

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 23 FOR 2018



June 8, 2018

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

JUNE 2018 <i>For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Blues Fest @ Central Lot	2 12pm MD Theatre Groundbreaking 1pm Blues Fest @ Central Lot
3	4	5 3pm Work Session	6	7	8	9
10 MML Conference/ Ocean City 7:30pm Hagerstown Municipal Band Concert	11 MML Conference/ Ocean City	12 No M&C Meeting – MML Conference/ Ocean City	13 MML Conference/ Ocean City	14 9am Flag Day event @ University Plaza 4pm Board of Traffic & Parking Meeting 4:30pm Historic District Commission Meeting	15	16 10am-5pm Main Street Chalk Art Festival @ Hagerstown Cultural Trail
17 7:30pm Hagerstown Municipal Band Concert	18	19 3pm Executive Session 4pm Work Session	20 7pm Board of Zoning Appeals Meeting	21	22	23
24 7:30pm Hagerstown Municipal Band Concert	25	26 7pm Regular Session	27 7pm Hagerstown Planning Commission Meeting	28 4:30pm Historic District Commission Meeting	29 6-9pm Wind Down – Thunder In The Square	30

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Career Day. Danelle Hayer from DCED and Paul Fulk from Planning and Code Administration gave presentations at the 7th grade Career Exploration Day at HCC on June 6. More than 1,500 students connected with more than 50 local business professionals from a variety of professions and industries to inspire them to pursue local careers. This event was an OnTrack initiative, supported by a coalition of partners that includes Washington County Chamber of Commerce, WCPS, HCC, the Greater Hagerstown Committee and the WCPS Education Foundation.

Rededication. Staff attended the Rededication of the Barbara Ingram School for the Arts on May 31, 2018.

Grand Openings. The grand opening of O'Party Plus, LLC at the Grand Piano Ballroom, 20 West Washington Street had its grand opening on Tuesday, June 5th at 11 a.m. Councilwoman McIntire presented a proclamation and a ribbon cutting was held. O'Party Plus is a wedding and event planning business whose move to the Grand Piano Ballroom will allow Tina Dorsey to expand her business. The ballroom is a unique place to hold events, with a bridal suite, meeting room, kitchen, bar, and ballroom.

Events.

- The 23rd Annual Western Maryland Blues Festival went off without a hitch! A fun time was had by all – eight great bands, kids' activities, lots of great food. Governor Hogan stopped by after the Maryland Theatre Groundbreaking ceremony.
- Upcoming City-Sponsored Events include:
 - Tour of Washington County Bicycle Race ~ June 15
 - Longest Table (Washington County Library) Event ~ June 16
 - Hamlet/Shakespeare in the Park ~ June 22-24
 - Mayor's Miss Maryland Luncheon ~ June 2

Wind Down Fridays: The 2018 Wind Down schedule is listed below. Unless otherwise noted, the times are 6–9 p.m. For more information please visit <http://winddownhagerstown.com/>

- June 29th: Father's Day -- Cars & Craft Beer | featuring The Profits
- July 27th: Bike Night -- All Things Art | featuring Staff Infection
- August 10th: Hot Diggety Dog | featuring South Mountain Breed
- September 21st: featuring Lucky Punk
- October 5th: featuring Matt Otis & The Sound

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE			
House Fires	0	Community Risk Reduction	210
Building Fires	0	Public Service	4
Medical Assistance	22	Personal Injury Collision	3
Assist other Fire Departments	10	Fuel/Hazard Spills	4
Automatic Fire Alarms	7	Gas Leaks	0
Downed Power Lines	5	Investigation: Carbon Monoxide Incident	0
Water/Steam Leak	2	Dumpster/Outside Fires	2

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **2018 Alley Reconstruction.** We held the pre-bid meeting on May 31 with three prospective bidders in attendance. To date we have sold bid documents to seven bidders. Bid opening will be held on Thursday, June 14.
2. **Prospect Avenue Crosswalk.** The ped poles were delivered to the contractor but they were damaged, so we told them we will not accept the poles and they are going to have to replace them. We wanted to have this operational before school begins in September but now it depends on the delivery times of the poles.

