

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 24 FOR 2019



June 14, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h3 style="margin: 0;">JUNE 2019</h3> <p style="margin: 0;"><i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 4pm Work Session 5pm Special Session	5	6	7 6-9pm Imagine Hagerstown Friday Night Bands @ University Plaza	8 12-5pm Imagine Hagerstown @ Cultural Trail
9	10	11 3pm Executive Session 4pm Work Session	12 4pm Hagerstown Planning Commission Meeting	13 4pm Hagerstown Historic District Commission Meeting 4pm Board of Traffic & Parking Meeting	14 6-9pm Imagine Hagerstown Friday Night Bands @ University Plaza 7pm Flag Day Ceremony & Outdoor Movie @ City Park Bandshell	15 12-5pm Imagine Hagerstown @ Cultural Trail 7:30-9:30pm Imagine Hagerstown -- Best of the Hub City @ MD Theatre
16	17	18 7pm Regular Session	19 7pm Board of Zoning Appeals Meeting	20	21 6-9pm Imagine Hagerstown Friday Night Bands @ University Plaza	22 12-5pm Imagine Hagerstown @ Cultural Trail
23	24 MML Convention – Ocean City	25 NO M&C MEETING MML Convention – Ocean City	26 MML Convention – Ocean City 7pm Hagerstown Planning Commission Meeting	27 4pm Hagerstown Historic District Commission Meeting	28 6-9pm Imagine Hagerstown Friday Night Bands @ University Plaza 7pm Outdoor Movie @ City Park Bandshell	29 12-5pm Imagine Hagerstown @ Cultural Trail
30						

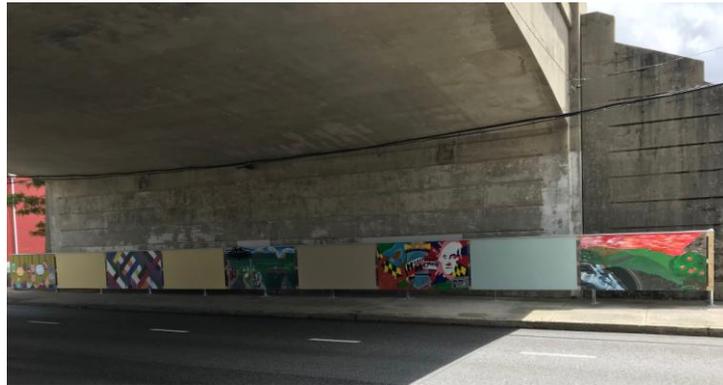
DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

1. Staff gave a presentation on economic development incentives to the Board of Directors for Pen-Mar Regional Association of Realtors.
2. **Imagine Hagerstown.** Four weekends of dynamic arts and culture during the month of June at University Plaza. Visit @imaginehagerstown on Facebook or www.imaginehagerstown.org for more information.

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Franklin Street Murals.** The majority of the murals were installed this week on the last day of school. South High's will be finished this fall and North High's is a digital image being printed. The project recognition signs naming the schools and all the young artists will be installed next week. City Light will be adding six LED lamps under the bridge to really illuminate the space. Many thanks to Austin Allman and Bill Killinger for getting the panels at each school and getting them installed.



2. **Maryland Recycling Network Conference.** Jim Bender attended the Maryland Recycling Network Conference in Baltimore so we can stay on top of the rapidly changing recycling climate. Some key takeaways from this conference included:
 - The market for **paper** products has collapsed; in mid-2017, the value of a ton of mixed paper was \$88, but as of April this year its value was about \$1. Cardboard is also down, but not as low as mixed paper as the demand for Amazon shipping boxes has helped to keep it up. The bad part of the equation is that paper and cardboard make up about 65% of the tonnage in most recycling waste streams.

