

# CITY OF HAGERSTOWN, MARYLAND

## STATUS & INFORMATION REPORT NO. 26 FOR 2018



June 29, 2018

To Mayor Bruchey and Members of the City Council:

### UPCOMING MEETINGS

## JULY 2018

*For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 7:30-9pm Hagerstown Municipal Band Concert @ City Park	2	3 No M&C Meeting	4 <b>HOLIDAY</b> <b>CITY OFFICES</b> <b>CLOSED</b>  6pm Fireworks @ Fairgrounds Park	5	6	7
8 7:30-9pm Hagerstown Municipal Band Concert @ City Park	9	10 3:30pm Executive Session 4pm Work Session	11 4pm Planning Commission Meeting	12 4pm Board of Traffic & Parking Meeting  4:30pm Historic District Commission Meeting	13	14 7-8:30pm Music By The Lake
15	16	17 4pm Work Session	18 7pm Board of Zoning Appeals Meeting	19	20	21 7-8:30pm Music By The Lake
22	23	24 4pm Work Session	25 7pm Planning Commission Meeting	26 USA Cycling Amateur Road National Championships  4:30pm Historic District Commission Meeting	27 USA Cycling Amateur Road National Championships  6-9pm Wind Down @ First block of South Potomac Street	28 USA Cycling Amateur Road National Championships  7-8:30pm Music By The Lake
29 USA Cycling Amateur Road National Championships  7:30-9pm Hagerstown Municipal Band Concert @ City Park	30	31 7pm Regular Session				

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

**ECWC:** Staff is working with the Entrepreneur Council of Washington County (ECWC) with the redesign of their website that Worx Graphics is redesigning. ECWC is a collaboration of partners, including the City, County, Chamber of Commerce, SCORE, SBDC, the Technical Innovation Center, and Frostburg State University, working to help foster entrepreneurship.

**Engine Room Art Space:** The resident artists, Anthony Jones, Amanda Fairchild and Matthew Hast, have a joint show through the weekend entitled *The Teachable Moment*. Morgan Ballard's exhibit *Transcendence* will run July 7 through August 1.

**Fireworks at Fairgrounds Park:** Celebrate the 4<sup>th</sup> of July at Fairgrounds Park. Food vendors will be on site starting at 6 p.m. Fireworks begin at 9:30 p.m. A free shuttle will be available at Municipal Stadium to the Park.

**Wind Down Fridays.** The 2018 Wind Down schedule is listed below. Unless otherwise noted, the times are 6–9 p.m. For more information please visit <http://winddownhagerstown.com/>

- June 29<sup>th</sup>: Father's Day -- Cars & Craft Beer | featuring The Profits
- July 27<sup>th</sup>: Bike Night -- All Things Art | featuring Staff Infection
- August 10<sup>th</sup>: Hot Diggety Dog | featuring South Mountain Breed
- September 21<sup>st</sup>: featuring Lucky Punk
- October 5<sup>th</sup>: featuring Matt Otis & The Sound

## FIRE DEPARTMENT

### FIRE DEPARTMENT CALLS FOR ASSISTANCE

House Fires	1	Community Risk Reduction	75
Building Fires	1	Public Service	3
Medical Assistance	21	Personal Injury Collision	1
Assist other Fire Departments	12	Fuel/Hazard Spills	1
Automatic Fire Alarms	6	Gas Leaks	3
Investigation: Malicious/False Alarms	2	Investigation: Carbon Monoxide Incident	1
Cooking Fire	1	Dumpster/Outside Fires	3
Downed Power Lines	3	Bomb Scare	1

## PLANNING & CODE ADMINISTRATION

1. **Board of Zoning Appeals:** One case was received for the July 18 BZA hearing. An application was filed by Chris Bricker, Bricker Realty One LLC, for a variance to reduce the side and aggregate side yard setbacks to facilitate a subdivision at 180 and 186 South Edgewood Drive.
2. **Planning Commission:** The Planning Commission meeting was canceled due to lack of a quorum. The next regularly scheduled meeting is July 11.

