

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 39 FOR 2018



October 5, 2018

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h2 style="margin: 0;">OCTOBER 2018</h2> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 3pm Executive Session 4pm Work Session	3	4	5 6-9pm Wind Down: Freaky Friday	6
7	8	9 2:30pm Executive Session 4pm Work Session	10 12-1pm Walk Maryland Day (Hagerstown Cultural Trail/beginning at Antietam Street Entrance) 4pm Hagerstown Planning Commission Meeting	11 4pm Traffic & Parking Meeting 4:30pm Historic District Commission Meeting	12 7-10pm Hager House Ghost Tours 8-10pm City Park Ghost Tours 8-10pm Paranormal Train Ghost Tours	13 7am-2pm Community Yard Sale 1-4pm Harvest Hoedown 7-10pm Hager House Ghost Tours
14	15	16 4pm Work Session	17 7pm Board of Zoning Appeals	18	19 7-10pm City Center Ghost Tours	20 7-10pm Hager House Ghost Tours 8-10pm City Park Ghost Tours 8-10pm Paranormal Train Ghost Tours
21	22	23 6pm Work Session & Public Discussion on Hotel Licensing 7pm Regular Session	24	25 4:30pm Historic District Commission Meeting	26 7-10pm Hager House Ghost Tours 8-10pm City Park Ghost Tours 8-10pm Paranormal Train Ghost Tours	27 10am-2pm Howl-O-Ween Dog Costume Parade 6pm Mummers Parade
28	29	30 No M&C Meeting	31 7pm Hagerstown Planning Commission Meeting			

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Neighborhoods 1st:

- Approximately 15 people attended the N1st Monthly Leadership Meeting. Members of HPD were also present.
- Staff attended the West End Community First Neighborhoods 1st meeting on Tuesday, October 2nd. Staff and members of HPD spoke with residents about various concerns in the West End area.

Events: Upcoming events and future event deadlines are included below:

- *Taste of the Arts*
This event was held on Thursday, October 4th and 11 restaurants participated this year. Attendees used their "passports" to savor delicious bites from downtown eateries while delighting in the sweet and spicy sights and sounds of local artists and BISFA students.
- *Wind Down – Freaky Friday*
Friday, October 5 | 6 -9 p.m. | University Plaza
Matt Otis & The Sound performs
- *Korean War Remembrance Day Event*
Saturday, October 6 | 2 p.m. | Korean War Monument at Potomac Street at Mealy Parkway
- *City Center Ghost Tours*
Friday, October 19 | time and ticket info listed below
 - Walking tours leave University Plaza at 7 p.m. and 8 p.m.
\$3 (ages 12 and up) / \$1 (ages 6-12) / Free (ages 5 and under)
 - Hay wagon tours leave University Plaza at 7 p.m., 8 p.m., and 9 p.m. (Limited seats)
\$6/hayride seat (children on laps free)

By foot or by hay wagon, listen to spooky stories about some of City Center Hagerstown's most haunted sites. From the mysterious noises surrounding City Hall to the vanishing horse steps in the old firehouse to the unearthed skeleton at the Maryland Theatre, history comes alive as tour guides regale stories from Hagerstown's eerie past. Tickets are available through Eventbrite. Follow this link <https://ghost-tours-of-historic-hagerstown.eventbrite.com>

Holly Fest: Staff are seeking groups interested in performing at this year's Holly Fest. Applications are due Monday, October 8. This annual performance showcases area youth and school performance groups in a holiday show at the Maryland Theatre on December 1 at 2 p.m. Application and guidelines are available at this link <https://www.hagerstownmd.org/DocumentCenter/View/7148/HollyFest-Application-2018?bidId=>

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE

House Fires	0	Community Risk Reduction	627
Building Fires	0	Public Service	2
Medical Assistance	23	Personal Injury Collision	16
Assist other Fire/Police Departments	13	Victim Rescue	1
Automatic Fire Alarms	12	Vehicle Fire	1
Investigation: Malicious/False Alarms	4	Water Evacuation	1
Water/Steam Leak	2	Dumpster/Outside Fires	1

A Life Saved! While participating in a morning fitness class at the YMCA, off-duty Fire Apparatus Operator Richard Gilbert was alerted to a medical emergency. A person that had been working out in a different area was found in cardiac arrest. Using the YMCA's automated external defibrillator (AED), FAO Gilbert administered three shocks to the patient restoring a pulse. The patient was transported to a medical facility for further evaluation.

