

# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 1 FOR 2019



January 4, 2019

To Mayor Bruchey and Members of the City Council:

## UPCOMING MEETINGS

<h3 style="margin: 0;">JANUARY 2019</h3> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 <b>HOLIDAY CITY OFFICES CLOSED</b>	2	3	4	5
6	7	8 3pm Executive Session  4pm Work Session	9 4pm Hagerstown Planning Commission Meeting	10 4pm Board of Traffic & Parking Meeting  4:30pm Historic District Commission Meeting	11	12
13	14	15 2:30pm Executive Session  4pm Work Session	16 7pm Board of Zoning Appeals Meeting	17	18 4pm Hub City 100 Miller Kick-Off @ Fit Room at Fairgrounds Park	19
20	21 <b>HOLIDAY CITY OFFICES CLOSED</b>	22 4pm Work Session	23	24 4:30pm Historic District Commission Meeting	25	26
27	28	29 7pm Regular Session	30 7pm Hagerstown Planning Commission Meeting			

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

**Grand Opening:** The official ribbon cutting for AmeriServ Bank will be held on Tuesday, January 8, 2019 at 12 p.m. AmeriServ is located at 12806 Shank Farm Way, across from the Long Meadow Shopping Center in Hagerstown. The community is invited. More information about AmeriServ is available online at [www.ameriserv.com](http://www.ameriserv.com), or by calling 301-791-7390.

## FIRE DEPARTMENT

### FIRE DEPARTMENT CALLS FOR ASSISTANCE

House Fires	0	Community Risk Reduction	76
Cooking Fires	1	Public Service	7
Medical Assistance	26	Personal Injury Collision	8
Assist other Fire Departments	6	Fuel/Hazard Spills	2
Automatic Fire Alarms	6	Gas Leaks	1
Overheated Motors/Smoke Scare	3	Investigation: Carbon Monoxide Incident	0
Water/Steam Leak	1	Dumpster/Outside Fires	2

## PARKS & ENGINEERING

### ENGINEERING DIVISION

- 2018 Precipitation.** With the rainfall on New Year's Eve, we tied the record for the wettest December ever (6.12"). Overall, 2018 was the 2<sup>nd</sup> wettest on record (67.1 inches); only 1996 (76.66 inches) had more rainfall. The average yearly total rainfall is 42.35". In 2018, we have had the 6<sup>th</sup> wettest February, the 3<sup>rd</sup> wettest August, the #1 wettest September ever (and the highest monthly rainfall ever), and the 2<sup>nd</sup> wettest November ever recorded.
- Newest Public Art.** The sculpture "Rivulet" was installed on the Cultural Trail right before the Christmas holiday. Created by Christian Benefiel, Professor at Shepherd University, the sculpture represents the flowing form of a river. This is the 18<sup>th</sup> public art piece in the City. Staff will cover the concrete with mulch soon. This was funded in part by the Maryland State Arts Council grant.



- Speed Counts.** Completed speed counts on South Mulberry Street, Yellow Jacket Road and Nittany Lion Circle at requests of residents. We will pass results to the residents and HPD, but all three showed very little speeding based on the posted 25 MPH speed limits.

4. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 12/30/18	Calendar Year 2018 TOTALS
Traffic complaints received	2	165
Work Orders completed	2	112
Traffic counts completed	3	36
CONSTRUCTION PROJECTS		
Description	Week of 12/30/18	Calendar Year 2018 TOTALS
Projects advertised for bids	0	15
RFP's Advertised	0	4
Projects under construction	9	9
Projects completed	0	4

**PARKS DIVISION**

1. **City Park.** We are in the process of removing all the Christmas decorations to be stored until next year. As weather permits, we are patching various trails throughout the park.
2. **Potterfield Pool.** Work continues on removing the old filter tanks and constructing a new backwash tank. We also replaced the basement door.
3. **2019 Hub City 100 Miler – begins January 18!** Registration is open and City Employees are sponsored by the Wellness Program! Employees please register now at:  
  
[https://apm.activecommunities.com/hagerstownparksandrec/Activity\\_Search/3234](https://apm.activecommunities.com/hagerstownparksandrec/Activity_Search/3234)
4. **Fit Room Classes & Rentals for January 2019.** The January schedule is attached.