3. **Engineering Statistics**

TRAFFIC ISSUES		
Description	Week of 6/2/18	Calendar Year 2018 TOTALS
Traffic complaints received	6	88
Work Orders completed	6	59
Traffic counts completed	1	10
CONSTRUCTION PROJECTS		
Description	Week of 6/2/18	Calendar Year 2018 TOTALS
Projects advertised for bids	0	9
RFP's Advertised	0	3
Projects under construction	4	4
Projects completed	0	0

PARKS& RECREATION DIVISION

1. **Potterfield Pool.** As of Saturday, June 9, 2018, the pool officially opens seven days a week for the season! Hours are 12:30-6 p.m. Monday thru Friday and 11:30 a.m. – 5 p.m. on Saturday and Sundays. Staff is currently installing shower partitions.
2. **Paw Patrol Meet & Greet at the City Park Train Hub – SOLD OUT!!!** The Train Hub will host 100 registered kids plus their parents this Saturday, June 9, 2018 for our Paw Patrol Meet & Greet program. Kids will enjoy a fun morning with the Paw Patrol characters, a craft activity, and a snack from 10:30 a.m. – 12:30 p.m.
3. **Golf Course.** The golf course is hosting a Glow Ball Tournament with Faith Christian Fellowship on Friday, June 8th with a shotgun start at p.m. The 18-hole tournament includes 9 holes in the daylight and 9 holes at dark.
4. **Upcoming Events.** Staff is busy planning for several upcoming events:
 - *Flag Day, June 14 at 9 a.m. at University Plaza*
 - *Hager House Doll Tours, June 15 & 16*
 - *Paddle Boats on City Park Lake, June 15 from 3-8 p.m.*
 - *Outdoor Movie in City Park, June 15 from 7 p.m. – dark (movie begins at dusk) – we have 1,200 people who have indicated they are attending or are interested in attending on our Facebook page. This is double the crowd at this time in 2017!*
 - *Fishing Frenzy at Pangborn Park, June 16 at 8 a.m.*

5. **City Park.** New landscaping has been installed in the South parking lot. Fountains are up and running at the park. Drainage improvements were made at the Key Street pavilion.

PLANNING & CODE ADMINISTRATION

New Zoning Certificates Issued:

- 322 East Antietam Street, Suite 100-101 -- Western Maryland Counseling Center, Inc. – therapy and psychiatric services.

Historic District Commission: The HDC will be reviewing these applications on June 14:

- 140 West Antietam Street – WLR Holding Company, Inc./Randall S. Simpson Trustee – revision to previously approved application for replacement windows.
- 58 South Potomac Street – MSB Architects for Dieter Bloesel – revision to previously approved plans for Schmankerl Stube addition.
- 96 West Washington Street – Christopher Montgomery – window signage.
- 24 East Antietam Street – Justin M. Anderson – egress stair replacement.

Planning Commission: The June 13 Planning Commission has been canceled. The next regularly scheduled meeting is June 27.

2020 Census: Reps from the U.S. Census will be in Hagerstown on June 7 to present to GIS and planning officials from our region. The City is hosting the meeting again. The topic is local “Complete Count Committees” and getting the word out to the community on the importance of being counted since it affects federal funding levels, etc., for our community.

Maryland Theatre Expansion: Staff have been reaching out to County staff to strategize ways to keep this project moving expeditiously during construction, particularly in the critical first three months. The Planning Director met with Rich Eichelberger, Rick Farley, and Brennan Garrett on June 1st. Issues raised were the probable need for after-hours inspections and the need to accommodate plan changes quickly during the inspection process. The Planning Director emphasized the need to keep the City in the loop on plan changes before calling for an inspection, so staff can interact with the project architect on the changes and allow the inspections to move forward at the desired timing. The Chief Code Official and Neighborhood Services Manager will also meet with Rich Eichelberger and Rick Farley in the coming days. The Chief Code Official has requested a meeting with the County folks, all the project contractors, and City inspections staff to go over everyone’s expectations for the project. This meeting should be set up soon. The Chief Code Official will be attending the Theatre’s construction progress meetings. A similar “all hands on deck” meeting has been requested for the Board of Education expansion project.

