

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 21 FOR 2019



May 24, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

MAY 2019

For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------------------------------------------------|-----------------------------------------------------|---------------------------------------|--------------------------------------------------------------------------------------------------------|--------|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 4pm Work Session | 8 4pm Planning Commission Meeting | 9 4pm Board of Traffic & Parking Meeting 4pm Hagerstown Historic District Commission Meeting | 10 | 11 |
| 12 | 13 | 14 3pm Executive Session 4pm Work Session | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 3pm Executive Session 4pm Work Session | 22 | 23 4pm Hagerstown Historic District Commission Meeting | 24 | 25 |
| 26 | 27 HOLIDAY CITY OFFICES CLOSED | 28 7pm Regular Session | 29 7pm Planning Commission Meeting | 30 | 31 | |

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Main Street:

- The Clean, Safe & Green Work Group met this week. The group discussed plans to distribute and promote the Adopt A Block Program as well as plans for another Main Street Clean Up event.
- Staff prepared information packets for the USMH Physician Assistant Orientation. Main Street volunteers did a presentation to the group.

Pop Up Trivia: On Tuesday, May 28th, 28 South will host Pop-Up Trivia Night at 6:30 p.m. Bring your appetites for food, beverages, and knowledge.

Events: Upcoming City Center events include:

- Thunder in the Square | Friday, May 31 | 6–9 p.m. at University Plaza featuring the music of The Cruisers. For information regarding the Car Show, please contact 240.417.1108.
- USMH Spirit Run 5K | June 1 | Registration begins at 8 a.m. – For more information, visit @UniversitySpiritRun5k on Facebook.
- Shakespeare in the Park | June 6, 8, 9 – For details visit @MarylandEntertainmentGroup on Facebook.
- Imagine Hagerstown starts June 7

FIRE DEPARTMENT

| FIRE DEPARTMENT CALLS FOR ASSISTANCE | | | |
|---------------------------------------------|----|-------------------------------------------------|----|
| Cooking Fires | 2 | Community Risk Reduction | 94 |
| Building Fires | 0 | Public Service | 5 |
| Medical Assistance | 27 | Personal Injury Collision | 16 |
| Assist other Fire Departments | 10 | Fuel/Hazard Spills | 4 |
| Automatic Fire Alarms | 11 | Gas Leaks | 3 |
| Investigation: Malicious/False Alarms | 1 | Arcing Lines/Lightning Strike/Electrical Hazard | 3 |
| Water/Steam Leak | 1 | Dumpster/Outside Fires | 6 |

PARKS & ENGINEERING DEPARTMENT

ENGINEERING DIVISION

1. **Dual Highway Sidewalks.** The State Highway Administration (SHA) has the Dual Highway Sidewalk Project out for bid with a closing date of June 27th. This installs/replaces sidewalks from Cannon Avenue to Eastern Boulevard and upgrades some of the deteriorating crosswalks downtown.
2. **Jamison Door.** City staff met with Jamison Door staff to discuss the condition of the alley, property limits, and repaving of a portion of JV Jamison Drive. Several solutions were accomplished and we plan to add the alley to our contract we bid this summer.
3. **Stormwater Committee.** The Stormwater Committee met and discussed waiver policy and incentives. Working on parcel-driven data development as a source for billing on the current water bills.
4. **Cultural Trail Tour.** About 30 RBC Wealth Management clients joined Rodney Tissue for a walking tour of the Cultural Trail and UIP Project last Thursday.
5. **Engineering Statistics**

| TRAFFIC ISSUES | | |
|-----------------------------|-----------------|---------------------------|
| Description | Week of 5/19/19 | Calendar Year 2019 TOTALS |
| Traffic complaints received | 5 | 74 |
| Work Orders completed | 3 | 55 |
| Traffic counts completed | 2 | 32 |

| CONSTRUCTION PROJECTS | | |
|------------------------------|-----------------|---------------------------|
| Description | Week of 5/19/19 | Calendar Year 2019 TOTALS |
| Projects advertised for bids | 1 | 8 |
| RFP's Advertised | 0 | 4 |
| Projects under construction | 9 | 9 |
| Projects completed | 0 | 3 |

PARKS DIVISION

1. **University Plaza Stage Extension.** Parks staff extended the concrete stage as required to accommodate *Imagine Hagerstown* events. Staff did an excellent job with the overall appearance.



