

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 25 FOR 2018



June 22, 2018

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

JUNE 2018						
<i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Blues Fest @ Central Lot	2 12pm MD Theatre Groundbreaking 1pm Blues Fest @ Central Lot
3	4	5 3pm Work Session	6	7	8	9
10 MML Conference/ Ocean City 7:30pm Hagerstown Municipal Band Concert	11 MML Conference/ Ocean City	12 No M&C Meeting – MML Conference/ Ocean City	13 MML Conference/ Ocean City	14 9am Flag Day event @ University Plaza 4pm Board of Traffic & Parking Meeting 4:30pm Historic District Commission Meeting	15	16 10am-5pm Main Street Chalk Art Festival @ Hagerstown Cultural Trail
17 7:30pm Hagerstown Municipal Band Concert	18	19 3pm Executive Session 4pm Work Session	20 7pm Board of Zoning Appeals Meeting	21	22	23
24 7:30pm Hagerstown Municipal Band Concert	25	26 7pm Regular Session	27 7pm Hagerstown Planning Commission Meeting	28 4:30pm Historic District Commission Meeting	29 6-9pm Wind Down – Thunder In The Square	30

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Main Street. Main Street Hagerstown held the first ever Chalk Art Festival on the Hagerstown Cultural Trail. Six artists spent the day creating chalk work and several vendors were set up with food and homemade artisan items. There were kid activities including face painting, chalk making, and balloon twisting. Howards Art and Supplies donated a gift basket to the Best in Show winner and several downtown restaurants also donated gift certificates. Best in Show went to Jessica Began and People's Choice was awarded to Bonnie Hamberger.



Economic Development: Activity this week included:

- DCED staff participated in the judging of the International Economic Development Council Awards in Arlington, Virginia. IEDC's Excellence in Economic Development Awards Program recognizes the world's best economic development programs and partnerships, marketing materials, and the year's most influential leaders. These 34 awards honor organizations and individuals for their efforts in creating positive change in urban, suburban, and rural communities. Winners are recognized at IEDC's Annual Conference each year.

- Staff coordinated the grand opening for JPMino Coffee at 431 Dual Highway on Tuesday June 19th. JPMino Coffee proudly serves fresh locally-roasted Black Dog coffee, herbal teas, smoothies, milkshakes, pastries, and sandwiches in a friendly environment with free WIFI. Mayor Bruchey attended the ribbon cutting ceremony along with Councilmember Shelley McIntire and City staff.
- Danelle Hayer gave a presentation on the business incentives to the Main Street Downtown Business Owner's Forum.

Events: Upcoming City-sponsored events include:

- Maryland Entertainment Group performs "Hamlet" in University Plaza – June 22, 23, and 24. Friday and Saturday at 7:30; Sunday at 5. City sponsors this annual free Shakespeare in the Park event.
- Mayor's Miss Maryland Luncheon ~ June 22

Wind Down Fridays. The 2018 Wind Down schedule is listed below. Unless otherwise noted, the times are 6–9 p.m. For more information please visit <http://winddownhagerstown.com/>

- June 29th: Father's Day -- Cars & Craft Beer | featuring The Profits
- July 27th: Bike Night -- All Things Art | featuring Staff Infection
- August 10th: Hot Diggety Dog | featuring South Mountain Breed
- September 21st: featuring Lucky Punk
- October 5th: featuring Matt Otis & The Sound

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE			
House Fires	0	Community Risk Reduction	78
Building Fires	5	Public Service	7
Medical Assistance	30	Personal Injury Collision	11
Assist other Fire Departments	11	Extrication/rescue	2
Automatic Fire Alarms	5	Gas Leaks	3
Electrical/Wiring	2	Investigation: Carbon Monoxide Incident	1
Water/Steam Leak	0	Dumpster/Outside Fires	1

Garage Fire – 1034 West Washington Street: White in route to a call for a smoke investigation at 1034 West Washington Street, firefighters were alerted that the call was upgraded to a building fire. Upon arriving on the scene, smoke was showing from the rear of the structure and the garage bay doors were hot to the touch. Crews forced entry through a man door and vented both bay doors. A fire was located in the garage area of the structure. Firefighters were able to extinguish the blaze in less than five minutes. Hagerstown Fire Marshals were called to the scene to investigate the origin of the fire.