**PLANNING & CODE ADMINISTRATION**

**New Development Cases:**

- 59 Winter Street – West End Baptist Chapel – site plan for parking lot improvements.

**Planning Commission:** The Planning Commission will be considering these cases on January 9:

- 560 Western Maryland Parkway – MCP LLC – ESC Concept Plan.
- Foggy Bottom Farm and Other Lands Annexation – Recommendation on Zoning.
- Antietam Creek Creek Bed Annexation – Recommendation on Zoning.

**Historic District Commission:** The HDC is scheduled to review these cases on January 10:

- 1-3 North Potomac Street – Chris Richardson – awning.
- 33 South Potomac Street – First Hagerstown Hose Company – sign on rear façade.
- Review of draft Design Guidelines.

**Board of Zoning Appeals:** The BZA will hear these cases on January 16:

- 229 North Potomac Street – Meghan Creamer – special exception for a cosmetology school.
- 190 South Burhans Boulevard – Harold Burkholder – special exception and variance for a proposed religious facility.

**Weekly Activity Report:** December 17– 28, 2018

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	11	Residential -	5	Commercial -	3	Other -	3	11
Electric	18	Residential -	10	Commercial -	8	Other -	0	17
Plumbing	17	Residential -	11	Commercial -	5	Other -	1	17
Mechanical	9	Residential -	5	Commercial -	4	Other -	0	9
Engineering Dept.	46							47
<b>TOTAL</b>	101		31		20		4	101

Est. Value of Issued Building Permit Projects:		FY18 Fiscal Year Totals:	
Residential	\$ 300,690.00		\$ 4,009,378.00
Commercial	\$ 3,184,665.00		\$ 22,960,591.00
Apartment	\$ 520,000.00		\$ 1,867,149.00
Sign	\$ 15,000.00		\$ 62,203.00
<b>TOTAL</b>	<b>\$ 4,020,355.00</b>		<b>\$ 28,899,321.00</b>

- Projects of Interest**
- Construct single family home at 366 Fridinger Avenue - \$150,000
  - Construct single family home at 360 Fridinger Avenue - \$150,000
  - Reconstruction of six units due to fire at 1419 Kensington Drive - \$500,000
  - Construct two lumber storage buildings at 1201 Maryland Avenue - \$2,106,997

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019		
	PROPERTIES	UNITS
Registrations received week of Dec. 17 – Dec. 28	7	7
New applications issued week of Dec. 17 – Dec. 28	2	2
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)	3,577	9,181
Percentage of rental license renewals that have registered as of May 2, 2018	99.5%	99.5%

**Notes:** The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.

PAYMENT	
Weekly payment received	\$ 625
Weekly adjustment/credits	\$ 375

INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	69
Electrical	69
Plumbing	37
Mechanical	19
Safety	46
Neighborhood Vitality	109
Quality of Life	2
Preventive Maintenance	31
Planning & Zoning	1

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens

Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

**POLICE DEPARTMENT**

**STATS**

Calls for Service:	1200	Field Interviews:	11
Arrests/Warrants Served:	23	Moving Violations:	47
Domestic Violence Calls:	25	Safety Repair Orders (SERO)	6
DUI Arrests:	2	Warnings:	42
Reports Filed:	134		

**REPORTS**

**12/27/18:** Officer Decker responded to AT&T on the Dual Highway for a reported burglary. The store manager stated she left the store on 12/26/18 and all doors were secured. When she arrived at work on 12/27/18 the security alarm was sounding from the business. The officer observed pry marks to the side entry door. After entering the store, the manager noticed that all the new phones in the office had been stolen. The security camera showed a black male wearing a light colored button down shirt, a dark beanie cap with a face mask, and a headlight flashlight entered the business just after 1 a.m. the morning of 12/27/18. The manager will be compiling a list of the stolen items. No further details are available at this time.

