

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 32 FOR 2018



August 17, 2018

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h3 style="margin: 0;">AUGUST 2018</h3> <p style="margin: 0; font-size: small;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 Music By The Lake
5 7:30-9pm Hagerstown Municipal Band Concert @ City Park Bandshell	6	7 3pm Executive Session 4pm Work Session 5:30pm National Night Out @ Fairgrounds Park	8 4pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking Meeting 4:30pm Historic District Commission Meeting	10 7:30pm Krumpe's Donut Alley Rally 5K @ 912 Maryland Avenue-Alley 6-9pm Wind Down Friday @ University Plaza	11 11am-4pm What's NXT Downtown Summer Slide Festival @ Downtown Hagerstown, Walnut Street
12 7:30-9pm Hagerstown Municipal Band Concert @ City Park Bandshell	13	14 4pm Work Session	15 7pm Board of Zoning Appeals Meeting	16	17	18 11am-10pm Augustoberfest @ Central Lot
19 11am-5pm Augustoberfest 6-9@ Central Lot 7:30-9pm Hagerstown Municipal Band Concert @ City Park Bandshell	20	21 3pm Executive Session 4pm Work Session	22	23	24	25
26 7:30-9pm Hagerstown Municipal Band Concert @ City Park Bandshell	27	28 7pm Regular Session	29 7pm Hagerstown Planning Commission Meeting	30	31	

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Economic Development: Staff attended the following events:

- DCED sponsored a booth at the Chamber of Commerce's "Minority & Women-Owned Business Conference" where staff promoted the Burobox, City incentives and 1 Gigabit internet.
- DCED sponsored a vendor table at the Manufacturing 4.0 Conference held at HCC and promoted incentive programs and Gigabit internet. The conference featured- Maryland DLLR Secretary Kelly Schulz; Ted Vecchio, of P4 Management, who presented, "Paths to Meet the Technology Skills Future;" Rod Bourn, of Down Set Lead, who presented "Millennials in the Workforce;" and Michael Raphael, of Direct Dimensions, who presented "Transformative Digital Trends." Panel discussions included "Forecasting Manufacturing Skills" and "Encouraging a New Workforce."
- Two new entrepreneurs signed up for membership with the BuroBox this week and one potential new member was given a tour of the space.

Main Street: Recent activity includes:

- Main Street Business Relations work group met for their monthly meeting.
- Main Street's Clean, Safe and Green work group set up at the National Night Out event last week.
- Chief Joey Kifer, Officer Gerry Kendle and other officers participated in Main Street Hagerstown's monthly Downtown Business Forum where the topic was Crime Prevention Through Environmental Design.



Events: The 23rd Annual Augustoberfest event will be held on Saturday, August 18, 2018 from 11 a.m. – 10 p.m. On Sunday, August 19th, the event will be held 11 a.m. – 5 p.m. The event celebrates our area's German heritage while also raising funds in support of scholarships for exchange students to visit Hagerstown's Sister City – Wesel, Germany. The official keg-tapping is on Saturday at 2 p.m. For more information please visit Facebook or <https://augustoberfest.org/>

Wind Down Fridays: The City-sponsored Wind Down events are relocating to University Plaza. The 2018 schedule is listed below. Unless otherwise noted, the times are 6–9 p.m. For more information please visit <http://winddownhagerstown.com/>

- September 21st – featuring Lucky Punk
- October 5th – featuring Matt Otis & The Sound

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE			
House Fires	0	Community Risk Reduction	83
Building Fires	2	Public Service	7
Medical Assistance	27	Personal Injury Collision	8
Assist other Fire Departments	4	Fuel/Hazard Spills	0
Automatic Fire Alarms	7	Gas Leaks	3
Investigation: Malicious/False Alarms	1	Extrication of victims	2
Electrical Wiring Malfunction	1	Dumpster/Outside Fires	3

Hyde Park Apartment Fire: Hagerstown Firefighters responded to an apartment building fire Friday, August 10th at the Hyde Park Apartment complex on Kensington Drive. Flames could be seen coming through the roof of the building at 1419 Kensington Drive when firefighters arrived. Firefighters were able to stop the fire from reaching all 12 units of the building; however, smoke and water caused damage throughout the building displacing approximately 30 people. The cause of the fire is being investigated by the Hagerstown Fire Marshal’s office.