PLANNING & CODE ADMINISTRATION

New Development Cases:

- 117 West Franklin Street – Washington County Board of County Commissioners – site plan for a new employee parking lot (formerly T & R Tire).

Zoning Certificates Issued:

- 17618 Garland Groh Boulevard – Profesionail – nail salon (change of ownership only).
- 33 East Washington Street – Thrifts and Kicks – buy and sell new and used clothing, shoes, accessories.

Planning Commission: The Planning Commission will consider these matters on October 10:

- 1110 Pennsylvania Avenue – North Hagerstown High School Stealth Wireless Communication Facility – minor site plan.
- Workshop: 900 Block Pennsylvania Avenue – Proposed Pad Sites at former “County Market Shopping Center.”
- Workshop: 1301 Potomac Avenue – Building Modifications to Site of Local Conversion District.
- 2018 Land Management Code Text Amendments – motion with recommendation to Mayor and City Council.
- Proposed 2019 Meeting Schedule.

Historic District Commission: The Planning Commission will consider these matters on October 11:

- 15 West Franklin Street – WLR Property Management – replacement windows.
- 49 North Potomac Street – WLR Property Management – replacement windows.
- 1-3 North Potomac Street – Chris Richardson – remove bay window along alley.

Weekly Activity Report: September 24– 28, 2018

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
		Residential -	1	Commercial -	1	Other -	0	
Building	2	Residential -	1	Commercial -	1	Other -	0	8
Electric	22	Residential -	11	Commercial -	9	Other -	2	22
Plumbing	8	Residential -	8	Commercial -	0	Other -	0	8
Mechanical	13	Residential -	9	Commercial -	3	Other -	1	13
Engineering Dept.	7							7
TOTAL	52		29		13		3	58
Est. Value of Issued Building Permit Projects:					FY18 Fiscal Year Totals:			
Residential				\$ 194,200.00				\$ 2,239,820.00
Commercial				\$ 25,000.00				\$ 12,571,504.00
Apartment				\$ 132,449.00				\$ 1,183,649.00
Sign				\$ 0.00				\$ 44,403.00
TOTAL				\$ 351,649.00				\$ 16,039,376.00

Projects of Interest

- Interior renovations and exterior work at 708 George Street - \$45,000
- Interior alterations due to fire damage at 765 Morningside Avenue - \$135,000
- Repairs to seven-unit apartment building due to fire at 455-459 West Washington Street - \$85,000

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019

	<u>PROPERTIES</u>	<u>UNITS</u>
Registrations received week of Sept. 24 – Sept. 28	19	48
New applications issued week of Sept. 24 – Sept. 28	3	3
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)	3,440	8,935
Percentage of rental license renewals that have registered as of May 2, 2018	91.8%	94.2%

Notes: The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.

PAYMENT

Weekly payment received	\$ 4,700
Weekly adjustment/credits	\$ 75

INSPECTIONS

<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	40
Electrical	24
Plumbing	19
Mechanical	14
Safety	9
Neighborhood Vitality	76
Quality of Life	1
Preventive Maintenance	6
Planning & Zoning	1

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **2018 MDOT Tour.** State Secretary of Transportation Rahn was in town on Thursday. Staff, along with staff from the County, presented our priorities and thanked him for all the support they have given us. Biggest announcement was Phase I of the Dual Highway Sidewalk Improvements (Cannon to Eastern) is funded (\$1.8 million) and will be constructed starting in the Spring of 2019.
2. **Haven Road Sidewalks.** We delivered "Right-of-Entry" letters to four property owners to allow our contractor to adjust driveways outside of the public right of way, when construction begins in Spring 2019.
3. **Oak Hill West Neighborhoods 1st.** This group completed a walkability tour through their neighborhood and came up with a list of things they would like to see improved. We are preparing a drawing to show these requests and will respond to them as to which are feasible.
4. **Engineering Statistics**

