

CITY OF HAGERSTOWN, MARYLAND

STATUS & INFORMATION REPORT NO. 19 FOR 2018



May 11, 2018

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

MAY 2018

For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 4pm Special Session & Work Session	2	3	4 6-9pm Wind Down: Farmer's Market Day @ entire 1 st block of South Potomac Street	5
6	7	8 2:30pm Executive Session 4pm Work Session	9	10 4pm Board of Traffic & Parking Meeting 4:30pm Historic District Commission Meeting	11	12
13	14	15 4pm Work Session 7pm Tax & Budget Hearing	16	17	18	19
20	21	22 7pm Regular Session	23	24 4:30pm Historic District Commission Meeting	25	26
27	28 HOLIDAY CITY OFFICES CLOSED	29	30 7pm Hagerstown Planning Commission Regular Meeting	31		

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Main Street Update: City staff along with volunteers from the Hagerstown Housing Authority helped plant flower pots along East Franklin Street.



A&E Update: The Arts & Entertainment Management Board met for their monthly meeting. Co-chairs from Main Street Hagerstown attended so that each group could better understand what each is working on and to strengthen the relationship between the two groups.

Events: DCED staff and Blues Fest volunteers attended Crowd Control Management Training presented by Fire Marshal Doug DeHaven. This two hour course is required by the Washington County Liquor Board for events offering beer, wine or liquor. The ratio at events must be one certified crowd control manager per approximately 250 guests. Additional training sessions are scheduled.

Farmers Market: Emma Lewis has joined the DCED team as the Events and Program Assistant. Emma will be primarily working in support of the City Farmers' Market and the Engine Room Art Gallery, in addition to assisting with other events coordinated by DCED. Emma has previously worked as an administrative assistant at the Renfrew Institute in Waynesboro, PA, and as an Alumnae Relations Publications Associate at Wilson College in Chambersburg, PA. Emma is a graduate of Shippensburg University.

Wind Down Fridays: The Wind Down season kicks off this Friday, May 4th. The City Logistics Team has been working with the Maryland Theatre to coordinate this downtown series. The 2018 schedule is listed below. Unless otherwise noted, the times are 6–9 p.m. For more information please visit <http://winddownhagerstown.com/>

- June 29th Father's Day -- Cars & Craft Beer | featuring The Profits
- July 27th Bike Night -- All Things Art | featuring Staff Infection
- August 10th Hot Diggety Dog | featuring South Mountain Breed
- September 21st Featuring Lucky Punk
- October 5th Featuring Matt Otis & The Sound

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE

House Fires	0	Community Risk Reduction	181
Cooking Fires	1	Public Service	7
Medical Assistance	27	Personal Injury Collision	10
Assist other Fire Departments	11	Fuel/Hazard Spills	0
Automatic Fire Alarms	12	Gas Leaks	3
Unauthorized burning	2	Investigation: Carbon Monoxide Incident	0
Downed power lines	1	Dumpster/Outside Fires	5

PARKS & ENGINEERING

Hager House & City Park Train Hub.

- Schools are visiting and touring our historic sites this week. This week we had students from Hillside Mennonite School and Paradise Mennonite School.
- A partnership is being formed with a master gardener and Girls Inc to tend to the Hager House gardens on Fridays and on the weekends.
- Staff is preparing for Railroad Heritage Days event coming on May 19 & 20.
- Inventorying items at the Train Museum continues.

Fit Room

- The May schedule is attached.
- A new art class is scheduled for this Saturday - Luckee Arts Studio is hosting a Wreath Making Workshoppe.
- A new Buti Yoga class series begins on May 15.
- A private rental is scheduled for Sunday, May 13.
- Staff are meeting with new instructors to teach Fall classes.
- Staff have received new rental requests from Hempen Hill BBQ and Goretti High School.

Golf Course.

- New golf carts have been delivered.
- Staff is preparing for the Golf Course to be rated at the end of the month by the MSGA (Maryland State Golf Association).
- The Antietam Brewery Golf League began on April 30 and will continue to meet on Mondays evenings at 4:30 p.m. through end of August. There are 28 golfers are in the league.
- Staff is exploring new promotions for the course like ThirsTEE Thursdays and partnerships with the Chamber and Suns.