2. **Potterfield Pool**
 - Passed County and State inspections.
 - Opening weekend: Saturday, May 26th & 27th --- Hours of Operation: 11:30 a.m. – 5 p.m.
 - Season passes available! City residents offered discounted season passes.
 - Sold sponsorships: Chili's, Fed Ex, Hagerstown Suns, and Sonic
 - Next week: June 1st pool party, special activities: 95.1 FM Live remote broadcast from pool (12-2 p.m.) "Pacific Rhythm" Polynesian luau dancers (2-3 p.m.), Aqua Zumba demo, Sponge Bob, Balloon bender, Head Start program info table, HAYSL (Hagerstown Area Youth Soccer League) info table.
3. **The Greens at Hamilton Run**
 - Free blood pressure screenings every Thursday. A Free Men's Health Talk was held Wednesday, May 22nd. Free service in partnership with Meritus Health.
 - Benny's League, Mondays, 26-30 golfers participating regularly.
 - Next week: Friday, May 31st glow-ball tournament, 6:30 p.m.
4. **City Park Train Hub.**
 - Last week: Railroad Heritage Days, in partnership w/ Roundhouse Museum, (Saturday, May 18th) yielded 165 visitors.
 - Next week: Friday, May 31st Frozen Princess Meet & Greet, 5 p.m. (21 children/42 guests enrolled at this time)

PLANNING & CODE ADMINISTRATION

New Zoning Certificates:

- 33 East Baltimore Street – Martz Auto Repair

New Development Cases:

- 28 East Baltimore Street – Coinop Warehouse 2 – 339 Antietam LLC – site plan for parking lot improvements

Planning Commission: The Planning Commission will be reviewing these matters on May 29:

- 1323 Salem Avenue – Salem Avenue Elementary School – site plan for three portable classroom buildings
- Consultation for a potential car sales lot at 201 Frederick Street.

Weekly Activity Report: May 13–17, 2019

| PERMITS | | | | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|---------------|----|------------------------|----------------------------------------|---------------------|---|-----------------------------|
| <u>TYPE</u> | <u>NUMBER OF NEW APPLICATIONS</u> | | | | | | | <u>NUMBER ISSUED</u> |
| Building | 13 | Residential - | 5 | Commercial - | 7 | Other - | 1 | 7 |
| Electric | 20 | Residential - | 9 | Commercial - | 8 | Other - | 3 | 19 |
| Plumbing | 11 | Residential - | 9 | Commercial - | 1 | Other - | 1 | 12 |
| Mechanical | 2 | Residential - | 2 | Commercial - | 0 | Other - | 0 | 2 |
| Engineering Dept. | 8 | | | | | | | 6 |
| TOTAL | 54 | | 25 | | 16 | | 5 | 46 |
| <u>Est. Value of Issued Building Permit Projects:</u> | | | | | <u>FY19 Fiscal Year Totals:</u> | | | |
| Residential | | | | \$ 34,000.00 | | | | \$ 7,278,431.00 |
| Commercial | | | | \$ 2,224,243.00 | | | | \$ 50,289,371.00 |
| Apartment | | | | \$ 0.00 | | | | \$ 2,868,749.00 |
| Sign | | | | \$ 10,270.00 | | | | \$ 246,001.00 |
| TOTAL | | | | \$ 2,268,513.00 | | | | \$ 60,682,552.00 |
| <u>Projects of Interest</u> | | | | | | | | |
| - Convert existing building from National Tissue Company to Beachley Furniture and Mill Work Company at 858 Willow Circle - \$2,012,693 | | | | | | | | |
| - Renovations to third floor for grow rooms at Kind Therapeutics at 504 East First Street – \$200,000 | | | | | | | | |
| <u>RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019</u> | | | | | | | | |
| | | | | | <u>PROPERTIES</u> | <u>UNITS</u> | | |
| Registrations received week of May 13 – May 17 | | | | | 593 | 1,463 | | |
| New applications issued week of May 13 – May 17 | | | | | 0 | 0 | | |
| Total 2019-2020 registered (includes additions and subtractions since 5/2/19) | | | | | 750 | 1,720 | | |
| Percentage of rental license renewals that have registered for the 2018-2019 license year | | | | | 19.7% | 17.9% | | |
| <u>Notes:</u> The 2019-2020 rental license renewals for 9,609 units in 3,807 properties were mailed on May 3, 2019. | | | | | | | | |
| <u>PAYMENT</u> | | | | | | | | |
| Weekly payment received | | \$ 109,725 | | | | | | |
| Weekly adjustment/credits | | \$ 6,075 | | | | | | |

| INSPECTIONS | |
|------------------------|-------------------------|
| <u>TYPE</u> | <u>NUMBER CONDUCTED</u> |
| Building | 70 |
| Electrical | 41 |
| Plumbing | 35 |
| Mechanical | 10 |
| Safety | 29 |
| Neighborhood Vitality | 177 |
| Quality of Life | 13 |
| Preventive Maintenance | 4 |
| Planning & Zoning | 2 |