Traffic issues		
Description	Week of 9/30/18	Calendar Year 2018 TOTALS
Traffic complaints received	0	147
Work Orders completed	0	101
Traffic counts completed	0	23
Construction Projects		
Description	Week of 9/30/18	Calendar Year 2018 TOTALS
Projects advertised for bids	0	14
RFP's Advertised	0	4
Projects under construction	8	9
Projects completed	0	3

PARKS DIVISION

1. **Thomas Kennedy Park.** Backfilling for a concrete slab for the plaza area is being done.
2. **Golf Course.** The Par Fore Pink Golf Tournament is scheduled for Friday, October 5th with a 1:30 p.m. shotgun start.
3. **Train Hub.** Work continues at the Train Hub, sprucing up around the recently installed play equipment.
4. **Hager House & City Park Train Hub.** The last day for regular tours (normal business hours) is this weekend, Friday & Saturday, October 5th & 6th. Private tours may still be scheduled with a 48 hour advanced notice. Staff is getting ready for Ghost Tours beginning next Friday, October 12th.
5. **Fit Room.** The upcoming class schedule as of October 4, 2018 is attached. News classes beginning include: American Sign Language, Diabetes Prevention and Living Well with Diabetes, Walk with Ease, and State of Injuries.

POLICE DEPARTMENT

STATS

Calls for Service:	1,562	Field Interviews:	5
Arrests/Warrants Served:	18	Moving Violations:	39
Domestic Violence Calls:	26	Safety Repair Orders:	1
DUI Arrests:	2	Warnings:	55
Reports Filed:	174		

REPORTS

09/27/18: Officer Young was dispatched to Pine Street for a theft from a motor vehicle. The victim advised that he had his vehicle parked in front of his residence around 7 p.m. on September 26th. Around 7:30 a.m. the next morning he discovered someone had gone through the vehicle and taken several items. There appeared to be no damage to the vehicle. The items taken were a black and orange North Face back pack, assorted school notebooks and binders, and a silver Apple iPad in a black case. The total value of the stolen items is approximately \$800. The owner of the vehicle stated he does not remember securing the vehicle for the night. There are no suspects at this time.

09/28/18: Officer Mocydlowsky responded to the West End Baptist Chapel on Winter Street to assist the Fire Department. The Hagerstown Fire Department was on site due to a fire alarm going off inside the building. The Fire Department requested the Hagerstown Police Department assist in clearing the building to ensure no one was inside. Once inside the building they located a broken window. This broken window was likely the access point for the unknown suspect who activated the alarm. The Hagerstown Fire Department secured the window with wood. The building is currently vacant and no items were reported missing. There are no suspects at this time.

09/30/18: Officer Brady was dispatched to George Street for a reported assault in progress. A female contacted the Washington County Emergency Communications Center and reported a friend of hers assaulted her. The suspect was still on the scene. The officer observed the victim to have a bloody bottom lip. The officer spoke to the accused male and he stated that he did "back hand" his friend. The male and female reside together but are not currently in a romantic relationship. The female stated her friend got upset with her when she wanted to watch TV and he did not wish to watch TV. The verbal argument turned physical. The male was arrested and transported to Central Booking and charged with Assault 2nd Degree.

09/30/18: Officer Daveler responded to Jonathan Street at the Elks Lodge for a shooting which had just occurred. Dispatch advised it was a male who had been shot. Upon arrival the officer observed a black male to be lying on the west side of the sidewalk across from the Elks Lodge. Officer Thompson was applying medical aid to the male until the EMS arrived. The injured male stated he did not know who shot him. The crime scene was taped off and some of the witnesses fled the scene. Other witnesses remaining on scene were very uncooperative. The victim was transported to Meritus Medical Center for treatment of his single gunshot wound and was in critical condition. The investigation is continuing.

