

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 45 FOR 2018



November 16, 2018

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h2 style="margin: 0;">NOVEMBER 2018</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 5pm North/South Gridiron Classic	3 6am-12pm Harvest @ The City Market
4	5	6 3:15pm Executive Session 4pm Work Session	7	8 4pm Board of Traffic & Parking 4:30pm Historic District Commission Meeting	9	10
11	12 HOLIDAY CITY OFFICES CLOSED	13 11:30am Boards & Commissions Luncheon @ Academy Theater 4pm Work Session	14 7pm Hagerstown Planning Commission Meeting	15	16 5pm City Tree Lighting @ City Center	17 12-4pm The Turkey Cup @ The Greens at Hamilton Run
18	19	20 2:45pm Executive Session 3:30pm "The Little Light of Mine" Mural Dedication @ University Plaza 4pm Work Session	21	22 HOLIDAY CITY OFFICES CLOSED	23 HOLIDAY CITY OFFICES CLOSED	24
25	26	27 7pm Regular Session	28	29	30 6-9pm City Park Lighting	

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Business Development:

- Staff attended the Washington County Workforce Development Employer Summit that was held at Hagerstown Community College.
- Danelle Hayer gave an economic development update on the City to business students at Frostburg State University.

Events: Upcoming events include:

- **City Center Tree Lighting** | Friday, November 16, 5-8 p.m.
Welcome Santa to downtown Hagerstown to usher in the holiday season, get in the spirit with great music from local school bands, sing along with young carolers, and enjoy the festive lighting of the tree. NEW this year – FREE horse-drawn wagon rides! Plus photos with Santa and a Santa's workshop area for kids. Performers include North Hagerstown High School Band, South Hagerstown High School Brass Ensemble, Girls Inc. Choir, Barbara Ingram School for the Arts Chorus, City Ballet School, Western Heights Middle School Band. Enjoy popcorn from Otterbein Church, candy canes from Columbia Bank, and hot chocolate from Bulls & Bears. The evening will be hosted by the illustrious Lou Scally. Sound provided by Ryan Smetzer.
- **Holly Fest** | Saturday, December 1, 2 p.m.
Maryland Theatre
Seasonal showcase of local youth performers, including Ballet and All That Jazz, Dancin' Time Studios, Washington County Showkids, Seed Dance Company, Western Maryland City Ballet Company, Barbara Ingram Dance Ensemble. FREE!

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE

House/Cooking Fires	1	Community Risk Reduction	56
Building Fires	4	Public Service	3
Medical Assistance	17	Personal Injury Collision	9
Assist other Fire Departments	13	Fuel/Hazard Spills	1
Automatic Fire Alarms	8	Gas Leaks	1
Investigation: Malicious/False Alarms	3	Investigation: Carbon Monoxide Incident	1
Water/Steam Leak	1	Downed Power Lines	2

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Westend Neighborhood Meeting.** We attended the newly forming Neighborhoods 1st Group in the West End and discussed many things the Group would like to accomplish. Staff can assist with several of the items, however a few items will require budgeting and Mayor and Council approval.
2. **Recycling.** Attached is the latest graph of recyclables collected.
3. **Haven Road - Safe Routes to School Project.** We submitted the Final Design Review to State Highway which involves several offices at SHA. We want to advertise this project so the signal poles can be ordered in April for installation in the Summer while school is closed.

4. **Grant.** We are partnering with ACWA to obtain a grant to plant some street trees. If we receive approval of this small grant, we could potentially add 10-15 street trees.
5. **Engineering Statistics**

Traffic issues		
Description	Week of 11/11/18	Calendar Year 2018 TOTALS
Traffic complaints received	3	157
Work Orders completed	1	109
Traffic counts completed	1	29
Construction Projects		
Description	Week of 11/11/18	Calendar Year 2018 TOTALS
Projects advertised for bids	0	15
RFP's Advertised	0	4
Projects under construction	9	9
Projects completed	0	3

PARKS DIVISION

1. **Parks Odds and Ends:**
 - Poured concrete at Thomas Kennedy Park for the Plaza.
 - Completed winterization of irrigation systems and parks facilities.
 - Work continues on new dog-trail at City Park.
 - Construction is on-going for dock for the City Park fountain.
2. **City Park Train Hub.** Recreation staff is near completion of reviewing inventory of the City Park Train Hub artifacts in the museum. Staff will be planning for a re-design for the season opener in 2019.
3. **Hager House Museum.** Recreation staff at the Jonathan Hager House Museum is getting ready for German Christmas Tours which will be held the first two weekends in December.
4. **Fit Room.** Fit Room schedule attached.

PLANNING & CODE ADMINISTRATION

- Planning Commission:** The Planning Commission considered these items on November 14:
- Quit Claim Request: Portion of Alley 5-35 (between 4 West Magnolia and 1301 Potomac Avenues) – agreed to recommend approval of the quit claim request to the Mayor and City Council.
 - 180 and 186 South Edgewood Drive – Bricker Realty One, LLC – approved the final plat.
 - 580 Pangborn Boulevard - EMSOURCE Group Companies – agreed to grant a waiver to the landscaping requirements for a commercial fence with a condition that the former fence line near the railroad tracks be cleaned up.
 - McCleary Hill – approved a revision to the approved development plan regarding location/design of trash enclosures.

