

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 11 FOR 2019



March 15, 2019

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

MARCH 2019						
<i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 7am State of the City @ Hager Hall 3pm Executive Session 4pm Work Session	6	7	8	9
10	11	12 2:30pm Executive Session 4pm Work Session	13 4pm Hagerstown Planning Commission Meeting	14 4pm Board of Traffic & Parking Meeting 4:30pm Hagerstown Historic District Commission Meeting	15	16
17	18	19 2:30 pm Executive Session 4pm Work Session	20	21	22	23
24	25	26 6pm Work Session 7pm Regular Session	27 7pm Hagerstown Planning Commission Meeting	28 4:30pm Hagerstown Historic District Commission Meeting	29	30
31						

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

LWC: Leadership Washington County utilized the Bürobox on Friday to host their Economic Development Day. Staff gave a presentation on City incentive programs.

State of Commerce: DCED staff attended an “Eggs and Issues” event held by the Chamber of Commerce. The guest speaker for this event was Kelly Schulz, Secretary of Commerce.

Main Street Update:

- Staff is working to prepare for the Main Street Hagerstown *Sweets on the Street* event this Saturday.
- Pop Up Trivia was held Pretzel and Pizza Creations this week. Seven teams participated and management stated that it was a great Tuesday night for them! The March 19th event will be held at the Flying Camel.
- The Western Maryland Small Business Development Center (SBDC) along with the Main Street Program held the first session of their business seminar series on Monday titled *Tax Planning for 2019*. Two more sessions are planned for next Monday. Interested business owners can register for an unlimited amount of topics through Eventbrite (<https://www.eventbrite.com/e/series-2019-business-seminars-tickets-56672194058>). The seminars are being held at the Bürobox as follows:

DATE	TIME	SEMINAR
Monday, March 11, 2019	10 a.m. – 12 p.m.	Instructor: Bev Stitely Seminar: <i>Tax Planning for 2019</i>
Monday, March 18, 2019	10 a.m. – 12 p.m.	Instructor: Monica Randall Seminar: <i>Veteran's Certification</i>
Monday, March 18, 2019	1 p.m. – 3 p.m.	Instructor: Monica Randall Seminar: <i>Women-Owned Small Business (WOSB) / Economically Disadvantaged WOSB</i>
Wednesday, March 27, 2019	10 a.m. – 12 p.m.	Instructor: Ali Paskun Seminar: <i>How To Research Your Business Competition To Grow Your Business</i>
Wednesday, April 10, 2019	10 a.m. – 12 p.m.	Instructor: Nicole Orisme Seminar: <i>The Hiring Process...And After!</i>
Thursday, April 25, 2019	10 a.m. – 12 p.m.	Instructor: Matt Johnston Seminar: <i>Employee Handbooks</i>
Monday, April 29, 2019	10 a.m. – 12 p.m.	Instructor: Maria Asuelimen Seminar: <i>Leadership 101 For Business Owners</i>
Monday, April 29, 2019	1 p.m. – 3 p.m.	Instructor: Maria Asuelimen Seminar: <i>Achieving 8(a) Certification With Success</i>
Monday, May 13, 2019	10 a.m. – 12 p.m.	Instructor: Matt Johnston Seminar: <i>Business Succession Planning</i>
Wednesday, May 22, 2019	10 a.m. – 12 p.m.	Instructor: Craig Morris Seminar: <i>Trademark Basics – What Every Small Business Should Know Now – Not Later!</i>



Hagerstown Youth Advisory Council (HYAC): Applications for the HYAC are currently being accepted until April 30, 2019. Interested applicants can visit www.hagerstownmd.org/hyac. Additionally, staff have coordinated a handout to be distributed through local schools.

Neighborhoods 1st: Staff attended the Oak Hill West Neighborhoods 1st event on Monday evening.

Events:

- St. Patricks Day Run Fest, Saturday, March 16th: This is a multiple running event which is a fundraiser for The Community Free Clinic. The event is organized by Washington County Recreation. The City is a sponsor of this event and DCED coordinated logistical support for this event.
- Imagine Hagerstown planning continues at a fast pace! The logo reveal and line-up will be announced in the next few weeks.
- DCED coordinated a meeting to provide logistical support to *Over the Edge*, a fundraiser for the Boys & Girls Club.