10/01/18: Officer Eichelberger was dispatched to St. Clair Street for a stolen vehicle report. The victim advised his 2014 Ford Fusion was stolen from in front of his residence. The victim contacted his niece since she has a spare key and has been given permission to borrow the vehicle. However, she did not have the vehicle. She mentioned there was a break-in at her residence last night and her keys were stolen. There is a person of interest. The vehicle was recovered on September 3, 2018.

PRESS RELEASES

On 09/30/18 at 3:44 a.m. officers responded to the 300 block of Jonathan Street for a report of shots fired. Upon arrival officers located one adult male suffering from a gunshot wound. The adult male was transported to Mertius Medical Center and is in critical condition. The investigation is continuing and no further information is available at this time. The Police Department is seeking the public's assistance. If you witnessed or have any information about the incident, please contact Detective Varner at 301.790.3700 x262. If you wish to remain anonymous please email crimetip@hagerstownpd.org

OTHER NEWS/INFORMATION

The next entry level written test date for the Hagerstown Police Department has been scheduled for **Saturday, November 3, 2018 at 10 a.m.** Testing will be held at Police Headquarters in the Roll Call/Briefing Room. Space is limited and availability is on a first come first serve basis for this test. For those interested in taking the test, please contact Jeff Morgan **VIA E-MAIL** at jmorgan@hagerstownpd.org. Please do NOT call.

Also, keep in mind the following benefits when speaking with others regarding employment with the Department:

- \$5,000 signing bonus for a lateral or comparative compliance applicant.
- \$1,500 referral bonus to current employees if they refer and we hire a Police Officer candidate classified as a lateral transfer or comparative compliance.
- \$1,000 bilingual bonus.
- Up to \$300 monthly housing allowance for City residents (depending on location).

PUBLIC WORKS

NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	181	183
	University District Deck	380	385
Number of Patrons Using Decks	A & E Deck	1430	1345
	University District Deck	2000	1231
Number of Citations Issued	(Includes Warnings)	197	245
Number of Cars Booted		3	1
Late Payment Notifications		30	42
Peak Occupancy (%)	A & E Deck	72% Tue @ 2 PM	68% Tue @ Noon
	University District Deck	62% Tue @ 2 PM	60% Tue @ 2 PM