**12/28/18:** Officer Decker was dispatched to the Bank of Charles Town on Frederick Street for a reported fraud. The manager stated that a male entered the bank and was requesting a check be cashed. The teller noticed some red flags regarding the check and called for assistance from the manager. The check had the account holder's name misspelled and the phone number had been changed. Due to the issues with the check, the account holder was contacted and verified she did not write the check. The teller requested the driver's license of the individual trying to cash the check. He complied and the teller was able to contact the other branches with the name of the individual attempting to cash the check. The check was not cashed. The same individual had also tried to cash another check from the same account at another BCT branch in Harpers Ferry. The officer will be charging the individual with fraud and other appropriate charges.

**12/29/18:** Officer Salahov was on patrol in the area of Salem Avenue when he observed a large crowd forming in the parking lot of Little Caesars Pizza on Burhans Boulevard. As the officer was entering the parking lot, a male individual jumped on the hood of a 2003 Dodge Caravan and began kicking at the windshield. After police investigation, it was learned that the individual on the hood was previously inside the Dodge Caravan but became upset with a passenger. When the passenger would not exit the vehicle to settle the argument, the male became irritated and broke the handle off the door and proceed to jump on the van. The male was transported to Central Booking and charged with Disorderly Conduct, Malicious Destruction of Property and Intoxicated Public Disturbance. No further details are available.

**12/30/18:** Officer Wolfe was dispatched to South Prospect Street for a theft from a motor vehicle. The victims stated that someone had entered their vehicle and took two wallets that were inside the vehicle. The victims stated they thought they had secured the vehicle, but the officer saw no signs of forced entry. The wallets contained credit/debit cards, Social Security cards and driver licenses. No other items were taken from the vehicle and no damage to the vehicle was found. The victims contacted their bank and discovered one card already had a new transaction from Walmart which they did not make. The officer will request to view the surveillance system at Walmart to see if the incident was captured on camera. No further details are available at this time.

**PRESS RELEASE**

On 12/27/18 at 2 a.m. officers responded to 625 George Street for a report of a stabbing. Upon arrival officers located 23 year old Justin Darnell Green on the front porch suffering from multiple stab wounds. Green was transported to Meritus Medical Center where he later died as a result of his injuries. The suspect, 29 year old Brandon Alexander Lewis, was taken into police custody a short time after the incident. Through investigation it was determined that Lewis and Green had engaged in a verbal argument over a female. The verbal argument turned physical and ended with Lewis brandishing a knife and stabbing Green. Lewis and Green reside together at 625 George Street.

Brandon Alexander Lewis is charged with 1st and 2nd Degree Murder, 1st and 2<sup>nd</sup> Degree Assault, Manslaughter, Reckless Endangerment and Dangerous Weapon Intent to Injure. Lewis was transported to the Washington County Detention Center.

**OTHER NEWS/INFORMATION**

**Congratulations to Alexander Miscannon and Jonathan Zupan.** On Thursday, December 20, 2018, Officers Alexander Miscannon and Jonathan Zupan were sworn in as police officers. The ceremony took place at City Hall with Mayor Robert Bruchey officiating the event. Those in attendance including family members and friends along with Chief Paul Kifer and Captain Thomas Alexander.

Officer Miscannon and Officer Zupan graduated on Friday, December 21, 2018 from the Frederick Police Academy, in Frederick, Maryland. The ceremony commenced at 1 p.m. at the Weinburg Center for the Arts on West Patrick Street. There were a total of 16 graduates, 2 of which were hired by the City of Hagerstown. The Academy began May 14, 2018 and included more than 1,200 hours of intense training over the course of 7 months.

Officer Miscannon has been assigned to the Baker Platoon under the command of Lt. Joe Zimmerer. Officer Zupan has been assigned to the Charlie Platoon under the command of Lt. Chad Woodring. We wish both graduates much success as they enter their Field Training and Evaluation Program with the Hagerstown Police Department.

**Police Officer Testing – Saturday, January 5, 2019 at 10 a.m.:** The next entry level written test date for police officer testing has been scheduled for Saturday January 5, 2019 at 10 a.m. Testing will be held at HPD in the roll call/briefing room. Space is limited and the tests will be administered on a first come, first basis. **Those interested should contact Mr. Jeffrey Morgan by email at [jmorgan@hagerstownpd.org](mailto:jmorgan@hagerstownpd.org)** and he will follow-up with a call.