- **Plastic** values have also dropped a bit, but there is still a demand for it (especially #1 PET and #2 HDPE). However, in the US, there is a glut of virgin plastic resin – since that is preferred over recycled resin, recycled resin prices probably won't get better for a while.
- The consensus of the various speakers was that the news accounts have overblown the collapse of the recycling industry – it is definitely facing challenges, and certain materials (like paper) are tough right now, but no one sees it going away. Nationwide, there have only been 31 communities that totally eliminated curbside recycling; several others canceled their programs and then brought them back. While there has been a lot of talk about commingled waste streams going away, only about 20% of programs nationwide have gone to the curbside segregation of recyclables.
- **Glass** is an issue, although there are opportunities if you are in the right location near a facility that handles it; Fairfax has a robust glass program because they have their own crushing facility, and they said that there are two big facilities in central Pennsylvania. Again, some communities have put out glass-only dumpsters at key locations, and then truck them to the processing facilities.
- Contamination of materials is a huge problem, which makes commingled streams more expensive to deal with. *The cheapest programs nowadays require some basic segregation of materials curbside*, but that's obviously not as convenient as having one commingled tote – homeowners would have to be willing to do more to make it work.

3. **Bike Garden.** We have been working with Health Department to add a “Bike Garden” on the former Hospital parking lot on Mill Street. This will allow children to practice riding on “streets” and give them an opportunity to experience the same pavement markings and signs that they will see on the public streets. This will be funded through a grant being obtained by the Health Department, but they need to obtain an agreement with Meritus first. We have prepared the layout but must wait until the agreement is complete.

4. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 6/9/19	Calendar Year 2019 TOTALS
Traffic complaints received	1	81
Work Orders completed	2	65
Traffic counts completed	0	33
CONSTRUCTION PROJECTS		
Description	Week of 6/9/19	Calendar Year 2019 TOTALS
Projects advertised for bids	0	8
RFP's Advertised	0	4
Projects under construction	9	9
Projects completed	0	3

PARKS DIVISION

1. **City Park Train Hub.**
- Mickey Mouse Clubhouse on Friday, June 7th, was a huge success drawing in nearly 700 people to the Train Hub.
 - A pavilion rental hosted 150 on Saturday, June 8th.
 - General visitation to the train is about 50 people average on Fridays and Saturdays.'
 - New signage has been installed to attract and welcome visitors to the site (see below)



2. **Weekend Attendance.** Just a sample of some weekend attendance:
 - Fairgrounds Park: (1,000) yard sale; (750) softball tournament; (2300) soccer tournament
 - City Park Band Shell: three events for a total of 1,000 attendees
 - There were 14 pavilion rentals in various parks: approx. 820 attendees
 - The above total approximately 6,000 people patronizing our parks this past weekend. This figure does not include normal park visitation.

3. **Upcoming City Park Programs and Events, Friday/Saturday/Sunday, June 14-16, 2019**
 - The Free Outdoor Movie series at City Park kicks-off this weekend! On Friday, June 14th, enjoy “Mary Poppins Returns” at dusk preceded by a special Flag Day ceremony at 7pm. There will be American Flags giveaways and a celebration of the patriotic holiday.
 - Paddle Boats on City Park Lake will be offered before each outdoor movie from 4:30-8 p.m. Paddle Boats, kayaks, and canoes are \$5/person for a 30-minute ride. Cash only is accepted.
 - Railroad Heritage Days at the City Park Train Hub, Saturday from 10 a.m. – 4 p.m. Admission to Railroad Heritage Days includes entry to two sites: City Park Train Hub and Hagerstown Roundhouse Museum on South Burhans Boulevard. Tommy 202 wagon train rides will be included with admission to Railroad Heritage Days! Enjoy balloon benders, live family entertainment, rides, train displays, food and more!
 - Jonathan Hager House Museum in Hagerstown City Park on Saturday, June 15, where you will enjoy a tour of the town founders home, followed by our new Hager House Kids Series featuring, “Fabric of History”. Children and their families will learn the basics of weaving fabric and decorating a paper doll.

4. **Fishing Frenzy.**
 Saturday, June 15th, 8 a.m. – 12 p.m. at Pangborn Park
 In partnership with MIHI (Many Individuals Helping Individuals), the Fishing Frenzy is a free event with prizes awarded for the biggest catch and more. Participants are required to bring their own fishing poles and bait.

