



# City of Hagerstown, Maryland Status & Information Report No. 20 for 2012

May 18, 2012

To Mayor Bruchey and Members of the City Council:

## UPCOMING MEETINGS

| <b>MAY 2012</b> |        |   |           |   |        |          |
|-----------------|--------|---|-----------|---|--------|----------|
| Sunday          | Monday | Tuesday   | Wednesday | Thursday  | Friday | Saturday |
|                 |        | 1<br>3pm Joint Meeting<br>wCounty Commissioners<br>4pm Work Session | 2         | 3   | 4      | 5        |
| 6               | 7      | 8<br>4pm Work Session<br>7pm Budget Hearing                         | 9         | 10<br>8am- 2pm<br>Maymart @<br>Public Square                | 11     | 12       |
| 13              | 14     | 15<br>4pm Work Session  | 16        | 17  | 18     | 19       |
| 20              | 21     | 22<br>7pm Regular Session   | 23        | 24  | 25     | 26       |
| 27              | 28     | 29<br>T.B.D.  | 30        | 31<br>5pm Western<br>MD Blues Fest<br>@ University<br>Plaza |        |          |

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

### BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Openings** Our next grand openings will be on May 22. Supreme Buffet will be at 11 a.m., and the Hagerstown Children's Theater/Walker Performing Arts at 6 p.m.
2. **Faire Off The Square - May 26, 2012 - 9 AM to 2 PM:** The next Faire Off The Square will be held on May 26, 2012. More vendors have signed up and it is gaining momentum.
3. **Western Maryland Blues Fest - May 31, June 1, June 2 and June 3:** Western Maryland Blues Fest will be held on May 31, June 1, 2 and 3. Staff is working on all aspects of the event. The program for the event will be in the Herald Mail on Sunday, May 27, 2012. Ticket sales for the event are going well, and \$86,100 in cash sponsors has been raised.

The Herald Mail created a 22 minute show on Blues Fest which will air on channel 30 and at the food court at Valley Mall.

4. **Tour of Washington County - June 15 - 5:30 PM:** The 2012 Tour of Washington Kickoff is a showcase cycling event that is staged as a celebratory start to the actual Tour De France styled stage race that officially begins in Hagerstown's City Center on Friday, June 15<sup>th</sup> at 5:30PM. This fast paced style of racing is designed to maintain the attention of all spectators and can best be described by the average viewer as NASCAR on two wheels.
5. **First Call Weekend: 2012 Washington County - June 16 and 17, 2012 - City Park:** Be a part of the 150th Commemoration of the Civil War. Featuring encampments, living history, exhibits, displays, concerts, tacticals and more. This is a large event for Washington County.
6. **Arts And Entertainment District:** The City will be notified in by June 1 if the redesignation process was accepted. If re-designation, the new management team will begin to meet on goals and tasks.
7. **Volunteers:** Volunteers are signing up for the blues fest and the 150th First Call Weekend Event at City Park. We are gearing up for this large event.
8. **Fundraising:** A fundraising campaign for the 150th First Call Weekend being held at the City Park on June 16 and 17 has begun. We are looking for funds for a water tank and for the SS Hunley exhibit.
9. **City Market:** Celebrating Dad at Market – June 16<sup>th</sup> beginning 7 a.m.

## **COMMUNICATIONS**

1. **Some of this Week's Headlines and Media Releases:**
  - Railroad Heritage Days Offers Fun for the Whole Family!
  - Arson Charges Filed in Reported House Fire
  - Fire at Summit Avenue Apartment Started on Stove
  - Firefighters Offer Free Smoke Alarm Testing During Neighborhood Visits
  - Traffic Advisory: East Antietam Street
  - Traffic Advisory: Manila Avenue
  - Memorial Day Holiday Advisory
2. **E-casts:**
  - Grand Opening and Ribbon Cutting for Supreme Buffet
  - Taste of the Arts 2012, Thursday, May 17th
3. **Hub City on 6:**
  - Watch the Ripken Design presentation to Mayor and Council Mondays and Wednesdays at 7 p.m. and Saturdays at noon.
  - Watch Citizens Comments about the multi-use center from the April 24<sup>th</sup> meeting on Sundays, Tuesdays and Thursdays at 6 p.m.
  - Watch the City Newsroom at the top of every hour. This week's news stories include:
    - The Greens at Hamilton Run: A New Golf Experience
    - Grand Opening for Supreme Buffet
    - Get Your Passports for a Taste of the Arts!
    - Preview of the 17<sup>th</sup> Annual Western Maryland Blues Fest
    - City Engineer: City Can Handle Parking and Traffic for Multi-Use Center

