



# City of Hagerstown, Maryland Status & Information Report No. 5 for 2012

February 3, 2012

To Mayor Bruchey and Members of the City Council:

## UPCOMING MEETINGS

FEBRUARY 2012						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 4pm Work Session	8	9	10	11
12	13	14 4pm Work Session	15	16	17	18
19	20 <b>HOLIDAY CITY OFFICES CLOSED</b>	21 4pm Work Session	22	23	24	25
26	27	28 7pm Regular Session	29			

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

### BUSINESS & COMMUNITY RELATIONS DIVISION

#### EVENTS

##### Grand Openings

- A grand opening was held this week for Full Circle V-Twin at 901 Pope Avenue. The Full Circle V-Twin is a professional motorcycle service, repair, restoration, machine and fabrication shop located in Hagerstown, Maryland. **(Business Development)**
- The next Grand Opening is set for Tuesday, February 14<sup>th</sup> at 10:30 a.m. at Toni Sandridge State Farm. This business is located at 917 Pennsylvania Avenue and another on Friday, February 17<sup>th</sup> at 9 a.m. for the Bergman Eye Center. **(Business Development)**

**Western Maryland Blues Fest** Staff is working on finalizing the national acts for the Western Maryland Blues Fest. Acts will be announced the first of February. All details for the Cabin Fever Blues Bash are being finalized. The act is Guitar Blues Legend, Bobby Parker Band. It will be held at 7 p.m. at the Maryland Theatre. Tickets are now on sale.

**State of the City Address** The State of the City Address will be held on Tuesday, March 6 at 7:15 a.m. at the Academy Theater.

**March Events** The St. Patrick's Day Run will be March 17th. The City of Hagerstown, Washington County and the Community Free Clinic are working together to make this a successful event. The event begins at 10AM. 600 to 1,000 runners are possible.

#### **ARTS AND ENTERTAINMENT DISTRICT**

**Shepherd University** Staff are working with student artists from Shepherd University to have an art show at four different locations in City Center on April 21, 2012 from 5 p.m. to 9 p.m. We will be touring the potential locations with members of the Shepherd University Staff next week.

**VOLUNTEERS** Staff are finalizing a February 7<sup>th</sup> presentation to update the Mayor and City Council on the new Volunteer Program.

#### **FUNDRAISING**

- Staff completed the interim report for 2012 Blues Fest Grant from the Maryland State Arts Council
- The event fundraising campaign is being finalized this week. Fundraising packets will be distributed next week to potential donors.

#### **CITY MARKET**

- Staff met with the Agricultural Specialist from Washington County to discuss the benefits of interlinking the county market vendors with both the City's indoor and outdoor markets. The Ag. Specialist also provided ideas on working with the businesses in City Center/Downtown Hagerstown to increase opportunities for success on both sides.
- Staff are preparing a presentation for the Downtown Alliance on the Historic City Farmers' Market, the Outdoor Market Faire and ways in which the members of the Downtown Alliance could interact with both locations. The presentation is also set to look at new event prospects that would further link the Markets and the Downtown/City Center businesses and restaurants.
- February 11<sup>th</sup> – Sweetheart's Baking Contest and Customer Appreciation Day.

#### **HAGERSTOWN CITY NEWS**

- Watch the last newsroom stories on air at the top of every hour on Hub City on 6 and online at [www.hagerstownmd.org/citynewsroom.asp](http://www.hagerstownmd.org/citynewsroom.asp)
- Latest Advisories and Releases are available online at [www.hagerstownmd.org/Shared/cityNews.asp](http://www.hagerstownmd.org/Shared/cityNews.asp)
- A listing of the latest events is available online at [www.hagerstownmd.org/shared/calendarOfevents.asp](http://www.hagerstownmd.org/shared/calendarOfevents.asp)
- City of Hagerstown job opportunities are posted online at [www.hagerstownmd.org/Shared/JobOpenings.asp](http://www.hagerstownmd.org/Shared/JobOpenings.asp)
- Subscribe to **City e-Newsletter** on the City's website homepage.

#### **Some of this Week's Headlines and Media Releases:**

- Cabin Fever Blues Bash Performer Announced
- Traffic Advisory - South Potomac Street
- Traffic Advisory - Mill Street
- Professional Motorcycle Service Shop Opens on Pope Avenue
- Behind the Badge: Citizen's Police Academy
- Neighbors Helping Neighbors: Snow Angels Program

#### **HUB CITY ON 6(Channel 6)**

- *Valor in the Streets: The Battle of Hagerstown* is scheduled to air Sundays and Wednesdays at 7 p.m..