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

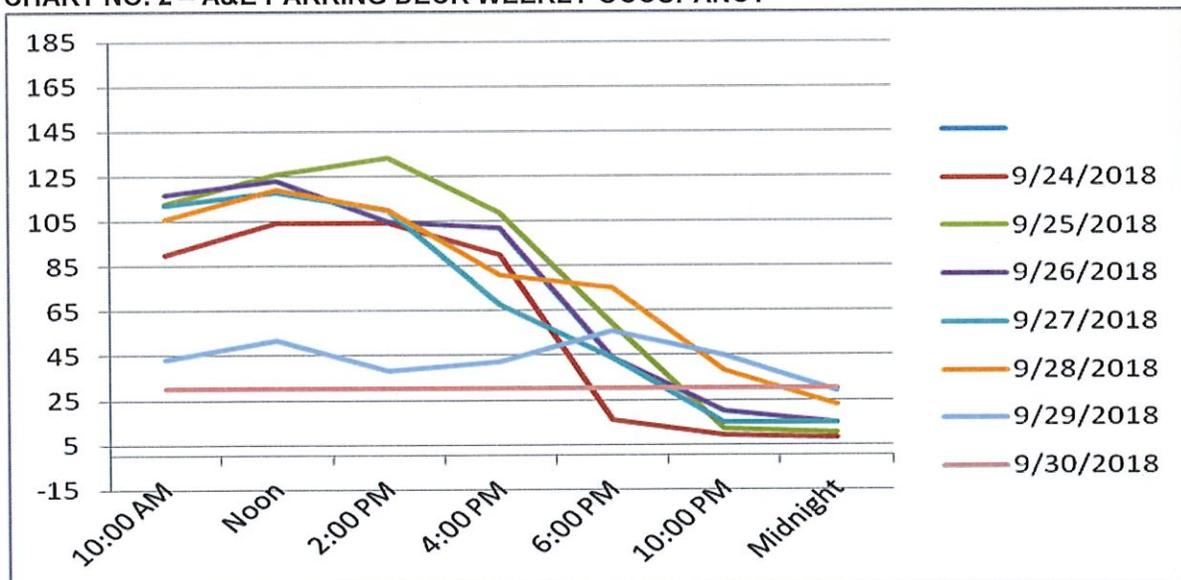
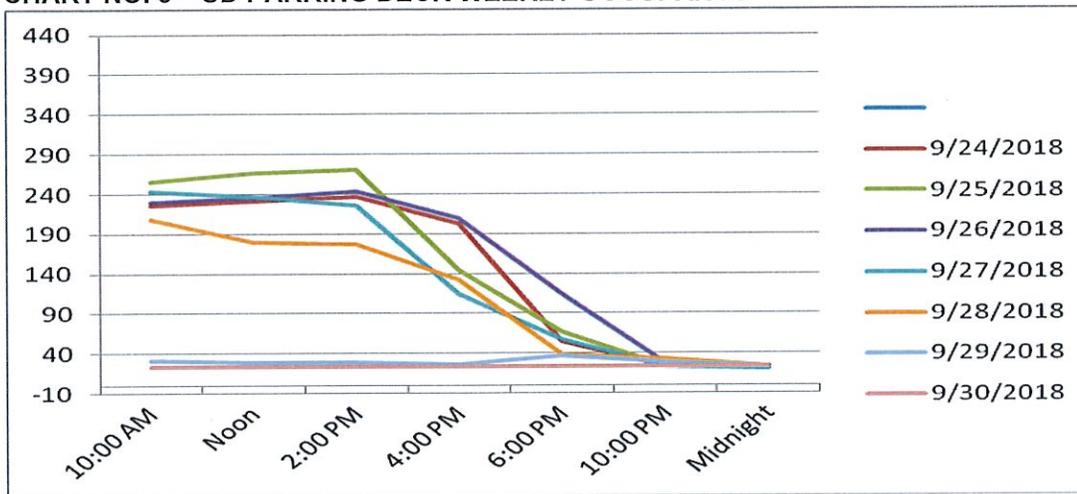


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	0	1
Human Resources	0	0
Light	2	3
Parks & Engineering	3	0
Police	7	9
Public Works	4	5
Wastewater	1	4
Water	4	11
Weekly Totals	21	33
Yearly Total	954	

AFTER HOUR CALL BACKS

- 9/25/18 @ 4 p.m.: A large tree fell across Wesel Boulevard blocking all lanes of traffic. PW staff was brought in with a backhoe to assist moving the large pieces of tree trunk. City contractor, Pittman Tree Service, brought in a crew to cut the tree in manageable pieces. Work was completed within three hours.
- 9/29/18 @ 10:30 a.m.: A pile of dirt was spilled along Dual Highway near Tracy's Lane. An equipment operator was brought in to remove the pile of dirt. Work was completed within two hours of receiving the call.

SPECIAL EVENTS

Next up:

- Mummers Parade Saturday, October 27, 2018

STREET SWEEPING DATA

Month 2018	Number of Miles of Streets Swept
January	899
February	712
March	560
April	590
May	975
June	100
July	1181
August	732
September	754
Total Miles Swept for 2018	8104

¹AFTER HOURS CALL BACK DATA

	Issues for 2018	September	August
Street Issue	Dirt in street, tree down	2	2
Parking System			1
Traffic Signal	Signals on flash	2	4
Traffic Signs			
Building Maintenance	EHC doors malfunction	1	2
Fleet Maintenance			
Weather Related	Storm drain concern over flooding	1	1
Misc.	Electric power needed in Square	1	
Total		7	10
Total Call Backs 2018			75

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

BULK TRASH COLLECTIONS

Month 2018	Number of Collections
January	10
February	16
March	32
April	24
May	19
June	32
July	30
August	28
September	30
Total Bulk Trash Collections for 2018	221

