

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 40 FOR 2018



October 12, 2018

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h2 style="margin: 0;">OCTOBER 2018</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 3pm Executive Session 4pm Work Session	3	4	5 6-9pm Wind Down: Freaky Friday	6
7	8	9 3pm Executive Session 4pm Work Session	10 12-1pm Walk Maryland Day (Hagerstown Cultural Trail/beginning at Antietam Street Entrance) 4pm Hagerstown Planning Commission Meeting	11 4pm Traffic & Parking Meeting 4:30pm Historic District Commission Meeting	12 7-10pm Hager House Ghost Tours 8-10pm City Park Ghost Tours 8-10pm Paranormal Train Ghost Tours	13 7am-2pm Community Yard Sale 1-4pm Harvest Hoedown 7-10pm Hager House Ghost Tours
14	15	16 4pm Work Session	17 7pm Board of Zoning Appeals	18	19 7-10pm City Center Ghost Tours	20 7-10pm Hager House Ghost Tours 8-10pm City Park Ghost Tours 8-10pm Paranormal Train Ghost Tours
21	22	23 7pm Regular Session	24	25 4:30pm Historic District Commission Meeting	26 7-10pm Hager House Ghost Tours 8-10pm City Park Ghost Tours 8-10pm Paranormal Train Ghost Tours	27 10am-2pm Howl-O-Ween Dog Costume Parade 6pm Mummers Parade
28	29	30 No M&C Meeting	31 7pm Hagerstown Planning Commission Meeting			

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Grand Opening: The official Grand Opening and Ribbon Cutting of The Flying Camel Literary Café and Piano Bar will be held on Friday, October 19th at 4:30 p.m. The Flying Camel is located at 28 South Potomac, Level B.

A&E District: The monthly Arts and Entertainment Management Board met to share upcoming events and to prioritize goals and actions for the group. These actions include increased awareness of the A&E District and to assist the DCED with lead generation for arts businesses. The meetings will move from monthly meetings to quarterly meetings beginning in January 2019.

Creative Placemaking: Staff along with Arts and Entertainment volunteers attended the National Creative Placemaking Leadership Summit in College Park on October 5 & 6, 2018.

Hub City Business Competition: Staff is working with the Entrepreneur Council of Washington County to host the 3rd Annual Hub City Business Competition to take place on November 8th at Kepler Theater. Applications were due October 10th and finalists will be selected on October 12th to pitch their business at the competition in November.

Main Street:

- Staff worked with Main Street Business Relations Work Group as they held three business focus groups with downtown business owners this week. Business owners were asked questions about what they liked about being downtown and what they would like to see improved. Notes from the focus groups will be compiled and presented to Mayor and City Council at a future date.
- Staff met with the Clean, Safe and Green Work Group of Main Street Hagerstown. They discussed beautifying the welcome sign area on Franklin Street and Cannon Avenue, increasing cleanup days, and adding more lighting to downtown.

Farmers Market: Harvest at the Market on November 3 | 9 a.m.–12 p.m. | features kids activities, music, petting zoo and local produce and baked goods

Events: Upcoming events and future event deadlines are included below:

City Center Ghost Tours

Friday, October 19 | time and ticket info listed below

- Walking tours leave University Plaza at 7 p.m. and 8 p.m.
\$3.00 (ages 12 and up) / \$1 (ages 6-12) / Free (ages 5 and under)
- Hay wagon tours leave University Plaza at 7 p.m., 8 p.m. and 9 p.m. (Limited seats)
\$6/hayride seat (children on laps free)

By foot or by hay wagon, listen to spooky stories about some of City Center Hagerstown's most haunted sites. From the mysterious noises surrounding City Hall to the vanishing horse steps in the old firehouse to the unearthed skeleton at the Maryland Theatre, history comes alive as tour guides regale stories from Hagerstown's eerie past. Tickets are available through Eventbrite. Follow this link <https://ghost-tours-of-historic-hagerstown.eventbrite.com>

PLANNING & CODE ADMINISTRATION

1. **Zoning Certificates Issued:**
 - 146 South Mulberry Street – Hy-Ho Tile – home workstation for flooring contractor.
2. **Planning Commission:** The Planning Commission considered these matters on October 10:
 - 1110 Pennsylvania Avenue – North Hagerstown High School Stealth Wireless Communication Facility – Legal challenges having been withdrawn by the appellants, the Planning Commission approved a site plan for a stealth wireless communications facility.