PLANNING & CODE ADMINISTRATION

New Zoning Certificates:

- 645 West Washington Street – Alleyway Repair – auto and motorcycle repair.
- 640 George Street – The Big 8 Snack Shack International Cuisine (new owner).

Planning Commission: The Planning Commission will be considering these items on June 12:

- 227 East Washington Street – City Chapel – minor site plan for establishment of a permanent use (church) using a tent and portable bathroom facility (the applicant did not appear at the meeting; case was continued until the June 26 meeting).

- Hagerstown Commerce Center – approved a sketch plan for a hotel, restaurant, and office building.
- 700 Potomac Avenue – Malik Mehboob – approved a minor site plan for installation of three gas pump islands and a canopy.
- 1323 Salem Avenue – Salem Avenue Elementary School – approved a site plan for portable classrooms.
- 235 North Potomac Street – Zion Reformed United Church of Christ – approved a site plan for parking lot expansion.
- Valleybrook Drive (Parcels A & B) – Mildenberger/Lewis – approved a final plat.
- 716 Security Road – considered arguments provided by the property owner and decided not to make comments to Board of Zoning Appeals regarding proposed change of a nonconforming use (butcher shop to plumbing contractor’s office).

Weekly Activity Report: June 3–7, 2019

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	10	Residential -	4	Commercial -	5	Other -	1	16
Electric	8	Residential -	4	Commercial -	3	Other -	1	8
Plumbing	8	Residential -	6	Commercial -	2	Other -	0	8
Mechanical	4	Residential -	3	Commercial -	1	Other -	0	4
Engineering Dept.	2							3
TOTAL	32		17		11		2	39
Est. Value of Issued Building Permit Projects:					FY19 Fiscal Year Totals:			
Residential				\$ 752,537.00				\$ 8,178,498.00
Commercial				\$ 649,950.00				\$ 53,205,221.00
Apartment				\$ 60,500.00				\$ 2,961,249.00
Sign				\$ 0.00				\$ 246,001.00
TOTAL				\$ 1,462,987.00				\$ 64,590,969.00
Projects of Interest								
- Remodel sixth floor at 50 Summit Avenue - \$50,000								
- Construct two story single family home at 12412 Gemstone Drive - \$160,000								
- Structural work for new air handlers at 1321 South Potomac Street - \$593,000								
- New single family home at 357 Hollymead Terrace - \$250,000								
- Construct a one story dwelling at 12407 Gemstone Drive - \$172,000								
- Construct a two story single family home at 12128 Fallen Timber Circle - \$155,000								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019								
	PROPERTIES				UNITS			
Registrations received week of June 3 – June 7	98				291			
New applications issued week of June 3 – June 7	5				5			
Total 2019-2020 registered (includes additions and subtractions since 5/2/19)	1,176				2,909			
Percentage of rental license renewals that have registered for the 2018-2019 license year	30.9%				30.3%			
Notes: The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019.								

PAYMENT	
Weekly payment received	\$ 21,000
Weekly adjustment/credits	\$ 1,950

INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	65
Electrical	54
Plumbing	25
Mechanical	14
Safety	17
Neighborhood Vitality	162
Quality of Life	3
Preventive Maintenance	2
Planning & Zoning	1

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public.
	<u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,619	Field Interviews:	23
Arrests/Warrants Served:	32	Moving Violations:	20
Domestic Violence Calls:	24	Safety Repair Orders:	1
DUI Arrests:	2	Warnings:	34
Reports Filed:	171		

REPORTS

06/06/19: Officer K. Hill responded to Summit Avenue for a theft report. The victim advised that she was at her place of employment when she went to use the restroom. She left the restroom and forgot her cell phone on the counter by the sink. She returned about five minutes later to retrieve the phone but discovered someone had already taken the phone. She reported the theft to her manager and the manager stated she would check the security cameras. The phone was a gray Apple Iphone XS valued at \$800. No suspect at this time.