Market: The Farmers Market is booming with several new vendors alongside our longstanding vendors. Shop and enjoy the large variety the Market offers including honey, prepared breakfast and lunch, baked goods, painted furniture, crafts, toys, meat, eggs, cheese, and plants. Hours are 6 a.m. to 12 p.m. on Saturdays.

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE			
Cooking Fires	1	Community Risk Reduction	27
Building Fires	2	Public Service	9
Medical Assistance	22	Personal Injury Collision	6
Assist other Fire Departments	3	Fuel/Hazard Spills	2
Automatic Fire Alarms	5	Gas Leaks	1
Downed Power Lines/Electrical Hazard	2	Investigation: Carbon Monoxide Incident	0
Water/Steam Leak	1	Dumpster/Outside Fires	1

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **UIP Update.** Last of overhead wires will be removed in the next week and that phase is complete. Working with the County and Hager5 on land acquisition for the plaza and the cultural trail.
2. **Mitchell Avenue RR Underpass.** As requested by the West End Neighborhood 1st Group, staff met with a consultant to discuss the concept of signaling the underpass.
3. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 3/10/19	Calendar Year 2019 TOTALS
Traffic complaints received	4	43
Work Orders completed	3	26
Traffic counts completed	1	13
CONSTRUCTION PROJECTS		
Description	Week of 3/10/19	Calendar Year 2019 TOTALS
Projects advertised for bids	0	2
RFP's Advertised	0	4
Projects under construction	9	9
Projects completed	0	0

PARKS DIVISION

1. **Municipal Stadium.** Staff and contractors are completing work on the list of items agreed to by the Mayor & Council. The Suns also provided a lengthy list of additional maintenance items to be completed before opening day (April 11, 2019). We also inspected the bleachers and will be required to make repairs to the third base structure.
2. **City Park New Playground.** This will be a tremendous addition to City Park. The final design, selected by the students at Bester Elementary, is attached. This will be our first play area with:
 - Rubber surface in areas.
 - A play apparatus that accommodates children while they remain in their wheelchair.
3. **Golf Course.** The golf course re-opened for the season on March 11th and will be fully operational with all services by Friday, March 15th.

POLICE DEPARTMENT

STATS

Calls for Service:	1,455	Field Interviews:	29
Arrests/Warrants Served:	21	Moving Violations:	58
Domestic Violence Calls:	25	Safety Repair Orders:	7
DUI Arrests:	2	Warnings:	131
Reports Filed:	156		

REPORTS

03/08/19: Officer Vogel was dispatched to the CVS on Potomac Avenue for a report of a theft in progress. The manager stated a male had entered the store and took a shopping basket to the nail polish aisle. He began placing numerous bottles of nail polish in his cart. The individual proceeded to the door with his cart and left the business without paying. Several employees yelled to the suspect but he made no attempt to stop. The officer reviewed the video footage and saw the male in question take the nail polish. The officer was familiar with the suspect on video from previous thefts. The total loss to CVS is \$149.47. The suspect will be charged with Theft Less \$1,000.

03/09/19: Officer Koontz responded to North Cannon Avenue for the report of an assault. The juvenile victim stated that she was assaulted at Fairgrounds Park by three juvenile females. The suspects approached the victim from behind. Suspect #3 pulled the victim off the swing by her hair. The three suspects attempted to pull items from the victim's backpack with such force the strap broke. Suspect #2 took the victim's cell phone and demanded the passcode. The suspect threatened to do bodily harm to the victim if she did not provide the passcode. When the victim refused to give the passcode, Suspect #1 and Suspect #2 began smashing the phone. The victim was able to break free from the grip of Suspect #3. The victim fled the scene and received help from a passer-by. No further details are available.

03/10/19: Officer Biden was dispatched to Family Diner on Dual Highway for an Emergency Medical Service assist with a possible overdose. The officer stated the victim was located inside the bathroom and was coherent but not speaking. EMS personnel located what appeared to be a smoking pipe made out of aluminum foil which had suspected Spice inside the pipe. Prior to being transported to Meritus Medical Center, the victim admitted to smoking Spice. No further information is available.