- Workshop: 900 Block Pennsylvania Avenue – Commission members discussed a proposed building addition and two pad sites at the former “County Market Shopping Center.”
- Workshop: 1301 Potomac Avenue – Commission members discussed proposed building modifications to the site of a Local Conversion District.
- 2018 Land Management Code Text Amendments. Commission members discussed comments received from the public within the 10-day comment period and scheduled a special meeting for October 24 to continue their deliberations.
- Approved the proposed 2019 Meeting Schedule with an adjustment to the meeting dates in October.
- Changed the date of the December 2018 meeting to December 19 in order to make sure a quorum can be attained.

3. **Weekly Activity Report:** October 1–5, 2018

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS						NUMBER ISSUED	
Building	4	Residential -	1	Commercial -	1	Other -	2	2
Electric	10	Residential -	6	Commercial -	4	Other -	0	10
Plumbing	17	Residential -	10	Commercial -	2	Other -	5	17
Mechanical	2	Residential -	0	Commercial -	1	Other -	1	2
Engineering Dept.	5							5
TOTAL	38		17		8		8	36
Est. Value of Issued Building Permit Projects:					FY18 Fiscal Year Totals:			
Residential				\$ 5,874.00				\$ 2,245,694.00
Commercial				\$ 6,000.00				\$ 12,577,504.00
Apartment				\$ 10,000.00				\$ 1,193,649.00
Sign				\$ 0.00				\$ 44,403.00
TOTAL				\$ 21,874.00				\$ 16,061,250.00
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019								
					PROPERTIES		UNITS	
Registrations received week of Oct. 1 – Oct. 5					9		26	
New applications issued week of Oct. 1 – Oct. 5					2		2	
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)					3,449		8,961	
Percentage of rental license renewals that have registered as of May 2, 2018					91.9%		94.4%	
Notes: The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.								
PAYMENT								
Weekly payment received		\$ 2,400						
Weekly adjustment/credits		\$ 525						
INSPECTIONS								
TYPE				NUMBER CONDUCTED				
Building				48				
Electrical				42				
Plumbing				21				
Mechanical				14				
Safety				19				
Neighborhood Vitality				83				
Quality of Life				0				
Preventive Maintenance				13				
Planning & Zoning				2				

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public.
	<u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Mural in University Plaza.** Work continues on the mural in University Plaza. Completion is anticipated within the next week or two.



2. **Alleys.** We estimate alleys 2-67, 2-68 and 2-69 will cost about \$100,000 to finish the construction. That would put us at a total spent of \$267,120 leaving approximately \$48,000 to be spent. Other items on the list include:
 - Two entrances on triangle at Memorial/Surrey
 - Alley 4-039 behind Fairground
 - Armstrong Avenue
 - Brick repair in alley 1-108

- Alley 3-21
- Alley 2-126 near Maryland/Howard

3. **Bike Grant – Phase 2 Update.** We received review comments from State Highway and will re-submit after making revisions. The Bicycle Advisory Committee and the Neighborhoods 1st group also endorsed adding a bike lane on Virginia Avenue along City Park and only allow parking on one side of Virginia Avenue. This will also be included in our re-submittal to State.
4. **Haven Road Safe Routes to School.** We are working with four property owners to obtain “Right-of-Entry” to do work on their property. Two of property owners have signed agreements and we anticipate the remaining two properties owners to sign agreements soon. Staff also submitted a project to the local State Highway District 6 office for comments. We are currently waiting for SCS review comments. Staff hopes to advertise this project in January so that work can begin in April or May with the main goal of doing the work at Pennsylvania/Fairview intersection during the Summer while school is out. .
5. **Thomas Kennedy Park.** Staff recorded the subdivision plat and completed stakeout for the pavilion. The rear parcel was transferred to the holders.
6. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 10/7/18	Calendar Year 2018 TOTALS
Traffic complaints received	0	147
Work Orders completed	2	103
Traffic counts completed	3	26
CONSTRUCTION PROJECTS		
Description	Week of 10/7/18	Calendar Year 2018 TOTALS
Projects advertised for bids	0	14
RFP's Advertised	0	4
Projects under construction	8	9
Projects completed	0	3

PARKS DIVISION

1. **Golf Course.** Beginning October 15th, we will begin selling 2019 Golf Memberships that will be valid for play for the remainder of the 2018 season and the 2019 season. The 6th Annual Par Fore Pink Tournament resulted in 20 players, media coverage from WDVM and 101.5 Bob Rocks radio, and a donation which will be made to the Breast Cancer Awareness of Cumberland Valley.