PLANNING & CODE ADMINISTRATION

1. **Board of Zoning Appeals:** The BZA considered these cases on June 20:
 - 837 Spruce Street – Paul G. Pittman, Jr. – Granted a special exception to increase the number of children served from 118 to 130 in an existing day-care center.
 - 59 Winter Street (a/k/a "Winter Street School") – West End Baptist Chapel, c/o William Elgin – Granted a special exception to establish a religious facility.

2. **Planning Commission:** The Planning Commission will continue to review proposed text amendments to the LMC on June 27.
3. **Historic District Commission:** The HDC will be reviewing these cases on June 28:
 - 831 Oak Hill Avenue – Justina Aragon/Andrea Aragon – Deck and Window Alterations.
 - 7 North Potomac Street – Change Health Systems – Signage
 - 473 North Potomac Street – BFM Architects – Hardscape Additions
 - 819 Oak Hill Avenue – Dan Lodter – Roof Replacement
 - 100 West Washington Street – Washington County Board of County Commissioners – Demolition/Safety Improvements/Lighting
4. **Weekly Activity Report:** June 4–15, 2018

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	12	Residential -	7	Commercial -	5	Other -	0	9
Electric	39	Residential -	18	Commercial -	19	Other -	2	39
Plumbing	42	Residential -	12	Commercial -	6	Other -	24	42
Mechanical	15	Residential -	6	Commercial -	8	Other -	1	14
Engineering Dept.	37							34
TOTAL	145		43		38		27	138
Est. Value of Issued Building Permit Projects:					Fiscal Year Totals:			
Residential					\$ 17,964.00			\$ 6,451,104.00
Commercial					\$ 920,471.00			\$ 59,525,241.00
Apartment					\$ 0.00			\$ 1,928,648.00
Sign					\$ 0.00			\$ 351,957.00
TOTAL					\$ 438,435.00			\$ 68,306,950.00
Projects of Interest								
- Replace transformer pan and switchgear at 701 Northern Avenue - \$152,471								
- Remodel existing medical office suite and expand into adjacent suite at 12916 Conamar Drive - \$350,000								
- Demolish existing one story building previously used as a bank at 950 Dual Highway - \$50,000								
- New masonry screen, gates, and fencing at 218 West Washington Street - \$350,000								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019								
					<u>PROPERTIES</u>	<u>UNITS</u>		
Registrations received week of June 4 – June 15					792	4,711		
New applications issued week of June 4 – June 15					0	0		
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)					1,796	2,838		
Percentage of rental license renewals that have registered as of May 2, 2018					47.9%	49.6%		
Notes: The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.								
<u>PAYMENT</u>								
Weekly payment received		\$ 140,250						
Weekly adjustment/credits		\$ 2,550						

INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	62
Electrical	46
Plumbing	27
Mechanical	16
Safety	111
Neighborhood Vitality	165
Quality of Life	6
Preventive Maintenance	55
Planning & Zoning	7
INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property Example: Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. Example: Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. Example: Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. Examples: Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,856	Field Interviews:	49
Arrests/Warrants Served:	26	Moving Violations:	44
Domestic Violence Calls:	27	Safety Repair Orders:	3
DUI Arrests:	4	Warnings:	71
Reports Filed:	189		

REPORTS

06/15/17: Officer Rowe responded to Lowe's on Shank Farm Way for a report of a possible overdose. A white male was unresponsive and seated in the back of his vehicle. The officer assisted with multiple sternum rubs and the male became somewhat responsive. Community Rescue Service was called to the scene to assist. The officer questioned the male as to what happened. The male stated he just administered heroin with a syringe. It was later learned that the male had active warrants in Washington County. After being treated at Meritus Medical Center, the male was transported to Central Booking due to his active warrants.

06/16/17: Officer Campbell was dispatched to Weis Market on Eastern Boulevard for a report of a theft which had just occurred. The victim stated she placed her phone on the counter when she went to pay for her purchases. After leaving the store she realized she did not have her phone. She returned to the store but the phone could not be found. The officer reviewed the surveillance camera and discovered the customer behind the victim was handed the phone by the cashier as the cashier thought the phone belonged to that customer. The customer, however, did not correct the cashier. The officer is attempting to identify the female captured on camera. No further information is available at this time.

