

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 14 FOR 2019



April 5, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

APRIL 2019

For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 8:45am Executive Session 4pm Work Session	3	4	5	6
7	8	9 4pm Work Session	10	11 4pm Hagerstown Historic District Commission Meeting 4pm Board of Traffic & Parking Meeting	12	13
14	15	16 3pm Executive Session 4pm Work Session	17 7pm Board of Zoning Appeals Meeting	18	19 HOLIDAY City Offices Closed	20
21	22 10am Earth Day Celebration @ University Plaza	23 7pm Regular Session	24 7pm Hagerstown Planning Commission Meeting	25	26 11am Arbor Day Celebration @ Hager House/City Park	27
28	29	30 No M&C Meeting				

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Round Table: DCED Director Jill Thompson participated in the Washington County Economic Development Round Table hosted by Congressman David Trone. The discussion was a listening forum for the Congressman to better understand economic development issues and opportunities in Hagerstown and Washington County.

Info Sharing: City, County, State and Small Business Development Council staff met this week as part of an on-going collaboration to share information on business recruitment and retention.

Main Street:

- Staff were invited to speak to Northern Middle 7th grade students working on their community improvement project. The focus the class chose was downtown appearance.
- The Main Street Leadership Group and the Promotion Work Group met this week for their monthly meetings.
- Pop-Up Trivia will be back next Tuesday at the Flying Camel Literary Café & Piano Bar. Registration starts at 6:30 p.m. and game starts at 7 p.m.!

Business Revolving Loan Fund – New Loans Approved

- Hagerstown Health Spa, LLC (Regenerate Float Center)
 - Loan Amount: \$186,400
 - Loan Purpose: Building rehabilitation –5 Nottingham Road
- U.C.M.S., Inc., t/a Schmankerl Stube Bavarian Restaurant
 - Loan Amount: \$200,000
 - Loan Purpose: Building rehabilitation, new construction – 58 South Potomac Street
- Junkworks Real Estate, LLC (Junkworks Antiques)
 - Loan Amount: \$60,000
 - Loan Purpose: Building acquisition, working capital, and building rehabilitation -125 East Baltimore Street

Community Development Updates:

- Environmental reviews were completed for the following CDBG funded projects: Five residential emergency repair projects, Medal of Honor Triangle Enhancement Project, and Parks ADA Enhancements Project.
- Staff requested Maryland Historical Trust reviews for the following projects: Four residential emergency repair projects and four façade/restaurant retail grant projects.
- The application cycle for the inaugural Hagerstown Youth Advisory Council opened on March 1, 2019 and will conclude on April 30, 2019. Staff has worked closely with community partners to coordinate a mass distribution of flyers to all eligible students attending a WCPS school as well as attending local youth group meetings to answer questions about the program.
- Staff attended the bi-monthly meeting of the Hagerstown Homeless Coalition coordinated by the Washington County Continuum of Care.
- Staff attended the Neighborhoods 1st meeting for the Oak Hill West community.

Neighborhoods 1st: Approximately 85 members of the Neighborhoods 1st Program, Councilmember Keller, and City staff attended the annual Spring Dinner event celebrating each group's work in their respective communities. The dinner was held at the Schindel Rohrer Ballroom space at 28 South.

Events: Boys & Girls Club of Washington County *Over the Edge* Fundraising Event | Saturday, April 6 | 11 a.m. – 3 p.m. | The Alexander House, Public Square. For more information visit Facebook at *Over The Edge for Kids* or <http://fnd.us/d1OY5c/register>

Imagine Hagerstown: Four dynamic weekends of arts and culture in downtown Hagerstown – The season line-up was announced and can be viewed at www.imaginehagerstown.org

Farmers Market: Spring at the Historic City Farmers Market! Lots of unique vendors with baked goods, honey, home décor, crafts, prepared foods, plants, eggs, meat, and cheese, and coffee! Open every Saturday from 6 a.m. – 12 p.m.