INSPECTIONS KEY:

Categories of Conditions

| | |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Safety | Conditions which are or reasonably present a hazard to occupant or public. |
| | <u>Example:</u> No smoke alarms, improper wiring, handrails |
| Neighborhood Vitality | Conditions which cause or tend to cause diminution to property |
| | <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure. |
| Quality of Life | Conditions which negatively impact occupants. |
| | <u>Example:</u> Damaged surfaces, damages elements, missing screens |
| Preventive Maintenance | Conditions which are technical violations and need addressed to prevent deterioration. |
| | <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood |
| Planning & Zoning | Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. |
| | <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations. |

POLICE DEPARTMENT

STATS

| | | | |
|--------------------------|-------|-----------------------|----|
| Calls for Service: | 1,681 | Field Interviews: | 25 |
| Arrests/Warrants Served: | 28 | Moving Violations: | 28 |
| Domestic Violence Calls: | 27 | Safety Repair Orders: | 0 |
| DUI Arrests: | 1 | Warnings: | 39 |
| Reports Filed: | 158 | | |

REPORTS

05/16/19: Sgt. Cox, along with other HPD officers, responded to West Franklin Street for a report of a black male standing in the street brandishing a knife. Lt. Fetchu arrived first on the scene and attempted to take the suspect into custody. The suspect tried to flee and Lt. Fetchu engaged in pursuit. Together officers were able to take the suspect into custody. The suspect resisted arrest by head-butting Sgt. Cox and Officer Thompson; he then refused to speak with the officers. The suspect was transported to Central Booking and charged with two counts of Assault 2nd Degree, Reckless Endangerment, Resisting Arrest, Intoxicated Public Disturbance and Disorderly Conduct.

05/17/19: Shortly after 4 a.m., Officers Johnson and White were dispatched to North Cannon Avenue for a report of a disturbance. Upon arrival the officers found approximately six individuals standing in front of the residence in question. There were two males arguing and Officer Johnson advised the males to stop arguing due to the early morning hours. A neighbor stated that the one male had been beating on doors and causing a disturbance all morning. A history check was conducted on this male and it was discovered that he was involved in a disturbance around 2 a.m. in the same general area. He was arrested and charged with Disorderly Conduct.

05/18/19: Officer St. Clair responded to East Franklin Street in reference to vandalism. Mayor Bruchey advised he found a male spray painting the garage door to the rear of City Hall. The Mayor described the male as a black male wearing all black clothing and was accompanied by another black male and a white female, both wearing backpacks. The suspect spray painted vulgar wording and drawings on the door. The officer viewed the surveillance camera in the area and the incident was captured on camera. The Hagerstown Police Department will attempt to identify the three individuals involved in the spray painting incident.

05/19/19: Detective Filges was working uniform patrol and was dispatched for a theft that had occurred on May 18, 2019 at the Maryland Theatre on South Potomac Street. The victim stated that she was attending a dance event at the theatre by assisting backstage to get the participants ready for the event. She advised that several make-up pallets were stolen in addition to items from her purse including US currency and medication that was prescribed to her by her family physician. She advised she had hidden her purse from view in an effort to keep it safe. No further details are available.

05/21/19: Officer Fuqua responded to Fridinger Ritchie Company on East Washington Street for a stolen license plate. The victim stated that he noticed his rear Pennsylvania license plate was missing from his 1993 Lincoln sedan. The victim last saw the tag on May 1, 2019. He was unsure of the exact date of the theft since he stores this vehicle at the business. The officer entered the tag as stolen in the NCIC system. No further details are available at this time.

PRESS RELEASE

On April 8th, 2019 the Hagerstown Police Department was notified of a possible obscene image sent to a student by a teacher. The Hagerstown Police Department Criminal Investigations Division began an investigation into these allegations. The Police Department worked with the Washington County Board of Education throughout the course of the investigation.

Through investigation it was learned that 26 year old Vallie Nichole Lawver of Gettysburg, PA sent a nude photograph of herself to a student who attends Washington County Public Schools. At the time the photograph was sent, Lawver was employed by Washington County Public Schools.