Potterfield Pool

- Private party rentals are being taken as of May 1 via Community Pools. The pool is available for rentals on Fridays from 7-9 p.m. and Saturdays & Sundays from 6-9 p.m.
- Registration is open for Swim Lessons and Swim Team through our partnership with Hagerstown Area Summer Swimming.

- Pool rules are being revised for the 2018 season.
- Season pool passes are now available for purchase at our office and via our website.
<http://www.hagerstownmd.org/DocumentCenter/View/6830/Season-Pass-Application-2018>

Outdoor Programs

- Geocaching on May 12, 2018 at National Road Park beginning at 1 p.m.
- Dig it Saylor House Archaeology Program continues through May 19, 2018.

PLANNING & CODE ADMINISTRATION

1. **New Development Cases:**
 - 28-52 East Baltimore Street – City of Hagerstown – final plat for Thomas Kennedy Park.
2. **Planning Commission:** The May 9 Planning Commission meeting was postponed because there was no quorum. The meeting has been rescheduled for Wednesday, May 16, at 7:00 p.m.
3. **Weekly Activity Report:** April 30 – May 4, 2018

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	8	Residential -	4	Commercial -	2	Other -	2	6
Electric	12	Residential -	3	Commercial -	8	Other -	1	12
Plumbing	12	Residential -	8	Commercial -	1	Other -	3	12
Mechanical	4	Residential -	2	Commercial -	2	Other -	0	4
Engineering Dept.	6							8
TOTAL	42		17		13		6	42
Est. Value of Issued Building Permit Projects:					Fiscal Year Totals:			
Residential				\$ 134,312.00				\$ 5,150,805.00
Commercial				\$ 2,920,000.00				\$ 30,157,358.00
Apartment				\$ 0.00				\$ 1,514,470.00
Sign				\$ 13,000.00				\$ 325,702.00
TOTAL				\$ 3,067,312.00				\$ 37,148,335.00
Projects of Interest								
- Construct single family home at 318 Fridinger Avenue - \$125,000								
- HVAC replacement including ceiling replacement at 901 Northern Avenue - \$2,745,000								
- Construct footings for Vietnam War Veterans memorial at 181 South Walnut Street - \$160,000								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2017 – JUNE 30, 2018								
						PROPERTIES		UNITS
Registrations received week of April 30 – May 4						20		29
New applications issued week of April 30 – May 4						8		16
Total 2018-2019 registered (includes additions and subtractions since 5/2/18)						20		29
Percentage of rental license renewals that have registered as of May 2, 2018						0.0%		0.0%
Notes: The 2018-2019 rental license renewals for 9,489 units in 3,747 properties were mailed on May 2, 2018.								
PAYMENT								
Weekly payment received		\$ 2,175						
Weekly adjustment/credits		\$ 0						

INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	36
Electrical	41
Plumbing	19
Mechanical	20
Safety	26
Neighborhood Vitality	67
Quality of Life	5
Preventive Maintenance	49
Planning & Zoning	0
INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,802	Field Interviews:	41
Arrests/Warrants Served:	22	Moving Violations:	42
Domestic Violence Calls:	25	Safety Repair Orders:	1
DUI Arrests:	0	Warnings:	56
Reports Filed:	179		

REPORTS

05/03/18: Officers responded to Randolph Avenue for a report of a stabbing. The officers administered first aid to a bleeding male until Emergency Medical Service responded to the scene. The injured male stated he had been stabbed in the stomach area by another male who resides on Randolph Street. The officers went to the given address and knocked on the door. The male that answered the door stated he had stabbed the victim due to a disagreement about rolling cigarettes. It should be noted that the suspect was intoxicated. The bloody knife was located in the kitchen and packaged as evidence. There was another male in the house that witnessed the stabbing. The suspect was placed under arrest without incident.

05/04/18: Officer Patterson was dispatched to West Franklin Street for a report of a male jumping in front of vehicles and causing a traffic block. The male was located and was ordered to the ground. The male stated he had smoked "dippers" which is a cigarette dipped in PCP. It is to be noted that this intersection is one of the main roads in town and U.S. 40. This incident occurred during rush hour causing a delay in traffic flow. The male was arrested and charged with Disorderly Conduct.