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE

Cooking Fires	3	Community Risk Reduction	105
Building Fires	2	Public Service/Aircraft Standby	6
Medical Assistance	20	Personal Injury Collision	10
Assist other Fire Departments	11	Fuel/Hazard Spills	2
Automatic Fire Alarms	2	Gas Leaks	1
Investigation: Citizen Complaints	4	Investigation: Carbon Monoxide Incident	1
Water/Steam Leak	1	Dumpster/Outside Fires	5

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Public Art in Hagerstown.** Rodney Tissue was interviewed by the Herald Mail for a feature story in the April 14th newspaper on the significant amount of public art in Hagerstown.
2. **Contracts for Bids.** Staff advertised three contracts for bids. They were as follows:
 - Haven Road Safe Routes to School
 - Curb & Sidewalk replacement
 - 2019 Pavement Preservation Program
3. **Work Order – Hagers Crossing.** A work order was issued to change the speed limit on Hagers Crossing Drive to 25 MPH at Jonathan Hager Elementary school.
4. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 3/31/19	Calendar Year 2019 TOTALS
Traffic complaints received	3	57
Work Orders completed	2	35
Traffic counts completed	2	19
CONSTRUCTION PROJECTS		
Description	Week of 3/31/19	Calendar Year 2019 TOTALS
Projects advertised for bids	2	4
RFP's Advertised	0	4
Projects under construction	9	9
Projects completed	1	2

PARKS DIVISION

1. **Parks.** Parks staff had a busy week. Some items that were completed include:
 - Began grading for new play equipment in the south end of City Park.
 - Mulching of flower beds in various parks.
 - Final grading and seeding at Thomas Kennedy Park.
 - Grading and re-seeding "big dog" side of the dog park at Fairgrounds Park.
 - General park cleanup.

2. Golf Course.

- In partnership with Meritus Medical Center, each Thursday from 9-11 a.m. during the months of April- October, free blood pressure screenings are available for our golfers.
- Specials offered at the course include:
 - Loyalty Card: Double Punch Monday's (purchase 9 greens fees & get on free)
 - Tuesday, Ladies Day: Two golf for \$15
 - Wednesdays: 10% discount before 10 a.m.
 - Thursday: Senior Day & ThirstEE Thursday beer specials

3. **Hager House.** Staff is preparing for opening day on Friday, April 12th.

4. **Fit Room.** Attached is the Fit Room report as of April 4, 2019. NEW classes starting in April include: Aikido Basics, AntiGravity, Art of Self Defense, Belly Dance, Small Group Personal Training, Stress Less Management Workshop, Square Dancing, Tai Chi Fundamentals, Tinkergarden, Turbo Kick & Yoga for Weight Loss.

PLANNING & CODE ADMINISTRATION

Planning Commission: The April 10th Planning Commission meeting has been canceled.

Historic District Commission: The HDC reviewed and approved an amended application for signage at 53-59 North Potomac Street for Wertman Photography. The commission will be considering the following design review applications on April 11:

- 201-229 North Potomac Street – Frederick, Seibert & Associates/Zion Reformed Church – site plan for a parking lot.
- 82 West Washington Street – Bryan Center, LLC – replacement windows.
- 148 North Potomac Street – Bob Jones – new lighting.
- 58 South Potomac Street – MSB Architects – revisions to previously approved plans for renovations at the Schmankerl Stube.
- Preservation Week Award nominations.

Board of Zoning Appeals: The BZA is scheduled to hear these cases on April 17:

- 401 South Cannon Avenue – Stephen Parrotte, t/a Stadium Grill and Tavern – variance to add a roof over an existing outdoor seating area.
- 369 Fridinger Avenue – Pastor Clarence Hurd, Peoples Gospel Tabernacle – special exception for a parking lot expansion.

