

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 31 FOR 2018



August 10, 2018

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

AUGUST 2018

For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 Music By The Lake
5 7:30-9pm Hagerstown Municipal Band Concert @ City Park Bandshell	6	7 3pm Executive Session 4pm Work Session 5:30pm National Night Out @ Fairgrounds Park	8 4pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking Meeting 4:30pm Historic District Commission Meeting	10 7:30pm Krumpe's Donut Alley Rally 5K @ 912 Maryland Avenue-Alley 6-9pm Wind Down Friday @ University Plaza	11 11am-4pm What's NXT Downtown Summer Slide Festival @ Downtown Hagerstown, Walnut Street
12 7:30-9pm Hagerstown Municipal Band Concert @ City Park Bandshell	13	14 4pm Work Session	15 7pm Board of Zoning Appeals Meeting	16	17	18 11am-10pm Augustoberfest @ Central Lot
19 11am-5pm Augustoberfest 6-9@ Central Lot 7:30-9pm Hagerstown Municipal Band Concert @ City Park Bandshell	20	21 3pm Executive Session 4pm Work Session	22	23 4:30pm Historic District Commission Meeting	24	25
26 7:30-9pm Hagerstown Municipal Band Concert @ City Park Bandshell	27	28 7pm Regular Session	29 7pm Hagerstown Planning Commission Meeting	30	31	

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE

Aircraft Standby	1	Community Risk Reduction	62
Building Fires	2	Public Service	18
Medical Assistance	17	Personal Injury Collision	16
Assist other Fire Departments	14	Fuel/Hazard Spills	1
Automatic Fire Alarms	15	Gas Leaks	1
Investigation: Malicious/False Alarms	2	Downed Power Lines/Arching Wires	2
Water/Steam Leak	5	Dumpster/Outside Fires	1

Apartment Fire – Mulberry Avenue: Firefighters responded to an apartment fire at 845 Mulberry Avenue on Sunday, August 5th at approximately 9 p.m. Upon arrival firefighters were told that the occupant and two dogs were still inside the building. The victim was located and treated by firefighters until Community Rescue Service arrived. The dogs were also rescued.

The apartment had working smoke alarms. An investigation into the cause of the fire is being conducted by the Hagerstown Fire Marshal's office.

Unfortunately, the victim from the fire succumbed to his injuries, passing away Wednesday, August 8th at Johns Hopkins Bayview Burn Center in Baltimore.

PLANNING & CODE ADMINISTRATION

Zoning Certificates Issues:

- 28 South Potomac Street (Basement) – The Flying Camel LLC – bar with light food and music.

Planning Commission: The Planning Commission considered these items on August 8:

- 879 Commonwealth Avenue – Electromet – approved a site plan for a new storage building.
- Reviewed the proposed Annual Report to Maryland Department of Planning.
- Land Management Code Amendments (including review of revised package of amendments; follow-up discussion on rooming houses from the July 11 meeting; and Fair Housing analysis).

Historic District Commission: The HDC agreed to add review of demolition of the Delta Hosiery building to its agenda for August 9.

Weekly Activity Report: July 30, 2018 – August 3, 2018

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	6	Residential -	4	Commercial -	1	Other -	1	6
Electric	13	Residential -	7	Commercial -	6	Other -	0	13
Plumbing	11	Residential -	6	Commercial -	3	Other -	2	12
Mechanical	6	Residential -	4	Commercial -	2	Other -	0	6
Engineering Dept.	0							6
TOTAL	36		21		12		3	43
Est. Value of Issued Building Permit Projects:					FY18 Fiscal Year Totals:			
Residential				\$ 9,600.00				\$ 742,698.00
Commercial				\$ 73,500.00				\$ 7,132,001.00
Apartment				\$ 0.00				\$ 900,040.00
Sign				\$ 6,000.00				\$ 6,000.00
TOTAL				\$ 89,100.00				\$ 8,780,739.00
Projects of Interest								
- Interior renovations to five office and one workroom at 837 Spruce Street - \$37,000								

