

# CITY OF HAGERSTOWN, MARYLAND

## STATUS & INFORMATION REPORT NO. 5 FOR 2019



February 1, 2019

To Mayor Bruchey and Members of the City Council:

### UPCOMING MEETINGS

### FEBRUARY 2019

*For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	7am State of the County @ Fountain Head  4pm Work Session	7pm Hagerstown Planning Commission Meeting (rescheduled from January)		8	6am-12pm Sweet Times at the Market
10	11	4pm Work Session	4pm Hagerstown Planning Commission Meeting	4pm Board of Traffic & Parking Meeting  4:30pm Hagerstown Historic District Commission Meeting	15	16
17	18	4pm Work Session	7pm Board of Zoning Appeals Meeting	21	22	23
24	25	7pm Regular Session	7pm Hagerstown Planning Commission Meeting	4:30pm Hagerstown Historic District Commission Meeting		

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

**Day in Annapolis:** Councilmembers Heffernan, Keller and McIntire along with Mike Spiker, Scott Nicewarner, Rodney Tissue, Jill Thompson and Danelle Hayer attended the Washington County Community Coalition's "Day in Annapolis" event on Wednesday, January 30, 2019. DCED staff set up a booth in the Calvert House and networked with Maryland legislators and administration officials showcasing the priorities, activities and strengths of our community.



## FIRE DEPARTMENT

### FIRE DEPARTMENT CALLS FOR ASSISTANCE

Cooking Fires	1	Community Risk Reduction	23
Victim Assistance/Removal	1	Public Service	5
Medical Assistance	23	Personal Injury Collision	7
Assist other Fire Departments	10	Fuel/Hazard Spills	1
Automatic Fire Alarms	12	Gas Leaks	0
Electrical Wire/Equipment Malfunction	1	Investigation: Carbon Monoxide Incident	1
Water/Steam Leak	2	Smoke/Odor Removal	1

## PARKS & ENGINEERING

### ENGINEERING DIVISION

1. **Day in Annapolis.** Rodney joined staff and elected officials for an interesting and hopefully beneficial day meeting with legislators and anyone interested in our County and projects we are working on.

2. **Alley 4-45A.** We sent a proposal to the two adjacent property owners at this alley beside the "Mulberry Lofts" based on the discussion at the Board of Traffic & Parking meeting. If they can agree we will bring this issue to Mayor & Council to request that this alley be converted to pedestrian only.
3. **HEPMO Safety Committee.** We are participating on a "Hagerstown Eastern Panhandle Metropolitan Organization" study of accidents that include Hagerstown. The goal is to identify high-accident streets and make recommendations to prevent accidents.
4. **Edgewood at Dual Highway.** We are assisting HPD by counting red-light violations
5. **Speeding Issues.** We are evaluating speeding complaints on:
  - Hagers Crossing Drive to see if speed limit should be lowered.
  - Oak Hill Avenue, Terrace, Hamilton Boulevard to see if they qualify for traffic calming devices.
6. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 1/27/19	Calendar Year 2019 TOTALS
Traffic complaints received	5	23
Work Orders completed	6	16
Traffic counts completed	2	8
CONSTRUCTION PROJECTS		
Description	Week of 1/27/19	Calendar Year 2019 TOTALS
Projects advertised for bids	0	0
RFP's Advertised	1	2
Projects under construction	9	9
Projects completed	0	

**PARKS DIVISION**

1. **Fit Room Classes & Rentals for February 2019.** See attachment as of January 31, 2019
2. **2019 Event and Program Planning.** Staff is developing the Spring/Summer Parks & Rec guide, contracting with instructors to teach fitness and wellness classes in the Fit Room and new programs and exhibits at the Hager House and Train Museum. Staff is evaluating 2019 pool admission prices and developing league opportunities and promotions at the golf course. Contracts are being requested for bands to perform at the "Music by the Lake" series and movie companies to run our "City Park Outdoor Movie" series.
3. **100 Miler Walking Groups –NEW.**  
Mondays and Wednesdays Walking Group hosted by Maryland Vascular Specialists  
 Mondays: February 4, 11, 18 & 25 at 12:15 p.m.  
 Wednesdays: February 6, 13, 20 & 27 at 4:30 p.m.