2. **Saturday, October 13, 2018 Events.**
 - Community Yard Sale: 7 a.m. – 2 p.m. Browse for new treasures during the Community Yard Sale at Fairgrounds Park. Vendors will be set up in 72 stalls! Come browse and find some new treasures for your home!
 - Harvest Hoedown at Fairgrounds Park: 1-4 p.m. Enjoy scarecrow making, pumpkin painting, hay wagon and barrel cart rides, a petting zoo, vendors, face painting, a rock wall, hay maze and laser tag!

3. **October Ghost Tours in City Park.** Three different tours to choose from! Tours will be given on October 12th, 13th, 20th & 26th. Pre-registration is strongly recommended. Visit <https://www.hagerstownmd.org/309/Jonathan-Hager-House-Museum> for more information.
 - **Hager House Ghost Tours:** 7 p.m., 8 p.m., & 9 p.m. Learn the haunting tales that keep this 18th century residence of town founder Jonathan Hager at the top of MD's most haunted sites.
 - **City Park Ghost Tours:** 8 p.m. & 9 p.m. Learn of spooky stories and haunting legends of Historic City Park.
 - **Paranormal Train Ghost Tours:** 8-10 p.m. Join Occulus Paranormal Team for an investigation demonstrating the use of actual ghost hunting equipment.

4. **Hellane Park.** Staff continue to remodel the restrooms at Hellane Park.

POLICE DEPARTMENT

STATS

Calls for Service:	1,610	Field Interviews:	4
Arrests/Warrants Served:	28	Moving Violations:	15
Domestic Violence Calls:	24	Safety Repair Orders:	2
DUI Arrests:	1	Warnings:	56
Reports Filed:	170		

REPORTS

10/04/18: Officer R. Dean responded to Pope Avenue for a disturbance involving a gun. Upon arrival the officer made contact with the victim in front of a suspect's residence on Pope Avenue. The victim stated that he was having problems with a dog defecating in his yard and he decided to follow the dog to its home. At this point the victim confronted the suspect about the problem he is having with the dog coming to his yard. Both individuals began yelling and the suspect then pointed a gun at the victim. There were witnesses to the incident. The suspect was arrested and charged with Assault 2nd Degree and Reckless Endangerment.

10/05/18: Officer Deavers, School Resource Officer at Western Heights, received a report from a teacher that a special pair of headphones belonging to the school had been stolen. These headphones are noise cancelling and were specially purchased for a student. The teacher checked the school's video system and could clearly see a student lift the headphones from a classroom cart and then exit the classroom. The parents of the suspect student were contacted and the headphones were found at the juvenile's residence. The headphones were returned to the school with no damage found.

10/06/18: Sergeant Bobetich was dispatched to Doub Way for a malicious destruction of property report. The victim stated when she arrived home she noticed a derogatory word spray painted on her front door. She did not want that word displayed all weekend so she contacted her management company to come and paint over the word. The victim gave the name of an individual who could possibly be the suspect. The officer also checked the surveillance cameras in the area. No camera was focused at the angle needed. No further details are available.

10/08/18: Officer M. Anderson and other Hagerstown Police officers responded to Ray Street for a report of a group disturbance. It should be noted multiple calls came to Dispatch for this same disturbance of underage drinking, loud noise, and music coming from a vehicle. As result of the disturbance Officers M. Anderson and Weaver arrested a male for a handgun violation. Immediately following the arrest, a large group gathered and was approaching the officers. One black male and one black female continued to yell profanities at the officers even after they were ordered to leave the area and go home. Both individuals refused to leave the area. Instead the black male got within inches of the officers and took his phone and captured pictures of their badges. Both the male and female were arrested and transported to Central Booking and charged with Disorderly Conduct and Failure to Obey Lawful Order.