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019		
	PROPERTIES	UNITS
Registrations received week of July 30 – August 3	180	396
New applications issued week of July 30 – August 3	0	0
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)	3,291	8,663
Percentage of rental license renewals that have registered as of May 2, 2018	87.8%	91.3%
Notes: The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.		
PAYMENT		
Weekly payment received	\$ 29,737.50	
Weekly adjustment/credits	\$ 750	
INSPECTIONS		
TYPE	NUMBER CONDUCTED	
Building	30	
Electrical	19	
Plumbing	36	
Mechanical	14	
Safety	11	
Neighborhood Vitality	75	
Quality of Life	0	
Preventive Maintenance	11	
Planning & Zoning	2	
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

POLICE DEPARTMENT

STATS

Calls for Service:	1,548	Field Interviews:	28
Arrests/Warrants Served:	22	Moving Violations:	42
Domestic Violence Calls:	18	Safety Repair Orders:	0
DUI Arrests:	2	Warnings:	45
Reports Filed:	157		

REPORTS

08/02/18: Officer Bricker responded to Salem Avenue for a report of malicious destruction of property. The caller advised that when he came out of the 7-11 convenience store on Salem Avenue, he noticed there was a hole in the back window of his vehicle. Shortly after discovering the hole the entire window shattered. There were no rocks or other possible objects found in the vehicle that could have caused the damage. The victim stated that it was possible that the damage may have occurred at his residence on View Street and was just not discovered until he was at the convenience store. There are no suspects or witnesses.

08/03/18: Officer Campbell was dispatched to Noland Drive in reference to a stolen or lost SSI debit card. The female victim stated that someone had used her card on August 3rd at the PNC Bank on Virginia Avenue. The victim stated she last saw her card at her boyfriend's house and stated she is unaware of who could have made the fraudulent transaction. Due to the fact the transaction occurred outside of the City of Hagerstown, Officer Campbell forwarded the case to the Detective Unit to work with the Sheriff's Officer for further investigation. There are no additional details.

08/04/18: Officer Koontz responded to North Burhans Boulevard for a disturbance. The officer observed a group of approximately five people yelling at one another. The officer had not crossed the street yet when he observed one male punch another male. The aggressor then took off running with the officer in pursuit of him. The officer followed him and observed him enter a residence on Salem Avenue. The officer knocked on the door and asked permission to search the house. Permission was given and the male was found hiding on the third floor attic. The suspect was transported to Central Booking and charged with assault 2nd Degree.

08/05/18: Officer Bricker made contact with a juvenile victim and the victim's mother at Meritus Medical Center. The victim is a four year old who reported to her mother that a male, who lives in the residence, had touched her in an inappropriate place. The mother advised that that her daughter had been acting a bit unusual the past several days. The victim was complaining her tummy hurt and she cried a lot. The Safe Nurse arrived and advised she would be conducting a forensics investigation on the victim. The investigation is on-going.

08/06/18: Officer R. Dean was dispatched to West Howard Street for a reported theft from a motor vehicle. The victim reported that her handicapped placard was taken from her vehicle during the night. The rear door of the vehicle did not lock so she believes someone just opened the door and took the placard. There were no cameras in the area and no witnesses.

08/07/18: Officer G. Anderson responded to Harmon Avenue in reference to an armed robbery. The victim explained he was walking on Harmon Avenue when an individual flagged him over and asked him to stop. When he stopped, the suspect put a knife to the victim's stomach and demanded all four of his gold rings. The suspect took the rings and left the area. The officers located the suspect and he denied knowing anything about this robbery. He gave consent to search him and no gold rings were found. A penknife was found and confiscated and submitted to the Hagerstown Police Department drop box. It should be noted the suspect gave a false name to the officers. The value of the rings is approximately \$1,500. No further details are available at this time.

OTHER NEWS/INFORMATION

Welcome Back Officer Joseph Delicati. Officer Joseph Delicati recently returned back to the Hagerstown Police Department from his military deployment. Officer Delicati was deployed with the US Army 306th Engineer Company out of Farmingdale, New York. He was assigned as an NCOIC Supervisor (Non-Commissioned Officer in Charge) at Bagram Air Force Base in Afghanistan for the majority of his tour. In addition to Afghanistan, he was also stationed at Camp Buerhing in Kuwait. He was in training for three months and then served an overseas tour for nine months.