Join Dr. William Su, Dr. Elias Arbid, and Sarah Lincoln PA-C, and Regional Manager Jennifer Parmenter along with the MVS staff to get your mile in at Robinwood Medical Center, 11110, Medical Campus Road, Green Entrance. The walking group will meet inside the atrium with walks to be held indoors, but if the weather cooperates they may move outside the building.

Saturday Walking Group led by Mary McPherson, Washington County Health Department  
 Saturdays: February 9, 16 & 23 at 9 a.m.

This walking group will meet outside of the Fit Room, located at 532 North Cannon Avenue, and walk the one-mile loop around the perimeter of Fairgrounds Park.

## PLANNING & CODE ADMINISTRATION

**Planning Commission:** The Planning Commission meeting was canceled due to lack of a quorum. It has been rescheduled for Wednesday, February 6, at 7 p.m.

**Board of Zoning Appeals:** No cases were filed for the February 20 hearing.

**Weekly Activity Report:** January 22, 2019 – January 25, 2019:

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	4	Residential -	3	Commercial -	0	Other -	1	8
Electric	5	Residential -	2	Commercial -	3	Other -	0	5
Plumbing	13	Residential -	9	Commercial -	3	Other -	1	13
Mechanical	4	Residential -	3	Commercial -	0	Other -	1	4
Engineering Dept.	8							8
<b>TOTAL</b>	<b>34</b>		<b>17</b>		<b>6</b>		<b>3</b>	<b>38</b>
<b>Est. Value of Issued Building Permit Projects:</b>					<b>FY19 Fiscal Year Totals:</b>			
Residential	\$ 0.00				\$ 4,391,978.00			
Commercial	\$ 16,311,000.00				\$ 39,450,956.00			
Apartment	\$ 0.00				\$ 1,867,149.00			
Sign	\$ 58,500.00				\$ 163,078.00			
<b>TOTAL</b>	<b>\$ 16,369,500.00</b>				<b>\$ 45,873,161.00</b>			
<b>Projects of Interest</b>								
<ul style="list-style-type: none"> <li>- Erect a 20' free standing sign, 10 building signs, and menu board for Krispy Kreme at 531 Dual Highway - \$45,000</li> <li>- Remodel existing space to create 15,000 sq. ft. for future production lines at 1200 Frederick Street - \$16,166,000</li> <li>- Install new cell tower at 1110 Pennsylvania Avenue - \$100,000</li> <li>- Install support beams for third floor and second floor ceiling at 90-98 West Washington Street - \$35,000</li> </ul>								
<b>RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019</b>								
	<b>PROPERTIES</b>				<b>UNITS</b>			
Registrations received week of Jan. 22 – Jan. 25	10				12			
New applications issued week of Jan. 22 – Jan. 25	5				5			
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)	3,605				9,212			
Percentage of rental license renewals that have registered as of May 2, 2018	99.5%				99.5%			
<b>Notes:</b> The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.								
<b>PAYMENT</b>								
Weekly payment received	\$ 900							
Weekly adjustment/credits	\$ 150							
<b>INSPECTIONS</b>								
<b>TYPE</b>	<b>NUMBER CONDUCTED</b>							
Building	37							
Electrical	26							
Plumbing	25							
Mechanical	8							
Safety	32							
Neighborhood Vitality	29							
Quality of Life	2							
Preventive Maintenance	0							
Planning & Zoning	2							

<b>INSPECTIONS KEY:</b>	
<b>Categories of Conditions</b>	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

**POLICE DEPARTMENT**

**STATS**

Calls for Service:	1,224	Field Interviews:	18
Arrests/Warrants Served:	28	Moving Violations:	60
Domestic Violence Calls:	27	Safety Repair Orders:	0
DUI Arrests:	4	Warnings:	88
Reports Filed:	143		