06/07/19: Officer Brady was dispatched to the Elks Lodge on Jonathan Street for a reported disturbance. As the officer was walking to the scene he received word from Dispatch that Officer Johnson was viewing cameras in the area and observed a black male, wearing a white shirt, crouched down between two houses at a staircase. By the time Officer Brady got to the area in question the black male was gone. The officer checked under the staircase, where the male was last seen, and located a loaded revolver. Officer Brady had Dispatch run the serial number of the revolver and discovered the revolver in question had been reported stolen in McConnellsburg, Pennsylvania. The black male observed on camera was located nearby the scene. The male was subsequently arrested and charged with Possession of Stolen Firearm and other related charges.

06/08/19: Officer Reese was dispatched to South Mulberry Street in reference to a two year old male who had been found alone. The caller advised around 11 a.m. she saw this toddler running down the sidewalk. A few minutes later a white female came running down the street looking for her son. The caller gave the boy to his mother. At approximately 11:30 a.m., the same little boy came running down the sidewalk and was headed to the street. The caller intervened and tried to locate the mother. When the mother did not come looking for him, she called the police. The police contacted the Community Rescue Service to check out the two year old. A male passer-by stated he thought the mother lived on East Washington Street. The officers went to the residence and found the door ajar. The officers announced their presence but no one responded. Sergeant Leeney located a male and female passed out on a bed. Both the male and female were highly disoriented. The female did acknowledge she had a son but was not clear where he was. The residence was in horrible living conditions with trash, stale food and drug paraphernalia throughout the residence. The mother of the boy appeared to be under the influence of drugs. The child was taken into custody and transported to the Hagerstown Police Department. The child needed a diaper change so the officers bought diapers and food for the toddler. The child had no shoes and his feet were extremely dirty. Social Services contacted the child's grandmother to take custody of the boy. The officer will be filing charges against the father and mother for Child Neglect.

06/09/19: Officer Fuqua responded to Potomac Avenue for the report of an assault with a knife. The victim reported that an unknown white male approached him when he was taking out his trash and began assaulting him. The suspect then fled the area. The suspect cut the victim three times in the left forearm. The officer did observe fresh blood on the victim's arm. The victim's wife cleaned the wounds and applied antibiotic gel to the forearm. The knife is described as having a black handle and resembling a kitchen knife. The officer observed a security camera on the garage and will contact the landlord for possible footage of the suspect. No further details are available.

06/10/19: Officer St. Clair was dispatched to West Washington Street in reference to a malicious destruction of property. The victim stated someone had broken out her window to her 2011 Volkswagen Routan. She further stated she had parked her vehicle on the St. Mary's Catholic Church parking lot approximately 10:30 a.m. and then entered the church. Approximately 3:30 p.m. she left the church and discovered her vehicle had been damaged. It did not appear that entry into the vehicle was made and nothing was missing from the vehicle. There are no suspects at this time.

6/11/19: Officer Reese and Officer Young responded to the parking lot of Denny's Restaurant for an indecent exposure report. The manager stated that as customers were entering the business they were complaining of a male and woman having sex on the hood of a vehicle. The manager investigated the customers' complaints and found them to be accurate. The manager then advised the two individuals that they needed to leave the area immediately. The male began yelling at the manager so the manager contacted the police. By the time police arrived, the couple had left the parking lot and were headed in the direction of Tires Plus. Officer Young instructed the couple to stop and they complied. The parking lot incident was captured on Denny's security camera and the officer will request a copy of the footage. When placed in the cruiser for transport, the female became combative and began spitting and kicking while in the cruiser. Both the male and female were charged with indecent exposure.