Weekly Activity Report: May 29 – June 1, 2018

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	5	Residential -	3	Commercial -	2	Other -	0	5
Electric	15	Residential -	7	Commercial -	8	Other -	0	16
Plumbing	6	Residential -	4	Commercial -	1	Other -	1	6
Mechanical	7	Residential -	5	Commercial -	1	Other -	1	7
Engineering Dept.	7							6
TOTAL	40		19		12		2	40
<u>Est. Value of Issued Building Permit Projects:</u>					<u>Fiscal Year Totals:</u>			
Residential				\$ 176,600.00				\$ 6,433,140.00
Commercial				\$ 25,526,000.00				\$ 58,604,770.00
Apartment				\$ 19,000.00				\$ 1,928,648.00
Sign				\$ 0.00				\$ 351,957.00
TOTAL				\$ 25,721,600.00				\$ 67,318,515.00

Projects of Interest

- Demolish existing five-story structure and construct new structure at 13-17 South Potomac Street - \$15,500,000
- Demolish existing three-story structure at 25-29 South Potomac Street - \$200,000
- Interior modifications with minor demolition and remove plaza at 21 South Potomac Street - \$50,000
- Construct new four-story building at 25-29 South Potomac Street - \$9,750,000
- Construct new single family home at 312 Fridinger Avenue - \$125,000

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2018 – JUNE 30, 2019

	PROPERTIES	UNITS
Registrations received week of May 29 – June 1	208	740
New applications issued week of May 29 – June 1	0	0
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)	1,004	2,838
Percentage of rental license renewals that have registered as of May 2, 2018	26.8%	29.9%

Notes: The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.

PAYMENT

Weekly payment received	\$ 55,525
Weekly adjustment/credits	\$ 1,425

INSPECTIONS

TYPE	NUMBER CONDUCTED
Building	26
Electrical	13
Plumbing	10
Mechanical	4
Safety	28
Neighborhood Vitality	91
Quality of Life	2
Preventive Maintenance	30
Planning & Zoning	0

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,618	Field Interviews:	35
Arrests/Warrants Served:	25	Moving Violations:	38
Domestic Violence Calls:	33	Safety Repair Orders:	7
DUI Arrests:	2	Warnings:	59
Reports Filed:	144		

REPORTS

05/31/18: Officer Patterson responded to the Corner Grill on Jefferson Street for a disturbance. Dispatch advised that a black female was causing a disturbance by throwing items in the business parking lot. Upon investigation, the officer learned that the female became upset when the bartender refused to serve her an alcoholic beverage due to lack of proper ID. An off-duty Maryland State Trooper who was in the area was able to detain the female until the Hagerstown Police arrived. Officer Patterson charged her with Disorderly Conduct and Malicious Destruction of Property.

06/01/18: Officer Hill was dispatched to East Franklin Street for a reported robbery. The victim stated he was sitting on his front porch when he was approached by an acquaintance asking to borrow \$20. The victim agreed and invited the male into his apartment where his wallet was kept. While inside, the acquaintance knocked the victim down, took his money and fled the area. There was a witness to the incident that supports the account from the victim. The name of the suspect is unknown at this time.

06/02/18: Officer Young was dispatched to the concession stand at the City Park for a reported burglary. The officer made contact with the park manager who advised that someone had entered the concession stand building and left the area in disarray. It appears the building was left unsecured as the door and deadbolt did not appear to have any damage. The officer will attempt to find cameras in the area that would have captured the incident. There are no suspects at this time.

06/03/18: Officer Hill responded to East Baltimore Street for a reported theft. The victim stated that someone has stolen his front registration from his company vehicle. He noticed the plate was missing when he stopped for gas while in Greencastle, PA. The registration plate was entered into NCIC as stolen. No further information is available at this time.

06/04/18: Officer St. Clair was dispatched to the County Commuter bus stop on West Franklin Street in reference to an assault. When the officer arrived the victim was being placed into the ambulance. The victim stated he was walking in the area of Hays Alley when four black males asked him why he was in the area. The males then began to punch and kick him and then fled the area. There is no additional information and the males have not been identified at this time.