PROPERTY ABATEMENTS COMPLETED

Month for 2018	Number of Property Abatements
January	2
February	9
March	8
April	10
May	52
June	55
July	59
August	91
September	62
Total Abatements by PW for 2018	348

Street

- Work continues on reconstruction of a storm drain along Sunset Avenue. The main drain boxes and structures are in place. Staff is focusing on restoring the sidewalk and curb line to wrap up the project.
- The pole barn used to store bulk road salt has a number of broken and stressed support poles. Replacing the poles would require a major rebuild of the structure. In lieu of the rebuild, 6x6 wood posts are being lagged to the poles for bracing. This work will take approximately two weeks.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Hagerstown Awarded \$156K for Sidewalk Improvements
- Hagerstown Planners Approve Development Plan for McCleary Hill
- Hagerstown Officials Interested in Creating own Economic Development Panel
- Hagerstown Looks Into Fixing up Railroad Overpasses
- Hagerstown Discusses Structure of Proposed Hotel Licensing Program
- Press Release: University Plaza Mural
- Press Release: City Ghost Tours
- Traffic Advisory: Korean War Veterans Memorial Event
- Traffic Advisory: West Memorial Boulevard

This Week's Video Projects:

- Mayor & Council Meeting—Regular Session
- "Open for Business" Video Finalization of Script & Shooting Schedule

Channel 25 Hub City Now Programming:

- Hagerstown Greens at Hamilton Run :30 Spot
- Fire Prevention Month Video
- Cultural Trail Artist Video: Richard Deutch "Pod"
- The Fit Room :30 Spot
- Taste of the Arts :30 Spot
- Cultural Trail "Features" :30 Spot
- Act Now PSA
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection

City Website:

- www.hagerstownmd.org attracted 8,276 user visits for the week of Sept. 24-30
- The most popular top entrances (the first page users accessed on the website):
 - o Home Page 2,052
 - o Utility Billing Page 853
 - o Recreation Programs Page 466
 - o Police Page 280
 - o Jobs Page 156
 - o Parks & Recreation Page 115
 - o Calendar Page 97
 - o Fire Page 94

- Firefighters Page 89
 - Hager House Page 84
- Top Searches:
- "True"
 - "Jobs"
 - "Trick or treat"
 - "Citizen self service—pay fees"
 - "Pay water bill"

UTILITIES

ELECTRIC DIVISION

Service Calls:

- Thur. 9/27 - 729 Spruce Street - Total outage; the customer's main breaker was found to be tripped. Time Out: 21.7-22.1
- 49 West Church Street – Pole struck; vehicle struck utility pole in accident, no damaged to any HLD facilities. Time Out: 17.3-17.6
- Fri. 9/28 - Area of Summit Avenue - Miss Utility locate; emergency locate for Hagerstown Water Department to make repairs to water main break. Time Out: 17.1-18.8

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff continued work on multiple projects for improvements to HLD facilities

Administration

The Environmental Surcharge Year End Adjustment data request was completed and submitted to commission staff. This information is used by the commission to determine is a rate adjustment is required per our Electric Service Tariff.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, September 26, 2018	14.29	0.96
Thursday, September 27, 2018	17.67	1.24
Friday, September 28, 2018	25.86	0.08
Saturday, September 29, 2018	20.09	0.00
Sunday, September 30, 2018	16.94	0.00
Monday, October 1, 2018	14.81	0.00
Tuesday, October 2, 2018	13.73	0.01
Weekly – Avg. Flow / Total Rainfall	17.63	2.29
Sept – Avg. Flow/Total Rainfall	14.54	9.22
Oct – Avg. Flow/Total Rainfall	14.27	0.01

Miscellaneous

- Cleaned and calibrated ChemScan Unit and UV Analyzer at ENR Building.
- Shutdown Fermenter Scrubber for construction upgrade. Cleaned and flushed Caustic and Hypo pumps and piping.
- Replaced DO probe on OAB Train #5.
- Calibrated DO probes on Oxygen Aeration Basin.
- Replaced packing on #1, #3 and #4 effluent pumps.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	19	1,518'	467'	54
Flushing	10	11,870'		