- Watch in the City Newsroom at the top of every hour. This week's news stories include
  - Suns Fan Club Rooting for Team to Stay in Hagerstown
  - New Motorcycle Shop Offers "Full Circle" Range of Work
  - Hagerstown Parking Survey
  - Home Heating Safety Tips
  - Hagerstown's Reasons to Recycle
  - Neighbors Helping Neighbors: Snow Angels Program
  - Washington County Library: From Before to After
  - Recycling & Trash Collection Changes
  - Recycling & Trash Collection PSA
  - Recycling & Trash Collection Zones

**PLANNING & CODE ADMINISTRATION DIVISION**

**Zoning Certificates Issued For New Businesses:**

- 43 South Potomac Street - Spin - restaurant and bar **(Business Development)**
- 724 Virginia Avenue - Dwayne's Auto Repair **(Business Development)**
- 110 West Franklin Street - Caribbean Dream Salon - hair salon (new ownership) **(Business Development)**

**Planning Commission:** The Planning Commission has scheduled the following matters for a workshop on February 8:

- 2004 Florida Avenue, LLC (Fulton) - 1050 Florida Avenue - site plan for a building addition **(Business Development)**
- 1710 Dual Highway - Sonic - site plan for a new fast food restaurant **(Business Development)**
- West Franklin and Wise Streets - site plan for improvements to several parcels owned by the Salvation Army.
- 30 East Memorial Boulevard - Proposed Bester Elementary School - sketch plan for storm water management plan
- Recommendation to Mayor and Council on the Multi-Family Development Design Standards text amendment
- Complete the first draft review of the proposed revision of the Land Management Code.

**HDC:** The HDC discussed proposed changes to the "demolition by neglect" and "certificate of hardship" processes currently in the Zoning Ordinance. The Commission appointed a member-staff committee to study ways to improve the "hardship" process as it relates to public works and bona fide economic development projects as a means of participating in the City's efforts to revitalize the city center area. Members Michael Gehr and David Pembroke volunteered to serve on the committee with Kathy Maher and Steve Bockmiller from the Planning Office. The committee held its first meeting on February 1.

On February 9, the HDC will review the following:

- 208 South Prospect Street - Josef Grewe - replacement windows
- 831 Oak Hill Avenue - Justina Aragon - roof replacement

**Board of Zoning Appeals:** The BZA received one application for the February 15 hearing. The Board of Education is requesting variances to construct the proposed Bester Elementary School.

**Maryland Department of Planning Visit:** Planning staff and the County Planning Director met with MDP staff on January 31 to hear MDP's presentation on the draft guidelines for designating "places" for PlanMaryland and to provide any initial concerns we might have. Within the next several months, the State

agencies are under an executive order to come up with changes to their operations to be consistent with PlanMaryland. We raised concerns about State funding if utility plants and schools are located outside intended infrastructure investment "places." MDP indicated that since plants serve growth areas it will not be a problem that the plant is outside the growth area. If schools outside growth areas are replaced or increased in size that will not be a problem, but creating new schools to accommodate increasing sprawl outside growth areas would be a problem. The challenge will be coordinating city and county growth goals with the place designation process. The County's UGA rezoning activities should convert most, if not all, "comment areas" in the Priority Funding Area to full fledged PFA status, which would allow the UGA to be designated with one or the other of the two PlanMaryland infrastructure investment "places" (Targeted Growth & Revitalization Area and Established Community). Staff had made overtures to County Planning about meeting to discuss appropriate PlanMaryland designations for the UGA.