3. **Weekly Activity Report:** June 18–22, 2018

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	12	Residential -	8	Commercial -	4	Other -	0	6
Electric	7	Residential -	3	Commercial -	3	Other -	1	7
Plumbing	15	Residential -	10	Commercial -	2	Other -	3	15
Mechanical	10	Residential -	6	Commercial -	4	Other -	0	9
Engineering Dept.	3							7
<b>TOTAL</b>	47		27		13		4	44
<b>Est. Value of Issued Building Permit Projects:</b>					<b>Fiscal Year Totals:</b>			
Residential				\$ 44,108.00				\$ 6,495,212.00
Commercial				\$ 1,841,080.00				\$ 61,366,321.00
Apartment				\$ 0.00				\$ 1,928,648.00
Sign				\$ 0.00				\$ 351,957.00
<b>TOTAL</b>				<b>\$ 1,885,188.00</b>				<b>\$ 70,192,138.00</b>
<b>Projects of Interest</b>								
- Interior and exterior demo and renovations, adding gas pumps at 1700 Wesel Boulevard - \$1,832,080								
<b>RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019</b>								
					<b>PROPERTIES</b>		<b>UNITS</b>	
Registrations received week of June 18 – June 22					207		883	
New applications issued week of June 18 – June 22					0		0	
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)					2,003		5,594	
Percentage of rental license renewals that have registered as of May 2, 2018					53.5%		59.0%	
<b>Notes:</b> The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.								
<b>PAYMENT</b>								
Weekly payment received		\$ 66,150						
Weekly adjustment/credits		\$ 1,500						
<b>INSPECTIONS</b>								
<b>TYPE</b>				<b>NUMBER CONDUCTED</b>				
Building				40				
Electrical				25				
Plumbing				31				
Mechanical				6				
Safety				27				
Neighborhood Vitality				56				
Quality of Life				1				
Preventive Maintenance				22				
Planning & Zoning				3				
<b>INSPECTIONS KEY:</b>								
<b>Categories of Conditions</b>								
Safety		Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails						
Neighborhood Vitality		Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.						
Quality of Life		Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens						

Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

**POLICE DEPARTMENT**

**STATS**

Calls for Service:	3,738	Field Interviews:	55
Arrests/Warrants Served:	29	Moving Violations:	11
Domestic Violence Calls:	26	Safety Repair Orders:	3
DUI Arrests:	0	Warnings:	78
Reports Filed:	110		

**REPORTS**

**06/21/18:** Officer Hill responded to Nottingham Road for a reported theft of two bicycles. The victim stated the bicycles were stored at the rear of his residence. One bicycle was a Silver Trek and the other was dark green in color, but the brand was unknown. The value for both bicycles is approximately \$1,000. The officer checked through the RAPIDS SYSTEM but the search was negative. The victim stated he would check the local pawn shops in an effort to locate the bicycles. There are no suspects.

**06/22/18:** Officer T. Helman was dispatched to Benny's Pub on Eastern Boulevard for a reported stabbing incident. At the scene the officer found two male victims holding paper towels to their injuries. The victims stated that a light skinned black male with a ripped black t-shirt and black athletic shorts had just stabbed them. The two males were transported to Meritus Medical Center to be treated for their injuries. The victims further advised the incident was due to an unsettled argument that occurred the night before (6/21/18) at Benny's Pub. The unknown suspect was assaulting a female and the other two males were coming to her aid. The following night (6/22/18), the suspect came back to the Pub and approached the victims regarding the incident the night before. During the altercation, the suspect's cell phone dropped from his pocket. A patron of the Pub found the phone and gave it to the police. No further details are currently available.