**PUBLIC WORKS**

**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		<b>Current Week</b>	<b>Previous Week</b>
<b>Number of Permit Holders</b>	A & E Deck	188	187
	University District Deck	376	376
<b>Number of Patrons Using Decks</b>	A & E Deck	461	1556
	University District Deck	516	1543
<b>Number of Citations Issued</b>	(Includes Warnings)	76	245
<b>Number of Cars Booted</b>		0	0
<b>Late Payment Notifications</b>		NA	89
<b>Peak Occupancy (%)</b>	A & E Deck	NA	NA
<b>Peak Occupancy (%)</b>	University District Deck	NA	NA

**Parking Occupancy:** Per the Holiday Free Parking program, the gates at both decks are raised Friday afternoon through Monday morning every weekend through the New Year. This action is creating issues with providing accurate occupancy numbers. The occupancy charts will resume after the first of the year when the gates are placed back into normal operations.

**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	0	1
Fire	0	0
Human Resources	0	0
Light	1	5
Parks & Engineering	0	1
Police	4	4
Public Works	0	4
Wastewater	0	4
Water	2	3
Weekly Totals	7	2
Yearly Total	1227	

**AFTER HOUR CALL BACKS**

12/28/18 @ 4:35 p.m.: Fire alarm panel in the Roslyn Building was found to be in trouble mode. System was silenced and Somerset Fire Protection was notified.

**STREET SWEEPING DATA**

Month 2018	Number of Miles of Streets Swept
January	899
February	712
March	560
April	590
May	975
June	100
July	1181
August	732
September	754
October	1098
November	695
December	535
Total Miles Swept for 2018	10,432

**<sup>1</sup>AFTER HOURS CALL BACK DATA**

	Issues for 2018	December	November
Street Issue	Potholes, Columbia Gas repairs	3	2
Parking System			
Traffic Signal			4
Traffic Signs			
Building Maintenance	Fire alarm trouble	1	
Fleet Maintenance			1
Weather Related	Icy bridges	1	2
Misc.			
Total		5	9
Total Call Backs 2018		96	

<sup>1</sup>After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

**BULK TRASH COLLECTIONS**

Month 2018	Number of Collections
January	10
February	16
March	32
April	24
May	19
June	32
July	30
August	28
September	30
October	23
November	16
December	20
<b>Total Bulk Trash Collections for 2018</b>	<b>280</b>

**PROPERTY ABATEMENTS COMPLETED**

Month for 2018	Number of Property Abatements
January	2
February	9
March	8
April	10
May	52
June	55
July	59
August	91
September	62
October	17
November	12
December	20
<b>Total Abatements by PW for 2018</b>	<b>397</b>

**Roslyn Building Windows.** Work has begun on the replacement of the windows in the Roslyn Building. The work should be completed by the end of January.



Windows Removed



New Windows Installed

**Donut Drop.** Public Works staff set up the City's portable stage, placed barricades and signs for traffic control, and provided trash boxes for the Donut Drop event held December 31<sup>st</sup>. No staff was needed on site during the event. Trash was removed on Wednesday, January 2<sup>nd</sup> when employees returned after the holiday.

## TECHNOLOGY & SUPPORT SERVICES

### COMMUNICATIONS DIVISION

#### **This Week's Headlines & Media Releases:**

- Hagerstown Meeting Examines How to End Gun Violence
- 2018 Provides Glimpse of Future in Hagerstown
- Former Homeless Hagerstown Man Continues Journey Back to Normal Life
- Eatery Opens in Former Hamilton Hotel Building
- Springs Help Tell More Than 250 Years of History at City Park
- NYE Revelers Pack City Square for Donut Drop
- Tourism Official: Hagerstown Needs More Sports Tourism Facilities
- Press Release: Bulls & Bears, 28 South, SRB Grand Opening
- Press Release: Bowman Properties Grand Opening DATE CHANGE
- Traffic Advisory: Summit Avenue/West Antietam Street

#### **This Week's Video Projects:**

- "See Something, Send Something" App :30 Spot preliminary editing

#### **Channel 25 Hub City Now Programming:**

- Hub City 100-Miler :30 Spot
- "See Something, Send Something" App Video
- "Open For Business" Video
- "Council WRap" Segment
- The Fit Room :30 Spot
- Act Now PSA
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