06/17/18: Officer C. Koontz conducted a traffic stop in the 200 block of South Locust Street. The driver of the vehicle was traveling the wrong way on a one-way street and almost caused a head-on collision with the officer. There are numerous "One Way" signs and a "Do Not Enter" sign at each intersection. The officer noticed the driver's speech was slurred and that there was a strong odor of alcohol on her breath. Sgt. Bobetich, certified in DUI Standardized Field Sobriety Testing, arrived at the scene. The driver agreed to take the standard sobriety tests and an alcohol concentration test. After the tests were concluded, Sgt. Bobetich booked the driver for Driving While Intoxicated and issued the appropriate citations.

06/18/18: Officer Mikash responded to Virginia Avenue for a burglary report. The victim stated it appeared someone had broken into his residence. The victim stated that when he returned home that day he noticed the back door was wide open and that the front door had been unlocked. The victim stated that the doors were locked upon leaving the residence at 7:45 a.m. that morning. The officer discovered pry marks on the rear door and the door latch was broken. The victim believes that he interrupted the burglary and the suspects fled the area when he pulled into the driveway. The victim conducted a search and did not see anything missing from the residence. There are no suspects at this time.

06/19/18: Officer Rowe was dispatched to Bryan Place for a report of a theft. The victim stated that someone had stolen two handguns from his residence. There were no signs of forced entry. The handguns were hidden so the suspect believed it had to be someone that knew the hiding place. The house was not ransacked and no other valuables were taken. The victim believes there is a person of interest. The officer will attempt to locate the person of interest and will also conduct a search with the local pawn shops. No further information is available.

PRESS RELEASES

Update: On May 27, 2018 at 12:56 a.m., officers responded to the 200 block of East Franklin Street for a report of a stabbing. Upon arrival, officers located an adult male on the sidewalk suffering from multiple stab wounds. The male was transported to Meritus Medical Center where he was later pronounced dead.

The victim was later identified as Juan Francisco Martinez-Marroquin of Hagerstown. Through investigation and assistance from the public, detectives were able to identify the suspect as Malcolm Hasaunn Martin-Dorm.

One June 19, 2018 officers and detectives were able to take Martin-Dorm into custody near the first block of West Church Street. Martin-Dorm was then taken to Central Booking for processing and is being charged with the following: 1st and 2nd Degree Murder, 1st and 2nd Degree Assault and Reckless Endangerment. Martin-Dorm is currently being held at the Washington County Detention Center without bond.

OTHER NEWS/INFORMATION:

Recruitment News: On Friday, June 22, 2018, the Hagerstown City Police Department will be conducting entry level panel interviews for the positions of police officer. On Saturday, June 23, 2018, the Hagerstown City Police will be administering the entry level test for the police officer positions. All slots have been filled for this test.

PUBLIC WORKS

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	1
Fire	0	1
Human Resources	0	0
Light	3	1
Parks & Engineering	2	3
Police	7	6
Public Works	9	4
Wastewater	0	4
Water	5	2
Weekly Totals	27	22

Landscaping City Hall: Vicki Hastings spearheaded the work to add flowers and new plants around City Hall recently. The new plants add some very nice color to the landscaping. Public Works staff pruned the existing shrubs and added mulch.

After Hour Call Backs:

- 6/11/2018 @ 4 p.m.: Broken tree limb hanging into the street traffic at First and Frederick Streets. Staff called back in to remove hazard.
- 6/12/2018 @ 5 p.m.: Bicyclist in University District Parking Deck attempting to exit quickly behind a vehicle struck the gate arm as it was descending. The rider was injured but quickly road off from the site not requesting help or stopping to accept responsibility. Staff was needed to secure gate arm that had been dislodged.
- 6/13/2018 @ 4:45 p.m.: Traffic signal light at Leitersburg Pike and Cortland Drive is owned by the State of Maryland but maintained by the City. One of the signal light doors was hanging open causing an issue with viewing the signal. Staff was able to quickly secure the door.
- 6/15/2018 @ 5:30 p.m.: Received a call that a manhole cover was dislodged at 337 South Locust Street. Supervisor found a loose lid but no issue for traffic. The manhole is for Wastewater who was contacted regarding the issue.
- 6/16/2018 @ 8 a.m.: Fuel nozzle at 51 West Memorial Boulevard on the gasoline dispenser was damaged. Staff placed the No. 2 pump out of order until repairs could be made. Pump No. 1 was still functioning normally.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sun. 6/17 - 24 Broadway- total outage; squirrel caused transformer fuse to operate.
Time Out: 7.0-8.0
 - 201 South Mont Valla Avenue- total outage; bird caused transformer fuse to operate.
Time Out: 12.0-13.0
- Mon. 6/18 - 454 Sumans Avenue- bird caused line and transformer fuses to operate.
Time Out: 6.0-7.0
 - Area of Hood Street- pole damaged; unknown vehicle struck street light pole. Lineman removed pole and fixture temporarily until a new light pole was installed the following business day. Time Out: 15.2-15.7