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Stormwater Advisory Committee Update.** Staff and the City’s consultant (WOOD) met with the Stormwater Advisory Committee to continue a review of the City’s stormwater program and to discuss mechanisms to fund the improvements that will be required as a result of the new NPDES permit. The Committee discussed various aspects of how a stormwater utility fee could be structured to generate a portion of the needed revenue, and how the burden of such a fee would be distributed over different categories of land uses (e.g. commercial, residential, governmental, etc.). The agenda for the next meeting in September will include a discussion of credits that could be offered to property owners to offset a portion of a stormwater fee. Staff is very pleased with the engagement and input from the Advisory Committee and feel that their questions and discussion have helped to clarify the many issues related to the stormwater program.
2. **UIP Utility Work.** Work started this week on the new conduit system. The contractor is working from 6 p.m. to 6 a.m.
3. **Pavement Preservation.** Most of the streets are paved but we still have a couple weeks-worth of work. The Governor is releasing a grant that could give us an additional \$300,000+/- in highway user revenue. The line striping contractor is working on weekends right now and have a lot of work to do. The pavement condition survey work will start on Sunday and a press release was issued.

4. **Engineering Statistics**

Traffic issues		
Description	Week of 8/12/18	Calendar Year 2018 TOTALS
Traffic complaints received	3	123
Work Orders completed	1	90
Traffic counts completed	2	19
Construction Projects		
Description	Week of 8/12/18	Calendar Year 2018 TOTALS
Projects advertised for bids	0	13
RFP's Advertised	1	4
Projects under construction	7	7
Projects completed	0	0

PARKS DIVISION

1. **Statistics for July.**

Hager House*	July 2017	July 2018
Total Visitors	125	168
Hager Total Revenue	\$509.00	\$447.75

Golf Course	July 2017	July 2018
# of Golfers	1677	1856
Total Revenue	\$24,543.25	\$28,233.99

Pool	July 2017	July 2018
Admission total	5477	6041
Admissions Fees	\$18,349.50	\$ 16,929.00

Train Museum	July 2017	July 2018
Total Visitors	142	148
Train Total Revenue	\$289.00	\$299.00

2. **Golf Course.**

- 4th Annual Senior Championship this Friday, August 17
- 6th Annual City Championship in memory of Chris Henry this Saturday, August 18
- 2nd Annual Youth Golf Camp, in partnership with the YMCA, is taking place this week at the course

3. **Gatekeepers House.** The grant for the renovations was denied by the MHT so we are left in a very constrained situation. Staff feels we need to re-visit the issue with Mayor and Council and present options and see if we can find a fiscally-responsible way forward.

4. **Ice Rink Closed.** The rink continues to be closed through Monday for ice maintenance. The parking lot will be sealed and relined next week.

5. **Parks Construction.**

- Began construction on new Train Play Set. Installed new fountain in City Park Lake;
- Installed Memorial Bench at Golf Course. Started construction at Thomas Kennedy Park (stripped topsoil and started working on concrete footings).

PLANNING & CODE ADMINISTRATION

New Development Cases:

- 845-847 West Washington Street – Design Methods Group – final plat.

Historic District Commission: The HDC reviewed two cases on August 9.

- 474 North Potomac Street – Lynne Cueto – approved an application for an ornamental fence in the back yard.
- 66-70 West Washington Street – Polar LLC – approve an application to demolish the Delta Hosiery building.

No cases were filed for the August 23 HDC meeting.