05/05/18: Officer Weaver was on patrol when a black male flagged him down on Westside Avenue. The male stated that someone had broken into his shed and stole his green and yellow RYOBI pressure washer. The officer discovered a broken window to the rear of the shed. The victim gave the officer the serial number for the pressure washer and it was entered as stolen into NCIC by Dispatch. There is no suspect at this time.

05/06/18: Officers responded to Pennsylvania Avenue for an armed robbery. Dispatchers advised the suspect displayed a handgun, demanded money and then fled the scene. The owner of the business, who was present at the time of the incident, stated the suspect was wearing all black clothing and his face was covered. The owner stated the only part of his face exposed was the suspect's eyes. The suspect fled north of Pennsylvania Avenue with approximately \$900 which was taken from two cash registers. Officer Rutkowski was able to view the video from the business and saw the word "EAGLE" written on top the hoodie. A K9 track was conducted but ended at Woodland Way. This case will be handled by Detective Shane Blankenship. No further details are available.

05/07/18: Sgt. Murray and Detective Fleegal were driving through the Hagerstown Police Department's parking lot and noticed a black male bouncing on the Department's security arm at the entrance to the parking lot. The security arm prohibits unauthorized vehicles from entering that portion of the Hagerstown Police Department parking lot. Sgt. Murray and Detective Fleegal exited their vehicle to approach the male. It should be noted that when Detective Fleegal exited the vehicle, the keys were still in the ignition, the vehicle was running and the driver's side door was open. The male was ranting about his bicycle and the security arm and he was headed to the Police Department as a result. Sgt. Murray advised the male it was not appropriate to bounce on the security arm because that action could cause damage to the arm. The male continued to the entrance of the Police Department, entered the building, and spoke with a civilian at the desk. The male was instructed to leave Police Headquarters and was told to return once he had calmed down. Detective Fleegal and the male exited Police Headquarters and the male took off running and got into Detective Fleegal's vehicle. Additional officers arrived on scene and the male was removed from the vehicle. During the incident the male damaged the power window regulator on the passenger side of the vehicle. The repair will cost approximately \$400. The male was arrested and charged with Theft, Malicious Destruction of Property and Resisting Arrest.

OTHER NEWS/INFORMATION

Happy Retirement: On May 3, 2018, K9 Axel retired from the Hagerstown Police Department. K9 Axel has served this Department since 2011 and has conducted narcotics deployments resulting in the arrest of many suspects and the seizure of numerous illegal narcotics. K9 Axel will be retired to his handler, Officer William Spigler. We thank K9 Axel for his service and wish him well in retirement.

Welcome Aboard: Timothy Cramer, Alexander Miscannon and Jonathan Zupan have joined the Hagerstown Police Department. They will be attending the next Police Academy in Frederick, Maryland. They are under the command of Sgt. Justin Wert throughout their academy training. We wish them well.

Congratulations: Sgt. Joe Zimmerer was promoted to Lieutenant on Monday, April 30, 2018. Lt. Zimmerer has been employed by the City of Hagerstown for 20 years. Over the years he has served on specialized units such as the Special Response Team, Standardized Field Sobriety Tests, Instructor for Impact Weapons and Instructor for Rifle Certification, just to name a few. He will remain assigned to Baker Platoon and will come under the command of Captain Tom Langston. We congratulate him on his promotion and wish him well.

PUBLIC WORKS

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	4	3
Fire	1	0
Human Resources	0	1
Light	1	2
Parks & Engineering	1	0
Police	16	6
Public Works	8	5
Wastewater	2	0
Water	2	0
Weekly Totals	35	17

STREET SWEEPING DATA

Month 2018	Number of Miles of Streets Swept
January	899
February	712
March	560
April	590
Total Miles Swept for 2018	2761

NOTE: One of the two street sweepers has been down since late March for major engine repairs. The work will take a few weeks but the sweeper should be back on the street by mid April.