10/09/18: Officer Mikash was dispatched to Summit Avenue for a burglary report. The victims stated they were away for the weekend and when they returned home they found their apartment had been broken into. They advised several items were missing from the residence including hunting rifles and other hunting equipment. There were no signs of forced entry and the victim believes he may have forgotten to secure the back door when he left for the weekend. The officer attempted to collect latent fingerprints from the apartment. There is a person of interest at this time. No further details are available at this time.

PRESS RELEASES

Update: On October 6, 2018, at 9:43 p.m., 29 year old Andrew Neashawn Burke of Hagerstown, MD was served an arrest warrant and was then arrested in connection with the shooting that occurred in the 300 block of Jonathan Street on 09/30/18. Burke was taken into custody during a traffic stop at the intersection of Cleveland Avenue at East Franklin Street. Burke is charged with the following: 1st and 2nd Degree Attempted Murder, 1st and 2nd Degree Assault, Reckless Endangerment, Handgun on Person and other related firearm charges. Burke was transported to the Washington County Detention Center and is currently being held without bond. The 34 year old male victim remains at R. Adams Cowley Shock Trauma in stable condition.

News Release: On October 6, 2018 members of the Hagerstown City Police Department along with troopers from the Maryland State Police conducted an undercover operation. The purpose of the operation was to target street level and internet advertisement prostitution. During this operation, officers and troopers targeted individuals involved in prostitution and sex trafficking. The operation resulted in the arrest of the following individuals:

- 25 year old Shawn Marie Pugh of Hagerstown, Maryland: Charged with Prostitution General-Assignment
- 54 year old Alisa Marie Fall of Hagerstown, Maryland; Charged with Prostitution General-Assignment
- 33 year old Autumn Renee Harrison of Hagerstown, Maryland: Charged with Prostitution General-Assignment, CDS Possession-Not Marijuana, Possession CDS Paraphernalia, Possession of CDS Admin Equipment and also served an outstanding warrant.
- 31 year old Wendy Nicole Sanbower of Hagerstown, Maryland: Charged with Prostitution General-Assignment
- 22 year old Katie Marie Schafer of Hagerstown, Maryland: Served an outstanding warrant on drug charges.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	181	181
	University District Deck	380	380
Number of Patrons Using Decks	A & E Deck	1700	1430
	University District Deck	1960	2000
Number of Citations Issued (Includes Warnings)		219	197
Number of Cars Booted		2	3
Late Payment Notifications		125	30
Peak Occupancy (%)	A & E Deck	*99% Thu @ 6 PM	72% Tue @ 2 PM
	University District Deck	52% Tue @ Noon	62% Tue @ 2 PM