Weekly Activity Report: November 5–9, 2018

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	9	Residential -	5	Commercial -	4	Other -	0	7
Electric	12	Residential -	8	Commercial -	4	Other -	0	11
Plumbing	10	Residential -	6	Commercial -	3	Other -	1	10
Mechanical	8	Residential -	3	Commercial -	5	Other -	0	8
Engineering Dept.	5							6
TOTAL	44		22		16		1	42

Est. Value of Issued Building Permit Projects:		FY18 Fiscal Year Totals:	
Residential	\$ 11,000.00		\$ 2,358,693.00
Commercial	\$ 511,100.00		\$ 14,117,344.00
Apartment	\$ 24,500.00		\$ 1,261,149.00
Sign	\$ 0.00		\$ 45,403.00
TOTAL	\$ 546,600.00		\$ 17,782,589.00

Projects of Interest
 Demo existing slab to install underground piping and floor drains at 1200 Frederick St. - \$300,000
 Roof replacement and replace exterior stairs at 108 E. Franklin St. - \$200,000

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019		
	PROPERTIES	UNITS
Registrations received week of Nov. 5 – Nov. 9	13	22
New applications issued week of Nov. 5 – Nov. 9	2	2
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)	3,517	9,099
Percentage of rental license renewals that have registered as of May 2, 2018	98.5%	98.5%

Notes: The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.

PAYMENT	
Weekly payment received	\$ 1,900
Weekly adjustment/credits	\$ 675

INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	34
Electrical	24
Plumbing	22
Mechanical	8
Safety	36
Neighborhood Vitality	74
Quality of Life	2
Preventive Maintenance	40
Planning & Zoning	1

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood

Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,257	Field Interviews:	20
Arrests/Warrants Served:	18	Moving Violations:	48
Domestic Violence Calls:	30	Safety Repair Orders:	1
DUI Arrests:	0	Warnings:	59
Reports Filed:	116		

REPORTS

11/08/18: Sergeant Bobetich responded to the Central Lot on North Potomac Street for a malicious destruction of property report. The victim stated that someone had broken off the driver side door handle to her 2005 Hyundai. The owner and the officer searched the area but were not successful in locating the missing door handle. The approximate damage to the vehicle is \$250 to purchase and replace the handle. There were no witnesses to the incident.

11/09/18: Officer Young was dispatched to East Washington Street for an overdose incident. When the officer arrived, Community Rescue Service was already on the scene treating a female slumped over sitting on the front porch. The female was unresponsive and the medics administered Narcan. The female became responsive after Narcan was administered and denied using any controlled dangerous drugs. She refused additional treatment.

11/10/18: Officer Campbell and other officers of the Hagerstown Police Department responded to the 7-Eleven Store on the Dual Highway for a robbery that had just occurred. The owner of the business stated that a black male entered the store and demanded money from the store's cash register. He then fled the store with approximately \$100.00 and entered a light colored van or SUV. Prior to the male demanding money, there were two other males in the store acting suspicious and asking the owner questions. After the two males exited the business, the suspect male entered the business and made the demand for money. He gestured that he had a knife but no knife was displayed. The store's video surveillance camera supported the account of the incident given by the business owner. No further details are available at this time.

11/11/18: Officer M. Anderson was dispatched to Violet Drive for a report of a stolen Maryland registration plate. The victim stated the plate on her husband's Acura was stolen. She advised that the plate was on the vehicle when she returned home around 9 p.m. on November 10, 2018. At about 1:30 p.m. on November 11, 2018 she noticed the plate was missing. She nor her husband gave anyone permission to use that plate. There were no witnesses and no security cameras in the area. Dispatch entered the plate in the NCIC system as stolen. No further details are available at this time.

11/12/18: On November 12, 2018 a white female came to the lobby of Hagerstown Police Department. She was crying and screaming and advised Community Officer Magaha at the front desk that her boyfriend has just assaulted her. While Dispatch was being notified, the female ran out the front door and out of sight. Officer G. Anderson checked around the Police Department area for her but could not locate her. Later in the day, Dispatch advised there was a disturbance at Spickler's Market on East Franklin Street. While enroute Dispatch advised the individuals involved in the disturbance on East Franklin had moved to the Central Lot. The officer arrived at the Central Lot to witness the female and male assault each other. The female involved in the incident was the same female that left the Police Department earlier in the day. The male involved in the incident was her boyfriend. The male was placed under arrest and charged with Common Law Affray. The female informed the officer that she was pregnant and needed medical attention. The Community Rescue Service was called and she was transported to Meritus Medical Center for treatment. The female will be charged via application of charges at a later date.