Weekly Activity Report: August 6–10, 2018

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	5	Residential -	4	Commercial -	1	Other -	0	10
Electric	15	Residential -	8	Commercial -	6	Other -	1	15
Plumbing	8	Residential -	3	Commercial -	2	Other -	3	8
Mechanical	9	Residential -	6	Commercial -	3	Other -	0	10
Engineering Dept.	6							2
TOTAL	43		21		12		4	45
<u>Est. Value of Issued Building Permit Projects:</u>					<u>FY18 Fiscal Year Totals:</u>			
Residential				\$ 31,774.00				\$ 774,472.00
Commercial				\$ 5,000.00				\$ 7,137,001.00
Apartment				\$ 1,500.00				\$ 901,540.00
Sign				\$ 2,343.00				\$ 8,343.00
TOTAL				\$ 40,617.00				\$ 8,821,356.00
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019								
					<u>PROPERTIES</u>	<u>UNITS</u>		
Registrations received week of August 6 – August 10					1	1		
New applications issued week of August 6 – August 10					0	0		
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)					3,292	8,664		
Percentage of rental license renewals that have registered as of May 2, 2018					87.8%	91.3%		
<u>Notes:</u> The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.								
<u>PAYMENT</u>								
Weekly payment received		\$ 75						
Weekly adjustment/credits		\$ 0						
INSPECTIONS								
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>							
Building	41							
Electrical	34							
Plumbing	23							
Mechanical	8							
Safety	120							
Neighborhood Vitality	84							
Quality of Life	8							
Preventive Maintenance	23							
Planning & Zoning	3							

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public.
	<u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,690	Field Interviews:	38
Arrests/Warrants Served:	31	Moving Violations:	45
Domestic Violence Calls:	26	Safety Repair Orders:	0
DUI Arrests:	6	Warnings:	38
Reports Filed:	169		

REPORTS

08/09/18: Sergeant Cox was dispatched to Meritus Medical Center for a report of a domestic assault. The victim stated she was involved in a verbal argument, which turned physical, with her live-in boyfriend. The boyfriend grabbed a guitar and hit the victim in her arms. The boyfriend made threats to the victim that he would also assault her in the stomach to do harm to their unborn child. The boyfriend then left the residence. Due to this information, Sgt. Cox will be charging the boyfriend with Assault 2nd Degree through the Washington County District Court.

08/10/18: Officer Kimmel responded to West North Avenue for a reported burglary. The victim advised she was on vacation and sometime while she was away someone had broken into her shed and stole several items. Missing included her red Toro lawn motor valued at \$300, hedge trimmers valued at \$175, a weed eater valued at \$200, and a pole saw valued at \$175. She stated there was only one person who knew she was on vacation but she refused to give the person's name. No further information is available.

08/11/18: Officer Campbell was dispatched to South Mulberry Street for a report of a sexual assault which had just occurred. The victim was walking in the area of Bixler's Alley when the assault took place. When Officer Campbell arrived on scene, Officer Daveler was speaking with the female victim. The victim stated she was sexually assaulted by an unknown African American with light skin or a bi-racial male. She stated the individual was not wearing a shirt at the time and was approximately 6'0" tall. Officer Campbell observed a male in the area that matched the description of the suspect. However, the victim stated that was not the male that assaulted her. The victim was transported to Meritus Medical Center for a SAFE exam. No further details are available.

08/12/18: Officer Kimmel responded to North Locust Street for a reported malicious destruction of property. The victim stated that someone had cracked the front windshield to his white Nissan. He estimated it would cost approximately \$200-500 for a replacement windshield. There is no further information available at this time.

PRESS RELEASE

On August 13, 2018, officers responded to the 200 block of North Locust Street for a large disturbance involving a handgun. Responding officers were able to locate evidence consistent with several handgun rounds being fired. As a result of this altercation, it is believed that an adult male was struck in the leg receiving minor injuries. The male was transported to Meritus Medical Center where he was treated and released. The investigation is on-going. Should anyone have any information related to this investigation, please contact Detective Jason Ackerman, 301-790-3700, Ext. 242.

PRESS RELEASE

On August 14, 2018 at 7:50 p.m. officers responded to 418 West Antietam Street for a report of a burglary in progress. Upon arrival officers located the victim, but the two suspects had already fled the scene. While on scene, Officers learned two white males entered the residence and assaulted the victim. During the struggle, one of the suspects was cut with a knife that the suspects brought to commit the burglary.

A short time after arriving on scene, other officers checking the area located one of the suspects close to the scene of the crime. The suspect, who was identified as Robert Michael Smith, did have several lacerations and was taken to Meritus Medical Center for treatment. After being treated for minor injuries, Smith was arrested and taken to Central Booking for processing. Smith was later seen by a Commissioner and is currently being held without bond at the Washington County Detention Center. The second suspect has not been located, but is described as a white male, approximately 19 years of age, with short hair and a thin build.