*Taste of the Arts Event

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

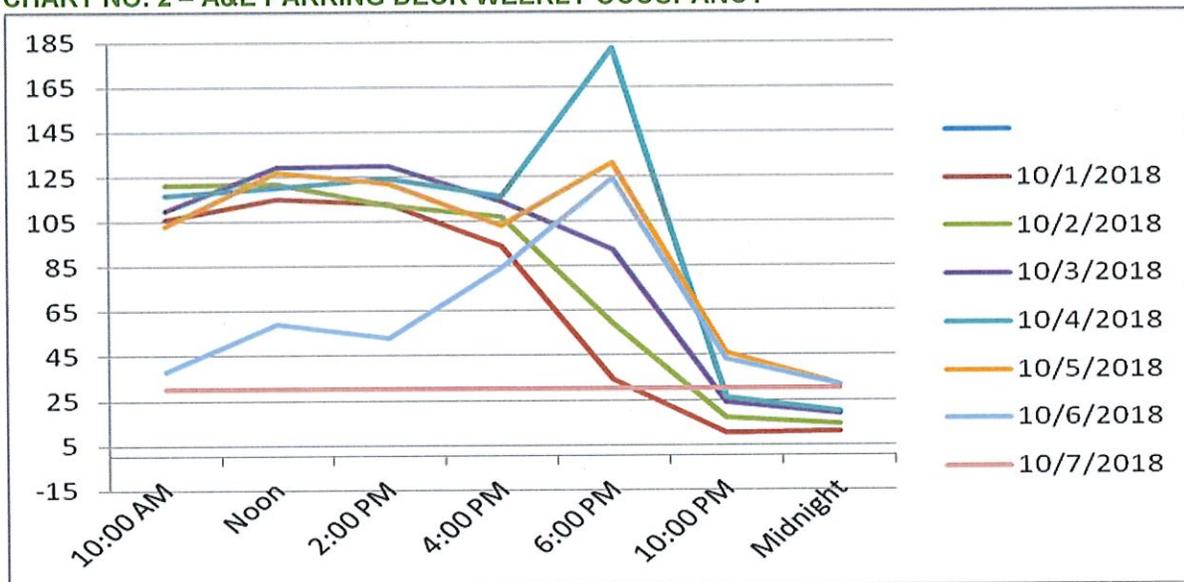
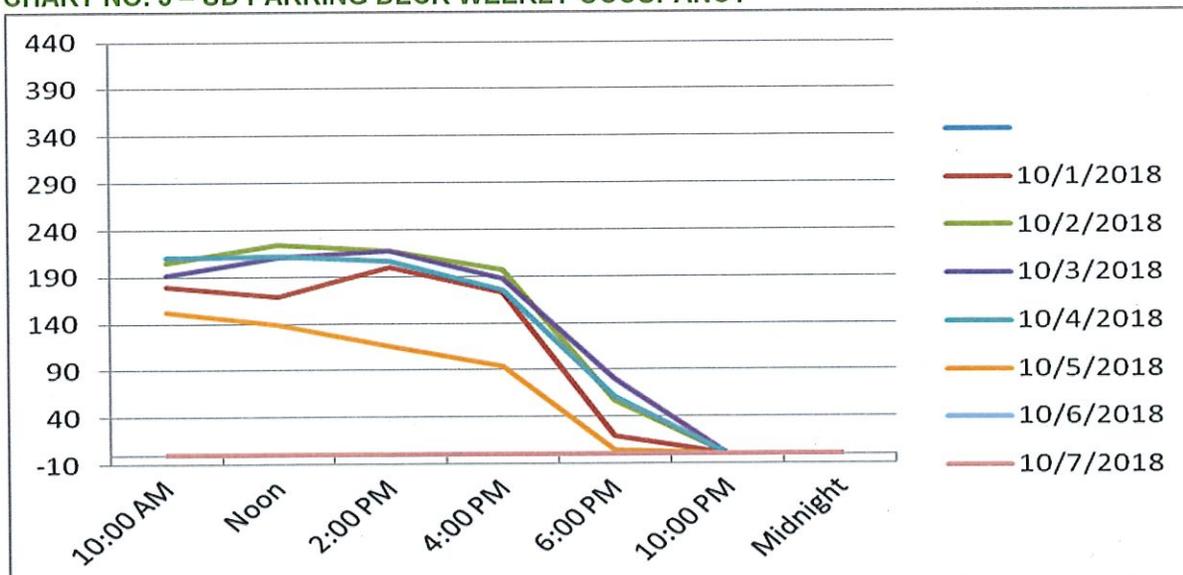


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



Note: Counter malfunction at UD Deck

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Fire	0	0
Human Resources	0	0
Light	1	2
Parks & Engineering	0	3
Police	8	7
Public Works	5	4
Wastewater	2	1
Water	4	4
Weekly Totals	21	21
Yearly Total	975	

AFTER HOUR CALL BACKS

10/5/18 @ 8 p.m.: The POF (Pay On Foot) machine at the A&E Parking Deck malfunctioned when a dollar bill got jammed in the machine knocking the machine off-line. Staff was called in to disassemble the device, clear the dollar from the rollers, and place the machine back into operation.

SPECIAL EVENTS

Next up:

- Mummers Parade Saturday, October 27th

STREET

- Repairs to the salt shed have been mostly completed. Several structural issues were addressed. The shed currently has approximately 300 tons of salt on site. Once a vendor for bulk road salt is approved, the shed will be filled in preparation of the winter season. The shed can hold an estimated 1,000 tons of salt.
- Private property abatements have slowed down for the year as expected. As the growing season comes to a close, abatements quickly fade as grass and weeds no longer become an issue. Abatements will continue through the year but not at the pace experienced from April through September.