**Code Administration Weekly Activity Report: January 23-27, 2012**

<b>PERMITS</b>								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	6	Residential -	1	Commercial -	4	Other -	1	2
Electrical	10	Residential -	5	Commercial -	5	Other -	0	10
Plumbing	9	Residential -	9	Commercial -	0	Other -	0	9
Mechanical	10	Residential -	8	Commercial -	2	Other -	0	10
Engineering Dept.	2							2
<b>TOTAL</b>	<b>37</b>		<b>23</b>		<b>11</b>		<b>1</b>	<b>33</b>
<b>Estimated Value of Weekly Issued Building Permit Projects:</b>						<b>Fiscal Year-To-Date Totals:</b>		
Residential	\$ 2,000.00					\$ 4,486,370.00		
Commercial	\$ 28,450.00					\$ 13,140,072.00		
Apartment	\$ 0.00					\$ 171,321.00		
Sign	\$ 0.00					\$ 307,965.00		
<b>TOTAL</b>	<b>\$ 30,450.00</b>					<b>\$ 18,025,728.00</b>		
<b>RENTAL LICENSES</b>								
<u>NUMBER</u>	<u>FACILITIES</u>			<u>UNITS</u>				
Registrations Received	11			46				
New Applications Issued	7			22				
Total Registered Since 7/1/11	3087			8423				
% of Those Invoiced	99.3			99.8				
<b>Notes:</b> The 2011-2012 rental license renewals for 8355 units in 3053 facilities were mailed at the end of June. This represents the percentage of those all applications returned as of 1/27/12.								
<b>PAYMENT</b>								
Total Payments Received	\$ 2300							
Adjustments	\$ 150							

<b>INSPECTIONS</b>	
<b>TYPE</b>	<b>NUMBER CONDUCTED</b>
Building	33
Electrical	39
Plumbing	18
Mechanical	18
Safety	11
Neighborhood Vitality	73
Quality of Life	32
Preventive Maintenance	0
<b>Notes:</b> Please note that exterior inspections of properties registered in the rental licensing program are NOT included in this total. 50% of the exterior rental licensing inspections for this program year are completed.	
<b>INSPECTIONS KEY:</b>	
<b>Categories of Conditions</b>	
Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property Example: Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. Example: Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. Example: Mortar deterioration, clogged gutters, minor rotting wood

**FIRE DEPARTMENT**

The following is a 2011 year end report for the Hagerstown Fire Department.

**FIRE SUPPRESSION**

Calls for service in 2011 are as follows:

Building fires	79	Cooking fires	41
Attempts/threats to burn	14	Fireworks/explosive standby/removal	20
Chimney fires	4	Building weakened or collapsed	3
Furnace malfunctions	3	Good intent calls	117
Trash/dumpster fires	36	Calls dispatched but cancelled en route	28

Vehicle fires	22	Smoke investigations	17
Railroad train fire	1	Smoke removal	13
Outside fires	35	Malicious false calls	33
Miscellaneous fires	21	Animal rescues	7
Vehicle accidents	341	Assist the Police Department	14
Vehicle accidents involving pedestrians	27	Search	2
Elevator rescues	28	Transfers to Station outside of the City	18
Water rescues	2	Alarms due to system malfunctions	140
Medical assistance calls	685	Accidental or unintentional alarms	224
Persons locked in/out	74	Flooding conditions/water leaks	44
Spill/leak of flammable material	70	Public service calls for assistance	59
Hazardous material incident	19	Unauthorized open burning	17
Miscellaneous hazardous conditions	15	Citizen complaints	22
Carbon monoxide incidents	9	Special incidents	4
Reports of power line down	126	Bomb scare	4
Electrical fires/hazards	83	Severe weather/earthquake assessment	11
Helicopter landing standbys	7	Miscellaneous	32
<b>TOTAL INCIDENT COUNT FOR 2011 ----- 2,571</b>			

The following were the largest loss fires in 2011:

Property Address	Date	Loss
403 North Prospect Street	1/6/11	\$60,000
328 North Mulberry Street	3/11/11	\$45,000
1357 Outer Drive	3/20/11	\$200,000
140 East North Avenue	3/27/11	\$42,500
738 Spruce Street	6/8/11	\$5,500
508 South Cannon Avenue	9/20/11	\$12,000
1104 Sunnyside Drive	11/9/11	\$15,000
812 West Washington Street	11/21/11	\$11,000
442 Mechanic Street	12/5/11	\$5,000
511 West Wilson Boulevard	12/23/11	\$29,000
471 Mitchell Avenue	12/30/11	\$15,000
<b>Total Estimated Fire Loss</b>		<b>\$529,140</b>

- ▶ During 2011 there were 18 fire related civilian injuries ranging from minor to severe and no civilian fatalities.
- ▶ During 2011 there were seven fire fighter injuries ranging from minor to moderate.

**FIRE PREVENTION**

**CY 2011 Life Safety Initiative Statistics:**

Program	Events	Outreach
School Programs	305	6,042
Children's Village	28	473
Community Programs	20	340
Smoke Alarms for Everyone (SAFE) Visits	456	833
<b>Program Totals</b>	<b>809</b>	<b>7,688 People</b>

- ▶ During the 2011 Neighborhood Smoke Alarm Canvas, we visited the Hot Zone – East and census tracts 6.02 and 10.01.
- ▶ We installed a total of 735 Smoke alarms in city homes.