OTHER NEWS/INFORMATION

Congratulations to Officer Hunter McKinley and his wife on the birth of their son born on June 6, 2019. Baby and family are fine and healthy.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	178	178
	University District Deck	382	382
Number of Student Permits	Central, Market, Rochester Lots	35	35
Number of Patrons Using Decks	A & E Deck	2044	1472
	University District Deck	2038	1459
Number of Citations Issued	(Includes Warnings)	216	185
Late Payment Notifications		489	13
Peak Occupancy (%)	A & E Deck	*100% Fri @ 6 PM	71% Fri @ 6 PM
Peak Occupancy (%)	University District Deck	56% Wed @ 2 PM	55% Wed @ 2 PM

*Event at MD Theater

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

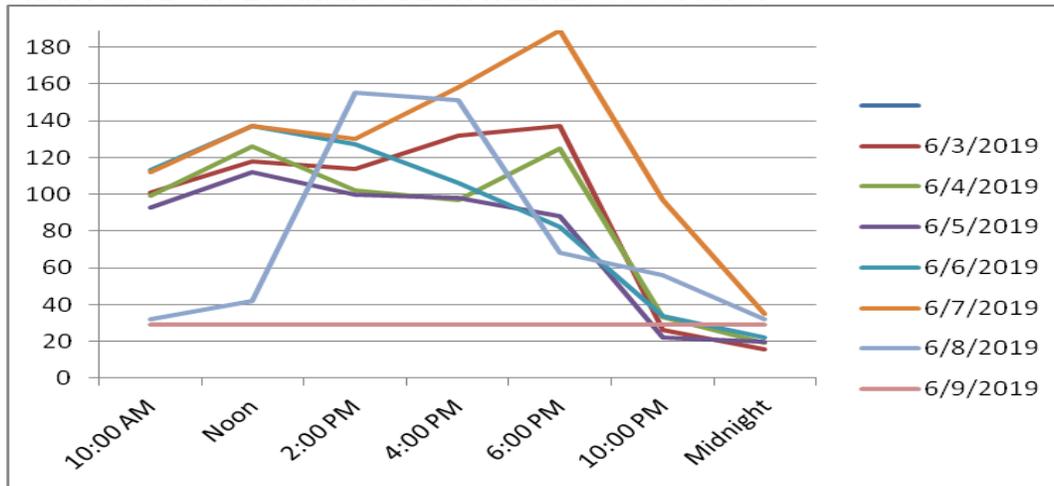
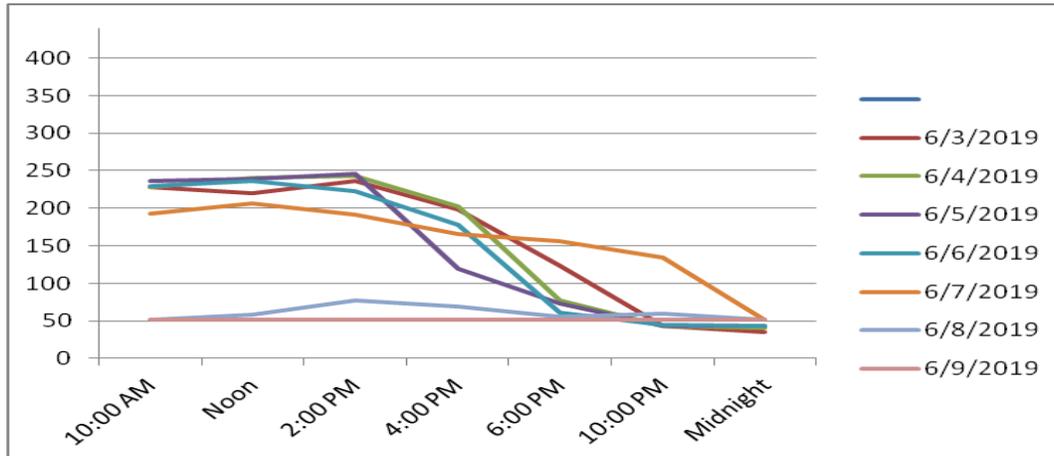


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	0	0
Human Resources	0	0
Light	0	0
Parks & Engineering	1	2
Police	10	6
Public Works	6	7
Wastewater	1	1
Water	1	4
Weekly Totals	19	20
Yearly Total	533	

AFTER HOUR CALL BACKS

- Monday 6/03/19 @ 4:05 a.m.: Traffic signal operations out at Leitersburg Pike and Stonehouse Square. Supervisor found the electrical transformer near the intersection had been struck by a vehicle knocking power out to the signal and multiple businesses. Potomac Edison responded to the scene restoring power and thus placing the signals back in operation.