- Comptroller Throws Support Behind Multi-Use Facility Project
- Tips From Patrol: Officer Mikash
- In production:
  - Boy Scout Camporee at City Park
  - Multi-Use Center FAQ video snippets

4. **Websites:**

- The updated City website continues to receive positive feedback from both citizens and staff members. Check out all the changes at [www.hagerstownmd.org](http://www.hagerstownmd.org).
- The results of Ripken Design's Financial Feasibility Study are available on the City website, including an executive summary and a full report as well as the PowerPoint presentation that was made at the joint session on April 17<sup>th</sup>. The same links can also be found on the Hagerstown Advance site and supportdowntownhagerstown.com. Western Maryland Blues Fest website is updated with performer bios, videos and ticket information - [www.blues-fest.org](http://www.blues-fest.org)
- A community group has created a website to support downtown initiatives and a multi-use center. City staff will be contributing government information on related topics – [www.supportdowntownhagerstown.com](http://www.supportdowntownhagerstown.com)

**PLANNING & CODE ADMINISTRATION DIVISION**

1. **Zoning Certificates Issued For New Businesses:**

- 59 North Potomac Street - BKSUN2, LLC - hookah lounge, including sale of nonalcoholic beverages but no food sales
- 640B Frederick Street - Sandra Smith - beauty salon
- 100 North Potomac Street - Christopher Walker - convenience store
- 20 Public Square - Corina Curtis and Patrick Burke - antiques and gift shop
- 33 Manor Drive, Apt. A2 - GM Crystal Painting and Cleaning Co. - home work station for a painting and cleaning business
- 188 Eastern Boulevard, North - Abluent Medical Equipment - retail sales and rental of medical equipment

2. **New Development Cases:**

- 906 Rose Hill Avenue - Sneckenberger - simplified plat
- 507-629 Dual Highway and 190 South Cleveland Avenue (Ames Shopping Center) - Auto Zone – re-plat of shopping center site

3. **Board of Zoning Appeals:** The BZA heard the following cases on May 16:

- 947 The Terrace - Randy M. Dick, RMD Consulting, LLC - granted variances to allow construction of an 850 square-foot addition to an existing 1,000 square-foot, two-story garage.
- 1032 Hamilton Boulevard - Douglass and Mary Jo Reed - granted a variance to allow construction of a six-foot, four-inch privacy fence.

4. **Historic District Commission:** The HDC review three cases on May 10 and took the following action:

- 1029 The Terrace - Michael Radley - approved application for a shed in the rear yard

- 1032 Hamilton Boulevard - Douglass and Mary Jo Reid - approved a request for a privacy fence in the rear yard
- 102 South Prospect Street - Diane De Laet - applicant withdrew her application for a shed in the front yard.

The Commission will be reviewing the following cases on May 24:

- 50 West Hillcrest Road - James E. Buhrman - front porch floor repair/replacement
- 44 North Potomac Street - Jeff Czerbinski/Washington County Playhouse - signage
- One North Potomac Street - Jocelyn's Closet - signage
- 60 West Washington Street - City of Hagerstown - new doors
- 138 East North Avenue - Dorothy A. Folsom - fence

5. **Heritage Marketing:** The National Park Service is producing a children's activity book associated with this year's 150<sup>th</sup> anniversary of the Antietam Campaign of 1862. The City and other destinations in the region were invited to participate, opening it up to be a truly regional project rather than just a product of the NPS units in the region. Building on one of the stories depicted on one of our historic markers, staff sent text and illustrations to be formatted by NPS staff for inclusion in the project. For a 15-minute investment in staff time, the City will be represented by an entire page in what will be a widely distributed regional tourism tool in the second half of 2012.
6. **Hagerstown Urbanized Area Census Data:** The U.S. Census has come out with the population figures for the Hagerstown, MD-WV-PA Urbanized Area. The 2010 population is 186,696, which is an increase of 62,370 (or 34%) since 2000. Maryland's portion of the UZA increased by 16%, from 85,342 to 101,406. West Virginia's portion more than doubled, from 33,466 to 71,789. Pennsylvania's portion increased by more than 500%, from 1,518 to 9,503. The financial distribution formulas for the Hagerstown-Eastern Panhandle Metropolitan Planning Organization will need to be adjusted to reflect the larger share of population now contained in West Virginia.
7. **Code Administration Weekly Activity Report:** May 7–11, 2012