Weekly Activity Report: March 25–29, 2019

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	7	Residential -	3	Commercial -	4	Other -	0	8
Electric	20	Residential -	13	Commercial -	5	Other -	2	20
Plumbing	21	Residential -	16	Commercial -	2	Other -	3	20
Mechanical	6	Residential -	4	Commercial -	1	Other -	1	6
Engineering Dept.	6							5
TOTAL	60		36		12		6	59

Est. Value of Issued Building Permit Projects:		FY19 Fiscal Year Totals:
Residential	\$ 243,785.00	\$ 5,555,313.00
Commercial	\$ 218,000.00	\$ 43,834,256.00
Apartment	\$ 1,000.00	\$ 2,782,749.00
Sign	\$ 0.00	\$ 214,571.00
TOTAL	\$ 462,785.00	\$ 52,386,889.00

Projects of Interest

- Renovate existing restaurant at 520 Northern Avenue - \$150,000
- Tenant fit-out of 4th floor for office space at 138 West Washington Street - \$60,000
- Interior renovations due to fire damage at 1100 Fairview Road - \$180,000

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019

	PROPERTIES	UNITS
Registrations received week of Mar. 25 – Mar. 29	6	9
New applications issued week of Mar. 25 – Mar. 29	2	2
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)	3,704	9,284
Percentage of rental license renewals that have registered as of May 2, 2018	99.5%	99.5%

Notes: The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.

PAYMENT

Weekly payment received	\$ 675
Weekly adjustment/credits	\$ 0

INSPECTIONS

TYPE	NUMBER CONDUCTED
Building	56
Electrical	42
Plumbing	15
Mechanical	5
Safety	48
Neighborhood Vitality	24
Quality of Life	24
Preventive Maintenance	8
Planning & Zoning	3

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,615	Field Interviews:	26
Arrests/Warrants Served:	27	Moving Violations:	67
Domestic Violence Calls:	30	Safety Repair Orders:	5
DUI Arrests:	3	Warnings:	89
Reports Filed:	166		

REPORTS

03/28/19: Officers Morris and Routhier responded to West Antietam Street for a trespassing report. Upon arrival Officer Wolfe was already on scene and entering the back door of the residence in question. At that time a white male ran out the front door of the apartment. Officer Morris and Routhier were able to detain the running male. As they conducted a search of the apartment, the officers discovered two other persons on the third floor. The officers also observed drug paraphernalia on the floor. The three trespassers and their personal belongings were removed from the property. The owner of the building could not be reached so the fire company responded and secured all doors and windows. No further information is available at this time.

03/29/19: Officer White was dispatched to the rear of Byers Stop N Go Convenience Store on Burhans Boulevard for two possible overdoses. Community Rescue Service was on the scene assisting one of the males. Because the male was being combative with CRS, Officer White found it necessary to place the male in handcuffs. Officer White then assisted with the other male. The male who was being assisted by CRS stated he didn't want any medical treatment and began yelling at the employee from Byers Stop N Go that called 911. Officer White told the male to stop yelling and calm down. He continued to yell so Officer White placed the male in the police cruiser. The male then proceeded to kick the inside partition and cruiser door. The male was transported to Central Booking and charged with Disorderly Conduct. No further details are available at this time.

03/31/19: Officer Keefer was dispatched to West Franklin Street for a reported weapons violation. The Washington County Emergency Communications Center received information that a passenger in a white work truck with Maryland tags displayed a handgun. The vehicle was located and stopped by Officer Rowe in the area of West Washington Street. At that time the passenger in the white truck fled the scene. He was wearing a brown "Carhartt" style work jacket and a black baseball style hat. He ran behind West Washington Street heading south through personal yards. Sergeant Constable observed the male running south in the area of Concord Street and pursued south across Lanvale Street. The subject continued cutting through yards, and on Main Avenue he entered a residence and then ran out the back door. Officers were positioned at the rear of the residence and took the suspect into custody. The occupants of the residence claimed they had no idea of the identity of the suspect. Officers began checking the area along the foot pursuit for items that may have been discarded. Officers located a tan "Carhartt" style jacket and a black baseball hat with a West Virginia University logo in the yards where the suspect was observed running. After taking the suspect into custody he was complaining of pain in his shoulder. He was transported to Meritus Medical Center for treatment. It should be noted while at the hospital the suspect bragged about how he took the officers for a run. No weapon was located. After release from the hospital, he was transported to Central Booking and charged with Burglary 4th Degree, Obstructing and Hindering a Police Officer.