Collection System Maintenance Task

- Broken Pipe at 546 Papa Court, owner to replace clean out.
- Grinder Pump Call, 20210 Plumwood Drive, electrical issue on the private side.
- Grinder Pump Call, 20115 Cherry Hill Circle, replaced pressure tube.
- Sewer backup, 339 West Washington Street, opened obstruction in the mainline.
- Continued bypass pumping of Pump Station 9.
- Hauled stone for inventory.
- Setup and broke down bypass pumps at The Terrace and Willard Street, for storm prep.
- Dye tested 33 West Franklin Street for lining project.
- Mowed grass at WWTP and Pump Stations.
- Pump Station 8; pulled the #2 pump.
- General pump shop repair work.
- Dropped enzyme bags at various Pump Stations and trouble spots in the system.

Administration

Wastewater Division – Customer Call Log Summary 2017/2018							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	1	1	0	0	3	5
YTD 2018	43	84	2	3	3	87	222

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- The Collection System Rehabilitation contractor is lining the main on Wareham Alley this week. In the interest of avoiding traffic related issues the work will occur between 7 p.m. – 7 a.m.

Laboratory

- Submitted acceptable retest results to MDE for DMR-QA 38.
- Scheduled annual onsite service for Lachat Flow Injection Analysis equipment.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
09/27/18	9.82		9.82
09/28/18	9.96		9.96
09/29/18	9.55		9.55
09/30/18	9.35		9.35
10/01/18	10.07		10.07
10/02/18	9.97		9.97
10/03/18	9.70		9.70
<i>Average</i>			<i>9.77</i>

Water Production at R. C. Willson

- R.C. Willson – Repairs were made to the heat tape on Caustic tank #2.
- R.C. Willson – Staff is working with contractors on the tank mixing and screen replacement project.
- R.C. Willson and Pump Stations – Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.1 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- The large meter testing and hydrant flushing programs are still in progress.
- A service leak was repaired on North Locust Street, Preston Road and Summit Avenue.

Laboratory

- Submitted TOC removal efficiency for September to Water Production Superintendent.
- Completed monthly bacteria report for Town of Smithsburg.
- Completed monthly bacteria report for City supply.
- Completed 3rd quarter disinfectant residual report.
- Collected TSS and Aluminum sample from lagoon discharge.
- Collected TOC removal efficiency samples for the month of October.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	-	-
Building Permits	17	6
Development Plan	-	-

- Staff met with a fire protection company representative to discuss a service upgrade for a former industrial property.



Respectfully submitted,

A handwritten signature in blue ink that reads "Valerie A. Means".