No information related to the student will be released at any time.

Lawver was served a criminal summons charging her with the following: Sexual Solicitation of a Minor and Display Obscene Material to Minor.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Frustrated Antietam Customers Seek Service Interruption Solutions, Choices
- Washington Goes Purple Starts Neighborhood Drug Take-Backs
- Hagerstown Farmers Market to Have Extended Hours, Free Vendor Spaces July 1
- Hagerstown to Consider Purchase Agreement for Building Eyed for Doleman Museum
- Hagerstown's FY20 Budget Approved, but Amendments Likely
- Hagerstown to Buy Building for Doleman Museum, but Budget Cuts Needed
- Traffic Advisory: East Antietam Street
- Traffic Advisory: South Potomac Street
- Traffic Advisory: South Potomac Street Revised
- Trash & Recycling Advisory: Memorial Day Holiday

This Week's Video Projects:

- Mayor & City Council Special & Work Sessions
- Stormwater Utility Video Shooting
- Saylor House Archeological Video Post Production
- "Thunder in the Square" :30 Spot Post Production

Channel 25 Hub City Now Programming:

- PCAD Informational Session Video
- "Imagine Hagerstown" :30 Spots
- "Imagine Hagerstown" BBQ Video
- "Imagine Hagerstown" Fanny Crawford Video
- "Imagine Hagerstown" Takesha Martinez/Kerensa Gray
- "Thunder in the Square" :30 Spot
- "State of the City" Video
- "State of the City" Event Video
- "Open For Business" Video
- Saylor House Archeological Video
- "Action Now – Washington Goes Purple" Videos
- Hagerstown Greens :30 Spot
- Bird Watching in City Park :30 Spot
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,758 user visits for the week of May 13-19, 2019.
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,101
 - Utility Billing Page 900
 - Police Page 262
 - Parks & Recreation Page 201
 - Jobs Page 152
 - Potterfield Pool Page 140
 - Bids Page 128
 - Firefighters Page 97
 - City Park Train Hub Page 93
 - Community Yard Sale Page 84
- Top Searches:
 - "True"
 - "Jobs"
 - "Airport"
 - "Map"
 - "Rental licensing"
 - "Utility billing"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Thur. 5/16 - Various locations: Reconnections for non-payment. Time Out: 16.0-16.5
- Fri. 5/17 - 238 West Side Avenue: Blinking lights, lineman-checked voltage and all connections but found no issues with HLD service. Time Out: 15.9-17.6
- Sat. 5/18 - 1270 Kenly Avenue: Total outage; Shentel cell service reported no power, all HLD facilities were checked and no issues found. Time Out: 0.3-1.6
- Sun. 4/19 - 330 Dual Highway: Partial outage; lineman found customer's main breaker had tripped. Breaker was reset to correct problem and restore power. Time Out: 9.2-10.2
- 1017 Fairview Road: Lines down; line belonged to Antietam Cable. Time Out: 11.7-12.5
- Various locations: Numerous outages, lines down, trees on wires, and damage to services were reported following a severe storm passing through the area. All services and lines down were repaired with follow-up tree trimming completed the following business day. Time Out: 22.0-6.0
- Mon. 5/20 - 916 View Street: Lines down; large tree branch tore service from house. Line crews made repairs to triplex service to correct problems. Time Out: 6.6-7.0
- 1312 The Terrace: Blinking lights; broken neutral was replaced to correct problem. Time Out: 16.2-17.2
- Wed. 5/22 - Various locations: Reconnections for non-payment -- Time Out: 16.0-16.8

Engineering

Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering and Distribution staff continued substation testing with EPS, HLD's testing contractor.
- The Staff Engineer continued work with Avista Realtime Systems/IOT International with implementation of HLD's upgraded SCADA system.
- Engineering and Distribution staff attended Certification classes for herbicide application with the State of Maryland.
- The Staff Engineer continued engineering work involving HLD's Wesel Substation distribution and subtransmission facilities.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

| Date | Flow (mgd) | Rainfall (inches) |
|-------------------------------------|------------|-------------------|
| Wednesday, May 15, 2019 | 12.58 | 0.00 |
| Thursday, May 16, 2019 | 11.71 | 0.03 |
| Friday, May 17, 2019 | 10.78 | 0.00 |
| Saturday, May 18, 2019 | 10.03 | 0.36 |
| Sunday, May 19, 2019 | 8.98 | 0.35 |
| Monday, May 20, 2019 | 9.83 | 0.02 |
| Tuesday, May 21, 2019 | 9.10 | 0.00 |
| | | |
| Weekly – Avg. Flow / Total Rainfall | 10.43 | 0.76 |
| May – Avg. Flow/Total Rainfall | 12.46 | 5.36 |