PRESS RELEASES

On 11/12/18 at 3:24pm officers responded to the area of Rubbie Alley and Park Place for a report of shots fired. Upon arrival, officers located evidence that shots had been fired. Officers discovered two residences had been shot at and numerous shell casing were located in the alley. No suspects or victims were located at that time. Through investigation detectives were able to determine that an altercation occurred between two males. The altercation resulted in the suspect shooting at the victim. The suspect was identified as 16 year old Devinyrr Middlebrook of Hagerstown. No one was injured during the shooting. On 11/14/18 at 1200 hrs, Devinyrr Middlebrook turned himself in to the Hagerstown City Police Department. He was transported to the Washington County Detention Center and was charged as an adult with the following; 1st and 2nd Degree Attempted Murder, 1st and 2nd Degree Assault, Reckless Endangerment, Handgun on Person and other related firearm violations. Middlebrook is currently being held without bond. If anyone has any information related to this incident, please contact Detective Dietz at 301-790-3700 X253.

OTHER NEWS/INFORMATION

Police Cadet Program: The information regarding the start-up of the new Police Cadet Program has been posted to the City’s webpage. If you know of anyone interested in a Police Cadet position with the Department please direct them to the webpage. If you wish to provide them with more specific information see below:

- Interested persons will go to the webpage: <https://www.hagerstownmd.org/141/Police>
- Look for the Careers on the left side of webpage <https://www.hagerstownmd.org/1350/Careers> hovering the cursor over “Careers” identifies Police Officer or Police Cadet positions.
- The Police Cadet link will take the interested party to the page where more information covering Qualifications, Job Description, Salary and Benefits is provided. The interested party will need to complete the Police Cadet Information Request located here: <https://www.hagerstownmd.org/FormCenter/Police-10/Police-Cadet-Inquiry-Form-100>
- The written test for Police Cadet has not yet been scheduled but it is anticipated that, based on response, will take place in early December of 2018.
- Please take note that the selection/hiring process will closely mirror, but not be exactly like the process for a sworn position. The expectation is that spending the appropriate amount of time and effort into the Police Cadet hiring, will pave the way for a faster hiring, if the Police Cadet is chosen to move into a sworn position opening when the time occurs.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	184	183
	University District Deck	380	380
Number of Patrons Using Decks	A & E Deck	1396	1580
	University District Deck	1796	1806
Number of Citations Issued	(Includes Warnings)	128	260
Number of Cars Booted		0	0
Late Payment Notifications		39	46
Peak Occupancy (%)	A & E Deck	*93% Thu @ 6 PM	100% Fri 2PM – 6PM
	University District Deck	54% Wed @ 2PM	60% Tue @ 2PM

*MD Theater Event

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

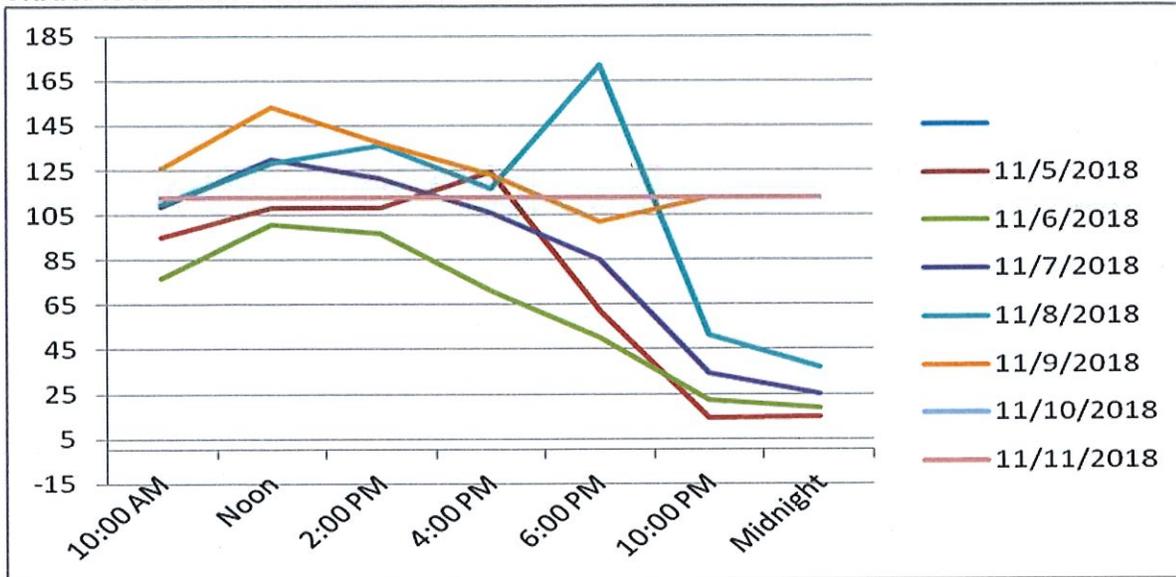
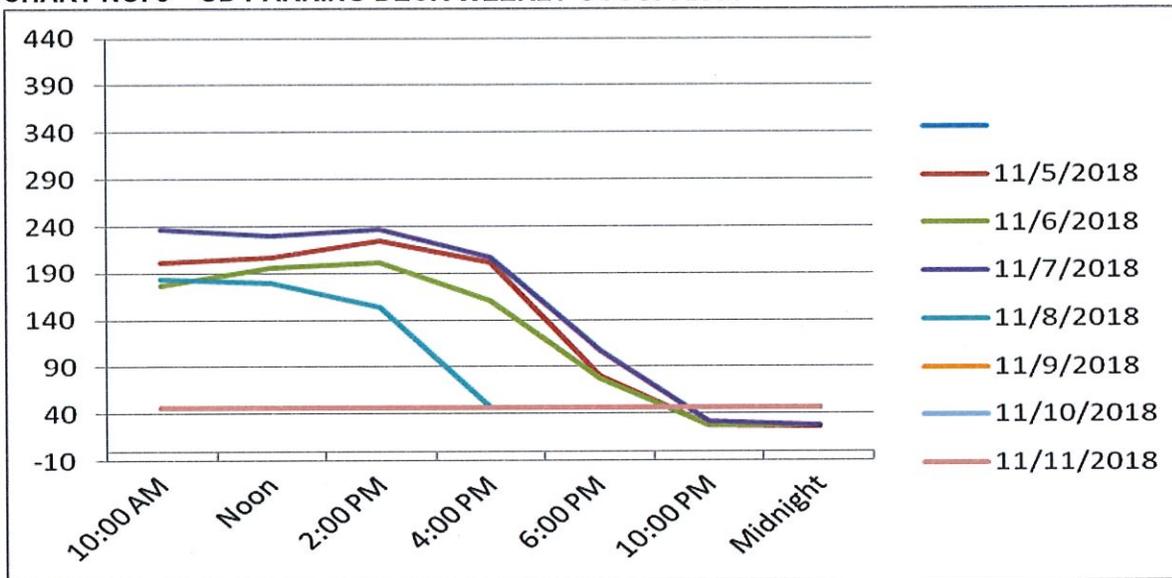