**REPORTS**

**01/23/19:** At 4 p.m., HPD Police Department took a report of missing 27 year old Christopher Turner. Turner was last heard from by family on Sunday, January 20, 2019 and known to be in the Hagerstown area. Due to the lack of information as to his whereabouts and the nature of his disappearance, the police department began treating this case as a potential homicide as information was gathered during the investigation. Throughout the investigation numerous people have been interviewed and many leads have been followed. Through tips received by the police department, officers were able to locate his vehicle in the west end of Hagerstown on Thursday, January 24, 2019. Area allied agencies were made aware of the case and have been provided information throughout the investigation.

**Update:** On Thursday, January 30, 2019, HPD was notified by the Berkeley County Sheriff's Office in West Virginia that a body was located in their jurisdiction. Investigators from HPD traveled to Berkeley County and positively identified the body as missing 27 year old Christopher Turner. The manner and condition in which the body was found indicates murder. The body of Christopher Turner was transported to The Office of the Chief Medical Examiner in West Charleston, WV for an autopsy. The family was immediately notified.

The Hagerstown City Police Department extends its condolences to the family of Christopher Turner. The Hagerstown Police Department is dedicated to bringing justice to those responsible for his death and we will continue to work diligently until those responsible are charged.

We strongly encourage anyone with any information regarding this case to please contact The Criminal Investigation Division of The Hagerstown City Police Department at 301-790-3700x234. If you wish to remain anonymous please email [crimetip@hagerstownpd.org](mailto:crimetip@hagerstownpd.org) or use the **See Something Send Something App** that is available to download for free on android and apple platforms.

**01/24/19:** Officer Brady responded to CVS on Potomac Avenue for a reported theft. Upon arrival the officer observed a male carrying a backpack. This individual was being followed by a store employee. The male suspect advised that he had items in his backpack that he had not paid for. The officer requested that both individuals return to the store. Once inside, the employee began to take items from the suspect's backpack. There was a wide assortment of stolen items that totaled to \$166.59. The employee was familiar with the suspect since this was not the first time the suspect had stolen from the store. The suspect was transported to Central Booking and charged with Theft under \$1,500. No further details are available.

**01/25/19:** Officer Alderton is assigned as a School Resource Officer at Antietam Academy on West Oak Ridge Drive. The officer stepped outside the building to receive paperwork from Deputy Pitsnogle. At this time a student began shouting profanities and other colorful language out the front door. This drew attention from the other students and parents dropping off students. This continued for several minutes and Officer Alderton informed the student he would be charged for disruptive behavior. The student's mother was notified and informed of the incident. The officer will be forwarding the case to the Department of Juvenile Services with consideration for the charge of Disorderly Conduct. No further details are available.

**01/26/19:** Officer Parks was dispatched to South Mont Valla for a report of a malicious destruction of property that had just occurred. The victim, who is the owner of the property, stated that a female acquaintance asked to spend the night however the victim refused the request. The female exited the residence but tried to regain access by breaking out a window. The property owner told the suspect that she was calling the police. The suspect fled the area but was later located riding a bicycle on Madison Avenue. It should be noted it was discovered that the female suspect had three outstanding warrants through the Washington County Sheriff's Office. The suspect was transported to Central Booking where it was discovered she had a controlled dangerous substance hidden on her person. The suspect was charged with Malicious Destruction of Property, Controlled Dangerous Substance Possession Paraphernalia, Controlled Dangerous Substance Possession Not Marijuana and served with the outstanding warrants. No further details are available.

**01/27/19:** Officer Miscannon and Officer Biden responded to Ray Street for a report of a burglary in progress. The caller stated they discovered a suspect sleeping in their basement. The suspect was known to the caller. Dispatch ran a check on the suspect and discovered he had active warrants. The suspect stated he gained access to the basement through an unlocked basement door. Once taken into custody the officer discovered three \$100 bills in his jacket pocket. The bills were proven to be counterfeit. Drug paraphernalia was also found on the suspect. The individual was charged with Burglary 4<sup>th</sup> Degree, Controlled Dangerous Substance Possession Paraphernalia, Controlled Dangerous Substance Admin Equipment Possession/Distribution and Possess/Issue Forged Currency. No further details are available.