04/02/19: Officer Daveler responded to George Street for a report of a robbery. The victim stated that two unknown black males had jumped him and took his wallet. The victim was on his way to work and was traveling down the alley that runs east to west between George Street and Church Street. When he reached the end of the alley at High Street two black males jumped him, took his wallet and fled north. The victim advised he was bleeding profusely from his face and traveled back home. The officers observed a laceration under his left nostril and chin and located a pool of blood in the alley. He was transported to Meritus Medical Center for treatment. A canvas of the area was conducted but the suspects were not located. No further details are available.

OTHER NEWS/INFORMATION

HPD Chief Paul Kifer Swears In Honorary Junior Police Officer. On Tuesday, April 2, 2019, the Hagerstown Police Department conducted a tour for Arjun Padha, a fourth grader at Boonsboro Elementary School. His school teachers, Melanie Hixon and Maureen Morgan, knew Arjun had a keen interest in the police department and decided to plan a field trip to HPD for him. The unique component of this tour is that Arjun is legally blind. His Boonsboro Elementary teacher, Ms. Hixon, coordinates his learning activities with Ms. Morgan from the Maryland School for the Blind. Ms. Morgan travels from Baltimore to Washington County to assist Arjun with his academic needs.

Chief Kifer greeted Arjun as he entered HPD. The tour was led by Detective Varner and Officer Routhier assisted him. Chief Kifer met the tour group in the Roll Call Room and swore-in Arjun as an Honorary Junior Police Officer. Arjun was presented with an honorary police badge. Those in attendance for the ceremony were Chief Kifer, Captain Alexander, Detective Varner, Officer Routhier and Arjun's teachers, Melanie Hixon and Maureen Morgan. Kristy Carroll, Administrative Assistant at HPD, took photos and a video of the memorable experience.

Detective Varner and Detective Dietz fingerprinted Arjun and gave the prints to him for safe keeping. Arjun especially enjoyed when Detective Varner placed him in the cruiser and he was able feel all the buttons and hear the siren. It was an enjoyable and exciting day for Arjun as well as for the Hagerstown Police Department. We wish him well with the remainder of his academic years and he is always welcome at HPD.



Chief Paul Kifer welcomes Arjun to HPD



Swearing-in Ceremony

L to R: Captain Alexander, Officer Routhier, Chief Kifer, Detective Varner and seated is Arjun Padha

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	192	192
	University District Deck	375	375
Number of Student Permits	Central, Market, Rochester Lots	29	21
Number of Patrons Using Decks	A & E Deck	1739	1784
	University District Deck	2102	1728
Number of Citations Issued	(Includes Warnings)	330	236
Late Payment Notifications		26	12
Peak Occupancy (%)	A & E Deck	95%	NA
		Fri @ 6 PM	
Peak Occupancy (%)	University District Deck	62%	78%
		Tue @ 2 PM	Mon @ Noon
			Tue @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