03/11/19: Officer Vogel met with a female at HPD headquarters who was reporting an assault which had occurred over the weekend at the Fairgrounds Park. The female stated a group of teenagers began throwing snowballs at her. The victim asked the juveniles to stop but they did not comply. The juvenile suspects then pulled her down to the ground by her hair and began kicking and punching her in an attempt to get her cellphone. The victim's grip on the phone was too strong and the suspects were unable to take the phone. The victim was able to get to her feet and began recording a video on her phone and then called 911 for help. The group then fled the area. There were five to seven juveniles in the group but there were two main aggressors. It is believed the individuals were all females. The victim did not know any of the suspects. Detective Brashears will be following up with the investigation. There are no further details available at this time.

03/12/19: Officer Todaro responded to North Mulberry Street for a reported burglary. The victim stated he left his residence at approximately 10 a.m. for work. He secured the door before leaving the residence. When he returned home, the glass in the back door was shattered and a brick was lying on the sidewalk. The victim was missing US currency, his birth certificate and his social security card. The landlord arrived and advised he would have the residence secured until repairs could be made. There are no suspects at this time.

OTHER NEWS/INFORMATION

Congratulations to Officer Crouse and Officer St.Clair. Officer Travis Crouse and Officer Scott St. Clair have been chosen as Officers of the Month for February 2019. Officer Crouse has been employed by the City of Hagerstown for 13 years, and Officer St Clair has been employed for 5 years. Both are currently assigned to the Patrol Division.

In February 2019, Officer Crouse and Officer St Clair observed a vehicle operating erratically in a residential neighborhood in Hagerstown. The officers conducted a traffic stop on the vehicle and observed that the rear seat passenger was acting suspicious. A K-9 unit responded to the scene, conducted a scan of the vehicle, and indicated the presence of contraband in the vehicle. A small amount of contraband was then located.

Around the same time as the traffic stop, a call came in for an armed robbery in same general area of town. Officer Crouse and Officer St Clair eventually linked the occupants of the vehicle to the address where the robbery had just occurred. Through their investigation, Officer Crouse and Officer St Clair were able to identify the rear seat passenger of the vehicle as the suspect in the armed robbery. That individual was subsequently arrested and charged.

Due to their excellent police work, Officer Crouse and Officer St. Clair have been selected as the Hagerstown Police Department Officers of the Month for February 2019. We congratulate them on a job well done.

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issued:

- 1850 Dual Highway, Suite 101 – Office of Congressman David Trone – office.

Planning Commission: The Planning Commission considered these cases on March 13:

- 1301 Potomac Avenue – Potomac Dental Center – approved a minor site plan (part of Local Conversion District Overlay approval).
- 59 Winter Street – West End Baptist Chapel – approved a site plan and waiver request for parking lot improvements.
- 595 Dual Highway – BAI Hagerstown LLC – approved the final plat and associated waiver requests.
- 1323 Salem Avenue – Salem Avenue Elementary School – agreed that parking will be adequate on the site after the addition of three portable classrooms.
- 1034 West Washington Street – workshop for a used car facility.
- 2020 Census.

Weekly Activity Report: March 4–8, 2019

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	5	Residential -	1	Commercial -	2	Other -	2	8
Electric	11	Residential -	5	Commercial -	5	Other -	1	10
Plumbing	10	Residential -	2	Commercial -	7	Other -	1	10
Mechanical	12	Residential -	10	Commercial -	2	Other -	0	12
Engineering Dept.	6							6
TOTAL	44		18		16		4	46
<u>Est. Value of Issued Building Permit Projects:</u>					<u>FY19 Fiscal Year Totals:</u>			
Residential	\$ 160,000.00				\$ 5,038,278.00			
Commercial	\$ 3,420,300.00				\$ 43,426,256.00			
Apartment	\$ 0.00				\$ 2,781,749.00			
Sign	\$ 0.00				\$ 186,821.00			
TOTAL	\$ 3,580,300.00				\$ 51,433,104.00			
<u>Projects of Interest</u>								
- Renovations to 1 st and 2 nd floor for USMH including kitchen & dining at 55-59 West Washington Street - \$2,000,000								
- Renovations of 1 st floor of existing church including kitchen, lobby, fellowship hall, and ADA bathrooms at 601 Washington Avenue - \$1,000,000								
- New security vestibule including renovations to admin spaces at 50 West Oak Ridge Avenue - \$130,000								
- Modifications of existing admin space to create security vestibule at 1200 Pennsylvania Avenue - \$100,000								
- New security vestibule including new entry canopy at 1101 South Potomac Street - \$130,000								
- Install new cell equipment to existing tower at 1110 Pennsylvania Avenue - \$39,500								