**FIRE MARSHALLS OFFICE**

**During 2011 the Fire Marshall's Office processed the following:**

Fire System Tests	171
Number of permits (including building, fire system permits and F.O.I.A. requests)	1,093
Number of Fire Marshall inspections	1,344
Fire Marshall Event calls	83
Fire Marshall investigations	312
Arrests	37
Citations	22
Firework confiscations	3,000 pieces
Public Education Programs	25

**PARKS & ENGINEERING**

1. **Recycling rates up significantly under new program** We can evaluate the first bits of data on the new program and we are excited about what we see. The recycling jumped a 28% comparing the first four weeks of 2012 to 2011 figures for the same period. Recycling tonnages went from 76.2 tons in 2011 to 97.8 tons in 2012. As you would guess, trash tonnages were DOWN from 878 tons in 2011 to 827 tons in 2012. All of this is before we issue the totes or implement the recycling incentive program.
2. **Potential Grant for Bike Lanes Grants** Staff was given one day to apply for a \$60,000 grant from the Maryland Department of Transportation. These funds would be used to install bicycle facilities. We submitted these two options:

Option #1: Complete the Downtown "hub": As described in the 2010 Master Plan, we are attempting to develop a hub around the downtown of designated bike lanes. This is substantially complete, but we would like to finish the markings by adding bike lanes around Park Circle, Summit Avenue and South Walnut Street.

Option #2: Marking bike lanes on "spurs": Off of the "hub" in #1 above are several routes that feed into and away from the City Center. This option would be to mark bike lanes on streets such as Potomac Avenue, Pennsylvania Avenue, Mitchell Avenue, Burhans Boulevard, Maryland Avenue, Frederick Street, etc.

3. **Surety Successfully Claimed at Partially Finished Development** We received settlement on two Letters of Credit for Fairchild Heights development across from North Hagerstown High School. The surface course of asphalt, some sidewalk and the stormwater pond were left incomplete and the builder walked away from the site. Staff and our attorneys successfully acquired this money to complete the public improvements in the development. We plan to do the work next summer.
4. **Pro Shop Expansion** Framing of the interior is now complete. We began constructing a wooden deck around the outside perimeter as well as a retaining wall. Staff is obtaining quotes for electrical, HVAC, and plumbing.
5. **Presentations** This week staff made presentations on the new recycling program to an "Urban Conference" of local professionals and engineers and to the Washington County Landlords Association at their regular monthly meeting.

**POLICE DEPARTMENT**

1. **STATS**

Calls for Service:	1,764	CDS Arrest:	7
Criminal Arrest/Warrants:	19	DUI Arrests:	2
Moving Violations:	59	Search Warrants Executed:	0
Safety Repair Orders:	21	Field Interviews:	19
Warnings:	76		

2. **REPORTS**

- ▶ **Update on Mulberry Street Shooting on Jan 23:** The shooting on Mulberry Street is still being actively investigated.
- ▶ **Update on Jonathan Street Homicide on Jan. 24:** Juan Barnes was apprehended in Prince George's County, Maryland, and transported to Washington County and arrested for the homicide on Jonathan Street.
- ▶ **01/28/12:** Officer McKenzie was dispatched to the Pizza Hut at 1085 Maryland Avenue for a robbery report. The delivery driver stated that he had been robbed by an unknown suspect with a knife. He described the suspect as a black male, approximately 5'-8" tall, with a thin build and dark complexion. The suspect had some facial hair on his chin and close cropped hair. The knife displayed looked similar to a steak knife. The driver was ordered out of the vehicle, but was able to jump back in vehicle and return to Pizza Hut to call the police. No further information is available at this time.
- ▶ **02/01/12:** Officer Rossiter responded to South Potomac Street for a reported burglary. He made contact with the reporting person, who stated that sometime while she was at work, an unknown suspect gained entry to her house and stole items. She claimed all the windows and doors were closed and locked. There was no sign of forced entry and there is no suspect at this time.