Officer Delicati has been employed by the City of Hagerstown since April 22, 2014. We appreciate his service to our country and are thankful for his safe return to his family, friends and his fellow officers at HPD.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	176	171
	University District Deck	403	403
Number of Patrons Using Decks	A & E Deck	1096	1290
	University District Deck	1471	1595
Number of Citations Issued	(Includes Warnings)	191	213
Number of Cars Booted		2	0
Late Payment Notifications		72	64
Peak Occupancy (%)	A & E Deck	48%	77%
		Tue @ Noon	Wed @ 6 PM
	University District Deck	48%	48%
		Wed @ Noon	Fri @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

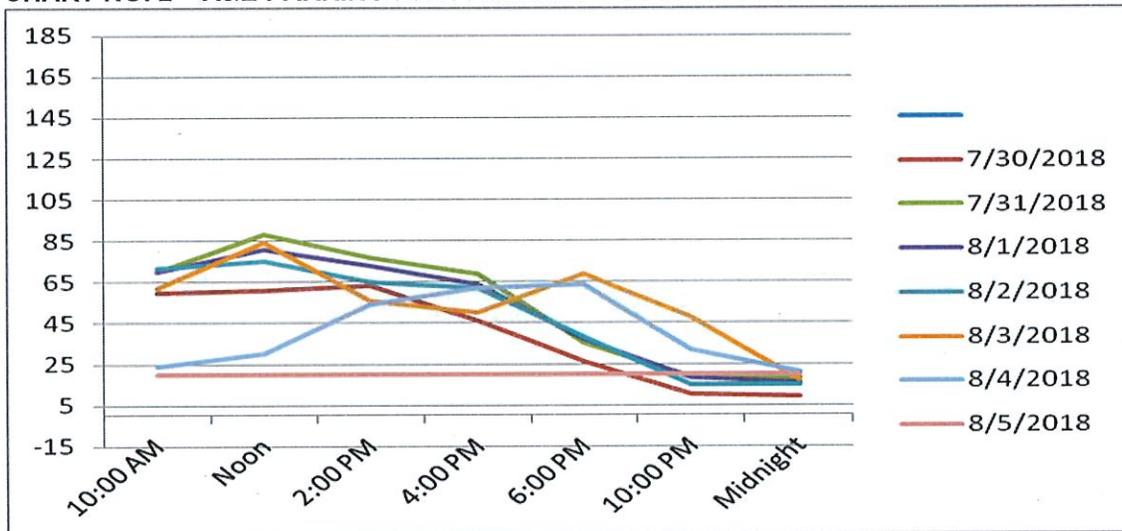
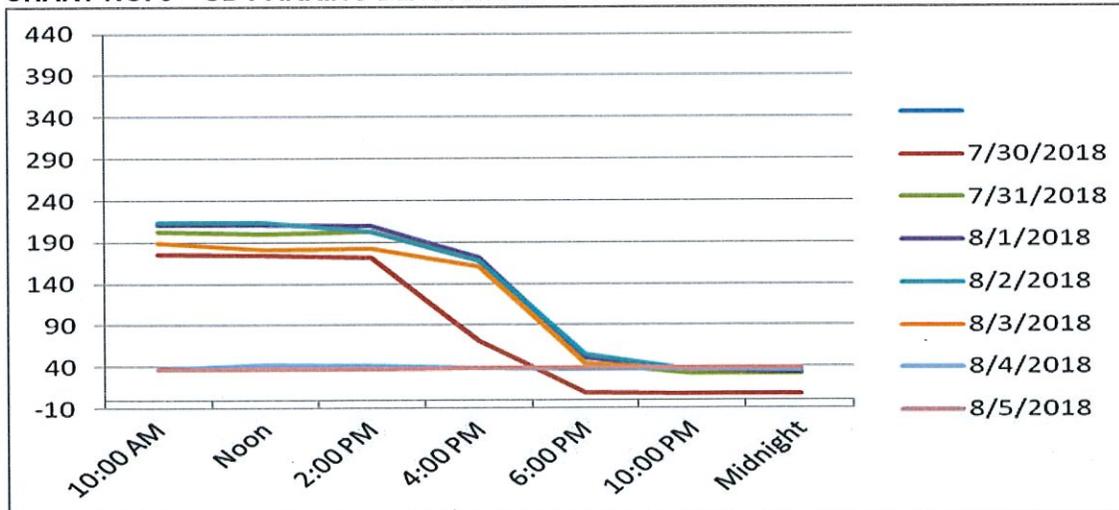