PRESS RELEASES

On 06/06/18 at 2 p.m. officers responded to the 300 block of Linganore Avenue for a report of shots fired. Upon arrival officers located evidence that shots had been fired. A short time later patrol officers located two victims involved in the incident. The victims were not injured. Through investigation it was determined the suspect, identified as 20 year old Brandon Alexander Ringus of Hagerstown, Maryland, had shot at a vehicle in which the two victims were inside.

At 6:46 p.m. officers on patrol located Brandon Ringus in the 500 block of Salem Avenue. He was taken into custody without incident. Brandon Ringus was transported to The Washington County Detention Center and charged with two counts of 1st Degree Assault, two counts of 2nd Degree Assault, Reckless Endangerment, Handgun on Person and other related firearm violations. Brandon Alexander Ringus is currently being held without bond

OTHER NEWS/INFORMATION

The next written testing date for the Hagerstown Police Department has been scheduled for Saturday, June 23, 2018, at 10 a.m. Seating is limited so the test will be administered on a first come, first serve basis. If you know anyone that would be interested in taking the police test, please have them contact Jeff Morgan via email: jmorgan@hagerstownpd.org.

Please keep in mind the following benefits with regards to employment with the Hagerstown Police Department:

- \$5,000 signing bonus for a lateral or comparative compliance applicant
- \$1,500 referral bonus to a current employees if they refer and HPD hires a Police Officer candidate classified as a lateral transfer or comparative compliance
- \$1,000 bilingual bonus
- Up to \$300 monthly housing allowance for City residents (depending on location)

PUBLIC WORKS

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	1
Fire	1	1
Human Resources	0	0
Light	2	1
Parks & Engineering	0	3
Police	5	8
Public Works	2	4
Wastewater	2	1
Water	4	4
Weekly Totals	16	23

STREET SWEEPING DATA

Month 2018	Number of Miles of Streets Swept
January	899
February	712
March	560
April	590
May	975
Total Miles Swept for 2018	3736

¹AFTER-HOURS CALL BACK DATA

	Issues for 2018	May	April
Street Issue	Storm drain, glass, light pole down, broken water hose on city site	4	1
Parking System	Ticket dispenser, height bar	2	
Traffic Signal	On flash, signal dead	5	6
Traffic Signs	Sign down	1	2
Building Maintenance	City Hall alarm, heating, HFD generator	3	
Fleet Maintenance			1
Weather Related			
Misc.			
Total		15	10
Total Call Backs 2018		49	

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

BULK TRASH COLLECTIONS

Month 2018	Number of Collections
January	10
February	16
March	32
April	24
May	19
Total Bulk Trash Collections for 2018	101

PROPERTY ABATEMENT COMPLETED

Month 2018	Number of Property Abatements
January	2
February	9
March	8
April	10
May	52
Total Abatements by PW for 2018	81

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sun. 6/3 - 69 Devonshire Road- lines arcing; line crews trimmed trees away from secondary conductors. Time Out: 9.4-10.2
- 1329 The Terrace- lines down; triplex service was in need of replacement. Time Out: 10.2-11.2
- Tues. 6/5 - 800 Block Concord Street- lines down; tree limbs cut away from service wires. Time Out: 17.5-19.3
- Wed. 6/6 - 11 West Baltimore Street- total outage; squirrel caused a fuse to operate. Time Out: 6.1-7.1

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Staff met with NOJA Power representatives to discuss their offerings of Recloser and Enclosed Gang Switch equipment that could be used on the HLD electric system to replace existing equipment providing greater reliability and ease of operation.
- Overhead electric line clearance requirements were reviewed for proposed construction causing a potential interference issue with HLD facilities.
- Staff met with representatives from Banner Wireless to discussed cellular and radio communication to field equipment. This information was passed along to other Utility Divisions for their use as well.
- Herbicide applications have been performed to control vegetation on various HLD rights-of-way. The HLD 34.5kV facilities have also been patrolled to identify areas that need immediate attention for trimming and/or herbicide application.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, May 30, 2018	7.43	0.00
Thursday, May 31, 2018	7.66	0.48
Friday, June 1, 2018	7.59	0.44
Saturday, June 2, 2018	8.25	0.17
Sunday, June 3, 2018	8.31	0.42
Monday, June 4, 2018	8.01	0.02
Tuesday, June 5, 2018	8.03	0.12
Weekly – Avg. Flow / Total Rainfall	7.90	1.65
May – Avg. Flow /Total Rainfall	8.07	5.48
June – Avg. Flow/Total Rainfall	8.04	1.17