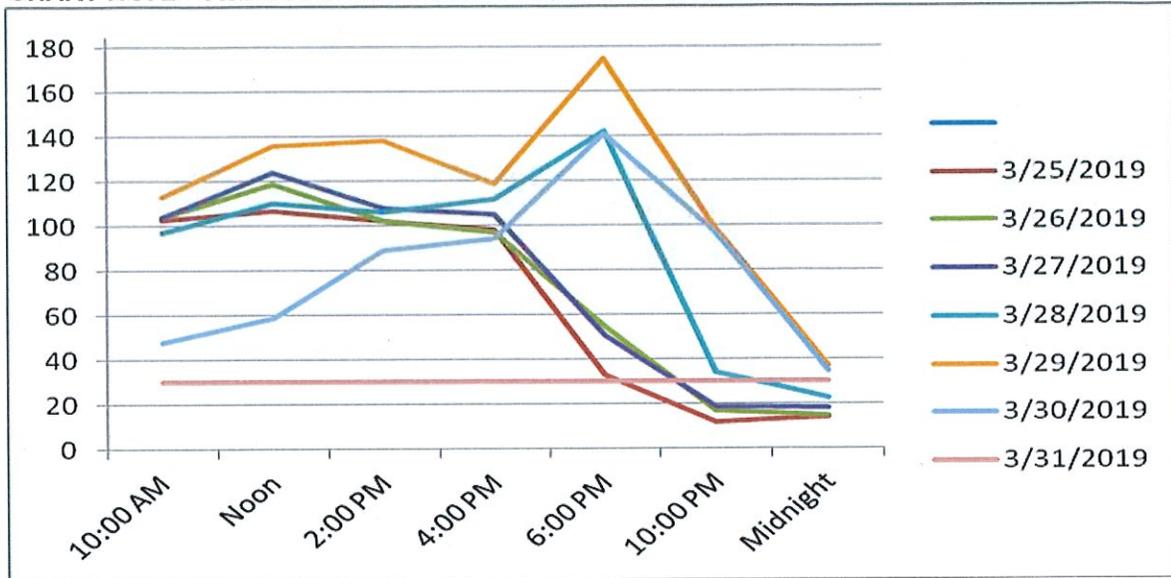
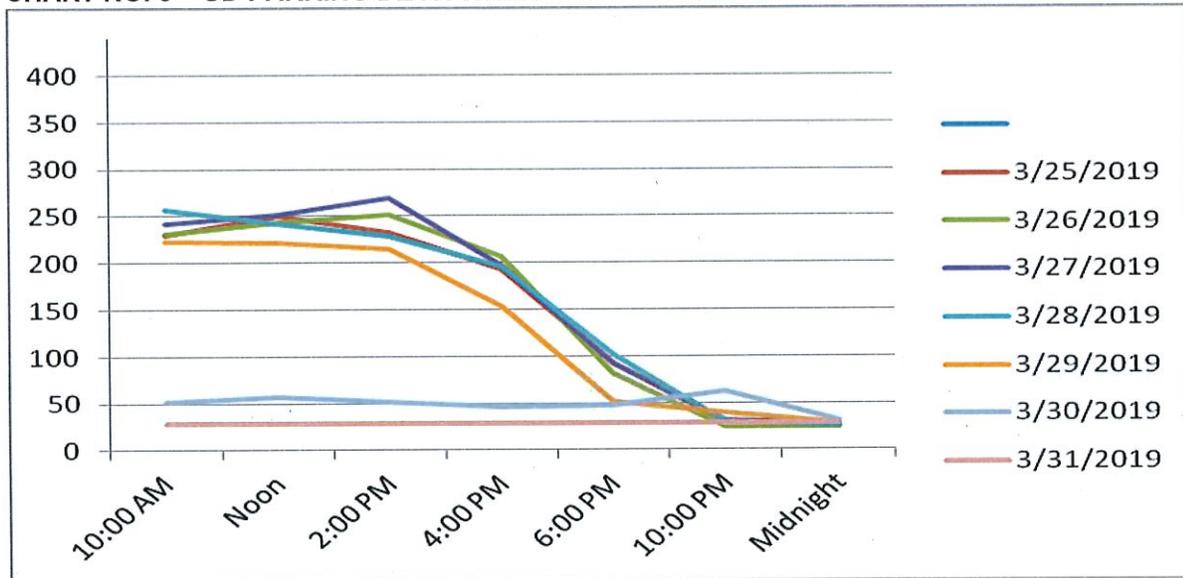


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Fire	1	1
Human Resources	0	0
Light	3	2
Parks & Engineering	0	3
Police	10	7
Public Works	5	2
Wastewater	3	2
Water	2	5
Weekly Totals	25	22
Yearly Total	276	

AFTER HOUR CALL BACKS. There were no after hour call backs for services.