Anyone with information regarding the second suspect is asked to contact the Hagerstown Police Department Criminal Investigations Unit.

OTHER NEWS/INFORMATION

Congratulations to Officer Kylee Bricker-Hill. Officer Kylee Bricker-Hill has been selected as Officer of the Month for July 2018. Officer Bricker-Hill has been employed by the City of Hagerstown for three years and is currently assigned to the Patrol Division.

In July, Officer Bricker-Hill responded to an address in Hagerstown for a person in medical distress. Upon arrival, Officer Bricker-Hill located a female lying on the floor in the residence. The female was not conscious, was not breathing, and did not have a pulse. Officer Bricker-Hill immediately began to perform CPR on the unresponsive female with the assistance of personnel from the Hagerstown Fire Department until being relieved by ambulance personnel. Due to the quick actions of Officer Bricker-Hill and other first responders, the female regained a pulse and was transported to the hospital for additional medical treatment. A member of the Hagerstown Fire Department commended Officer Bricker-Hill for "assisting with CPR without hesitation."

Based on her quick response and excellent "team-work" skills, Officer Kylee Bricker-Hill has been selected as the Hagerstown Police Department Officer of the Month for July 2018. The Hagerstown Police Department is proud to have dedicated officers such as Officer Bricker-Hill as one of its own and congratulates her for a job well done.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	176	176
	University District Deck	403	403
Number of Patrons Using Decks	A & E Deck	NA*	1096
	University District Deck	NA*	1471
Number of Citations Issued	(Includes Warnings)	184	191
Number of Cars Booted		2	2
Late Payment Notifications		50	72
Peak Occupancy (%)	A & E Deck	NA*	48% Tue @ Noon
	University District Deck	NA*	48% Wed @ Noon

**Due to technical issues, some parking data was unavailable for this week.*

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Fire	0	0
Human Resources	0	0
Light	2	2
Parks & Engineering	2	1
Police	8	6
Public Works	4	4
Wastewater	1	1
Water	1	6
Weekly Totals	19	20
Yearly Total	761	

AFTER HOUR CALL BACKS

- Friday 8/10/18 @ 7:00 PM: Tree limb broken off street tree and lying on sidewalk/street at Franklin and Winter Streets. Tree limb was removed.
- Saturday 8/11/2018 @ 7:30 AM: Tenants at the 11850 Indian Lane property emailed they had no water. An investigation into the matter found the underground wire from the house to the well pump had failed. A temporary electrical line was installed to restore water to the home. A new, underground electrical service will need to be installed in the near future.
- Saturday 8/11/2018 @ 9:00 PM: The traffic signals at Salem Avenue and West Side Avenue went into flash mode due to one of the pedestrian signals being hit. Staff attempted to make repairs but could not determine the cause of the issue. A more seasoned technician would be needed to determine the issue.
- Sunday 8/12/2018 @ 11:30 AM: Staff returned to Salem Avenue and West Side Avenue to investigate further. Multiple technological issues were found to be the problem. The main traffic controller and programmable chip were both replaced and the signal placed back into operation.

SPECIAL EVENTS

Next up:

- Hope in the Square on Friday, August 17th
- Augustoberfest on Saturday, August 18th and Sunday, August 19th
- Porchfest on South Prospect Saturday, September 15th
- Friday Night Wind Down Friday, September 21st
- Bester Community of Hope Block Party Saturday, September 22nd

Public Works' responsibilities vary by event but our work includes posting streets for no parking, providing trash receptacle and traffic control as some of the basic duties.

PROPERTY MANAGEMENT

- Work continued in Thai Zap making repairs and enhancements. The new flooring was laid. Reinforced fiberglass panels (RFP) were installed behind the dish washer and sink to protect the walls from moisture.
- Several leaks were found in the clerestory (row of windows at the roof line) of the Market House. The leaks were sealed.
- New shelving was installed in the maintenance office of the University District Parking Deck.