¹AFTER HOURS CALL BACK DATA

	Issues for 2019	May	April
Street Issue	Sink holes, limb in the streets	3	1
Parking System			
Traffic Signal	On flash, power outage	10	1
Traffic Signs	Stop sign missing	1	
Building Maintenance	City Hall graffiti, Market electrical	2	2
Fleet Maintenance	Fuel island failure		1
Weather Related	Icy street		
Misc.			
Total		16	5
Total Call Backs 2019		39	

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2019	Number of Miles of Streets Swept
January	509
February	423
March	430
April	1094
May	989
Total Miles Swept for 2019	3445

BULK TRASH COLLECTIONS

Month 2019	Number of Collections
January	21
February	25
March	22
April	38
May	23
Total Bulk Trash Collections for 2019	129

PROPERTY ABATEMENTS COMPLETED

Month 2019	Number of Property Abatements
January	16
February	5
March	3
April	26
May	77
Total Abatements by PW for 2019	127

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases

- Music Kicks Off New Imagine Hagerstown Festival in June
- Former Moller Organ Factory Taking on a New Look
- Firm Has Interest in Hagerstown for Industrial Park
- Music, Spoken Word, Dance Shine on First Weekend of Imagine Hagerstown Festival
- Hagerstown Identifies \$90K in Budget Cuts to Buy Building for Doleman Museum
- Hagerstown Considers Revision to Utility Policy, How to Plan For Growth Outside City Boundaries
- Hagerstown Council Gives Consensus for Budget Cuts, Prepares for Doleman Purchase
- Press Release: HFD Battalion Chief Earns International Designation
- Press Release: Parks & Rec Presents Full Weekend of Activities
- Traffic Advisory: South Potomac Street
- Traffic Advisory: Tour of Washington County Bicycle Race

This Week's Video Projects

- Mayor & City Council Work & Special Sessions
- Stormwater Utility Video Shooting
- City Park Train Hub Video Meeting
- "Imagine Hagerstown" Footage Shoots

Channel 25 Hub City Now Programming

- PCAD Informational Session Video
- "Imagine Hagerstown" :30 Spots
- "Imagine Hagerstown" PBQ Video
- "Imagine Hagerstown" Fanny Crawford Video
- "Imagine Hagerstown" Takesha Martinez/Kerensa Gray

- "State of the City" Video
- "State of the City" Event Video
- "Open For Business" Video
- Saylor House Archeological Video
- "Action Now – Washington Goes Purple" Videos
- Hagerstown Greens :30 Spot
- Bird Watching in City Park :30 Spot
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website

- www.hagerstownmd.org attracted 10,247 user visits for the week of June 3-9
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,194
 - Utility Billing Page 926
 - Outdoor Programs Page 434
 - Potterfield Pool Page 425
 - Parks & Recreation Page 281
 - Police Page 259
 - Fairgrounds Park Page 160
 - City Park Train Hub Page 150
 - Jobs Page 144
 - Bids Page 126
- Top Searches:
 - "True"
 - "Jobs"
 - "Golf"
 - "Pay bill"
 - "Water bill"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Thur. 6/6 - 244 South Mulberry Street: Partial outage, the connectors at the pole had failed. Time Out: 18.4-19.5
- Fri. 6/7 - Western Maryland Hospital, Pennsylvania Avenue: Disconnected service for annual maintenance of hospital facilities. Time Out: 17.7-19.0
- Western Maryland Hospital, Pennsylvania Avenue: Reconnected service following the completion of annual maintenance. Time Out: 22.5-23.5
- Sat. 6/8 - 834 Pine Street: Total outage; line fuse had operated. Time Out: 19.9-20.6

- Sun. 6/9 - 425 Stratford Avenue: Total outage; a squirrel caused both a line and transformer fuses to operate. Time Out: 6.2-7.4
- 20 Winter Street: Partial outage, the customer's meter socket was bad and they were advised to contact an electrician for repairs. Time Out: 12.5-13.0
- Tues. 6/11 - Woodland Way and Belview Avenue: Total outage; the primary tap was in need of repairs. Time Out: 18.5-19.5