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	1	0
Human Resources	0	0
Light	5	3
Parks & Engineering	0	1
Police	14	9
Public Works	3	2
Wastewater	0	2
Water	4	3
Weekly Totals	27	20
Yearly Total	1099	

AFTER HOUR CALL BACKS

- 11/9/18 @ 4:30 PM: Tree fell in the 1300 block of Wesel Boulevard blocking northbound traffic. Equipment operator was brought in to push the tree off the road. Traffic flow was restored by 5:30 PM.

- 11/11/18 @ 6:00 PM: Staff met with NPL contractors at the intersection of Antietam Street and Burhans Boulevard. NPL is completing underground work for Columbia Gas during the nighttime hours. Staff was on sight to assist with signal operations providing access and direction on placing the signals on flash.

SPECIAL EVENTS

- Tree Lighting in City Park on Friday, November 30th
- Christkindl Market in University Plaza Saturday, December 1st
- Hollyfest on Saturday, December 1st
- Donut Drop on Monday, December 31st

Building Maintenance

- Staff has been focusing on patching and painting the technician's area for the IT Department. Work should be complete by November 16th.
- The next project will be the remodel of a small area in the City Clerk's office. Work will include patching, painting and the reorganization of existing base cabinets. The space is needed for additional file storage.

Traffic Control

- Staff began work on wrapping the street light poles for Christmas. The trees in the Square were wrapped with lights but no garland. The tree lights will remain in place and will operate even after the holiday season. The decoration of Christmas trees will be next followed by work in City Park for the tree lighting on November 30th.

Streets

- Work continued repairing and clearing storm drains on the Wilson Boulevard and Virginia Avenue overpass. Three drains have been rebuilt already with at least three more needing work.
- Work began on the reconstruction of another storm drain on Marshall Street near Scott's Speed Shop. The drain is very shallow and had all but collapsed. Work will be completed as weather allows.
- Private property abatements have slowed way down but continue. The issues are more about trash and debris than high grass and weeds.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Revitalize Hagerstown Conversation Moves to Art Museum
- Hagerstown Firefighters Warm Hearts by Giving Coats to Children
- One Dead in Hagerstown Shooting
- City Center Tree Lighting in Hagerstown Friday
- Hagerstown City Council Backs Away From Hotel Licensing Proposal
- Serafini Weighs in as Hagerstown's Parking Debate Continues
- Press Release: City Veterans Day Observances

- Traffic Advisory: Burhans-Antietam Nov. 11
- Traffic Advisory: City Center Tree Lighting
- Traffic Advisory: Tracy's Lane

This Week's Video Projects:

- "Open for Business" Video shooting
- Mayor & City Council Work & Special Session
- "See Something, Send Something" App Video Shoot
- Purchase of furniture for the set of new monthly interview show "City Lights" to focus on information and events – to premiere in January on Hub City Now

Channel 25 Hub City Now Programming:

- Hagerstown Greens at Hamilton Run :30 Spot
- Giga Hub City Video
- City Park Lighting :30 Spot
- Holiday Events :30 Spot
- The Fit Room :30 Spot
- Cultural Trail "Features" :30 Spot
- Act Now PSA
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 7,899 user visits for the week of November 5-11
- The most popular top entrances (the first page users accessed on the website):