| PERMITS  |                            |               |    |                                    |    |         |   |                         |
|--|----------------------------|---------------|----|------------------------------------|----|---------|---|-------------------------|
| TYPE   | NUMBER OF NEW APPLICATIONS |               |    |                                    |    |         |   | NUMBER ISSUED           |
| Building   | 5                          | Residential - | 2  | Commercial -                       | 0  | Other - | 3 | 14                      |
| Electrical   | 11                         | Residential - | 5  | Commercial -                       | 6  | Other - | 0 | 10                      |
| Plumbing   | 6                          | Residential - | 3  | Commercial -                       | 3  | Other - | 0 | 6                       |
| Mechanical   | 4                          | Residential - | 2  | Commercial -                       | 2  | Other - | 0 | 4                       |
| Engineering Dept.  | 4                          |               |    |                                    |    |         |   | 5                       |
| <b>TOTAL</b>   | 30                         |               | 12 |                                    | 11 |         | 3 | 39                      |
| <b>Estimated Value of Weekly Issued Building Permit Projects:</b>                          |                            |               |    | <b>Fiscal Year-To-Date Totals:</b> |    |         |   |                         |
| Residential  |                            |               |    | \$ 66,800.00                       |    |         |   | \$ 5,848,068.00         |
| Commercial   |                            |               |    | \$ 357,900.00                      |    |         |   | \$ 19,355,016.00        |
| Apartment  |                            |               |    | \$ 70,000.00                       |    |         |   | \$ 352,021.00           |
| Sign   |                            |               |    | \$ 17,500.00                       |    |         |   | \$ 382,065.00           |
| <b>TOTAL</b>   |                            |               |    | <b>\$ 512,200.00</b>               |    |         |   | <b>\$ 25,940,170.00</b> |
| <b>Building permit(s) of interest issued this week:</b>                                    |                            |               |    |                                    |    |         |   |                         |
| Interior renovations at 1321 South Potomac Street - \$250,000                              |                            |               |    |                                    |    |         |   |                         |
| Install an 40' x 80' in ground swimming pool at 12806 Little Elliott Drive - \$70,000      |                            |               |    |                                    |    |         |   |                         |
| Tenant fit-out of suite 304 for Colonial Regional Alliance at 1800 Dual Highway - \$80,000 |                            |               |    |                                    |    |         |   |                         |

| <b>RENTAL LICENSES</b>  |  |              |
|---|--|--------------|
| <b>NUMBER</b>   | <b>FACILITIES</b>  | <b>UNITS</b> |
| Registrations Received  | 5  | 5            |
| New Applications Issued   | 3  | 3            |
| Total Registered Since 7/1/11   | 3156   | 8518         |
| % of Those Invoiced   | 99.9   | 99.9         |
| <b>Notes:</b> The 2011-2012 rental license renewals for 8355 units in 3053 facilities were mailed at the end of June 2011. This represents the percentage of those applications returned as of 5/11/12.                       |  |              |
| <b>PAYMENT</b>  |  |              |
| Total Payments Received   | \$ 250   |              |
| Adjustments   | \$ 0   |              |
| <b>INSPECTIONS</b>  |  |              |
| <b>TYPE</b>   | <b>NUMBER CONDUCTED</b>  |              |
| Building  | 43   |              |
| Electrical  | 39   |              |
| Plumbing  | 16   |              |
| Mechanical  | 9  |              |
| Safety  | 54   |              |
| Neighborhood Vitality   | 96   |              |
| Quality of Life   | 20   |              |
| Preventive Maintenance  | 3  |              |
| <b>Notes:</b> Please note that exterior inspections of properties registered in the rental licensing program are NOT included in this total. Exterior rental licensing inspections for this program year have been completed. |  |              |
| <b>INSPECTIONS KEY:</b>   |  |              |
| <b>Categories of Conditions</b>   |  |              |
| Safety  | Conditions which are or reasonably present a hazard to occupant or public.<br>Example: No smoke alarms, improper wiring, handrails                           |              |
| Neighborhood Vitality   | Conditions which cause or tend to cause diminution to property<br>Example: Weeds, trash, debris, junk vehicles, deterioration of a structure.                |              |
| Quality of Life   | Conditions which negatively impact occupants.<br>Example: Damaged surfaces, damages elements, missing screens  |              |
| Preventive Maintenance  | Conditions which are technical violations and need addressed to prevent deterioration.<br>Example: Mortar deterioration, clogged gutters, minor rotting wood |              |