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019		
	PROPERTIES	UNITS
Registrations received week of Mar. 4 – Mar. 8	5	8
New applications issued week of Mar. 4 – Mar. 8	3	3
Total 2018-2019 registered (includes additions & subtractions since 5/2/18)	3,634	9,249
Percentage of rental license renewals that have registered as of May 2, 2018	99.5%	99.5%
Notes: The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on 5/2/18.		
PAYMENT		
Weekly payment received	\$ 600	
Weekly adjustment/credits	\$ 150	
INSPECTIONS		
TYPE	NUMBER CONDUCTED	
Building	34	
Electrical	23	
Plumbing	21	
Mechanical	12	
Safety	25	
Neighborhood Vitality	14	
Quality of Life	17	
Preventive Maintenance	1	
Planning & Zoning	2	
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property Example: Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. Example: Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. Example: Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. Examples: Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	192	192
	University District Deck	381	380
Number of Student Permits	Central, Market, Rochester Lots	18	17
Number of Patrons Using Decks	A & E Deck	1677	1537
	University District Deck	1997	1972
Number of Citations Issued	(Includes Warnings)	120	245
Number of Cars Booted		0	0
Late Payment Notifications		9	13
Peak Occupancy (%)	A & E Deck	*96% Fri @ 6 PM	*80% Fri @ 6 PM
	University District Deck	61% Tue @ 2 PM	62% Thu @ 2 PM

***NOTE:** Event at the Maryland Theater

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

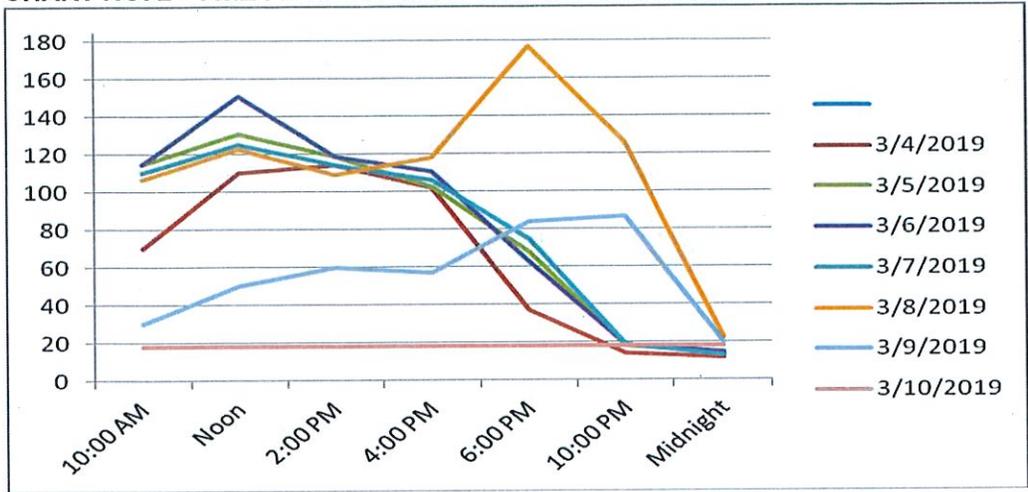
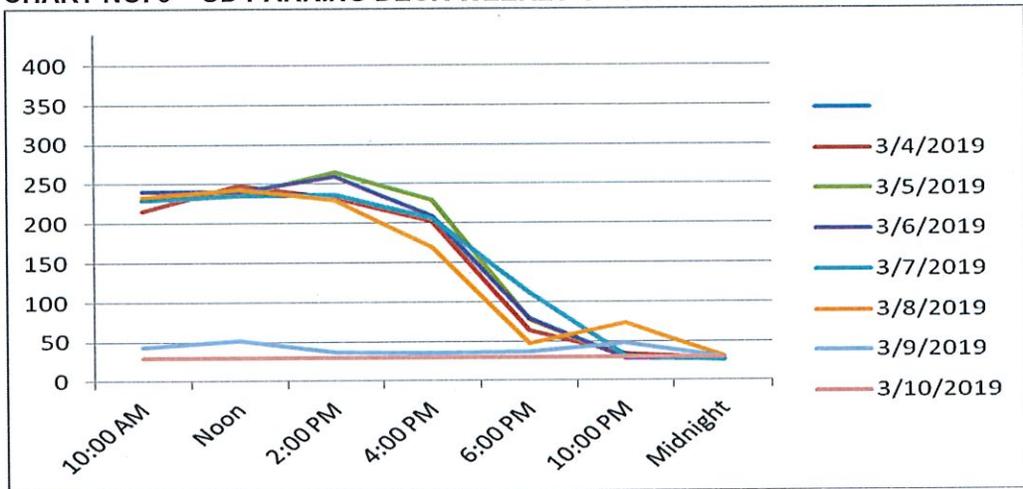