Home Page	1,997
Utility Billing Page	739
Election Page	700
Police Page	199
Jobs Page	106
Firefighters Page	100
Collection Schedules Page	86
Parks & Recreation Page	72
Bids Page	68
Utilities Page	58
- Top Searches:
 - "True"
 - "Jobs"
 - "Trash & recycling"
 - "Arisu"
 - "Employment"

UTILITIES

ELECTRIC DIVISION

Service Calls:

- Fri. 11/9 - 710 Mulberry Street- house fire; Hagerstown Fire Department requested that HLD remove the meters from the residence. Time Out: 0.6-1.13

- Sat. 11/10 - 1322 The Terrace- lines down; lineman removed a large tree branch from service wires. Time Out: 7.0-8.5
- 100 Block Wayside Avenue- Miss Utility locate; emergency locate for Columbia Gas to make repairs to a gas main break. Time Out: 20.5-21.0

- Sun. 11/11 - 302 North Locust Street- partial outage; line crews found no issue with HLD facilities and advised customer to contact an electrician for needed repairs. Time Out: 0.7-1.2

- Mon. 11/12 - 720 Northern Avenue- Miss Utility locate; emergency locate for Columbia Gas Company to make repairs to a gas main break. Time Out: 9.8-10.1
- 40 East Avenue- total outage; squirrel caused a line fuse to operate. Time Out: 11.9-13.2

Distribution:

- Hagerstown Light Department set the downtown Christmas tree in the square and began decorating for the upcoming holiday season.

- HLD began a street light project where downtown streetlights are being removed temporarily to have them professionally refinished.

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.

- Engineering and Distribution staff held pole top and bucket rescue training for HLD line crews.

- Engineering staff performed modifications and additions to the GIS Electric Model.

- The Staff Engineer continued work plans for the UIP project.

- The Staff Engineer coordinated refurbishment of multiple HLD overhead transformer units with Emerald Transformer Company. Units will be returned to the HLD for re-use on our electric system thus deferring costs for new units.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, November 7, 2018	12.99	0.00
Thursday, November 8, 2018	11.66	0.00
Friday, November 9, 2018	13.67	0.25
Saturday, November 10, 2018	13.67	0.00
Sunday, November 11, 2018	12.12	0.00
Monday, November 12, 2018	11.44	0.00
Tuesday, November 13, 2018	15.06	0.50
Weekly – Avg. Flow / Total Rainfall	11.09	0.75
Nov – Avg. Flow/Total Rainfall	11.96	3.37

Miscellaneous

- Replaced 10" butterfly valve and pneumatic actuator on PSA Oxygen Skid.
- Installed temporary pumping equipment to transfer polymer during the DAF upgrade.
- Drained and cleaned DAF for demolition.
- Replaced emergency lighting at ENR building.
- Replaced Siemens HydroRanger level controller and wiring on Operation's Building sump pump vault.
- Cleaned Velodyne polymer unit.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	11,14	815'		
Flushing	10	4,815'		

Collection System Maintenance Task

- Grinder Pump call, 1633 Woodlands Run, reset smart switch.
- Grinder Pump call, 1635 Woodlands Run, pulled and replaced pump.
- Grinder Pump call, 20210 Plumwood Drive, pulled and replaced pump.
- Sewer back up, 1341 Outer Drive, problem on the private side.
- Sewer back up, 811 The Terrace, met with Roto-Rooter onsite, they confirmed everything we had told homeowner including showing him his section of pipe that is causing the problem, and as we explained to him previously the only way to fix it is for him to replace his pipe.
- Pump Station 3, continued with rebuild project there, set new manhole and began setting new wet well sections, set up bypass pumping until gravity line is completed between new manhole and wet well. Also installed new muffin monster control panel inside station.
- Pump Station 17, worked on installing new SCADA unit.
- Dropped enzyme bags at various pump stations and trouble spots in the system.
- General pump shop repair work.
- Performed preventative maintenance on Units # 527, and # 528.

Administration

Wastewater Division – Customer Call Log Summary 2017/2018							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	2	0	0	0	2	4
YTD 2018	47	90	3	3	3	101	247

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.

- Staff met with a representative of the County Information Technology division regarding an access issue with the Acella permits system.
- Staff met with a technician of the Collections Division to discuss CCTV investigations to verify two existing service locations.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
11/08/18	10.23		10.23
11/09/18	10.31		10.31
11/10/18	9.68		9.68
11/11/18	10.08		10.08
11/12/18	10.42		10.42
11/13/18	9.71		9.71
Average			10.06

Water Production at R. C. Willson

- R.C. Willson – Staff continue to work with contractors on the tank mixing and screen replacement project.
- R.C. Willson and Pump Stations—Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 6.6 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- The large meter testing and hydrant flushing programs are still in progress.
- Repairs were made to a water main break on Linganore Avenue. A service leak was also repaired on Homewood Road.