**DEPARTMENT OF PARKS & ENGINEERING**

- Community Parks & Playground Grant Denied** We received a letter from the Maryland Department of Natural Resources that due to local government's overwhelming response, we were not approved for funding from Community Parks & Playgrounds Program for FY 2013. We are hopeful that we'll receive Program Open Space funding; however, we won't receive notice of award from the County liaison until June.
- 15 MPH Speed Zone** We received petitions from 75% of the residents on Ray Street and Elm Street, requesting the City to lower the posted speed limit to 15 MPH. These two streets meet the criteria for Policy E-350 adopted by Mayor & Council, and the Board of Traffic & Parking approved so we are issuing a work order to change the signs.
- Potterfield Pool** All the operating permits have been received except for the new double-tube slide which the State inspector hopes to inspect soon. Everything is up and running and the pool will open Memorial Day weekend. Staff removed all the large and overgrown pine trees which bordered a neighboring property. We plan to plant smaller trees in this area so as not to obstruct view of the pool from the street.

4. **Edgewood Drive at Howell Road** We continue contacting Martin's for permission to proceed with the islands on Edgewood Drive at Howell Road. One island is outside of the public right-of-way and we need their permission to move forward.
5. **Emergency Traffic Plan** We distributed plans to Fire, Police and Public Works as developed by the committee to detour traffic onto local roads for any incident that may occur on I-70 or I-81. We were able to keep an I-81 detour out of the City, but if an incident occurs on I-70 between Rt. 40 and Rt. 65, traffic will be detoured through Hagerstown on Rt. 40. Traffic could not run through Funkstown due to the narrow stone arch bridge
6. **Community Project** On Saturday, May 5<sup>th</sup>, the Mason-Dixon Council BSA had their first Boy Scout Camp-O-Ree at City Park. Approximately 200 boy scouts attended to do various scout-related activities to earn scout awards. In addition, they assisted in "sprucing up" the park.
7. **Park Circle Pedestrian Project** The bid documents have been completed for the Park Circle traffic islands/crosswalks and this project is advertised for bids.
8. **Upcoming Events in City Parks**
  - May 19<sup>th</sup> – Fairgrounds Park – Love 4 A Child Walk-a-Thon, 9-11 a.m.
  - May 19<sup>th</sup> – City Park Band Shell–Inner Court Family Worship Community Outreach, 10 a.m. – 6 p.m.
  - May 20<sup>th</sup> – City Park Band Shell – Zion Baptist Church Service, 2-8 p.m.
  - May 20<sup>th</sup> – Wheaton Park Band Shell – UCF Outreach Ministries, 2-6 p.m.
  - May 27<sup>th</sup> – City Park Band Shell, UCF Outreach Ministries, 12-4 p.m.
  - May 31<sup>st</sup> – University Plaza – Blues Fest, 5-7 p.m.
  - June 2<sup>nd</sup> – City Park Band Shell – Legacy Youth Concert, 3-6 p.m.
  - June 3<sup>rd</sup> – City Park Band Shell – Blues Fest, 12-5 p.m.
  - June 3<sup>rd</sup> – Wheaton Park Band Shell – UCF Outreach Ministries, 2-6 p.m.
  - June 6<sup>th</sup> – City Park Band Shell – Gospel Concert, 7-9 p.m.
  - June 7<sup>th</sup> – University Plaza – Jazz Night, 6:30–9 p.m.

|                          |
|--------------------------|
| <b>POLICE DEPARTMENT</b> |
|--------------------------|

1. **STATS**

|                           |       |                           |    |
|---------------------------|-------|---------------------------|----|
| Calls for Service:        | 1,715 | CDS Arrest:               | 6  |
| Criminal Arrest/Warrants: | 26    | DUI Arrests:              | 0  |
| Moving Violations:        | 64    | Search Warrants Executed: | 0  |
| Safety Repair Orders:     | 5     | Field Interviews:         | 11 |
| Warnings:                 | 21    | Parking Tickets:          | 6  |

2. **REPORTS**

- **05/10/12:** Officer White was dispatched to Elizabeth Street for a reported burglary. The victim stated she was out front of her residence when she heard her dog bark. She went inside to check thinking that perhaps her children were out of bed. Once inside she heard a noise coming from the kitchen. She turned a light on and saw a tall, skinny male wearing a black hoodie exit her back door. She advised the officer the door was secured, however, the officer saw no signs of forced entry. A possible suspect is named for this incident. No further details are available at this time.