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	1
Fire	0	1
Human Resources	0	0
Light	2	0
Parks & Engineering	1	1
Police	6	17
Public Works	4	10
Wastewater	1	0
Water	6	9
Weekly Totals	20	39
Yearly Total	742	

AFTER HOUR CALL BACKS

8/5/18 @ 8:00 AM: HPD called to inform PW that a vehicle accident had damaged a fence across from 37 S. Prospect Street. Staff found a young tree and the short fence that surrounds the tree pit to be damaged. No staff was called in that day but they did remove the fence on Monday so that repairs could be made to the fence.

SPECIAL EVENTS

Next up:

- Krumpe's Donut Run on Friday, August 10th
- Friday Night Wind Down on Friday, August 10th
- Summer Slide on Baltimore & Walnut Streets on Saturday, August 11th
- Hope in the Square on Friday, August 17th
- Augustoberfest on Saturday, August 18th and Sunday, August 19th

PROPERTY MANAGEMENT

Staff began repairs on the kitchen floor of the Thai Zap restaurant located at 36 S. Potomac Street. The floor was damaged in multiple locations due to excessive water used during mopping. The wood subfloor had to be repaired first. A new underlayment was installed throughout the kitchen. Carpet Gallery installed new flooring on Monday August 6th. This work is part of the new lease agreement with Thai Zap.

Emergency exit lights were checked in City Hall, Elizabeth Hager Center, Central Equipment Building, the Market House and the Roslyn building to ensure they work properly. These lights are reviewed semi-annually as part of a safety check.

SIGNAL/SIGN ACTIVITIES

Seasonal staff cleaned and waxed 51 historical markers and signs. Once per year, the markers are given a good coat of wax to protect the markers from the elements.

STREETS

One of the two street sweepers was taken off the street for mechanical troubles. The decision was made not to make repairs since one of the new sweepers is scheduled for delivery by mid-August. Therefore, only one street sweeper is currently working on the streets.

Crews have been working to clear a drain in alley 2-56. The alley connects Virginia Ave. with Sunset Street near City Park. The alley drain box needed to be reconstructed and the pipe was completely closed due to tree roots. The Wastewater Department provided much needed assistance by cutting the roots from the pipe. Staff worked overtime on Saturday the 4th to pour one section of alley around the drain.

Columbia Gas had damaged several storm water drain pipes at the intersection of North St. and Locust. Staff has been working the last several weeks to repair the drains.

TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS DIVISION

This Week's Headlines & Media Releases:

- Maryland Theatre Demolition, Excavation Work on Schedule
- National Night Out Celebrated in the Rain in Hagerstown
- Augustoberfest Primed to Celebrate Hagerstown's German Heritage for 23rd Year
- 1st Annual Dash N' Splash
- Traffic Advisory: Pavement Preservation Program Street Locations

This Week's Video Projects:

- Dash N' Splash
- Mayor & Council Meeting Work Session

Channel 25 Hub City Now Programming:

- Thomas Kennedy Park Groundbreaking Video
- Parks & Recreation Fitness Challenge
- Cultural Trail Artist Video: Vicki Scuri "Railroad Switch"
- Augustoberfest Promo
- Act Now PSA
- Mayor & City Council Meeting—Thursday at 7pm, Saturday at 9am, and Sunday at 9am & 3pm
- MTA Commuter Connection—Thursday at 7pm & Saturday at 1pm

City Website:

- www.hagerstownmd.org attracted 8,417 user visits for the week of July 30-August 5
- The most popular top entrances (the first page users accessed on the website):
 - o Home Page 2,218
 - o Utility Billing Page 768
 - o Police Page 201
 - o Potterfield Pool Page 176
 - o Jobs Page 153
 - o Civic Alerts Page 125
 - o Parks & Recreation Page 120
 - o City Park Page 111
 - o Bids Page 107
 - o Fire Page 90
- Top Searches:
 - o "True"
 - o "Jobs"
 - o "Pay Bill"
 - o "Water Bill"
 - o "What bills can I pay online?"