Miscellaneous

- Replaced cuvette and ultrasonic transducer on UV analyzer. Repaired sample pump and flush piping.
- Disconnected ferric piping and pumps. Located blockage and removed.
- Installed new pumps, wiring and float switches on ENR drain station.
- Replaced thermal overloads in BNR mixer #13.
- Troubleshoot electrical process monitoring equipment affected by storm.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

| Activity | Districts | L. F. main | Feet of lateral | # inspected |
|------------------|-----------|------------|-----------------|-------------|
| CCTV Inspections | 24 | 1,307' | 184' | 33 |
| Flushing | 17 | 8,919' | | |

Collection System Maintenance Task

- Pump Station #6, SCADA installed and operational.
- Grinder Pump call, 11105 Mahogany Drive, pulled and replaced pump.
- Mowed grass at WWTP and all pump stations
- General pump shop repair work.
- Dropped enzyme bags at various lift stations and trouble spots in the system.
- Hauled in three loads of stone for inventory.

Administration

| Wastewater Division – Customer Call Log Summary 2018/2019 | | | | | | | |
|-----------------------------------------------------------|-----------|---------------|-----------------|----------|-----------------|-----------|-----------|
| Type | Blockages | Grinder Pumps | Odor Complaints | Flushing | WW Pump Station | Other | Totals |
| Weekly | 0 | 2 | 0 | 0 | 0 | 2 | 4 |
| YTD 2019 | 21 | 26 | 2 | 1 | 0 | 34 | 84 |

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff met with County Department of Water Quality representatives, the Utilities Director and the Water and Wastewater Operations Managers regarding the proposed CGSA Amendment 11.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff attended a Wastewater Operations meeting with the Utilities Director and Wastewater Division staff.

Laboratory

- Continued cross-training lab personnel on Lachat operation.
- Met with Gannet Fleming engineers to discuss sampling of ConAgra's anaerobic digester.
- Confirmed adequate mixing of digester to allow for representative sampling.
- Witnessed Fredericktowne Lab's collection of toxicity sample from digester.
- Collected Industrial Pretreatment sample from HBP.
- Discussed Gardein's request for permit modifications with County Pretreatment Manager.
- Followed-up with Heritage Environmental to establish pickup date for our used COD vials.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

| |
|-----------------------|
| WATER DIVISION |
|-----------------------|

Plant Flows - System Demand (MGD)

| <u>Date</u> | <u>Willson</u> | <u>Breichner</u> | <u>Total</u> |
|-------------|----------------|------------------|--------------|
| 05/16/19 | 10.28 | | 10.28 |
| 05/17/19 | 10.37 | | 10.37 |
| 05/18/19 | 10.40 | | 10.40 |
| 05/19/19 | 10.51 | | 10.51 |
| 05/20/19 | 9.56 | | 9.56 |
| 05/21/19 | 10.32 | | 10.32 |
| 05/22/19 | 10.42 | | 10.42 |
| Average | | | 10.27 |

Water Production at R. C. Willson

- R.C. Willson and Pump Stations—Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson and PS4—Working with contractor on pump replacement.
- R.C. Willson—Replaced tank on filter blower #2.
- Hellane Tank and Orchard Hills Tank—Repaired the control cabinet.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.9 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.

- The meter testing program and flushing program are in progress.
- Repairs were made to a water main break on Fruit Tree Drive and a service line leak on North Jonathan Street.

Laboratory

- Continued cross-training lab personnel on Lachat operation.
- Collected composite samples from lagoon discharge.
- Reported TOC removal efficiency to Water Production Superintendent.
- Checked disinfectant residuals at Henson Tank.
- Process and regulatory testing was routine for the week.

Engineering

| <u>Reviews:</u> | <u>City</u> | <u>County</u> |
|-------------------|-------------|---------------|
| Site Plans | 1 | 1 |
| Preliminary Plats | - | - |
| Grading Plan | - | - |
| Final Plat | - | - |
| Simplified Plat | - | - |
| Building Permits | 16 | 9 |
| Replat | - | - |

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with Westfields consultant regarding a proposed water main alignment adjustment.



Respectfully submitted,

Scott A. Nicewarner
City Administrator