Laboratory

- Collected distribution samples for monitoring for nitrification.
- Collected 4th quarter DBPs samples.
- Discussed autoflusher operation and locations with water distribution foreman.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	16	6
Development Plan	-	-

- Staff attended a development review meeting at the County Planning Office.

- Staff met with a representative of the County Information Technology division regarding access to the Acella permits system.
- Staff met with County Engineering Dept. representatives regarding the proposed valve vault installation on Robinwood Drive.
- Staff met with a fire protection company representative regarding two hydrant flow test scenarios.

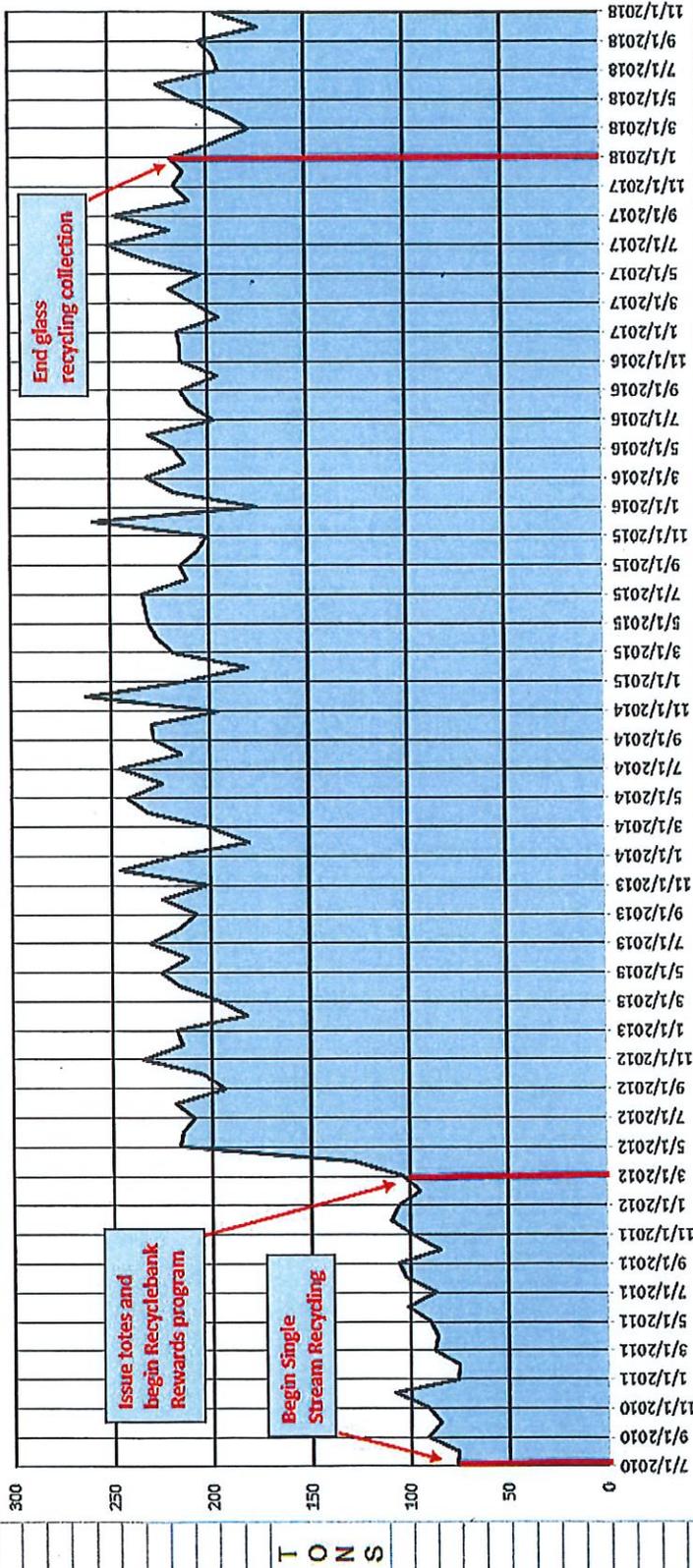


Respectfully submitted,

A handwritten signature in blue ink that reads "Valerie A. Means". The signature is written in a cursive style.