SIGNAL/SIGNS

- Staff installed a temporary crosswalk on South Potomac Street to direct pedestrians to the entrance of the Maryland Theater. Signs were placed on each side of the street and marking tape placed on the street. This should help with pedestrian safety during events at the theater.
- Staff is preparing for the installation of Christmas decorations. New garland is on order to replace the older style lights and garland previously in place. Only half the needed garland will arrive next week. The remainder will be delivered too late for this year unfortunately. Installation of these items will begin in early November.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week’s Headlines & Media Releases:

- New Owners Working to fix up Garden Plaza Hotel’s Reputation
- Hagerstown Eyes 2019 for Pangborn Park Pond Reconstruction
- Projects Help Revitalize Hagerstown’s South End
- Construction Moves into Second Phase as Shows Return to The Maryland Theatre
- Blues Fest era over: Hagerstown Talks About Arts, Cultural Event in its Place
- Press Release: ECWC Event

This Week's Video Projects:

- Mayor & Council Meeting—Regular Session
- "Open for Business" Video Script Approval & Initial Shooting
- Daily footage of University Plaza Mural project progress

Channel 25 Hub City Now Programming:

- Hagerstown Greens at Hamilton Run :30 Spot
- Cultural Trail Artist Video: Richard Deutch "Pod"
- The Fit Room :30 Spot
- Cultural Trail "Features" :30 Spot
- Act Now PSA
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,084 user visits for the week of October 1-7
- The most popular top entrances (the first page users accessed on the website):
 - o Home Page 1,973
 - o Utility Billing Page 769
 - o Calendar Page 250
 - o Hager House Page 228
 - o Police Page 217
 - o Jobs Page 117
 - o Firefighters Page 109
 - o Bids Page 80
 - o Water Division Page 73
 - o Harvest Hoedown Page 73
- Top Searches:
 - o "True"
 - o "Jobs"
 - o "Trick or treat"
 - o "Pay bill"
 - o "Trash & recycling"

UTILITIES

ELECTRIC DIVISION

Service Calls:

Sat. 10/6 - 415 East Wilson Blvd. - partial outage; squirrel caused transformer fuse to operate. Time Out: 10.0-10.5

Sun. 10/7 - Jefferson Blvd. and Cannon Avenue- pole damaged; vehicle struck utility pole in accident. Lineworker found no damage to HLD facilities. Time Out: 18.2-19.2

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.

- Engineering staff performed lighting surveys in City owned parks for grant application preparation.
- The Staff Engineer specified new materials for use on HLD's utility electric system to streamline installation duties for HLD line crews.
- Engineering staff coordinated multiple HLD vehicle repairs. Bi-annual physical inspections and dielectric testing will take place next week for HLD utility vehicles by American Test Center.

Administration

- The completion of the MELP demolition project began this week following final permitting approved by the state and the contractor coordination. This includes filling the cavity and regrading portions of the property for public safety.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, October 3, 2018	12.69	0.00
Thursday, October 4, 2018	11.98	0.02
Friday, October 5, 2018	11.25	0.02
Saturday, October 6, 2018	10.31	0.00
Sunday, October 7, 2018	10.19	0.00
Monday, October 8, 2018	10.02	0.00
Tuesday, October 9, 2018	9.67	0.00
Weekly – Avg. Flow / Total Rainfall	10.87	0.04
Oct – Avg. Flow/Total Rainfall	11.62	0.05

Miscellaneous

- Replaced cuvette, cuvette cap and pump tubes on UV Analyzer.
- Pulled #1 Pista Grit and replaced defective gear reducer, pinion gear and bearings.
- Replaced defective bearing on Pista Grit blower #3.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	13,22	467'		
Flushing	10	9,847'		

Collection System Maintenance Task

- Odor complaint, 63 East Washington Street, odor turned out to be bug spray in the area.
- Sewer back up, 1459 Potomac Avenue, CCTV found roots on the private side.
- Installed new services at 12 and 16 Fridinger Ave.
- Mowed grass at the WWTP and Pump Stations.
- Pulled meters and collected final data from manholes #24004, #24011 and #24013.

- Surveyed collection line from field to Pump Station 9 to verify differences between as built and GIS for upcoming lining project.
- Pump Station 8; installed new LED lights in lower level.
- Pump Station 17; installed new base for #1 pump.
- Repaired leaking manhole #16050 on Woodpoint Avenue.
- CCTV'd Wareham Alley to locate laterals to tie in at new cleanout for lining project, began excavation and will complete next week.
- Dropped enzyme bags at various Pump Stations and trouble spots in the system.