#### **City Website:**

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 7,512 user visits for the week of December 24-30, 2018:
- The most popular top entrances (the first page users accessed on the website):
  - Home Page 1,660
  - Utility Billing Page 655
  - Collection Schedules/Zones Page 424
  - Police Page 374
  - Trash & Recycling Page 152
  - Christmas Tree Collection Page 148
  - Jobs Page 130
  - Hub City 100-Miler Page 118
  - Firefighters Page 81
  - Parks & Recreation Page 64

- Top Searches:
  - "True"
  - "Christmas Tree collection"
  - "When should I set out trash/recycling/yard waste for collection?"
  - "Residential trash"
  - "2018 holiday trash pickup schedule"

**UTILITIES**

**ELECTRIC DIVISION**

**Service Calls**

- Sat. 12/29 - 136 East Franklin Street- total outage; squirrel caused transformer fuse to operate. Time Out: 8.6-9.3
- 117 McComas Street- partial outage; a loose connection was found inside the meter socket. Time Out: 11.2-11.7
- Tues. 1/1 - 924 Salem Avenue- wires down; lineman found wires belonged to Antietam Cable Television & Verizon Phone Company. Time Out: 9.1-9.4

- Wed. 1/2 - 550 Frederick Street- lineman disconnected service & removed meter due to unauthorized use of electricity. Time Out: 19.8-21.4

**Distribution**

- HLD continue a street light project where downtown streetlights are being removed temporarily to have them professionally refinished.
- HLD personnel responded to 5,314 Miss Utility locates during the 2018 year.
- HLD crews replaced or installed 43 utility poles in 2018.
- Crews repaired 839 streetlights within the City of Hagerstown. Repairs included re-lamping, replacing photocells, and replacing, adding, or removing existing fixtures.
- HLD crews performed a combination of 206 service installations and upgrades, for residential and commercial customers.
- On-Call Line workers responded to 252 after hours/weekend calls for service (not including storm trouble calls and service calls during normal business hours).
- HLD meter service workers performed 143 after-hours service reconnections.
- Line crews inspected, as part of our annual feeder inspection program, a combination of 1,562 poles, transformers, switches, and other HLD facilities during 2018.
- HLD meter readers read approximately 17,000 meters each month, or approximately 228,000 read during the year.
- HLD crews trimmed 108 trees within the Hagerstown City limits.
- HLD's tree trimming contractor, ARS Inc. and Pittman trimmed 726 trees and removed 129 trees during 2018.

**Engineering**

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.

- Engineering staff performed field staking of new utility poles for the Lidl Grocery Store project.
- Engineering, Administration, and Distribution staff met to continue review and drafting of HLD's Grounding for Personnel Safety process and manual.
- Engineering staff performed routine substation inspections.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, December 26, 2018	10.34	0.00
Thursday, December 27, 2018	10.10	0.00
Friday, December 28, 2018	15.17	1.09
Saturday, December 29, 2018	13.74	0.00
Sunday, December 30, 2018	12.20	0.00
Monday, December 31, 2018	13.65	0.58
Tuesday, January 1, 2019	14.92	0.00
Weekly – Avg. Flow / Total Rainfall	12.87	1.67
Dec – Avg. Flow/Total Rainfall	11.31	4.86
Jan – Avg. Flow/Total Rainfall	14.92	0.00

**Miscellaneous**

- Troubleshoot wiring and controls on Nitrified Recycle Pumps.
- Replaced Muffin Monster on #2 Primary Clarifier sludge draw off line.
- Replaced wiring on #1 Bar Screen Compactor.
- Pulled Oxygen Injection Pump and remove sponges. Replaced MiniCas relay.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	5	297'	67'	5
Flushing	12	3587'		

**Collection System Maintenance Task**

- Pump Station 3; installed back up floats, continued working on wiring and prepping for the transition to PLC controls.
- General pump shop repair work.
- Dropped enzyme bags at various pump stations and trouble spots in the system.
- Finished CCTV work on sewer crossings for NPL and created a CD for them.
- Grinder Pump call, 11028 Parkwood Drive, replaced pump, excavated and repaired broken check valve and broken low pressure main.