¹AFTER-HOURS CALL BACK DATA

	Issues for March 2018	April	March
Street Issue	Tree in street	1	1
Parking System			
Traffic Signal	On flash, power outage	6	3
Traffic Signs	Stop sign knockdown	2	2
Building Maintenance			2
Fleet Maintenance	Fuel pumps offline	1	
Weather Related			
Misc.			
Total		10	8
Total Call Backs 2018		34	

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. Field personnel may or may not be contacted depending upon the issue.

BULK TRASH COLLECTIONS

Month 2018	Number of Collections
January	10
February	16
March	32
April	24
Total Bulk Trash Collections for 2018	82

PROPERTY ABATEMENT COMPLETED

Month 2018	Number of Property Abatements
January	2
February	9
March	7
April	10
Total Abatements by PW for 2018	28

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Service Calls

- Sat. 5/5 - North Mulberry Street and McComas Street- Miss Utility locate; emergency locate for Hagerstown Water Department. Time Out: 12.6-13.2
- Northern Middle School, Northern Avenue- partial outage; squirrel caused transformer fuse to operate. Time Out: 16.2-16.9
- Sun 5/6 - 802 Salem Avenue- partial outage; bird caused line fuse to operate. Time Out: 9.1-10.2

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer continued specifying materials and drafting a sequence plan for HLD electric utility work for the UIP project.
- Engineering staff reviewed privately installed street lighting in a housing development and reported required repairs prior to HLD acceptance into our system.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, May 2, 2018	7.52	0.00
Thursday, May 3, 2018	7.30	0.00
Friday, May 4, 2018	7.05	0.00
Saturday, May 5, 2018	7.25	0.86
Sunday, May 6, 2018	8.79	0.39
Monday, May 7, 2018	8.10	0.05
Tuesday, May 8, 2018	7.90	0.00
Weekly – Avg. Flow / Total Rainfall	7.70	1.30
May - Avg. Flow/Total Rainfall	7.69	1.30

Miscellaneous

- Cleaned Velodyne polymer system and replaced injector.
- Met with Reichard Electric and used their crane to remove #2 Nitrified Recycle Pump.
- Replaced PH and ORP sensors on the fermenter scrubber.

- Installed rebuilt Primary Sludge Pumps #1 & #3.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	7,21	723'	0	0
Flushing	3	10,034'		

Collection System Maintenance Task

- Grinder pump call, 11002 Eastwood Drive, reset smart switch
- Sewer Backup, 1912 Abby Lane, problem on the private side.
- Sewer Backup, 1427 Dual Highway, blockage between c/o and main, opened with Vector.
- Cleaned wet wells at Pump Stations #2, 4, 5, 15, 18 , 22 & 23.
- Dye test conducted at Pioneer Fire Company building.
- Mowed and trimmed WWTP from gate to Frederick Street as well as Pump Stations 13, 17, 18, 21 & 26.
- 1643 Woodlands Run, excavated and replaced broken discharge outside of tank.
- Excavated and made final concrete repair in alley between Summit Avenue and Guilford Avenue.
- Excavated and completed final concrete and asphalt repair patch at the intersection of Summit Avenue and Garlinger Avenue.
- General pump shop repair work.
- Dropped enzyme bags at various trouble spots, and lift stations in the system.

Administration

Wastewater Division – Customer Call Log Summary 2017/2018							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	1	0	0	0	2	5
YTD 2018	27	37	1	3	3	39	110

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a an Open Enrollment meeting with Human Resources staff.
- Staff is collaborating with Engineering staff for verification of survey data on the Pump Station # 6 project.
- The sewer main extension at the proposed Frederick Street round-a-bout of the Southern Boulevard project is in progress.

Laboratory

- Collected Toxic Chemical samples for permit renewal.
- Discussed CIP wastewater with County Pretreatment Manager.