Administration

Wastewater Division – Customer Call Log Summary 2017/2018							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	0	0	0	0	1	1
YTD 2018	43	84	2	3	3	88	223

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a Plan Review Committee meeting at City Planning.

Laboratory

- Collected Industrial Pretreatment sample from Pinnacle Foods.
- Analyzed drinking water samples for simple nutrients.
- Confirmed BOD result to WWTP Superintendent.
- Refilled High-Purity Helium tank for degassing Lachat reagents.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
10/04/18	10.33		10.33
10/05/18	9.59		9.59
10/06/18	9.38		9.38
10/07/18	9.67		9.67
10/08/18	10.49		10.49
10/09/18	10.03		10.03
10/10/18	9.99		9.99
Average			9.92

Water Production at R. C. Willson

- R.C. Willson – Staff is working with contractors on the tank mixing and screen replacement project.
- R.C. Willson and Pump Stations–Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.9 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- The large meter testing and hydrant flushing programs are still in progress.

Laboratory

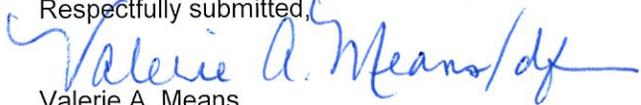
- Submitted lagoon discharge results to Water Production Superintendent.
- Contacted Microbiologics to request alternative procedure for preparing liquid control cultures.
- Collected distribution samples for monitoring for nitrification.
- Received new lot of IDEXX supplies for the analysis of coliform bacteria.
- Collected TSS and Aluminum sample from lagoon discharge.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	1	1
Building Permits	8	5
Development Plan	-	-

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with a fire protection company representative regarding a service upgrade for a former industrial site.