Valerie A. Means
City Administrator

City of Hagerstown - Single-Stream Recycling Collection



DATE

TONS

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 9a-11:30a Living Well with Diabetes #6092 12p-1p Diabetes Prevention Program - Prevent T2 #6095 2p-3p Walk with Ease #6168 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba Toning #6152 8:15p-9:15p AntiGravity Fitness FUNdamentals #6209	2 10a-12p CPR and First Aid #6160 5:30p-6:30p Art of Self Defense #6111 6:45p-8p Aikido for Teens and Adults #6107	3 9a-10a Tai Chi (Oct.22-Dec.1) #6097 10a-11a Zumba Toning #6148 11a-12p Zumba #6144 12:30p-1:30p American Sign Language for Beginners #6175 2p-3p Singl #6169
4 8a-9a Hip Hop Soul #6156 10a-1:30p Child and Babysitter Safety #6163 2p-6p Square Dance-November #6100 6p-7p Family Yoga #6172	5 9a-10a Tai Chi (Oct.22-Dec.1) #6097 2p-3p Walk with Ease #6168 5:45p-7p Yoga For Weight Loss - returning student #6123 7:15p-8:30p Belly Dance for Beginners #6179	6 7:30a-8:30a AntiGravity Fitness FUNdamentals #6114 12:15p-1p AntiGravity@ Fitness FUNdamentals #6120 2p-3p Walk with Ease #6168 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba #6140	7 1p-3:30p Living Well with Chronic Disease #6167 5:45p-7p Yoga For Weight Loss - returning student #6123 7:30p-8:30p AntiGravity@ Fitness FUNdamentals #6117	8 9a-11:30a Living Well with Diabetes #6092 12p-1p Diabetes Prevention Program - Prevent T2 #6095 2p-3p Walk with Ease #6168 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba Toning #6152 8:15p-9:15p AntiGravity Fitness FUNdamentals #6210	9 5:30p-6:30p Art of Self Defense #6111 6:45p-8p Aikido for Teens and Adults #6107	10 9a-10a Tai Chi (Oct.22-Dec.1) #6097 10a-11a Zumba Toning #6148 11a-12p Zumba #6144 12:30p-1:30p American Sign Language for Beginners #6175 2p-3p Singl #6169
11 8a-9a Hip Hop Soul #6156	12 9a-10a Tai Chi (Oct.22-Dec.1) #6097 2p-3p Walk with Ease #6168 5:45p-7p Yoga For Weight Loss - returning student #6123 7:15p-8:30p Belly Dance for Beginners #6179	13 7:30a-8:30a AntiGravity Fitness FUNdamentals #6114 12:15p-1p AntiGravity@ Fitness FUNdamentals #6120 2p-3p Walk with Ease #6168 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba #6140	14 1p-3:30p Living Well with Chronic Disease #6167 4:45p-5:30p AntiGravity for City Staff #6221 5:45p-7p Yoga For Weight Loss - returning student #6123 7:30p-8:30p AntiGravity@ Fitness FUNdamentals #6117	15 12p-1p Diabetes Prevention Program - Prevent T2 #6095 2p-3p Walk with Ease #6168 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba Toning #6152 8:15p-9:15p AntiGravity Fitness FUNdamentals #6211	16 11a-3p Ron Barnhart's retirement luncheon 5:30p-6:30p Art of Self Defense #6111 6:45p-8p Aikido for Teens and Adults #6107	17 9a-10a Tai Chi (Oct.22-Dec.1) #6097 10a-11a Zumba Toning #6148 11a-12p Zumba #6144 12:30p-1:30p American Sign Language for Beginners #6175 2p-3p Singl #6169
18 8a-9a Hip Hop Soul #6156 9:30a-10:30a AntiGravity Fitness FUNdamentals #6212 10:45a-11:45a AntiGravity Fitness FUNdamentals #6213 2p-3p AntiGravity Fitness FUNdamentals #6214	19 9a-10a Tai Chi (Oct.22-Dec.1) #6097 5:45p-7p Yoga For Weight Loss - returning student #6123 7:15p-8:30p Belly Dance for Beginners #6179	20 7:30a-8:30a AntiGravity Fitness FUNdamentals #6114 12:15p-1p AntiGravity@ Fitness FUNdamentals #6120 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba #6140	21 5:45p-7p Yoga For Weight Loss - returning student #6123 7:30p-8:30p AntiGravity@ Fitness FUNdamentals #6117	22 12p-1p Diabetes Prevention Program - Prevent T2 #6095 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba Toning #6152	23 5:30p-6:30p Art of Self Defense #6111 6:45p-8p Aikido for Teens and Adults #6107	24 9a-10a Tai Chi (Oct.22-Dec.1) #6097 10a-11a Zumba Toning #6148 11a-12p Zumba #6144 12:30p-1:30p American Sign Language for Beginners #6175 2p-3p Singl #6169

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For November 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25 8a-9a Hip Hop Soul #6156	26 9a-10a Tai Chi (Oct.22-Dec.1) #6097 5:45p-7p Yoga For Weight Loss - returning student #6123 7:15p-8:30p Belly Dance for Beginners #6179	27 7:30a-8:30a AntiGravity Fitness FUNdamentals #6115 12:15p-1p AntiGravity® Fitness FUNdamentals #6121 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba #6140	28 4:45p-5:30p AntiGravity for City Staff #6222 5:45p-7p Yoga For Weight Loss - returning student #6123 7:30p-8:30p AntiGravity® Fitness FUNdamentals #6118	29 12p-1p Diabetes Prevention Program - Prevent T2 #6095 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba Toning #6152 8:15p-9:15p AntiGravity Fitness FUNdamentals #6215	30 5:30p-6:30p Art of Self Defense #6111 6:45p-8p Aikido for Teens and Adults #6107	