¹AFTER HOURS CALL BACK DATA

	Issues for 2019	March	February
Street Issue	Tree in street		1
Parking System	Elevator, POF not working		2
Traffic Signal	Knock down, flash, wind damage		4
Traffic Signs			
Building Maintenance			
Fleet Maintenance	Fuel island failure		1
Weather Related	Icy street		1
Misc.			
Total		0	9
Total Call Backs 2019		18	

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2019	Number of Miles of Streets Swept
January	509
February	423
March	430
Total Miles Swept for 2019	1362

BULK TRASH COLLECTIONS

Month 2019	Number of Collections
January	21
February	25
March	22
Total Bulk Trash Collections for 2019	68

PROPERTY ABATEMENTS COMPLETED

Month for 2019	Number of Property Abatements
January	16
February	5
March	3
Total Abatements by PW for 2019	24

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Hagerstown Plans \$3.1M Bond Sale to Finance Projects
- Five Days of South Potomac Street Closures to Begin April 1 for BISFA Project
- State Capital Budget Includes \$300K for Hagerstown Stadium Project
- 'Over The Edge' Fundraiser for Boys & Girls Club Set for Saturday
- MIFF: Hogan Accepts Mendez Award, Promises to Come Back for Ribbon-Cutting
- Film Festival Brings International Crowd to Hagerstown for Growing Event

- A Welcome Home: New Vietnam War Veterans Monument Dedicated in Hagerstown
- Former HR Manager Returning to Hagerstown
- Hagerstown Announces Events for New Month-long 'Imagine' Arts, Music Festival
- Hagerstown Unveils FY2020 Budget; No Tax Increase Proposed
- German 'Sister City' Students Visit Hagerstown
- Press Release: New HR Director Announced
- Press Release: Imagine Hagerstown
- Press Release: New City Administrator
- Traffic Advisory: West Side Avenue
- Traffic Advisory: Public Square
- Traffic Advisory: South Potomac Street Closure

This Week's Video Projects:

- Mayor & City Council Special & Work Sessions
- "Neighborhoods 1st" Video Shooting & Post Production
- Census 2020 Kick-Off Press Conference

Channel 25 Hub City Now Programming:

- PCAD Informational Session Video
- "State of the City" Video
- "State of the City" Event Video
- "Open For Business" Video
- "Fantastical Garden – Alison Sigethy" Video
- "Action Now – Washington Goes Purple" Videos
- "Giga Hub City" Video
- Hagerstown Greens :30 Spot
- Bird Watching in City Park :30 Spot
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,715 user visits for the week of March 25-31, 2019
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 1,997
 - Utility Billing Page 786
 - Police Page 233
 - Parks & Recreation Page 219
 - Jobs Page 145

- Bids Page 108
 - Firefighters Page 91
 - Anti-Gravity Fitness Page 78
 - Utilities Page 62
 - Fire Page 62
 - Fairgrounds Park Page 62
- Top Searches:
- "True"
 - "Jobs"
 - "Online billing payment – Munis link"
 - "Pay bill"
 - "Real estate tax"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

Wed. 4/3 - 827-828 Georgia Avenue- blinking lights; line crew removed metal sheeting from service wires. Time Out: 15.0-15.5

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed.
- Engineering staff met with Code Enforcement to review overhead electric facility location at a proposed demolition site.
- The Engineering Designer completed multiple jobs for HLD line crews and submitted for construction.
- Engineering staff coordinated multiple repairs to HLD line operations vehicles.
- The Staff Engineer completed a conceptual design for extension of HLD underground electric facilities.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, March 27, 2019	11.60	0.00
Thursday, March 28, 2019	11.29	0.00
Friday, March 29, 2019	10.76	0.03
Saturday, March 30, 2019	10.17	0.00
Sunday, March 31, 2019	9.82	0.00
Monday, April 1, 2019	9.50	0.00
Tuesday, April 2, 2019	9.33	0.00
Weekly – Avg. Flow / Total Rainfall	10.35	0.03
March – Avg. Flow/Total Rainfall	11.55	3.77
April – Avg. Flow/Total Rainfall	9.42	0.00