**01/28/19:** Officer McKinley was dispatched to Dunkin Donuts inside the Walmart Supercenter on Garland Groh Boulevard for a trespassing complaint. The suspect was asleep and the officer awoke him and ordered him to stand up. The officer asked headquarters to run a check to verify if a Trespass Letter was on file. The letter was confirmed and the suspect was removed from the Walmart property and transported to Central Booking and charged with Trespass Private Property.

## **PRESS RELEASES**

**Updated Information:** On 1/28/19 at 3:06 p.m. officers arrested 20 year old Kenneth Tyrone Jackson of Hagerstown for his involvement in the 1/15/19 incident at 155 Summer Street. Jackson, who was the victim in the shooting, was later identified as also being a suspect in the incident. Jackson went to the residence with the intent to commit a robbery. Jackson was transported to The Washington County Detention Center and is charged with Armed Robbery, Robbery, 1st and 2nd Degree Assault, Reckless Endangerment and Handgun Violations. He is currently being held without bond.

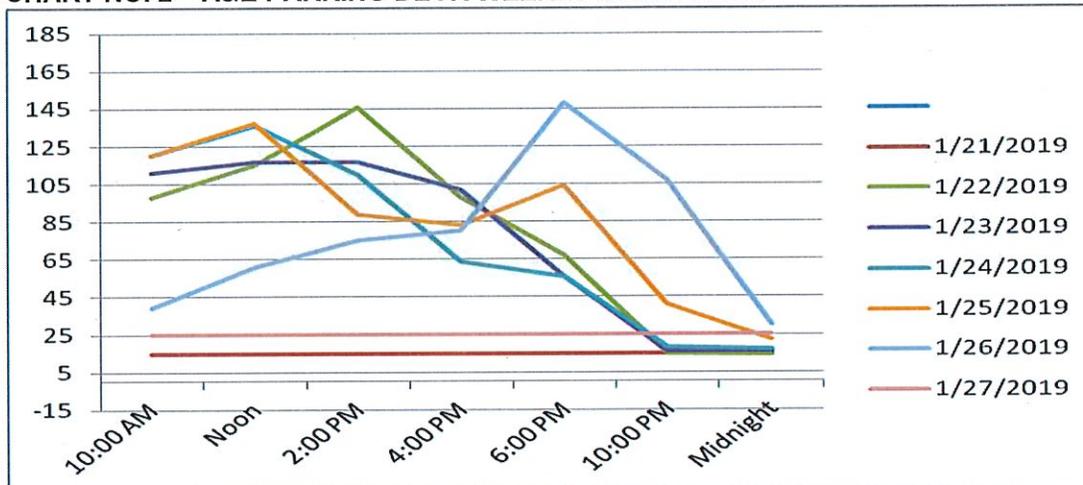
**01/29/19:** At 10:25 p.m., 19 year old Berquan Howard Dekey Carroll of Frederick, Maryland, was taken into custody for the 01/11/19 robbery of M&T Bank located at 32 North Potomac Street in Hagerstown. The Criminal Investigation Division of the Frederick Police Department along with members of The Washington County Special Response Team, Frederick Police Department SWAT and Frederick County SWAT assisted in locating Carroll in the 500 block of Carrollton Drive in Frederick. Carroll is charged with Armed Robbery, Robbery, Theft under \$1,500, and 2nd Degree Assault. He is currently being held at the Frederick County Detention Center.