- Exchanged DI tanks for pure water system.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
05/03/18	10.76		10.76
05/04/18	10.10		10.10
05/05/18	10.05		10.05
05/06/18	9.40		9.40
05/07/18	10.29		10.29
05/08/18	10.54		10.54
05/09/18	10.30		10.30
Average:			10.20

Water Production at R. C. Willson

- Operations:
 - Routine Cleaning
 - Routine Preventative Maintenance
- Maintenance and Instrumentation
 - Pump Stations – Routine Preventative Maintenance
 - R.C. Willson – Repair work continues on the North Flash Mixer
 - R.C. Willson – Installation and repair of streaming and current monitor
 - R.C. Willson – Sulfuric Tank Inspection
 - Pressure Reducing Valve at Williamsport meter vault – cleaned and adjusted
 - Pump Station 4 – Repaired Tank Level Controller

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 2.2 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution

- Distribution crews are working throughout the system performing customer service work and new meter installations as needed.
- Crews continue to replace residential meters throughout the water service area.
- Crews assisted with service transfer for the Southern Blvd. Project.
- The large meter testing and hydrant flushing programs are underway.

Laboratory

- Collected composite samples from lagoon discharges.
- Collected first set of samples at the POE and Maximum Residence Times throughout the Distribution System for UCMR 4.
- Attended MCET training on Chloramines.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	2	1
Preliminary Plats	-	-
Grading Plan	-	-
Final Plat	1	-
Building Permits	19	-
Development Plan	-	1

- Staff attended a Water Planning meeting with Water Division staff.
- Staff attended an Open Enrollment meeting with Human Resources staff.
- Work has commenced for the lowering the water main on Frederick Street as part of the Southern Boulevard project.



Respectfully submitted,

Valerie A. Means

Valerie A. Means
City Administrator

Multiple Facilities

Monthly Calendar For May 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 (ID#69) 7p-8p Zumba #6016	2 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5954	3 (ID#69) 5:45p-6:45p Beginner Yoga #6044	4 (ID#69) 7p-8p Aikido for Teens & Adults #5969	5 (ID#69) 9a-10a Tai Chi for Balance & Movement (April-May) #5966 (ID#69) 11a-12p Zumba #6019
6 (ID#69) 12:30p-3:30p Rhoderick Bridal Shower #1572	7 (ID#69) 9a-10a Tai Chi for Balance & Movement (April-May) #5966 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5954	8 (ID#69) 7p-8p Zumba #6016	9 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5954	10 (ID#69) 5:45p-6:45p Beginner Yoga #6044	11 (ID#69) 7p-8p Aikido for Teens & Adults #5969	12 (ID#69) 9a-10a Tai Chi for Balance & Movement (April-May) #5966 (ID#69) 11a-12p Zumba #6019 (ID#69) 12p-1p PiYo Drop in May 12 #6076 (ID#69) 3p-6p Luckee Art Studios Wreath WorkShope #6063
13 (ID#69) 3p-6p Private Party Rental- Kamara	14 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5954	15 (ID#69) 5:45p-6:45p Buti Yoga #5953 (ID#69) 7p-8p Zumba #6016	16 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5954	17 (ID#69) 5:45p-6:45p Beginner Yoga #6044	18	19 (ID#69) 11a-12p Zumba #6019 (ID#69) 2p-9p Private Party Rental- Sally Garcia
20 (ID#69) 12p-1p Insanity #6001 (ID#69) 2p-6p Square Dance- May #5974	21 (ID#69) 9a-10a Tai Chi for Balance & Movement (May-June) #5967 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5954	22 (ID#69) 5:45p-6:45p Buti Yoga #5953	23 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5954	24 (ID#69) 10a-2p HR benefits for Retiree fair (ID#69) 5:45p-6:45p Beginner Yoga #6044	25 (ID#69) 3p-5:30p Luckee Art Studios Kids Camp #6058 (ID#69) 6p-8p Aikido for Teens & Adults #5970	26 (ID#69) 9a-10a Tai Chi for Balance & Movement (May-June) #5967 (ID#69) 11a-12p Zumba #6019 (ID#69) 12p-1p PiYo #6003
27 (ID#69) 12p-1p Insanity #6001	28 (ID#69) 9a-10a Tai Chi for Balance & Movement (May-June) #5967 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5954	29 (ID#69) 5:45p-6:45p Buti Yoga #5953 (ID#69) 7p-8p Zumba #6017	30 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5954	31 (ID#69) 5:45p-6:45p Beginner Yoga #6044		