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Fire	0	2
Human Resources	0	0
Light	2	3
Parks & Engineering	0	5
Police	9	14
Public Works	4	2
Wastewater	4	1
Water	6	2
Weekly Totals	26	29
Yearly Total	204	

AFTER HOUR CALL BACKS. There were no after hour call backs for services.

SEASONAL STAFF. Seasonal workers will begin work on April 1st. Each year additional help is hired to assist with mowing, trash and other general labor duties. Most will work for the minimum wage of \$10.10 per hour. The work will last up to seven months.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Hagerstown Issues 13 Student Parking Permits in February Under New Discounted Rate
- Some EMS Officials Take Offense at Association President's Comments
- Police Fees for Audio, Visual Records from Police
- Authorities Bring Firefighting Equipment to Washington Co. Homebuilders Show
- Record-Setting Precipitation Creates 'Crazy' Pothole Season in Tri-State Area
- Hagerstown Green-Lights Plan for Murals Along W. Franklin St. Railroad Overpass
- Hagerstown to Host Information Sessions About Rental Code Changes
- Hagerstown Contingent Planning Visit to Indiana Sister City in July
- Traffic Advisory: South Potomac Street
- Traffic Advisory: St. Patrick's Day Run Fest

This Week's Video Projects:

- Mayor & City Council Work Session
- "Neighborhoods 1st" Video Scripting

Channel 25 Hub City Now Programming:

- "See Something, Send Something" App Video
- "State of the City" Video
- "State of the City" Event Video
- "Open For Business" Video
- "Action Now – Washington Goes Purple" Videos
- "Giga Hub City" Video
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,277 user visits for the week of March 4-10
- The most popular top entrances (the first page users accessed on the website):
 - Home Page 2,034
 - Utility Billing Page 869
 - Police Page 254
 - Calendar Page 181
 - Jobs Page 142
 - Bids Page 115
 - HYAC Page 113
 - Parks & Recreation Page 104
 - Firefighters Page 82
 - FAQ Page 75
- Top Searches:
 - "True"
 - "Jobs"
 - "Online billing payment – Munis link"
 - "Pay water bill"
 - "Careers"

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls:

- Fri. 3/8 - 934 Noland Drive: Wires down; wires belong to Antietam Cable and Verizon. Time Out: 15.0-15.2

- Sat. 3/9 - 7 South Mont Valla Avenue: Streetlight damaged; burnt down duplex was removed. Follow up repairs were completed the following business day. Time Out: 21.8-23.3

- Sun. 3/10 - 1037 West Washington Street: Partial outage; Time Out: 12.3-12.8
- 916 Pennsylvania Avenue: Lines down; line crews made repairs to secondary wire. Time Out: 12.8-14.6
- 314 Jefferson Street: Pole damaged; vehicle struck pole #6 in accident. Time Out: 18.5-19.3

- Tues. 3/12 - 1037 Pennsylvania Avenue: Pole damaged; vehicle struck pole #1850 in accident. Line crews made temporary repairs to pole until replacement was completed the following business day. Time Out: 15.0-15.3

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.

- Engineering staff coordinated and took part in the "in-service" training for HLD's new Altec DH-45 digger derrick truck. This training covered safe operation and limits of the vehicle while highlighting its abilities.