## PUBLIC WORKS

**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

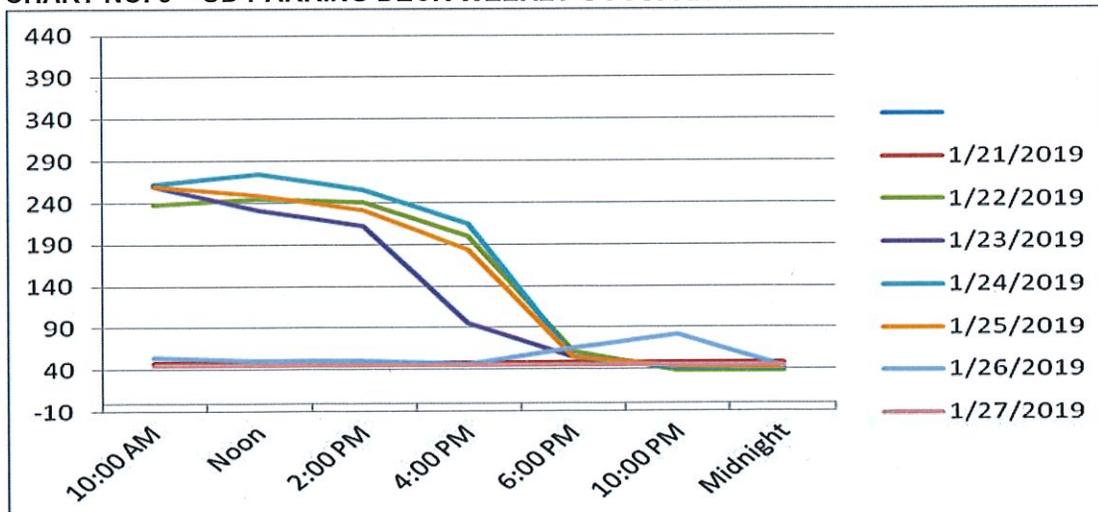
		Current Week	Previous Week
Number of Permit Holders	A & E Deck	192	191
	University District Deck	380	377
Number of Patrons Using Decks	A & E Deck	1412	1394
	University District Deck	1455	1622
Number of Citations Issued (Includes Warnings)		91	63
Number of Cars Booted		0	0
Late Payment Notifications		NA	63
Peak Occupancy (%)	A & E Deck	75% Fri @ Noon	72% Tue @ 10 AM
Peak Occupancy (%)	University District Deck	63% Thu @ Noon	56% Tue @ 10 AM

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



*NOTE: Monday was MLK Jr. Holiday.*

**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



## CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	1	0
Human Resources	1	0
Light	1	1
Parks & Engineering	2	0
Police	8	10
Public Works	3	3
Wastewater	1	2
Water	3	4
Weekly Totals	20	20
Yearly Total	81	

### AFTER HOUR CALL BACKS

- Sunday 1/27/2019 @ 8:30 a.m.: Fuel island system, Gasboy, failed. City staff could not get gasoline or diesel. Staff reset the system and restored the pumps to operating properly.

**SNOW OPERATIONS.** 700 tons of bulk road salt were ordered and delivered by Friday, January 25<sup>th</sup>. This essentially filled the storage bin which can hold 900–1,000 tons of salt. Salt usage has been heavy due to the icy conditions of some of the storms.

**DECK INSTALLATION.** A new wood deck is being constructed on the rear of the Hana Thai Dining restaurant. The existing deck was in extremely poor condition and was no longer safe to use. Construction is well underway with the new platform in place. Railing, steps and a small canopy will complete the project which should occur by early February, weather permitting. Long Fence is the contractor completing the work.

**STUDENT PARKING RATE.** New student parking rates will go into effect February 1, 2019. Parameters for the rate are as follows:

- \$25 per month for Central Lot, Market House Lot and Rochester Lot only
- Applies to any student including USMH, BISFA and Award Beauty School
- Permits can be purchased at City Hall billing office
- There are no student discounts in the parking decks

Questions on parking can be directed to the Parking System at ext. 445 or ext. 479.