SIGNAL/SIGN ACTIVITIES

- Signal technicians continued their annual conflict monitoring testing. The conflict monitor is the component of a traffic signal that ensures that that opposing traffic does not receive green lights. The conflict monitors are bench tested to verify they are working properly.
- Staff completed line painting on the following streets: Bethel, Berner, Bryan Place, and Belview. In addition, multiple other sign work orders were completed at various locations. Detours were set up for the Summer Slide event and for work to begin on Monday, August 13th on the Burhans Boulevard underpass.

STREETS

- Crews reconstructed an open drainage ditch at the west end of Church Street extended. The stone rip rap had been clogged with silt and debris over a lengthy period of time. The stone was removed, new filter cloth installed and new stone rip rap placed. The stone rip rap slows the drainage water keeping the ground from eroding and allowing the silt to disperse over a larger area.
- A larger but similar issue existed at the end of Carroll Height Boulevard. Instead of storm drain water flowing from a drainage pipe, the water flows directly from the street to disperse over a large wooded area. Like Church Street, silt eventually covered the stone making the stone rip rap ineffective. The drainage area was rebuilt with new fabric cloth for weed control and new stone rip rap installed.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Hagerstown Doused During Dash N' Splash, Summer Slide Festival
- Fire & EMS Study Calls For "Sustainable Funding Model"
- Hagerstown Poised to Expand Rental Unit Inspections
- Traffic Advisory: Burhans Boulevard between Elgin Boulevard & Ridge Avenue
- Traffic Advisory: Hope on the Square Event, South Potomac Street

This Week's Video Projects:

- Augustoberfest
- Mayor & Council Meeting Work Session

Channel 25 Hub City Now Programming:

- Thomas Kennedy Park Groundbreaking Video
- Parks & Recreation Fitness Challenge
- Cultural Trail Artist Video: Vicki Scuri "Railroad Switch"
- Augustoberfest Promo
- Act Now PSA
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection—Thursday at 7pm & Saturday at 1pm

City Website:

- www.hagerstownmd.org attracted 7,968 user visits for the week of August 6-12, 2018.

- The most popular top entrances (the first page users accessed on the website):
 - o Home Page 1,996
 - o Utility Billing Page 689
 - o Potterfield Pool Page 250
 - o Police Page 239
 - o Parks & Recreation Page 164
 - o Jobs Page 146
 - o Outdoor Movies at City Park 104
 - o Community Yard Sale Page 97
 - o Fire Page 94
 - o City Park Page 93

- Top Searches:
 - o "True"
 - o "Pay water bill"
 - o "Utilities"
 - o "Water bill"
 - o "City of Hagerstown"

UTILITIES

ELECTRIC DIVISION

Service Calls:

- Fri. 8/10 - 610 Frederick Street- tree on line; large limb removed from triplex. Time Out: 17.6-18.1

- 1419 Kensington Drive- building fire, Fire Marshall requested service be disconnected at the transformer until repairs are made and service has been inspected. Time Out: 19.0-21.9

- 1366 Salem Avenue- the customer's service entrance cable was damaged. The customer was advised to contact electrician for needed repairs. Time Out: 23.4-0.5

- Sat. 8/11 - 105 Broadway- tree on line; tree branches were removed from service. Time Out: 10.0-11.0

- 345 West Side Avenue- wires down; wire to belong to Verizon Phone Company. Time Out: 19.2-20.2

- 809 Dale Street- total outage; the customer's main breaker was bad. The customer was advised to contact an electrician for needed repairs. Time Out: 22.2-23.5

- Mon. 8/13 - 105 Broadway- lines down; large tree uprooted from ground tearing service down. Line Time Out: 16.9-17.8

- Tues. 8/14 - 115 North Locust Street- fire, fire department requests that service be disconnected and meter removed until repairs were made and service had been re-inspected. Time Out: 20.4-21.3

Engineering

- Several permits and service upgrade requests have been completed.

- Metering issues were resolved at a local business. Recent meter reads and invoices indicated high usage compared to historical reads.