Fit Room at Fairgrounds Park at Fairgrounds Park

Monthly Calendar For December 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 9a-10a Tai Chi (Oct.22-Dec.1) #6097 10a-11a Zumba Toning #6148 11a-12p Zumba #6144 12:30p-1:30p American Sign Language for Beginners #6175 2p-3p Singl #6169 3:30p-4:30p AntiGravity Fitness LEVEL 2 #6223
2 8a-9a Hip Hop Soul #6156 9:30a-10:30a AntiGravity Fitness FUNDamentals #6224	3 9a-10a Tai Chi (Dec.3-Jan.19) #6098 5:45p-7p Yoga For Weight Loss - returning student #6123 7:15p-8:30p Belly Dance for Beginners #6179	4 7:30a-8:30a AntiGravity Fitness FUNDamentals #6115 12:15p-1p AntiGravity@ Fitness FUNDamentals #6121 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba #6140	5 5:45p-7p Yoga For Weight Loss - returning student #6123 7:30p-8:30p AntiGravity@ Fitness FUNDamentals #6118	6 12p-1p Diabetes Prevention Program - Prevent T2 #6095 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 7p-8p Zumba Toning #6152 8:15p-9:15p AntiGravity Fitness LEVEL 2 #6225	7 5:30p-6:30p Art of Self Defense #6112 6:45p-8p Aikido for Teens and Adults #6108	8 9a-10a Tai Chi (Dec.3-Jan.19) #6098 10a-11a Zumba Toning #6148 11a-12p Zumba #6144 2p-3p Singl #6169 3:30p-4:30p AntiGravity Fitness FUNDamentals #6226
9 8a-9a Hip Hop Soul #6156	10 9a-10a Tai Chi (Dec.3-Jan.19) #6098 5:45p-7p Yoga For Weight Loss - returning student #6125 7:15p-8:30p Belly Dance for Beginners #6179	11 7:30a-8:30a AntiGravity Fitness FUNDamentals #6115 12:15p-1p AntiGravity@ Fitness FUNDamentals #6121 7p-8p Zumba #6140	12 5:45p-7p Yoga For Weight Loss - returning student #6125 7:30p-8:30p AntiGravity@ Fitness FUNDamentals #6118	13 12p-1p Diabetes Prevention Program - Prevent T2 #6095 5:45p-6:45p AntiGravity Fitness FUNDamentals #6227 7p-8p Zumba Toning #6152	14 5:30p-6:30p Art of Self Defense #6112 6:45p-8p Aikido for Teens and Adults #6108	15 9a-10a Tai Chi (Dec.3-Jan.19) #6098 10a-11a Zumba Toning #6148 11a-12p Zumba #6144 12:30p-2p American Sign Language- Tiny Hands, Big Hearts #6177 2p-3p Singl #6169
16 8a-9a Hip Hop Soul #6156 2p-6p Square Dance- December #6101 6p-7p Holiday Stress Decompress- Yoga #6173	17 9a-10a Tai Chi (Dec.3-Jan.19) #6098 5:45p-7p Yoga For Weight Loss - returning student #6125 7:15p-8:15p AntiGravity Fitness LEVEL 2 #6228	18 7:30a-8:30a AntiGravity Fitness FUNDamentals #6115 12:15p-1p AntiGravity@ Fitness FUNDamentals #6121 7p-8p Zumba #6140	19 5:45p-7p Yoga For Weight Loss - returning student #6125 7:30p-8:30p AntiGravity@ Fitness FUNDamentals #6118	20 12p-1p Diabetes Prevention Program - Prevent T2 #6095 7p-8p Zumba Toning #6152	21 5:30p-6:30p Art of Self Defense #6112 6:45p-8p Aikido for Teens and Adults #6108	22 9a-10a Tai Chi (Dec.3-Jan.19) #6098 10a-11a Zumba Toning #6148 11a-12p Zumba #6144 12:15p-1:15p AntiGravity Fitness Christmas Special #6229 1:30p-2:30p AntiGravity Fitness Christmas Special #6230
23	24 9a-10a Tai Chi (Dec.3-Jan.19) #6098 5:45p-7p Yoga For Weight Loss - returning student #6125	25 7:30a-8:30a AntiGravity Fitness FUNDamentals #6115 12:15p-1p AntiGravity@ Fitness FUNDamentals #6121 5p-8p Private Party- Conrad Family Christmas	26 5:45p-7p Yoga For Weight Loss - returning student #6125 7:30p-8:30p AntiGravity@ Fitness FUNDamentals #6118	27 12p-1p Diabetes Prevention Program - Prevent T2 #6095 7p-8p Zumba Toning #6152	28 12p-4p Turner Wedding reception 5:30p-6:30p Art of Self Defense #6112 6:45p-8p Aikido for Teens and Adults #6108	29 9a-10a Tai Chi (Dec.3-Jan.19) #6098 10:30a-11:30a AntiGravity Fitness Christmas Special #6231 12p-1p AntiGravity Fitness Christmas Special LEVEL 2 #6232

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Monthly Calendar For December 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31 9a-10a Tai Chi (Dec.3- Jan.19) #6098 5:45p-7p Yoga For Weight Loss - returning student #6125					