

- “True”
- “Fireworks”
- “Water consumer”
- “Fireworks at Fairgrounds Park on July 4<sup>th</sup>!”
- “Taxes”

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

#### **Service Calls:**

- Mon. 7/8 - 56 East Irvin Avenue: Blinking lights, line crew replaced 130' feet of triplex to correct problem. Time Out: 16.6-18.2
- Wed. 7/10 - 630 West Washington Street: Total outage; a transformer fuse had operated. Time Out- 6.5-7.2

#### **Engineering**

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff continued design on multiple commercial upgrades and HLD system improvements.
- Engineering staff continued design on upgrades to the underground facilities in the Lindsay Lane area.
- Engineering staff worked on the cost estimate for a local business, to relocate major overhead electric facilities.
- Engineering staff assisted with the design of sectionalizing equipment outside of HLD's Plant Substation.

### WATER DIVISION

#### **Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
07/04/19	10.31		10.31
07/05/19	10.39		10.39
07/06/19	10.09		10.09
07/07/19	10.11		10.11
07/08/19	10.34		10.34
07/09/19	10.37		10.37
07/10/19	10.69		10.69
Average			10.32

#### **Water Production at R. C. Willson**

- R.C. Willson and Pump Stations—Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson and PS4—Working with contractor on pump replacement.

**Water Production at Breichner/Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 2.1 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

#### **Water Distribution**

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.

**Laboratory**

- Met with Water Operations Manager and Production Superintendent to discuss upcoming sampling of our storage facilities to confirm operation of mixing systems.
- Completed monthly bacteria report.
- Completed quarterly disinfectant residual annual average report.
- Submitted TOC removal efficiency to Water Production Superintendent for June.
- Collected monthly TOC removal efficiency samples for the month of July.
- Process and regulatory testing were routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	2	2
Preliminary Plats	-	1
Grading Plan	-	-
Final Plat	-	-
Simplified Plat	-	-
Building Permits	25	6
Replat	-	-

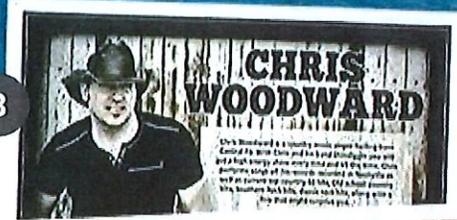
- Staff met with a commercial developer, other City Departments and the Utilities Director regarding a project on Wesel Boulevard.
- Staff provided a tour of active developments for the new Water Operations Manager.
- Staff met with a fire protection company representative regarding the interface between an industrial fire protection system and the Distribution system.
- Staff met with an industrial developer, State, City and County departments and the property owner's representative to discuss a prospective use for a Howell Road parcel.



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner".

Scott A. Nicewarner  
City Administrator



Tasty Concessions at 6pm \* Concerts at 7pm

FREE

CITY PARK  
**Summer**  
**CONCERT**  
**SERIES**  
JULY 13–AUGUST 3  
**SATURDAY**  
NIGHTS at the BAND SHELL

- 1 July 13 Annapolis Bluegrass Coalition  
*Bluegrass (steamers & hot dogs)*
- 2 July 20 The Freddie Long Band  
*Pop/Rock (burgers)*
- 3 July 27 Chris Woodward & Shindiggin  
*Country (taco night)*
- 4 Aug. 3 Sticktime, Classic Rock  
*(pulled pork & mac-n-cheese)*



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For more info: [www.washingtoncountyarts.com](http://www.washingtoncountyarts.com) or 301.791.3132