Miscellaneous

- Removed new parts from existing digester feed pumps and used parts to rebuild primary sludge pumps.
- Replaced Chesterton seal water controller on ASPS return sludge pump.
- Removed grit from Primary pump(s) suction piping and frac tank.
- Repaired scrubber framing, replaced shaft, bearings and balanced fan.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	19	379.2'	3.9	1
Flushing	14,15,34	13,099'		

Collection System Maintenance Task

- Pump Station #4, Completed new PLC installation as well as installed new SCADA system.
- Pump Station #26, Trimmed trees.
- Sewer Back up, 460 Park Place Drive problem on the private side.
- Sewer Back up, 312 Mount Villa, problem on City opened with Flusher truck.
- Sewer Back up, 1108 Beechwood Drive, problem on the private side.
- Sewer Back up, 20210 Plumwood Drive, problem the private side.
- Grinder pump call, 20010 Cherry Hill Circle, replaced both pumps, and pig tails, and turned down overloads.
- Grinder pump call, 1650 Woodlands Run, excavated and replaced broken discharge piping outside of tank.
- Assisted Public Works cleaning roots from storm drains at Mealey and Magnolia as well as Franklin Street at City Hall.
- Hauled stone in for inventory.
- Repaired lower gate at WWTP.
- Raised and set manhole at Schuster Concrete.
- Dropped enzyme bags at various lift stations and trouble spots in the system.
- General pump shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other*	Totals
Weekly	2	1	0	0	0	1	4
YTD 2019	14	22	2	0	0	20	58

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a Maryland State Retirement Seminar.
- Staff met with the Wastewater Inspector to discuss an existing sewer main relocation.

Laboratory

- Continued cross-training lab personnel on Lachat operation.
- Reviewed proposed SDSs from Pinnacle Foods.
- Collected monthly DI water samples.
- Collected 2nd quarter metals for raw, thickener, and effluent.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
03/28/19	9.96		9.96
03/29/19	9.35		9.35
03/30/19	9.63		9.63
03/31/19	9.52		9.52
04/01/19	9.71		9.71
04/02/19	9.72		9.72
04/03/19	9.07		9.07
Average			9.57

Water Production at R. C. Willson

- R.C. Willson and Pump Stations–Staff worked on facility maintenance and routine preventative maintenance.
- R.C. Willson–Software upgrade is in progress for the Screen Chambers.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 3.3 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Repairs to a water main break were completed on Apple Hill Drive.

Laboratory

- Continued cross-training lab personnel on Lachat operation.
- Collected TOC removal efficiency samples for the month of April.
- Collected composite samples from lagoon discharge.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Simplified Plat	-	2
Building Permits	20	7
Replat	-	-

- Staff attended a Maryland State Retirement Seminar at Hagerstown Community College.



Respectfully submitted,

A handwritten signature in blue ink that reads "Michael Spiker".