- The Staff Engineer reviewed bids for stock materials and recommended awards of purchase to the successful bidders.

- Engineering staff performed updates to HLD's GIS Electric System model.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, March 6, 2019	10.40	0.00
Thursday, March 7, 2019	10.18	0.00
Friday, March 8, 2019	9.81	0.02
Saturday, March 9, 2019	9.69	0.13
Sunday, March 10, 2019	12.96	0.50
Monday, March 11, 2019	12.06	0.00
Tuesday, March 12, 2019	11.26	0.00
Weekly – Avg. Flow / Total Rainfall	10.91	0.65
March – Avg. Flow/Total Rainfall	10.92	1.47

Miscellaneous

- Rebuilt Penn Valley Double Disc Pump.

- Replaced wiring from Op's MCC to heaters in Polymer room.

- Replaced MiniCas on OAB mixer #2 and replaced wiring to disconnect.
- Started replacing cooling tower chemical feed equipment, piping and controls.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	N/A			
Flushing	N/A			

Collection System Maintenance Task

- Grinder Pump call, 2003 Cherry Hill Circle, excavated to repair leaking pipe.
- Grinder Pump call, 11222 Eastwood Drive, replaced broken lid.
- Grinder pump call, 1650 Woodlands Run, something leaking around tank, appears to be ground water will dye test.
- Sewer backup, 460 Park Place, problem on private side.
- 550 Virginia Avenue, excavated and installed cleanout at curb on line that services 4 homes.
- Pulled 6" portable pump from Pump Station 9 to complete maintenance on it then returned it to service at Station 9.
- Pump Station 4, began prepping and mapping for installation of new PLC controls and new SCADA system.
- Pump Station 9, replaced broken discharge wye on piping in drywell.
- Pump Station 15, prepped Station for new SCADA system, will complete next week.
- Pump Station 17, replaced broken discharge elbow on #2 pump.
- General pump shop repair work.
- Dropped enzyme bags at various lift stations and trouble spots in the system.

Administration

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	0	0	0	0	3	4
YTD 2019	7	18	2	0	0	17	44

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with the Utilities Director, Wastewater Operations Manager and Collections staff to discuss the study for replacement of Pump Station # 9.
- Staff met with a utility contractor regarding extending a main for residential service.

- Staff met with a realtor regarding a commercial development related to Pump Station # 9.

Laboratory

- Continued cross-training lab personnel on Lachat operation.
- Discussed prohibited discharges with HCC Laboratory Assistant.
- Received laptop from IT.
- Reviewed MDE inspection report from wastewater treatment facility inspector.
- Assisted County Lab with issue with BOD analysis.
- Completed monthly deionized water check.
- Met with City of Hagerstown staff and ConAgra/Gardein (Pinnacle Foods) representatives to discuss permit violations and the future of the facility.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
03/07/19	10.06		10.06
03/08/19	10.06		10.06
03/09/19	10.12		10.12
03/10/19	9.55		9.55
03/11/19	10.05		10.05
03/12/19	10.13		10.13
03/13/19	9.66		9.66
<i>Average</i>			9.94

Water Production at R. C. Willson. R.C. Willson and Pump Stations—Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 6.2 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Repairs were completed to a main break on Fridinger Avenue, and the intersection of Fourth Street and South Potomac Street.

Laboratory

- Continued cross-training lab personnel on Lachat operation.
- Submitted lagoon discharge information for the month of February to Water Production Assistant Superintendent.
- Collected bacteria samples from new main. Results were normal.
- Reviewed results for UCMR 4.

- Collected composite samples from lagoon discharge.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	2
Preliminary Plats	2	-
Grading Plan	-	-
Final Plat	3	-
Simplified Plat	-	-
Building Permits	8	2
Replat	-	-

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with a utility contractor regarding a commercial meter upgrade.



Respectfully submitted,

Michael Spiker

Michael Spiker
Interim City Administrator

City of Hagerstown Main Play System



playground
Specialists Inc.

MD | DC | VA | WV | KY
800.385.0075 | www.playspec.com

Equipment Manufacturer:
PLAYWORLD

- FRG
- DBW
- SND
- BST
- ECO