Distribution

- Metering department received no high bill complaints this week.
- HLD line crews continue working with Public Works department to refurbish and change out all lights in the Rochester parking lot with new LED fixtures.

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Planning for future expansion, the de-energized bus at Wesel Substation has been studied for missing or damaged parts.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 13, 2018	7.96	0.19
Thursday, June 14, 2018	7.96	0.02
Friday, June 15, 2018	7.47	0.00
Saturday, June 16, 2018	6.93	0.00
Sunday, June 17, 2018	6.64	0.00
Monday, June 18, 2018	7.00	0.15
Tuesday, June 19, 2018	6.96	0.00
Weekly – Avg. Flow / Total Rainfall	7.27	0.36
June - Avg. Flow/Total Rainfall	7.64	2.49

Miscellaneous

- Removed seventy (70) airlifts from the ENR filter deck, cleaned and replaced screens.
- Cleaned and calibrated the UTV sensor on the UV disinfection system.
- Continued constructing shelves and organizing the mezzanine for inventory.
- Continued Inventory for WWTP.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	5,15,16	1,565'	140	7
Flushing	3	7,198'		

Collection System Maintenance Task

- Sewer back up, 645 West Washington Street, vacuumed debris from broken cleanout, owner repaired cleanout the same day.
- Sewer back up, 211 Alexander Street, cleaned debris from Clean out, owner to repair.
- Continued assembly of new Homa grinder pumps in shop.
- Continued installation of new High Efficiency LED shop lights.
- General pump shop repair work.
- Mowing outside WWTP fence and at Pump Stations.
- Replaced service lateral and installed cleanout at 229 Woodpoint Avenue.
- General cleanup and maintenance of all construction equipment.
- General cleanup and inventory of construction buildings and supplies.
- Dropped enzyme bags at various Pump Stations and trouble spots in the system.

Administration

Wastewater Division – Customer Call Log Summary 2017/2018							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	0	0	0	0	2	2
YTD 2018	28	52	1	3	3	53	140

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended the annual Western Maryland WIP Workshop in Williamsport.

Laboratory

- Prepared sections "A" and "B" of NPDES Permit Renewal.
- Collected Industrial Pretreatment sample from Sierra Nevada Corporation.
- Reviewed dental regulations pertaining to amalgam separators with County Pretreatment Manager.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
06/14/18	10.43		10.43
06/15/18	10.48		10.48
06/16/18	10.31		10.31
06/17/18	10.21		10.21
06/18/18	10.84		10.84
06/19/18	10.64		10.64
06/20/18	10.40		10.40
Average			10.47

Water Production at R. C. Willson

- R.C. Willson and Pump Stations – Repairs were made to the slope mower.
- R.C. Willson and Pump Stations – The pH sample line was repaired in the vault.
- R.C. Willson and Pump Stations – Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.7 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- The large meter testing and hydrant flushing programs are still in progress.

- Crews are continuing to make good progress on Hickory School Road. Work is now about 85% complete.
- Work is in progress to change the service on Frederick Street.

Laboratory

- Collected Bacteriological sample of new main in Williamsport for Snyder Environmental.
- Reviewed CCR proof.
- Collected nitrate/nitrite sample from Henson Tank.
- Collected lagoon discharge composite samples.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	-
Preliminary Plats	-	1
Grading Plan	-	-
Final Plat	-	3
Building Permits	26	7
Development Plan	-	-

- Staff met with the City Attorney to discuss and finalize two water main easements.
- Staff met with a plumbing contractor to discuss changing a commercial meter size.
- Staff attended the annual Western Maryland WIP Workshop in Williamsport, MD.



Respectfully submitted,

 Valerie A. Means
 City Administrator