- Streetlight patrol was performed earlier in the week to identify and repair inoperable equipment.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, August 8, 2018	12.50	0.75
Thursday, August 9, 2018	14.71	0.00
Friday, August 10, 2018	11.73	0.00
Saturday, August 11, 2018	10.74	0.00
Sunday, August 12, 2018	10.10	0.00
Monday, August 13, 2018	10.46	0.51
Tuesday, August 14, 2018	10.41	0.00
Weekly – Avg. Flow / Total Rainfall	11.52	1.26
Aug - Avg. Flow/Total Rainfall	13.88	4.20

Miscellaneous

- Pulled defective mixer #18 and replaced. Installed new relay and contactor in MCC.
- Repaired electric sensor (eye) and back entrance gate operator.
- Continued installing control wiring for the new polymer skid.
- Cleaned and calibrated the ChemScan unit.
- Cleaned the Velodyne polymer system.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	N/A			
Flushing	9	13,732'		

Collection System Maintenance Task

- Sewer back up, 241 Bryan Place, problem on the private side.
- Sewer back up, 5 Cypress Street, flushed mainline and cleared blockage.
- Sewer back up, 70 & 72 Westside Avenue, flushed main line and cleared blockage.
- Grinder pump call, 20312 Parkwood Drive, pulled and replaced pump.
- Following heavy rains, began inspections in District #12, found six manholes leaking badly, made repairs.
- 310 Key Street, excavated and repaired double lateral, removed roots.
- Mowed grass at Pump Stations, and WWTP.
- Sprayed for weeds at Stations # 2, 3, 4, 5, 6, 10, 21, 22 and 25.
- General pump shop repair work.
- Dropped enzyme bags at various pump stations and trouble spots in the system.

Administration

Wastewater Division – Customer Call Log Summary 2017/2018							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	1	0	0	0	2	4
YTD 2018	39	72	1	3	3	66	184

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Laboratory

- Reviewed DMR-QA 38 final report. All analytes were successfully detected within the required range.
- Met with staff to discuss Bryotech Site Visit Report and considered treatment options for sponge infestation.
- Discussed Pinnacle Foods operation with County Pretreatment Manager.
- Reviewed Pinnacle Foods certified letter regarding the release of stored CIP wastewater.
- Met with Water Division Manager to discuss revisions of the Laboratory Technician job description.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
08/09/18	10.17		10.17
08/10/18	10.15		10.15
08/11/18	9.64		9.64
08/12/18	9.69		9.69
08/13/18	10.16		10.16
08/14/18	10.02		10.02
08/15/18	10.58		10.58
Average			10.05

Water Production at R. C. Willson

- R.C. Willson –Made repairs to the North Side TracVac system.
- R.C. Willson –Replaced the sump pump ammonia vault.
- R.C. Willson and Pump Stations–Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.5 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.

- The large meter testing and hydrant flushing programs are still in progress.
- Repairs were made to a water main break at the intersection of Linwood Road and Sherman Avenue. A leak was also repaired on Antietam Street.

Laboratory

- Reviewed DMR-QA 38 final report. All analytes were successfully detected within the required range.
- Discussed Pinnacle Foods operation with County Pretreatment Manager.
- Reviewed Pinnacle Foods certified letter regarding the release of stored CIP wastewater.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	2	-
Preliminary Plats	-	-
Grading Plan	-	3
Final Plat	-	-
Building Permits	13	4
Development Plan	-	-

- Staff performed a Flow Test.



Respectfully submitted,

Valerie A. Means
City Administrator



AUGUST 17, 2018

4TH ANNUAL

SENIOR CITY

CHAMPIONSHIP

Senior Day for Golfers 60 Years Old or Over

Join us on Friday August 18th for the 3rd Annual Senior City Championship. Play with another participant, or as a foursome, anytime from 12:00pm-close and turn in your scorecard at the clubhouse afterwards. Winners will be announced after all players have finished. Coupon Books and prizes to be awarded!



PARKS & RECREATION
CITY OF HAGERSTOWN

**9-HOLE INDIVIDUAL
STROKE PLAY**

**AGE 60 & UP
FLIGHTED BASED ON
ENTRIES**

12:00PM - CLOSE

\$25/PERSON

**CART AND
REFRESHMENTS
INCLUDED**

**THE GREENS AT
HAMILTON RUN**

**2 S. Cleveland Avenue
Hagerstown, MD 21740**

www.hagerstowngreens.com

301-733-8630