## TECHNOLOGY & SUPPORT SERVICES

### COMMUNICATIONS DIVISION

#### This Week's Headlines & Media Releases:

- Hagerstown Looking at Changes to Police Pension Plan
- Hagerstown Crossing Guard Makes Final Three in Nationwide Contest
- Art GastroPub to Open in Hagerstown
- Herald-Mail Media Part of Schurz Sell-Off of Newspapers to GateHouse
- More Than 28,000 Hagerstown Speed Camera Tickets Issued in FY18
- WCVFRA Supports Full-Time Paid Firefighters
- Hagerstown Council Approves New Student Parking Rates

- Press Release: City Names New Director of Utilities

**This Week's Video Projects:**

- Mayor & City Council Regular Session
- "State of the City" Video Information Gathering

**Channel 25 Hub City Now Programming:**

- "See Something, Send Something" App Video
- "Open For Business" Video
- "Council WRap" Segment
- The Fit Room :30 Spot
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

**City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 8,477 user visits for the week of January 21-27
- The most popular top entrances (the first page users accessed on the website):
  - Home Page 1,798
  - Utility Billing Page 667
  - Hub City 100-Miler Page 417
  - Police Page 232
  - Jobs Page 213
  - Collection Zones-Schedules Page 201
  - Parks & Recreation Page 118
  - Firefighters Page 107
  - Bids Page 77
  - Trash & Recycling Page 67
- Top Searches:
  - "True"
  - "Jobs"
  - "When should I set out trash/recycling/yard waste for collection?"
  - "Residential trash"
  - "2019 holiday pick-up schedule"

**UTILITIES**

**ELECTRIC DIVISION**

**Service Calls:**

- Thur. 1/24 - 50-52 East North Avenue- total outage; tree limbs fell on secondaries. Time Out: 16.2-17.5
- 420 Salem Avenue- Hagerstown Police Department reported damage to an HLD streetlight. Time Out: 22.3-23.2
- Fri. 1/25 - Marshall Street and Indiana Avenue- Miss Utility locate locate for Hagerstown Water Department to make a repairs. Time Out: 0.8-1.7

- Sat. 1/26 - 518 George Street- total outage; the customer's main breaker was tripped. Time Out: 4.4-5.7
- Rochester Place- scheduled overtime for HLD to convert a large portion of the block to a new underground feed for the UIP project. Time Out: 6.5-10.0
- Tues. 1/29 - 826 Pennsylvania Avenue- Miss Utility locate for Hagerstown Water Department to make repairs. Time Out: 5.1-5.5

**Engineering**

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer reviewed HLD circuit loading readings to plan for any contingency requirements due to the extreme cold that was forecast.
- The Staff Engineer discussed SCADA upgrade options with Avista Realtime Systems.
- A virtual inspection of a new HLD digger derrick utility vehicle was performed. The truck is complete and will be delivered to the HLD in February.
- The Engineering Designer responded to multiple requests for electric utility modifications and enhancements.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, January 23, 2019	11.19	0.00
Thursday, January 24, 2019	16.99	0.02
Friday, January 25, 2019	17.33	0.00
Saturday, January 26, 2019	14.49	0.00
Sunday, January 27, 2019	13.22	0.00
Monday, January 28, 2019	12.31	0.00
Tuesday, January 29, 2019	11.55	0.00
Weekly – Avg. Flow / Total Rainfall	13.87	0.02
Jan – Avg. Flow/Total Rainfall	11.85	0.94

**Miscellaneous**

- Removed ice and repaired trash compactor screw on #2 Bar Screen.
- Troubleshoot Auma actuator on #2 UV influent gate; replaced A-Drive assembly and limit switch.
- Replaced defective McDonnell Miller air vents on heating system.
- Replaced driveshaft assembly on #1 Grit Classifier screw conveyor.
- Replaced reversing relay on cooling tower. Thawed out makeup water piping, replaced heat tape and insulated as needed.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	2	165'	35'	1
Flushing	14	3,600		

**Collection System Maintenance Task**

- Grinder pump call, 11338 Eastwood Drive, thawed out discharge pipe and found electrical issue on private side.
- Grinder pump call, 11332 Eastwood Drive, replaced pressure tubes on both pumps.
- Grinder pump call, 11114 Pinewood Drive, reset smart switch.
- Collected flow meter data from District #4.
- Pump Station #3, wired new floats and fabricated safety hand rails around the wet well.
- Located 4 cleanouts on Abby Lane for Mr.Rehab.
- Fueled all generators in the system.
- Unit #527, installed new boom light.
- General pump shop repair work.
- Dropped enzyme bags at various lift stations and trouble spots in the system.