## PUBLIC WORKS

1. **January call-outs:** Public Works staff reported to three separate, after-hour call-outs. The breakdown of issues is as follows:

After-Hour Call-Outs		
Incident #1	Snow	Storm on 1/3/12
Incident #2	Street	- Manhole cover flipped - Snowman blocking street
Incident #3	Parking Deck	A&E equipment issue

2. **Parking Study Update:** Rich & Associates have collected a plethora of data on the City's parking system, including traffic counts, financials and data from an online survey. The survey was closed on Feb. 1, 2012. Those that responded are as follows:

Business/Property Owners	53
Downtown Employees	81
Downtown Residents	30
Frequent Customers/Visitors	96
Students	4
Out-of-town Visitors	10
Infrequent Visitors	56
<b>Total Responses</b>	<b>330</b>

The actual responses to the survey (not shown) are only part of the total data collected. Rich & Associates has begun analyzing the data with a preliminary report due in late February. Staff is also looking to hold a public meeting to discuss the preliminary findings and seek the public's input.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

1. **Problem Areas.** Recent call-outs included:
- Thur. 1/26 - 8 Park Lane- lines arcing; several tree limbs were trimmed from service wires to correct problem. Time Out: 20.1-21.5
  - Sat. 1/28 - Area of View Street- total outage; tree limb caused feeder to lock out, lineman changed one arrester to correct problem and restore power. Time Out: 16.7-18.0
  - 870 Mulberry Street- blinking lights; neutral lug was loose inside meter socket, repairs were made to lug to correct problem. Time Out: 18.5-19.1
  - Sun. 1/29 - West Side Avenue and Church Street- Miss Utility locate; our underground lines were clear for emergency repairs to gas main break. Time Out: 11.4-12.0
  - 903 Pennsylvania Avenue- total outage; mylar balloons were found tangled in primary line causing a transformer fuse to operate, balloons were removed and (1) 6T fuse was replaced to correct problem and restore power. Time Out: 17.1-18.5

2. **Distribution** Recent activity included:
- Metering Department received no high bill complaints this week.
  - Line crews have started annual feeder inspections for Wesel Substation.
  - Line crews continue trimming trees in various residential locations.
  - Line crews have been assisting the Engineering Department with re-vamping and other maintenance related to the Carroll Heights Project.
  - Line crews performed various service upgrades and meter installations.
  - Continued with pole inspections and re-tagging throughout the City.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
17	0	4	0

3. **Engineering** Staff worked on the following projects:
- Staff assisted HLD customers with energy saving ideas to lower electrical consumption in commercial facilities.
  - Staff attempted to repair a function of the HLD SCADA system that notifies HLD employees by text message of a system interruption. The problem requires outside assistance and will be repaired on 02/06/2012.
  - Engineering staff reviewed lighting plans with the City Engineering staff for a proposed park.
  - Engineering reviewed multiple jobs and proposals from firms doing electrical work within the City.
  - Staff performed additions of HLD owned street lighting in annexed areas of the City to HLD's electric GIS model.
4. **Administration:**
- Staff from the Maryland Public Service Commission's Engineering Division visited our Meter Room to perform the annual EN5 inspection.
  - Staff completed Data Request No. 1 for the Office of People's Council regarding PSC Case 9505(f).

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, January 25, 2011	8.37	0.00
Thursday, January 26, 2011	8.54	0.25
Friday, January 27, 2011	9.97	0.39
Saturday, January 28, 2011	9.42	0.00
Sunday, January 29, 2012	9.29	0.01
Monday, January 30, 2012	9.03	0.00
Tuesday, January 31, 2012	8.78	0.00
Weekly Average/Total	9.05	0.65
Monthly Average/Total	8.25	2.41
Yearly Average/Total	8.25	2.41

### **Wastewater Treatment Plant**

- The WWTP continues to operate within its permitted parameters.

### **Miscellaneous**

- The Leibert Universal Power Supply System (UPS) representative was on site for their yearly servicing of the plant UPS system. This UPS system will need to be replaced in the future; Leibert will not be supporting this system any longer due to a shortage of available parts. This system was installed in 2000. Staff will be looking into our options for post July 2012.
- We had a walk around with representatives from Synagro, regarding the possibility of upgrades to the sludge process.
- Received and installed a new monitor for the plant security camera system.
- The Plant experienced a power flicker on January 30, 2012 at 8:00 a.m. Followed by a power failure at 9:04 a.m. We lost power to the Operations and BNR buildings. Both generators came on line with the UV shutting itself off because of not seeing any effluent flow. The flow meter is in the Operation building and is not on a backup generator.
- Contacted Ozonia again about the ongoing issues with the UV HMI screen and update speeds.