Valerie A. Means
City Administrator

Multiple Facilities

Monthly Calendar For October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 (ID#69) 9a-10a Tai Chi (Sept.10- Oct.20) #6096 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #5956	2 (ID#69) 7p-8p Zumba #6139	3 (ID#69) 4p-5:30p Rooted and Growing #6138 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #5956	4 (ID#69) 9a-11:30a Living Well with Diabetes #6092 (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 7p-8p Zumba Toning #6151	5 (ID#69) 5:30p-6:30p Art of Self Defense #6110 (ID#69) 6:45p-8p Aikido for Teens and Adults #6106	6 (ID#69) 9a-10a Tai Chi (Sept.10- Oct.20) #6096 (ID#69) 10a-11a Zumba Toning #6147 (ID#69) 11a-12p Zumba #6143 (ID#69) 12:30p-1:30p American Sign Language for Beginners #6175
7 (ID#69) 8a-9a Hip Hop Soul #6155	8 (ID#69) 9a-10a Tai Chi (Sept.10- Oct.20) #6096 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #5956	9 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 5:30p-6:30p State of Injuries #6189 (ID#69) 7p-8p Zumba #6139	10 (ID#69) 10a-12p Body Soul Shift #6165 (ID#69) 1p-3:30p Living Well with Chronic Disease #6167 (ID#69) 4p-5:30p Rooted and Growing #6138 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #5956	11 (ID#69) 9a-11:30a Living Well with Diabetes #6092 (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 7p-8p Zumba Toning #6151	12 (ID#69) 5:30p-6:30p Art of Self Defense #6110 (ID#69) 6:45p-8p Aikido for Teens and Adults #6106	13 (ID#69) 7a-2p Blocked for Yard Sale #1425 (ID#69) 4p-8p Birthday Party
14 (ID#69) 8a-9a Hip Hop Soul #6155 (ID#69) 2p-6p Birthday Party Rental- Mowen	15 (ID#69) 9a-10a Tai Chi (Sept.10- Oct.20) #6096 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6179	16 (ID#69) 7:30a-8:30a AntiGravity Fitness FUNdamentals #6114 (ID#69) 12:15p-1p AntiGravity® Fitness FUNdamentals #6120 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #6135 (ID#69) 7p-8p Zumba #6139	17 (ID#69) 10a-12p Body Soul Shift #6165 (ID#69) 1p-3:30p Living Well with Chronic Disease #6167 (ID#69) 4p-5:30p Rooted and Growing #6138 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#69) 7:30p-8:30p AntiGravity® Fitness FUNdamentals #6117	18 (ID#69) 9a-11:30a Living Well with Diabetes #6092 (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #6135 (ID#69) 7p-8p Zumba Toning #6151	19 (ID#69) 5:30p-6:30p Art of Self Defense #6110 (ID#69) 6:45p-8p Aikido for Teens and Adults #6106	20 (ID#69) 9a-10a Tai Chi (Sept.10- Oct.20) #6096 (ID#69) 10a-11a Zumba Toning #6147 (ID#69) 11a-12p Zumba #6143 (ID#69) 12:30p-1:30p American Sign Language for Beginners #6175 (ID#69) 2p-3p Singl #6169
21 (ID#69) 8a-9a Hip Hop Soul #6155 (ID#69) 2p-6p Square Dance- October #6099	22 (ID#69) 9a-10a Tai Chi (Oct.22- Dec.1) #6097 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6179	23 (ID#69) 7:30a-8:30a AntiGravity Fitness FUNdamentals #6114 (ID#69) 12:15p-1p AntiGravity® Fitness FUNdamentals #6120 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #6135 (ID#69) 7p-8p Zumba #6139	24 (ID#69) 10a-12p Body Soul Shift #6165 (ID#69) 1p-3:30p Living Well with Chronic Disease #6167 (ID#69) 4p-5:30p Rooted and Growing #6138 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#69) 7:30p-8:30p AntiGravity® Fitness FUNdamentals #6117	25 (ID#69) 9a-11:30a Living Well with Diabetes #6092 (ID#69) 12p-1p Diabetes Prevention Program - Prevent T2 #6095 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #6135 (ID#69) 7p-8p Zumba Toning #6151	26 (ID#69) 5:30p-6:30p Art of Self Defense #6111 (ID#69) 6:45p-8p Aikido for Teens and Adults #6107	27 (ID#69) 9a-10a Tai Chi (Oct.22- Dec.1) #6097 (ID#69) 12:30p-1:30p American Sign Language for Beginners #6175 (ID#69) 2p-3p Singl #6169

Multiple Facilities

Monthly Calendar For October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 (ID#69) 8a-9a Hip Hop Soul #6156	29 (ID#69) 9a-10a Tai Chi (Oct.22- Dec.1) #6097 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#69) 7:15p-8:30p Belly Dance for Beginners #6179	30 (ID#69) 7:30a-8:30a AntiGravity Fitness FUNDamentals #6114 (ID#69) 12:15p-1p AntiGravity® Fitness FUNDamentals #6120 (ID#69) 2p-3p Walk with Ease #6168 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #6135 (ID#69) 7p-8p Zumba #6140	31 (ID#69) 10a-12p Body Soul Shift #6165 (ID#69) 1p-3:30p Living Well with Chronic Disease #6167 (ID#69) 4p-5:30p Rooted and Growing #6138 (ID#69) 5:45p-7p Yoga For Weight Loss - returning student #6123 (ID#69) 7:30p-8:30p AntiGravity® Fitness FUNDamentals #6117			