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer specified high-side transformer bushings for an HLD substation power transformer unit.
- Staff coordinated substation-testing procedures.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 5, 2019	6.39	0.00
Thursday, June 6, 2019	6.40	0.00
Friday, June 7, 2019	6.22	0.00
Saturday, June 8, 2019	6.08	0.00
Sunday, June 9, 2019	6.04	0.00
Monday, June 10, 2019	6.19	0.08
Tuesday, June 11, 2019	6.41	0.00
Weekly – Avg. Flow / Total Rainfall	6.25	0.08
June – Avg. Flow/Total Rainfall	6.40	0.20

Miscellaneous

- Continued work on new pump(s) installation at ENR drain station.
- Started up the new DAFT equipment and installed process sampling equipment.
- Removed airlifts on ENR filters and replaced screens, inspected and reinstalled.
- Continued modifications on OAB oxygen piping and controls to allow for new valve installations.
- Troubleshoot SCADA outages at ENR building.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	#15	320'	5	108'
Flushing	#19	5215'		

Collection System Maintenance Task

- Pump Station #6, disassembled #2 pump.
- Pump Station #8, prepping wiring and station for new SCADA installation.

- Station #15, disassembled and rebuilt #2 pump.
- Started working on trouble spots throughout the system.
- Attended Rausch factory training at their facility.
- Sewer Backup, 1036 Fairview Road, problem on the private side.
- Sewer Back up, 237 Potomac Heights, problem on the private side.
- Mowed grass at WWTP and all Lift Stations.
- Dropped Enzyme bags at various lift stations and trouble spots in the system.
- General pump shop repair work.
- Excavated and reset lateral at 324 Woodpoint Avenue.
- Cleared ROWs at Wesel and Cedar Lawn.

Administration

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	0	0	0	0	0	2
YTD 2019	23	26	2	1	0	34	86

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff met with a consultant to discuss service for a proposed commercial development.
- Staff attended a Pump Station 9/development meeting with several developers, City staff and the Utilities Director.
- Staff met a restaurant representative and commercial property owner to discuss an additional sewer service.

Laboratory

- Continued cross-training lab personnel on Lachat operation.
- Continued training new lab personnel.
- Ordered Proficiency Testing supplies for new lab personnel.
- Requested quote from ALS for new sampling required by our NPDES permit.
- Supervised pickup of our COD waste vials.
- Reviewed toxicity data from Gardein CIP waste tanks.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
06/06/19	10.87		10.87
06/07/19	10.79		10.79
06/08/19	10.37		10.37
06/09/19	10.05		10.05
06/10/19	10.47		10.47
06/11/19	10.70		10.70
06/12/19	10.80		10.80
<i>Average</i>			<i>10.57</i>

Water Production at R. C. Willson

- R.C. Willson and Pump Stations—Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson and PS4—Working with contractor on pump replacement.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.4 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- The meter testing program and flushing program are in progress.
- Repairs were completed on a water main on Marvin Avenue and West Side Avenue.

Laboratory

- Continued cross-training lab personnel on Lachat operation.
- Collected composite samples from lagoon discharge.
- Collected distribution samples for monitoring for nitrification.
- Completed 2nd quarter DBP report.
- Checked residuals at Showalter Tank.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Simplified Plat	-	-
Building Permits	30	13
Replat	-	-

- Staff met with Water Distribution staff to discuss projects, operations planning and emerging issues.
- Staff attended a Utilities Staff meeting with the Utilities Director.

- Staff met with a representative of a restaurant and commercial property owner to discuss an additional water service.
- Staff met with a plumbing contractor to discuss service for a residential property on a private lane.
- Staff met with a fire protection company representative regarding a commercial building retrofit.



Respectfully submitted,

A handwritten signature in blue ink that reads "Scott A. Nicewarner". The signature is fluid and cursive, with a large loop at the end.

Scott A. Nicewarner
City Administrator