3. **OTHER NEWS/INFORMATION**

- Officer Thomas Cox has been selected as the Officer of the Month for April 2012. Officer Cox has been employed by the City of Hagerstown for two years and is currently assigned to the Uniform Patrol Division's Alpha Platoon. Officer Cox was nominated by several of his supervisors for his alert, proactive policing and for his quick, decisive reaction to a dangerous confrontation. On April 20, 2012 at 1 a.m., Officer Cox noticed two vehicles with passengers sitting in a business parking lot at the intersection of Church Street and North Prospect Street. Since no businesses were open at that time of morning, he became suspicious. As he approached one of the vehicles, the passenger exited the vehicle. Officer Cox contacted the male and noticed that he kept reaching for something on his body. As Officer Cox was calling for a K-9 unit and a backup officer, the passenger pushed Officer Cox. At this time the passenger was facing Officer Cox in close proximity and pulled out a handgun. Officer Cox reacted immediately and used a stun technique, preventing the suspect from firing the weapon. The suspect then took off running and dropped the handgun, which was recovered. A Maryland State Police helicopter and two K-9 units were called to the area but the suspect was not actually located until the next day.

Based on his alert, proactive policing, and his quick, decisive response when confronted with a dangerous situation, Officer Cox was selected as the Hagerstown Police Department Officer of the Month. The Hagerstown Police Department is proud to have dedicated officers such as Officer Cox as one of its own and congratulates him for a job well done.

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

1. **Problem Areas.** Recent call-outs included:
  - Thur. 5/10 - Various locations - (reconnections for non-payment). Time Out: 18.2-18.5
  - 845 Summit Avenue- lines down; street light neutral burnt down, wire was cut at pole until follow up repairs were completed on the next business day. Time Out: 18.5-19.0
  - Fri. 5/11 - Various locations - (reconnections for non-payment). Time Out: 15.5-16.0
  - Sun. 5/13 - Antietam Street & Summit Avenue- pole damaged; 10ft. street light pole was struck in vehicle accident. Lineman taped up wires temporarily until follow up repairs could be completed the following business day. Time Out: 13.0-13.7
  - Tues. 5/15 - Taylor Avenue (Community Center) - partial outage; customer's main breaker inside panel box was found to be bad. Customer advised to contact electrician for needed repairs. Time Out: 19.0-19.5
  
2. **Distribution** Recent activity included:
  - Metering Department received one high bill complaint this week; upon testing, meter was found to have met all Public Service Commission requirements.
  - Line crews continue annual feeder inspections for Wesel Substation.
  - Line crews continue trimming trees in various residential locations.
  - Line crews performed various service upgrades and meter installations.
  - Continued with pole inspections and re-tagging throughout the City.

| Lamps Replaced | New Fixtures Added | Changeouts | Fixtures Removed |
|----------------|--------------------|------------|------------------|
| 11             | 1                  | 2          | 0                |

3. **Engineering** Staff worked on the following projects:
- Engineering, Distribution, and Administration met to discuss amendments to the Safety Manual and discuss HLD's Grounding and Switching/Tagging Manuals in relation to HLD's operational procedures. Engineering staff continued work on these documents.
  - Engineering staff tested and investigated new products for use by HLD line crews.
  - Engineering staff reviewed jobs and proposals from firms doing electrical work within the City.
  - Staff performed additions and corrections in HLD's electric GIS model.
4. **Administration:**
- Staff completed and submitted the annual USPP (Utility Service Protection Program) Data Request for the Maryland Public Service Commission. Information on USPP can be found here: <http://dhr.maryland.gov/ohep>.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

| Date                    | Flow (mgd) | Rainfall (inches) |
|-------------------------|------------|-------------------|
| Wednesday, May 09, 2012 | 6.79       | 0.04              |
| Thursday, May 10, 2012  | 6.67       | 0.00              |
| Friday, May 11, 2012    | 6.35       | 0.00              |
| Saturday, May 12, 2012  | 6.21       | 0.00              |
| Sunday, May 13, 2012    | 6.13       | 0.00              |
| Monday, May 14, 2012    | 7.81       | 0.80              |
| Tuesday, May 15, 2012   | 8.11       | 0.19              |
| Weekly Average/Total    | 6.86       | 1.03              |
| Monthly Average/Total   | 6.87       | 1.81              |
| Yearly Average/Total    | 7.40       | 10.01             |

**Wastewater Treatment Plant**

- The WWTP continues to operate within its permitted parameters.