Miscellaneous

- Replaced faulty wiring and relay on Plant Drain Pump Station.
- Repaired float and replaced solenoid valve on pressurization tank for DAF.
- Replaced water valve and piping on #2 bar screen compactor.
- Disassembled Auma Actuator and installed new mother board for UV channel #3.
- Removed defective mixer at Final #1 and took to AR&E for repair.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	19	223'	221	8
Flushing	3	8,324'		

Collection System Maintenance Task

- Grinder pump call, 11028 Parkwood Drive, replaced both pumps.
- Grinder pump call, 20112 Teakwood Drive, replaced pig tails.
- Grinder pump call, 11204 Eastwood Drive, excavated and replaced broken discharge piping.
- Grinder pump call, 1541 Kensington Drive, replaced pump, bad capacitor.
- Sewer back up, 1019 Ross Street, back up on the private side.
- Sewer back up, 20019 Babylon Court, problem on the private side.
- Sewer back up, 216 Jackson Avenue, back up on the private side.
- Continued assembly of new grinder pumps.
- General pump shop repair work.

- Dropped Enzyme bags at various lift stations and trouble spots in the system.
- Sprayed weeds and mowed grass at WWTP.
- Excavated and replaced entire reach 16069-16055, 283', concrete line was completely deteriorated and collapsed, bypassed the reach during construction.

Administration

Wastewater Division – Customer Call Log Summary 2017/2018							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	3	0	0	0	4	7
YTD 2018	28	50	1	3	3	48	133

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.
- Staff attended Sensitivity Training at the Mayor and Council Chambers.
- Staff met with a developer to discuss the speculative subdivision and redevelopment of an existing commercial property.

Laboratory

- Reviewed Toxicity results from Pinnacle's covered storage tank ("Digester"). Results indicate less toxicity than original sampling from 2017.
- Notified County Pretreatment Manager of Volvo's violation of monthly average limit for molybdenum.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
05/31/18	10.15		10.15
06/01/18	10.35		10.35
06/02/18	10.01		10.01
06/03/18	9.74		9.74
06/04/18	10.41		10.41
06/05/18	10.48		10.48
06/06/18	10.34		10.34
Average			10.21

Water Production at R. C. Willson

- RCW/Pump Stations – Routine PMs.
- RCW- Flood preparation
- RCW- Plant lighting upgrade continued
- RCW- Replaced cell booster

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.0 foot. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- The large meter testing and hydrant flushing programs are underway.
- Crews began work on the water main replacement on Hickory School Road.
- A crew is also painting fire hydrants – right now this work is being down within municipal limits.

Laboratory

- Collected composite samples from lagoon discharges.
- Completed Bacteria Self-monitoring Report for Town of Smithsburg.
- Completed Bacteria Report for Hagerstown water supply.
- Completed 2nd quarter Disinfectant Byproducts Report.
- Collected 2nd sample from new main in the Town of Williamsport.
- Confirmed results for UCMR 4 on EPA's Central Data Exchange website.
- Received sampling supplies for 2nd month of microcystin sampling for UCMR 4.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	1
Preliminary Plats	-	-
Grading Plan	-	1
Final Plat	1	-
Building Permits	10	21
Development Plan	-	-

- Staff attended a development review meeting at the County Planning Office.
- Staff met with City Community and Economic Development and Planning and Code Compliance staff, the Fire Marshall and contractors representatives for a 261 South Prospect Street pre-construction meeting.
- Staff met with a consultant for final approval of a commercial redevelopment site plan.



Respectfully submitted,
Valerie A. Means
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 City Administrator