**Administration**

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	1	0	0	0	2	3
<b>YTD 2019</b>	<b>2</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>18</b>

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended a development review meeting at the County Planning Office.

**Laboratory**

- Continued cross-training lab personnel on Lachat operation.
- Exchanged mixed bed tank for Deionized Water System.
- Analyzed composite lagoon discharge sample for TSS.
- Reported effluent cyanide result for the month of December to MDE facility inspector.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/24/19	10.66		10.66
01/25/19	10.57		10.57
01/26/19	10.03		10.03
01/27/19	10.19		10.19
01/28/19	10.32		10.32
01/29/19	9.99		9.99
01/30/19	10.35		10.35
Average			10.30

**Water Production at R. C. Willson**

- R.C. Willson and Pump Stations—Staff worked on facility maintenance and routine preventative maintenance.

**Water Production at Breichner/Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 2.7 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Repairs were made to a water main break on Pennsylvania Avenue, the intersection of Wyoming Avenue and Marshall Street, and the intersection of Marshall Street and Indiana Avenue.

**Laboratory**

- Continued cross-training lab personnel on Lachat operation.
- Reported TOC removal efficiency to Water Production Superintendent.
- Collected composite sample from lagoon discharge.
- Process and regulatory testing was routine for the week.

**Engineering**

- Staff met with a consultant regarding a commercial development's State Highway Administration Utility Permit.
- Staff attended a development review meeting at the County Planning Office.
- Staff met with a fire protection consultant to discuss total costs projected for a proposed sprinkler system.