Respectfully submitted,

Valerie A. Means
City Administrator

Multiple Facilities

Monthly Calendar For October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
14 (ID#69) 8a-9a Hip Hop Soul #6155 (ID#12) 9a-9p Gatto Wedding (ID#9) 10a-8p CLC Fellowship (ID#32) 12p-3:30p Team Semler Meet & Greet Picnic (ID#69) 2p-6p Birthday Party Rental- Mowen	15 (ID#69) 9a-10a Tai Chi (Sept.10- Oct.20) #6096 (ID#69) 2p-3p Walk with Ease #6168 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - returning student -- 6123 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - new student -- 6124 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#25) 6p-10p Monday Night Kickball #1448 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6179	16 (ID#69) 7:30a-8:30a AntiGravity Fitness FUNdamentals #6114 (ID#69) 12:15p-1p AntiGravity® Fitness FUNdamentals #6120 (ID#69) 2p-3p Walk with Ease #6168 (ID#45) 5:45p-6:45p Mind & Body: Yoga For Weight Loss II - new student -- 6131 (ID#45) 5:45p-6:45p Mind & Body: Yoga For Weight Loss II - returning student -- 6135 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 (ID#69) 7p-8p Zumba #6139	17 (ID#69) 10a-12p Body Soul Shift #6165 (ID#69) 1p-3:30p Living Well with Chronic Disease #6167 (ID#69) 4p-5:30p Rooted and Growing #6138 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - returning student -- 6123 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - new student -- 6124 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#69) 7:30p-8:30p AntiGravity® Fitness FUNdamentals #6117	18 (ID#69) 9a-11:30a Living Well with Diabetes #6092 (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 2p-3p Walk with Ease #6168 (ID#45) 5:45p-6:45p Mind & Body: Yoga For Weight Loss II - returning student -- 6135 (ID#45) 5:45p-6:45p Mind & Body: Yoga For Weight Loss II - new student -- 6131 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 (ID#69) 7p-8p Zumba Toning #6151	19 (ID#69) 5:30p-6:30p Art of Self Defense #6110 (ID#69) 6:45p-8p Aikido for Teens and Adults #8106	20 (ID#69) 9a-10a Tai Chi (Sept.10- Oct.20) #6096 (ID#76) 9a-1p Dig It Saylor House Fall #6187 (ID#37) 10a-12p Walk for Freedom End Gathering (ID#38) 10a-12p Walk for Freedom End Gathering (ID#69) 10a-11a Zumba Toning #6147 (ID#69) 11a-12p Zumba #6143 (ID#69) 12:30p-1:30p American Sign Language for Beginners #6175 (ID#69) 2p-3p Singl #6169 (ID#38) 4p-5p 2018 Democratic Election Rally (ID#59) 8p-10p Paranormal Train Ghost Tours, Oct. 20 #6196 (ID#74) 8p-10p Paranormal Train Ghost Tours, Oct. 20 #6196
21 (ID#69) 8a-9a Hip Hop Soul #6155 (ID#69) 2p-6p Square Dance- October #6099	22 (ID#69) 9a-10a Tai Chi (Oct.22- Dec.1) #6097 (ID#69) 2p-3p Walk with Ease #6168 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - returning student -- 6123 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - new student -- 6124 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#25) 6p-10p Monday Night Kickball #1448 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6179	23 (ID#69) 7:30a-8:30a AntiGravity Fitness FUNdamentals #6114 (ID#69) 12:15p-1p AntiGravity® Fitness FUNdamentals #6120 (ID#69) 2p-3p Walk with Ease #6168 (ID#45) 5:45p-6:45p Mind & Body: Yoga For Weight Loss II - new student -- 6131 (ID#45) 5:45p-6:45p Mind & Body: Yoga For Weight Loss II - returning student -- 6135 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 (ID#69) 7p-8p Zumba #6139	24 (ID#69) 10a-12p Body Soul Shift #6165 (ID#69) 1p-3:30p Living Well with Chronic Disease #6167 (ID#69) 4p-5:30p Rooted and Growing #6138 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - returning student -- 6123 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - new student -- 6124 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#69) 7:30p-8:30p AntiGravity® Fitness FUNdamentals #6117	25 (ID#69) 9a-11:30a Living Well with Diabetes #6092 (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 2p-3p Walk with Ease #6168 (ID#45) 5:45p-6:45p Mind & Body: Yoga For Weight Loss II - returning student -- 6135 (ID#45) 5:45p-6:45p Mind & Body: Yoga For Weight Loss II - new student -- 6131 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 (ID#69) 7p-8p Zumba Toning #6151	26 (ID#69) 5:30p-6:30p Art of Self Defense #6111 (ID#69) 6:45p-8p Aikido for Teens and Adults #6107 (ID#59) 8p-10p Paranormal Train Ghost Tours, Oct. 26 #6197 (ID#74) 8p-10p Paranormal Train Ghost Tours, Oct. 26 #6197	27 (ID#69) 9a-10a Tai Chi (Oct.22- Dec.1) #6097 (ID#76) 9a-1p Dig It Saylor House Fall #6187 (ID#69) 12:30p-1:30p American Sign Language for Beginners #6175 (ID#69) 2p-3p Singl #6169

Multiple Facilities

Monthly Calendar For October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 (ID#69) 8a-9a Hip Hop Soul #6156 (ID#75) 2p-3:30p GeoCaching in the Parks (FREE INTRO TO GEOCACHING) #6181	29 (ID#69) 9a-10a Tai Chi (Oct.22- Dec.1) #6097 (ID#69) 2p-3p Walk with Ease #6168 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - returning student -- 6123 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - new student -- 6124 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#25) 6p-10p Monday Night Kickball #1448 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6179	30 (ID#69) 7:30a-8:30a AntiGravity Fitness FUNDamentals #6114 (ID#69) 12:15p-1p AntiGravity® Fitness FUNDamentals #6120 (ID#69) 2p-3p Walk with Ease #6168 (ID#45) 5:45p-6:45p Mind & Body: Yoga For Weight Loss II - new student -- 6131 (ID#45) 5:45p-6:45p Mind & Body: Yoga For Weight Loss II - returning student -- 6135 (ID#69) 5:45p-6:45p Yoga For Weight Loss II - returning student #6135 (ID#69) 7p-8p Zumba #6140	31 (ID#69) 10a-12p Body Soul Shift #6165 (ID#69) 1p-3:30p Living Well with Chronic Disease #6167 (ID#69) 4p-5:30p Rooted and Growing #6138 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - returning student -- 6123 (ID#45) 5:45p-7p Mind & Body: Yoga For Weight Loss - new student -- 6124 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#69) 7:30p-8:30p AntiGravity® Fitness FUNDamentals #6117			