**06/23/18:** Officer Todaro and Officer Decker responded to HPD headquarters where they were advised by Retired Sgt. Jeffrey Morgan that there was an active fight occurring in the street at the 200 block of West Franklin Street. This incident was causing a traffic issue. It was stated by a witness that a female was trying to push a male into the street. The female smelled of an alcoholic beverage and admitted several times to the officer that she was drunk. She was transported to Meritus Medical Center to have injuries to her knee treated. When she was released from the hospital, she was transported to Central Booking and charged with Assault 2<sup>nd</sup> degree.

**06/24/18:** Officer McKinley responded to 718 West Franklin Street for a reported theft of a Briggs & Stratton Hyper Tough 20 inch 125cc push lawn mower. The victim stated that she left her residence around 12 p.m. and the lawn mower was located in her back yard. At approximately 7:15 p.m. she returned and noticed the lawn mower missing. A path in the wet grass indicated the mower was pushed into the rear alley away from the residence. Officer McKinley canvassed the surrounding streets and alleys and was unable to locate a mower matching the description. Since the victim was unable to provide a serial number, the item will not be entered into NCIC. There is no additional information at this time.

**06/25/18:** Officer Kimmel was dispatched to Hartles Subs West located in the 1300 block of Marshall Street for a Burglary in Progress. Upon arrival, the glass front door was found to be shattered. Officers searched the premise and found no suspects. The alarm started to sound when officers entered the building. No alarm was noted by HPD Dispatch prior to the officers' arrival. The resident living above the business did not observe or hear any suspicious noises. The business owner was contacted and

furnished the damaged front door value. He also stated that the cash register had \$150 in various currency. There was also a tip jar stolen which contained several hundred dollars. The business surveillance footage depicted the incident occurring at 0249 hours, with the suspect hitting the door with a hammer, entering the building, removing money from register and tip jar, and then exiting and fleeing west on Marshall Street. The suspect is described as wearing all dark clothing with a white covering over their face. The business owner will furnish a copy of the video footage to HPD. The investigation is continuing.

**06/26/18:** Officer St. Clair responded to the 400 block of Rhode Island Avenue for a reported Theft from Motor Vehicle. The victim reported that her 2007 Kia Rio was parked under the carport attached to her residence. At 6 a.m. she noticed her driver's door was ajar. Upon further inspection, she found the glove box and center console open. The victim noted her Garmin GPS device with serial number 2HS274889 (\$125 value) missing. She stated the Garmin was in a purple Crown Royal bag. Officer Aleshire later located two subjects in the 800 block of Salem Avenue in possession of the items which had been stolen from her vehicle. Officer Aleshire will be filing charges and returning the property to the victim.

**06/27/18:** Officer Bartles responded to the 400 block of Reynolds Avenue for a report of Damage to a Motor Vehicle. The victim advised the passenger side front window was damaged by a piece of cinder block which was found under the passenger front door. The estimated value to replace the window is \$300. No surveillance video is available.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

#### Service Calls

- Sat. 6/23 - Various locations, West End of Hagerstown- total outage, squirrel caused line fuse to operate. (1) 80T fuse replaced to correct problem and restore power. Time Out: 11.7-12.9
- Mon. 6/25 - Rear, 317 South Burhans Blvd. - pole damaged; line crews replaced a 35'ft pole that was found to be rotten. Time Out: 16.2-18.3
- Wed. 6/27 - 105 East Howard Avenue- fire; the service was disconnected and meter removed at request of fire dept. Time Out: 22.3-22.7

#### Distribution

- Metering department received one high bill complaint this week. Upon testing, meter was found to have met all Public Service Commission requirements.

#### Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer reviewed and made recommendations for multiple site plans and building improvements submitted to the City for upcoming projects.
- Bid requests for various HLD material and service needs has been prepared and released.
- The Staff Engineer continued work on the UIP utility relocation details for HLD facilities.
- The latest version of the HLD Street Lighting Manual has been completed and published on the City of Hagerstown's website.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 20, 2018	7.92	1.17
Thursday, June 21, 2018	7.94	0.03
Friday, June 22, 2018	8.36	0.56
Saturday, June 23, 2018	9.19	0.09
Sunday, June 24, 2018	8.74	0.00
Monday, June 25, 2018	8.24	0.02
Tuesday, June 26, 2018	8.11	0.00
Weekly – Avg. Flow / Total Rainfall	8.36	1.87
June - Avg. Flow/Total Rainfall	7.84	4.36

**Miscellaneous**

- Met with Collections Staff; cleaned the thickener well in the DAF room and flushed the supply piping to the digester feed pumps.
- Located/removed obstruction from the suction piping on the transfer pumps.
- Completed Inventory for the year.
- Cleaned and calibrated the UV analyzer.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	3,15,16	1,353'	353'	22
Flushing	3	6,656'		

**Collection System Maintenance Task**

- Sewer Back up; 930 Summit Avenue, problem on the private side.
- Grinder pump call; 1644 Woodlands Way, problem on the private side.
- Grinder pump call; 1533 Kensington Drive, pulled and replaced pump.
- Grinder pump call; 11200 Eastwood Drive, changed the pressure tube.
- Grinder pump call; 11125 Eastwood Drive, electrical problem on the private side.
- Installed temporary asphalt patch, 320' on Woodpoint Avenue between MH # 16069 and 16050.
- General pump shop repair work.
- Completed installation of new high efficiency LED lights in shop, electrical usage should be cut to a third of what we were using.
- Dropped enzyme bags at various lift stations and trouble spots in the system.

**Administration**

Wastewater Division – Customer Call Log Summary 2017/2018							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	4	0	0	0	1	5
YTD 2018	28	56	1	3	3	54	145

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended a development review meeting at the County Planning Office.
- Staff attended a pre-construction meeting at the Maryland Theatre for the Urban Improvement Project.

**Laboratory**

- Discussed Molybdenum issue at Volvo with County Pretreatment Manager.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

Date	Willson	Breichner	Total
06/21/18	10.29		10.29
06/22/18	9.72		9.72
06/23/18	9.71		9.71
06/24/18	9.74		9.74
06/25/18	10.24		10.24
06/26/18	9.92		9.92
06/27/18	10.29		10.29
Average			9.98

**Water Production at R. C. Willson**

- R.C. Willson and Pump Stations – Repairs were made to the function valve pump #2.
- R.C. Willson and Pump Stations – Staff worked on facility maintenance and routine preventative maintenance.

**Water Production at Breichner/Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 1.6 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- The large meter testing and hydrant flushing programs are still in progress.
- Crews are continuing to make good progress on Hickory School Road.
- Work is still in progress to change the service on Frederick Street.

**Laboratory**

- Collected 4<sup>th</sup> set of Microcystin samples for UCMR 4.
- Reviewed results for UCMR 4. Results show no detection of contaminants.
- Collected nitrate/nitrite sample from Henson Tank.
- Submitted CCR proof to MDE
- Collected lagoon discharge composite samples.
- Collected samples from Potomac River, POE, Volvo, and distribution maximum residence time for Molybdenum.
- Scheduled triennial lab inspection with MDE LCP (Laboratory Certification Program).
- Process and regulatory testing was routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	2	3
Preliminary Plats	-	2
Grading Plan	-	-
Final Plat	1	1
Building Permits	28	-
Development Plan	-	-

- Staff attended a development review meeting at the County Planning Office.
- Staff attended a pre-construction meeting at the Maryland Theatre for the Urban Improvement Project.
- Staff met with the Water Operations Manager regarding water facilities for a proposed large warehouse.
- Staff met with the Water Operations Manager to discuss fire protection for a proposed industrial expansion.
- Staff met with a consultant regarding new water service for a commercial redevelopment project.



Respectfully submitted,

Valerie A. Means  
City Administrator