UTILITIES

ELECTRIC DIVISION

Service Calls:

- Sat. 8/4 - 334 Summit Avenue- total outage; squirrel caused transformer fuses to operate. Time Out: 10.1-10.9
- Sun. 8/5 - Corner of, Pennsylvania Avenue and Charles Street- pole damaged; vehicle struck utility pole in accident however, no damage was found to HLD facilities. Time Out: 4.5-5.2
- 19 Elizabeth Street- total outage; the customer's main breaker was bad and in need of replacement by an electrician. Time Out: 18.6-19.3
 - 316 West Wilson Boulevard - total outage; the customer's main breaker was bad and in need of replacement by an electrician. Time Out: 20.5-21.3

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.

Administration

- Staff had preliminary discussions with the general contractor for the MELP demolition. Work should recommence in mid-September, completing the final phase.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, August 1, 2018	11.98	1.16
Thursday, August 2, 2018	17.73	1.18
Friday, August 3, 2018	20.06	0.54
Saturday, August 4, 2018	20.89	0.00
Sunday, August 5, 2018	16.77	0.00
Monday, August 6, 2018	13.70	0.00
Tuesday, August 7, 2018	12.49	0.06
Weekly – Avg. Flow / Total Rainfall	16.23	2.94
Aug - Avg. Flow/Total Rainfall	16.23	2.94

Miscellaneous

- Fabricated and installed a flushing system for the plate heat exchanger on the oxygen compressors.
- Repaired effluent sample pump suction piping in outfall.
- Continued installing miscellaneous piping and control wiring to integrate new polymer skid into our process.
- Disconnected piping from the primary pumps and removed debris that was obstructing the discharge check valve.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	13,14	1,043'	22	353'
Flushing	8,9	13,967'		

Collection System Maintenance Task

- Sewer back up, 1050 Marshall Street, problem on the private side.
- Sewer back up, 133 Sunbrook Lane, problem on the private side.
- Grinder pump call, 20012 Mt Aetna Road, installed new pump, reset smart switch.
- Replaced broken Manhole riser for overlay at 604 Highland Way.
- Installed Manhole risers for overlay projects on MHs # 08101, 08095, 21001 and 21002.
- Mowed grass at Pump Stations, mowed around WWTP, sprayed weeds at WWTP.
- Hauled 3 Tandem loads of CR6 for stockpile.
- Completed drawdown tests for Pump Stations #2 and #9.
- Pump Station #3, cleaned muffin monster and began cutting rebar for new station construction.
- Dropped enzyme bags at various pump stations and trouble spots in the system.
- General pump shop repair work.

Administration

Wastewater Division – Customer Call Log Summary 2017/2018							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	3	0	0	0	0	6
YTD 2018	38	71	1	3	3	64	180

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.
- A utility contractor has begun work to extend the sewer mains at Hager's Crossing subdivision.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
08/02/18	9.79		9.79
08/03/18	9.63		9.63
08/04/18	9.71		9.71
08/05/18	9.52		9.52
08/06/18	10.24		10.24
08/07/18	9.87		9.87
08/08/18	10.24		10.24
Average			9.85

Water Production at R. C. Willson

- R.C. Willson –Made repairs to the South Side TracVac system.
- R.C. Willson –Repaired the sample drain in the valve room.
- R.C. Willson –Installed a level transducer in the Backwash Sump Pit.
- R.C. Willson –Installed a new block board in the S. Sedimentation Basin.
- R.C. Willson and Pump Stations–Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 7.2 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- The large meter testing and hydrant flushing programs are still in progress.
- Hydrant repairs were completed on Ellicott Parkway and Garland Groh Boulevard.
- Repairs were made to a leak on Antietam Street.

Laboratory

- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	2	1
Preliminary Plats	-	-
Grading Plan	-	1
Final Plat	-	-
Building Permits	10	6
Development Plan	-	-

- Staff attended a development review meeting at the County Planning Office.
- Staff met with the Water Division Operations Manager on two commercial redevelopment projects.
- Staff met with a developer, mechanical engineer and fire protection company representative to discuss two alternative water/fire service configurations for a redevelopment project.
- Staff met with a contractor regarding relocation of a residential service.
- Staff met with a consultant to discuss revisions to a proposed residential development.



Respectfully submitted,
Valerie A. Means
 Valerie A. Means
 City Administrator