- Grinder Pump call, 11110 Eastwood Drive reset tripped breaker.
- Grinder Pump call, 11031 Parkwood Drive, replaced both pumps.
- Grinder Pump call, 11003 Parkwood Drive, replaced pump.
- Grinder Pump call, 1633 Woodlands Run, no problems found.
- Sewer back up, 900 South Potomac Street, problem on the private side.
- Sewer back up, 441/443 West Antietam Street, problem on the private side.
- Sewer back up, 516 East Wilson Boulevard, problem on the private side.
- Missing sewer lid at 1022 Matthew Court, replaced missing lid.
- Hauled in two loads of Crusher Run stone for inventory.
- Installed two new meters at Pump Station 11 to locate and quantify infiltration.

**Administration**

Wastewater Division – Customer Call Log Summary 2018/2019							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	5	1	0	0	2	10
YTD 2018	51	112	8	3	3	115	292

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff met with a contractor to discuss the planning and specifications for a lateral/building sewer replacement for an existing institutional property.

**Laboratory**

- Continued cross-training lab personnel on Lachat operation.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

Date	Willson	Breichner	Total
12/27/18	9.73		9.73
12/28/18	8.88		8.88
12/29/18	9.01		9.01
12/30/18	9.29		9.29
12/31/18	8.84		8.84
01/01/19	9.38		9.38
01/02/19	9.13		9.13
Average			9.18

**Water Production at R. C. Willson**

- R.C. Willson – Repairs were made to the Turbidimeter filter #7 and the Actuator filter #2.
- R.C. Willson – The generator transfer switch was repaired.

- R.C. Willson – Replaced the AC unit in the SCADA server room.
- PS2 – Repaired the UPS.
- BWTP – Repaired the UPS in the communications room.
- R.C. Willson and Pump Stations – Staff worked on facility maintenance and routine preventative maintenance.

**Water Production at Breichner/Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 5.1 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- A service line leak was repaired on Fenton Avenue.

**Laboratory**

- Cross-training continues with lab personnel on Lachat operation.
- Completed 2018 IOCs report.
- Reviewed UCMR 4 results on CDX website.
- Process and regulatory testing was routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	2	-
Building Permits	16	3
Development Plan	-	-

- Staff collaborated on a modified alignment of the proposed main extension for a future commercial site on the current construction on Crayton Boulevard extended.
- Staff conferred with the low service pumps and Pump Station #4 consultant (Hazen & Sawyer) and contractor (EMH) for planning and coordination of the current contract.



Respectfully submitted,  
*Valerie A. Means*  
 Valerie A. Means  
 City Administrator