### **Wastewater Collection System**

<b>Activity</b>	<b>Districts</b>	<b>L. F. main</b>	<b>Feet of lateral</b>	<b># Inspected</b>
CCTV Inspections	22	189	98	5
Flushing	22, 23	11,946		
<b>Point Repairs</b>		<b># of Repairs</b>	<b>Reason</b>	<b>L.F. of Repairs</b>
Main Line Only	1, 5	2	Deteriorating pipe Roots	70

### **Collection System Maintenance Task**

#### **Pump Station**

- Removed and replaced ¾" chemical feed check valves at station # 26.
- Cut brush and vines away from fence at station # 6.
- Cleaned leaves and debris inside fences at pump station's # 5 and # 25.

#### **Manholes**

- Repaired flow channel at manhole 01013.
- Backhoe sent to Mill Street to uncover manhole for CCTV crew access.

#### **Grinder Pumps**

- Replaced grinder at 11326 Eastwood Drive.
- Picked up SCH 80 fittings at Milmar for (LPFM) Low Pressure Force Main repair.
- Fluid Solutions replaced low pressure Pentair motor and pump (under warranty).

#### **Miscellaneous**

- Replaced 64.8' of 15" concrete pipe on Crestwood Avenue backfilled and removed shrubs.
- Unit 560 was taken to CMG for B maintenance.
- Cleaned grease piping at the WWTP headworks.
- Worked on running lights for the construction trailer, found a short in the turn signal wire.
- Replaced a tail light on unit # 595.
- Dropped Bio-Bags to control Fats, Oil & Grease (FOG)
- Hauled scrap metal to Conservit.
- Exercised all emergency Generators.
- Downloaded flow data a Newgate and Meritus.

**Administration**

Wastewater Division – Customer Call Log Summary 2012							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	2	0	0	0	3	5
YTD	7	3	2	0	1	3	16

\* Other - consist of calls that maybe directed to other City Departments or the County Department of Water Quality

- Staff mailed Disbursement Request to MDE for reimbursement of the Citywide Project cost. This request exhaust all the money's associated with the ARRA funding for this project and begins drawing funds from the Bay Restoration Grant Funding portion.
- A variety of year end reports have been completed and forwarded to MDE as part of our NPDES Permit.

**Engineering**

- Staff met with the Collections Superintendent regarding proposed improvements to Pump Station # 8 by County Engineering.
- Staff met with a consultant regarding the proposed Yale Drive Extended commercial development.

**Wastewater Laboratory**

- The lab collected, tested, and processed over 2,000 analyses from the treatment stream for the month of January.
- A sample was collected from Mack Trucks discharge into the City's system. This was part of the City/County industrial discharge monitoring program.

<b><u>WATER DIVISION</u></b>
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**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
1/26/12	11.49		11.49
1/27/12	11.60		11.60
1/28/12	11.60		11.60
1/29/12	11.66		11.66
1/30/12	11.67		11.67
1/31/12	11.86		11.86
Average			11.65

**Water Production at RC Willson**

- Operations
  - Performing tests at the stations.
  - Performing routine maintenance.
- Maintenance
  - Performing routine maintenance.
- Instrumentation
  - R. C. Willson - Installing the new network cabinets in the filter room.

**Water Production at Breichner**

- The Edgemont Reservoir is -6.0'; the hydrant is closed and the bypass is open.

### Water Distribution

- Distribution crews are working throughout the system performing customer service duties along with meter exchanges. We are continuing to do general service work, replacing meter tiles and installing dual check valves, and we completed the main replacement on Margaret Drive and are working on a small section of main on Marvin Drive. We also replaced a fire hydrant at the corner of Baltimore Street & King Street.

### Laboratory

- Performance testing samples were received. The samples will be analyzed and the results sent back to the provider next week.
- The lab collected 93 samples throughout the distribution system for the month and tested them for microbiological contaminants and other parameters.

### Engineering

<u>Reviews:</u>	<u>City</u>
Site Plan	2
Building Permit	7

- Staff met with a consultant for Washington County on water main modifications related to a proposed turnaround.
- Staff met with a consultant regarding the proposed Yale Drive Extended commercial development.
- Staff met with the City Fire Marshall and Distribution Superintendent on possible alternate water service for a Prospect Street commercial redevelopment project.
- Staff met with a State Highway Administration representative on final punch list completion for the Edgewood/Dual Highway Intersection Improvements project.

Respectfully submitted,



Bruce Zimmerman  
City Administrator