Respectfully submitted,

*M. Spiker*

Michael Spiker  
Interim City Administrator

# Multiple Facilities

## Monthly Calendar For February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b> (ID#69) 5:30p-6:30p Art of Self Defense #6113 (ID#69) 6:45p-8p Aikido for Teens and Adults #6109	<b>2</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 10a-11a Mind & Body: Zumba Toning -- 6149 (ID#69) 11a-12p Mind & Body: Zumba -- 6145 (ID#69) 12:30p-1:30p American Sign Language for Beginners #6176
<b>3</b> (ID#69) 8a-9a Mind & Body: Hip Hop Soul -- 6157 (ID#69) 12p-1p Turbo Kick #6178 (ID#69) 2p-3:30p GeoCaching in the Parks (FREE INTRO TO GEOCACHING) #6185	<b>4</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6127 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6180	<b>5</b> (ID#69) 7:30a-8:30a AntiGravity Fitness FUNDamentals #6116 (ID#69) 12:15p-1p AntiGravity® Fitness FUNDamentals #6122 (ID#69) 5:45p-6:45p Yoga For Weight Loss II- returning student #6137 (ID#69) 7p-8p Mind & Body: Zumba -- 6141	<b>6</b> (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6127 (ID#69) 7:30p-8:30p AntiGravity® Fitness FUNDamentals #6119	<b>7</b> (ID#69) 5:45p-6:45p Yoga For Weight Loss II- returning student #6137 (ID#69) 7p-8p Mind & Body: Zumba Toning -- 6153 (ID#69) 8:15p-9:15p AntiGravity® Fitness LEVEL 2 series #6256	<b>8</b> (ID#69) 5:30p-6:30p Art of Self Defense #6113 (ID#69) 6:45p-8p Aikido for Teens and Adults #6109	<b>9</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 10a-11a Mind & Body: Zumba Toning -- 6149 (ID#69) 11a-12p Mind & Body: Zumba -- 6145 (ID#69) 12:30p-1:30p American Sign Language for Beginners #6176 (ID#69) 1:45p-2:45p AntiGravity Fitness FUNDamentals #6267
<b>10</b> (ID#69) 8a-9a Mind & Body: Hip Hop Soul -- 6157 (ID#69) 12p-1p Turbo Kick #6178	<b>11</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6127 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6180	<b>12</b> (ID#69) 7:30a-8:30a AntiGravity Fitness FUNDamentals #6116 (ID#69) 12:15p-1p AntiGravity® Fitness FUNDamentals #6122 (ID#69) 5:45p-6:45p Yoga For Weight Loss II- returning student #6137 (ID#69) 7p-8p Mind & Body: Zumba -- 6141	<b>13</b> (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6127 (ID#69) 7:30p-8:30p AntiGravity® Fitness FUNDamentals #6119	<b>14</b> (ID#69) 5:45p-6:45p Yoga For Weight Loss II- returning student #6137 (ID#69) 7p-8p Mind & Body: Zumba Toning -- 6153 (ID#69) 8:15p-9:15p AntiGravity® Fitness LEVEL 2 series #6256	<b>15</b> (ID#69) 5:30p-6:30p Art of Self Defense #6113 (ID#69) 6:45p-8p Aikido for Teens and Adults #6109	<b>16</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 10a-11a Mind & Body: Zumba Toning -- 6149 (ID#69) 11a-12p Mind & Body: Zumba -- 6145 (ID#69) 12:30p-1:30p American Sign Language for Beginners #6176 (ID#69) 1:45p-2:45p AntiGravity Fitness FUNDamentals #6268
<b>17</b> (ID#69) 8a-9a Mind & Body: Hip Hop Soul -- 6157 (ID#69) 12p-1p Turbo Kick #6178	<b>18</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6127 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6180	<b>19</b> (ID#69) 7:30a-8:30a AntiGravity Fitness FUNDamentals #6116 (ID#69) 12:15p-1p AntiGravity® Fitness FUNDamentals #6122 (ID#69) 5:45p-6:45p Yoga For Weight Loss II- returning student #6137 (ID#69) 7p-8p Mind & Body: Zumba -- 6141	<b>20</b> (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6127 (ID#69) 7:30p-8:30p AntiGravity® Fitness FUNDamentals #6119	<b>21</b> (ID#69) 5:45p-6:45p Yoga For Weight Loss II- returning student #6137 (ID#69) 7p-8p Mind & Body: Zumba Toning -- 6153 (ID#69) 8:15p-9:15p AntiGravity® Fitness LEVEL 2 series #6256	<b>22</b> (ID#69) 5:30p-6:30p Art of Self Defense #6113 (ID#69) 6:45p-8p Aikido for Teens and Adults #6109	<b>23</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 10a-11a Mind & Body: Zumba Toning -- 6149 (ID#69) 11a-12p Mind & Body: Zumba -- 6145 (ID#69) 12:30p-1:30p American Sign Language for Beginners #6176 (ID#69) 1:45p-2:45p AntiGravity Fitness FUNDamentals #6269

# Multiple Facilities

## Monthly Calendar For February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>24</b> (ID#69) 8a-9a Mind & Body: Hip Hop Soul -- 6157 (ID#69) 12p-1p Turbo Kick #6178 (ID#69) 2p-6p Square Dance- February #6103	<b>25</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6127 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6180	<b>26</b> (ID#69) 7:30a-8:30a AntiGravly Fitness FUNDamentals #6116 (ID#69) 12:15p-1p AntiGravly@ Fitness FUNDamentals #6122 (ID#69) 5:45p-6:45p Yoga For Weight Loss II- returning student #6137 (ID#69) 7p-8p Mind & Body: Zumba -- 6141	<b>27</b> (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6127 (ID#69) 7:30p-8:30p AntiGravly@ Fitness FUNDamentals #6119	<b>28</b> (ID#69) 5:45p-6:45p Yoga For Weight Loss II- returning student #6137 (ID#69) 7p-8p Mind & Body: Zumba Toning -- 6153 (ID#69) 8:15p-9:15p AntiGravly@ Fitness LEVEL 2 series #6256		