**Wastewater Collection System**

| Activity        | Districts | L. F. main | Feet of lateral | # Inspected |
|-----------------|-----------|------------|-----------------|-------------|
| CCTV Inspection | 5         | 1,725      | 0               | 0           |
| Flushing        | 16,33,34  | 6,025      |                 |             |

**Collection System Maintenance Task**

*Pump Station*

- Soft start issue being investigated at pump station 8.
- Prepping for paint and new emergency generator transfer switch at stations 9 and 10.
- Exercised emergency generators.
- Dropped Bio-Bags throughout infrastructure to control FOG (Fats, Oil & Grease), and chlorinated wet wells to control odor.

*Grinder*

- Installed new discharge assembly at 2001 Boxwood (Duplex Canister)

- Pump Alarms investigated at the following locations: 1504 Kensington Drive and 11210 Parkwood, replaced both pump cores.

*Miscellaneous*

- Sewer call at 1333 Outer Drive (Cleaned service connection from manhole).
- Blockage at 112 Randolph Avenue, mainline flowing okay, homeowner has no cleanout and will contact plumber.
- Installed access road at light plant by-pass for cleaning of the 54 inch gravity interceptor.

**Administration**

| Wastewater Division – Customer Call Log Summary 2012 |           |               |                 |          |                 |       |        |
|--|-----------|---------------|-----------------|----------|-----------------|-------|--------|
| Type   | Blockages | Grinder Pumps | Odor Complaints | Flushing | WW Pump Station | Other | Totals |
| Weekly   | 1         | 2             | 0               | 0        | 0               | 0     | 3      |
| YTD  | 26        | 24            | 8               | 5        | 2               | 29    | 94     |

\* Other - consist of calls that maybe directed to other City Departments or the County Department of Water Quality

- Citywide Collection System Rehabilitation Project’s monthly progress meeting was held this week. The project is 70% complete. The cured in place liner for the 54 inch main under the MELP facility is still on schedule to begin May 30, 2012. Cleaning of the main will begin May 21, 2012.
- Two RFP’s were received from engineering firms to complete the Local Limits study required by MDE. RFP’s will be reviewed for qualifications, prior to opening of the prices. We are hoping to have a recommendation to Mayor and Council in June.

**Engineering:**

- Staff met with the Utilities Department Director and other Divisions staff to discuss numerous subjects.
- Staff met with a commercial owner’s representative regarding final approval of a redevelopment site plan.
- Staff attended a progress meeting with Miller Pipelines for the Citywide Sanitary Sewer Rehabilitation project.

**Wastewater Laboratory:**

- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows – System Demand (MGD)**

| <u>Date</u> | <u>Willson</u> | <u>Breichner</u> | <u>Total</u> |
|-------------|----------------|------------------|--------------|
| 5/10/12     | 11.79          |                  | 11.79        |
| 5/11/12     | 12.03          |                  | 12.03        |
| 5/12/12     | 11.54          |                  | 11.54        |
| 5/13/12     | 11.38          |                  | 11.38        |
| 5/14/12     | 11.50          |                  | 11.50        |
| 5/15/12     | 11.55          |                  | 11.55        |
| 5/16/12     | 11.94          |                  | 11.94        |
| Average     |                |                  | 11.67        |

**Water Production at RC Willson**

*Operations*

- Completing routine PMs.
- Performing tests at the stations.

*Maintenance*

- R C Willson – Performing routine PMs.
- R C Willson – Cleaned the Del-Pac tanks.

*Instrumentation*

- Tank – Working on electrical and signal upgrades.
- Pump Stations – Working on the flow meter at P.S. #6.

**Water Production at Breichner**

- The Edgemont Reservoir is currently at -4.7'; the bypass is open and the hydrant is closed.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service as needed and are working on large meters (testing & repairs). We completed work on Jefferson Boulevard and have started working on Devonshire Road preparing for an upcoming gas project. Crews are also repairing a service line on Pine Hill Drive and are installing a new 4" meter on Manila Avenue and a 4" meter at Citicorp.

**Engineering**

| <u>Reviews:</u> | <u>City</u> | <u>County</u> |
|-----------------|-------------|---------------|
| Site Plan       |             | 2             |
| Building Permit | 19          | 2             |

- Staff met with the Utilities Department Director and Divisions staff to discuss numerous subjects.
- Staff met with a commercial owners representative regarding final approval of a redevelopment site plan.
- Staff met with a fire protection company representative regarding two commercial projects.

Respectfully submitted,



Bruce Zimmerman  
City Administrator