# Multiple Facilities

## Monthly Calendar For January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b> (ID#69) 7:30a-8:30a AntiGravity Fitness FUNdamentals #6115 (ID#69) 12:15p-1p AntiGravity@ Fitness FUNdamentals #6121 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6136	<b>2</b> (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6125 (ID#69) 7:30p-8:30p AntiGravity@ Fitness FUNdamentals #6118	<b>3</b> (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6136	<b>4</b> (ID#69) 5:30p-6:30p Art of Self Defense #6112 (ID#69) 6:45p-8p Alkido for Teens and Adults #6108	<b>5</b> (ID#69) 9a-10a Tai Chi (Dec.3- Jan.19) #6098
<b>6</b> (ID#69) 8a-9a Hip Hop Soul #6157 (ID#69) 2p-6p Square Dance- January #6102	<b>7</b> (ID#69) 9a-10a Tai Chi (Dec.3- Jan.19) #6098 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6125	<b>8</b> (ID#69) 7:30a-8:30a AntiGravity Fitness FUNdamentals #6115 (ID#69) 12:15p-1p AntiGravity@ Fitness FUNdamentals #6121 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6136 (ID#69) 7p-8p Zumba #6141	<b>9</b> (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6125 (ID#69) 7:30p-8:30p AntiGravity@ Fitness FUNdamentals #6118	<b>10</b> (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6136 (ID#69) 7p-8p Zumba Toning #6153 (ID#69) 8:15p-9:15p AntiGravity Fitness FUNdamentals #6253	<b>11</b> (ID#69) 10a-12p CPR and First Aid #6161 (ID#69) 5:30p-6:30p Art of Self Defense #6112 (ID#69) 6:45p-8p Alkido for Teens and Adults #6108	<b>12</b> (ID#69) 9a-10a Tai Chi (Dec.3- Jan.19) #6098 (ID#69) 10a-11a Zumba Toning #6149 (ID#69) 11a-12p Zumba #6145 (ID#69) 12:15p-1:15p AntiGravity Fitness FUNdamentals #6251 (ID#69) 1:30p-2:30p AntiGravity Fitness LEVEL 2 #6252
<b>13</b> (ID#69) 8a-9a Hip Hop Soul #6157 (ID#69) 10a-4p Private Rental- Hannah Knight, Birthday Party	<b>14</b> (ID#69) 9a-10a Tai Chi (Dec.3- Jan.19) #6098 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6125	<b>15</b> (ID#69) 7:30a-8:30a AntiGravity Fitness FUNdamentals #6115 (ID#69) 12:15p-1p AntiGravity@ Fitness FUNdamentals #6121 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6136 (ID#69) 7p-8p Zumba #6141	<b>16</b> (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6125	<b>17</b> (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6136 (ID#69) 7p-8p Zumba Toning #6153 (ID#69) 8:15p-9:15p AntiGravity Fitness FUNdamentals #6254	<b>18</b> (ID#69) 8a-5p Hub City 100 Miller Kick Off (ID#69) 5:30p-6:30p Art of Self Defense #6112 (ID#69) 6:45p-8p Alkido for Teens and Adults #6108	<b>19</b> (ID#69) 9a-10a Tai Chi (Dec.3- Jan.19) #6098 (ID#69) 10a-11a Zumba Toning #6149 (ID#69) 11a-12p Zumba #6145 (ID#69) 2p-3:30p GeoCaching in the Parks (FREE INTRO TO GEOCACHING) #6184 (ID#69) 4p-8p Hub City 100 Miller Kick off weekend
<b>20</b> (ID#69) 8a-9a Hip Hop Soul #6157 (ID#69) 3p-7p Giselles First Birthday Party #1872	<b>21</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6125 (ID#69) 7:30p-8:30p AntiGravity Fitness FUNdamentals #6255	<b>22</b> (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6136 (ID#69) 7p-8p Zumba #6141	<b>23</b> (ID#69) 10a-12p Body Soul Shift #6166 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6125 (ID#69) 7:30p-8:30p AntiGravity@ Fitness FUNdamentals #6119	<b>24</b> (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6136 (ID#69) 7p-8p Zumba Toning #6153 (ID#69) 8:15p-9:15p AntiGravity@ Fitness LEVEL 2 series #6256	<b>25</b> (ID#69) 5:30p-6:30p Art of Self Defense #6113 (ID#69) 6:45p-8p Alkido for Teens and Adults #6109	<b>26</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 10a-11a Zumba Toning #6149 (ID#69) 11a-12p Zumba #6145 (ID#69) 12:30p-1:30p American Sign Language for Beginners #6176

# Multiple Facilities

## Monthly Calendar For January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>27</b> (ID#69) 8a-9a Hip Hop Soul #6157 (ID#69) 12p-1p Turbo Kick #6178	<b>28</b> (ID#69) 9a-10a Tai Chi (Jan.21- Mar.2) #6105 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6125 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6180	<b>29</b> (ID#69) 7:30a-8:30a AntiGravity Fitness FUNDamentals #6116 (ID#69) 12:15p-1p AntiGravity@ Fitness FUNDamentals #6122 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6136 (ID#69) 7p-8p Zumba #6141	<b>30</b> (ID#69) 10a-12p Body Soul Shift #6166 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6125 (ID#69) 7:30p-8:30p AntiGravity@ Fitness FUNDamentals #6119	<b>31</b> (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6136 (ID#69) 7p-8p Zumba Toning #6153 (ID#69) 8:15p-9:15p AntiGravity@ Fitness LEVEL 2 series #6256		