Michael Spiker
Interim City Administrator

Multiple Facilities

Monthly Calendar For April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 (ID#69) 9a-10a Tai Chi Fundamentals #6377 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6288 (ID#69) 7:15p-8:15p Belly Dance for Beginners- Choreography Practice #6471	2 (ID#69) 5:45p-6:45p AntiGravity® FUNDamentals series #6302 (ID#69) 7p-8p Zumba #6142	3 (ID#69) 9a-10a Tai Chi Fundamentals #6377 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6288 (ID#69) 7:15p-8:15p AntiGravity® FUNDamentals LEVEL 2 series #6303	4 (ID#69) 5:30p-6:30p Art of Self Defense #6374 (ID#69) 7p-8p Zumba Toning #6154	5 (ID#69) 6:30p-8p Aikido Basics #6370	6 (ID#69) 9a-10a Tai Chi Fundamentals #6377 (ID#69) 11a-12p Zumba #6146 (ID#69) 12:30p-1:30p AntiGravity Fitness FUNDamentals #6308 (ID#69) 2:30p-4p Stress Less: Simple Techniques to Manage Stress #6447
7 (ID#69) 8a-9a Hip Hop Soul #6158 (ID#69) 12p-1p Turbo Kick #6419 (ID#69) 2p-6p Square Dance- April #6407	8 (ID#69) 9a-10a Tai Chi Fundamentals #6377 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6288 (ID#69) 7:15p-8:30p Belly Dance Technique #6284	9 (ID#69) 5:45p-6:45p AntiGravity® FUNDamentals series #6302 (ID#69) 7p-8p Zumba #6142	10 (ID#69) 9a-10a Tai Chi Fundamentals #6377 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6288 (ID#69) 7:15p-8:15p AntiGravity® FUNDamentals LEVEL 2 series #6303	11 (ID#69) 5:30p-6:30p Art of Self Defense #6374 (ID#69) 7p-8p Zumba Toning #6154	12 (ID#69) 6:30p-8p Aikido Basics #6370	13 (ID#69) 7a-11a Blocked for Yard Sales #1861 (ID#69) 11a-12p Zumba #6146 (ID#69) 12:30p-1:30p AntiGravity Fitness FUNDamentals #6309
14 (ID#69) 8a-9a Hip Hop Soul #6158 (ID#69) 12p-1p Turbo Kick #6419	15 (ID#69) 6a-7a Small Group Personal Training #6442 (ID#69) 9a-10a Tai Chi Fundamentals #6378 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6288 (ID#69) 7:15p-8:30p Belly Dance Technique #6284	16 (ID#69) 5:45p-6:45p AntiGravity® FUNDamentals series #6302 (ID#69) 7p-8p Zumba #6142	17 (ID#69) 6a-7a Small Group Personal Training #6442 (ID#69) 9a-10a Tai Chi Fundamentals #6378 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6288 (ID#69) 7:15p-8:15p AntiGravity® FUNDamentals LEVEL 2 series #6303	18 (ID#69) 5:30p-6:30p Art of Self Defense #6374 (ID#69) 7p-8p Zumba Toning #6154	19 (ID#69) 6:30p-8p Aikido Basics #6371	20 (ID#69) 6a-7a Small Group Personal Training #6442 (ID#69) 9a-10a Tai Chi Fundamentals #6378 (ID#69) 11a-12p Zumba #6146 (ID#69) 12:30p-1:30p AntiGravity Fitness FUNDamentals #6310 (ID#69) 1:40p-2:40p AntiGravity® Suspension drop-in #6320 (ID#69) 3p-7p Private Rental- Kayla Erny
21 (ID#69) 8a-9a Hip Hop Soul #6158 (ID#69) 12p-1p Turbo Kick #6419 (ID#69) 2p-3p Belly Dance for Beginners- Choreography Practice #6472	22 (ID#69) 6a-7a Small Group Personal Training #6442 (ID#69) 9a-10a Tai Chi Fundamentals #6378 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6288 (ID#69) 7:15p-8:30p Belly Dance Technique #6284	23 (ID#69) 5:45p-6:45p AntiGravity® FUNDamentals series #6302 (ID#69) 7p-8p Zumba #6142	24 (ID#69) 6a-7a Small Group Personal Training #6442 (ID#69) 9a-10a Tai Chi Fundamentals #6378 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6288 (ID#69) 7:15p-8:15p AntiGravity® FUNDamentals LEVEL 2 series #6303	25 (ID#69) 5:30p-6:30p Art of Self Defense #6374 (ID#69) 7p-8p Zumba Toning #6154	26 (ID#69) 6:30p-8p Aikido Basics #6371	27 (ID#69) 6a-7a Small Group Personal Training #6442 (ID#69) 9a-10a Tai Chi Fundamentals #6378 (ID#69) 11a-12p Zumba #6146 (ID#69) 12p-4p 100 miler finale

Multiple Facilities

Monthly Calendar For April 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 (ID#69) 12p-1p Turbo Kick #6419 (ID#69) 2p-6p Private Rental- Sabrina Zeger, babyshower	29 (ID#69) 6a-7a Small Group Personal Training #6442 (ID#69) 9a-10a Tai Chi Fundamentals #6378 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6288 (ID#69) 7:15p-8:30p Belly Dance Technique #6284	30				