

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 4 FOR 2018



January 26, 2018

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h3 style="margin: 0;">JANUARY 2018</h3> <p style="font-size: small; margin: 0;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 HOLIDAY CITY OFFICES CLOSED	2 No M&C Meeting	3	4	5	6
7	8	9 3pm Executive Session 4pm Work Session	10 4pm Planning Commission Workshop	11 4:30pm Historic District Commission Meeting	12	13
14	15 HOLIDAY CITY OFFICES CLOSED	16 3pm Work Session 6:10pm Executive Session 7pm Community Meeting @ Elgin Station	17 7pm Board of Zoning Appeals	18	19	20
21	22	23 3pm Executive Session 4pm Work Session	24	25 4:30pm Historic District Commission Meeting	26	27
28	29	30 7 pm Regular Session	31 7pm Planning Commission Regular Meeting			

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Main Street: Main Street Hagerstown's leadership group along with city staff visited with the Frederick Downtown Partnership. Frederick shared some of their successes and history with the Hagerstown group and provided some fresh ideas for Main Street Hagerstown to consider.

Economic Development Update: Staff attended the following:

- *Mugs & Pitches* at the Technical Innovation Center at Hagerstown Community College (HCC) to network with other business professionals. The event features business pitches with feedback sessions after each pitch. Attendees get the opportunity to ask questions, provide constructive criticism, and network with other businesses.

- *TechFast* at the Technical Innovation Center (TIC) at HCC to network with other local IT companies. This is a quarterly technology session hosted by Washington County Business Development and the TIC. The keynote speaker was Stephen Deming, Senior Partner Technology Strategist for Microsoft Discussion
- Hosted Entrepreneur Council of Washington County meeting to continue planning the next business competition: College Level
- 5th Annual Robotics Competition at South High that was sponsored by Volvo Group in partnership with Washington County Public Schools.

Events: Staff coordinated a meeting with the City logistics team and representatives to plan for the USA Cycling event.

Farmers Market: Come in from the bitter cold and enjoy a free cup of hot chocolate while visiting the Market vendors. Complimentary hot chocolate will be available from 6:30-11:30 a.m. on Saturdays through the end of January. Market hours are Saturdays 5 a.m. – 12 p.m. .

Engine Room Art Space: A closing reception will be held Friday, January 26 from 2–4 p.m. for the group exhibit *Through Our Eyes*. Join Maria and her students from *Feel Good Art with Maria* to experience the power of art, expression, creative energy and liberation of the mind.

INFORMATION TECHNOLOGY, COMMUNICATIONS & SUPPORT SERVICES

COMMUNICATIONS

Media Releases:

- City, Arts Council Announce Call for Art on Cultural Trail
- Austin Heffernan Selected to Join City Council
- First Red Light Cameras Going Active Beginning of February

Channel 25:

- Watch the **Hub City Now** Newsroom at the top of every hour. This week's news stories include:
 - o Bester Community of Hope "Keep Our City Clean" PSA
 - o HENSE "Building Blocks" Mural Feature
 - o Hub City 100 Miler Commercial
 - o Valley Co-op Commercial
 - o GigaHub City Promotion
 - o BuroBox Commercial
- Special Broadcasts:
 - o Beyond the Headlines: Ask the Chief
 - Wednesday at 6 PM
 - Sunday at 12 PM
 - o MTA Commuter Connection
 - Thursday at 7 PM
 - Saturday at 1 PM

Websites:

City Website:

- About 8,200 users visited www.hagerstownmd.org for the week of January 15-21, 2018 (-500 visitors from last week)

- Top entrances (first page users accessed on the website)
 - Home Page 1,891
 - Utility Billing Page 623
 - Hub City 100 Miler Page 353
 - Trash Collection Schedule 271
 - Jobs Page 219

- Top Searches:
 - "jobs"
 - "residential trash"
 - "bids"
 - "solicitations"
 - "pay bill"

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Projects Under Design:**
 - Langdon Street – This CDBG funded project widens the street for two-way traffic. Expect to advertise first week of February and begin construction in April.
 - 2018 Alley Reconstruction Program – Expect to advertise in February.
 - Belview Avenue Bio-retention Areas – We anticipate advertising for bids in February and start construction in April.
 - Pavement Marking - Contract should be advertised this coming week.
 - Snyder Avenue - Sidewalk design is being coordinated with Columbia Gas main replacement

2. **Vietnam Memorial.** The group developing the monument plan to start construction in March and complete the work by this fall. They will make a presentation to Mayor & Council in February.

3. **Marsh Run Trail.** Received seven Expressions of Interest from design firms and shortlisted them to three. We sent them an RFP price and technical proposals.

4. **Engineering Statistics.**

Traffic issues		
Description	Week of 1/22/18	2018 Cal. TOTALS
Traffic complaints received	12	13
Work Orders completed	2	3
Traffic counts completed	1	1
Construction Projects		
Description	Week of 1/22/18	2018 Cal. TOTALS
Projects advertised for bids	0	1
RFP's Advertised	1	3
Projects under construction	3	3
Projects completed	0	0

PARKS DIVISION

1. **Fit Room.** Updated program schedule for January (attached) as well as a promotional ad running on cover of January 15, 2018 WhatsNXT and Herald-Mail Wellness insert January 24, 2018.



DROP-IN TO ANY OF OUR FITNESS CLASSES!

	Aikido For Teens & Adults Thursdays, 7:00pm - 8:00pm
	Beginner Yoga Series Thursdays, 5:45pm - 6:45pm
	Warm Slow Flow Yoga Tuesdays, 5:45pm - 6:45pm
	Tai Chi for Balance & Movement Mondays & Saturdays, 9:00am - 10:00am
	Yoga For Weight Loss Mondays & Wednesdays, 5:45pm - 6:45pm
	Zumba Saturdays, 11:00am - Noon; Tuesdays, 7:00pm - 8:00pm

Visit our website for drop-in fees.
www.hagerstownmd.org/recreationprograms
301-739-8577 x 170

RENT OUR NEW INDOOR FIT ROOM!

From business meetings and company retreats to birthday parties and baby showers, this NEW multipurpose space is the perfect FIT FOR HOSTING YOUR NEXT EVENT!

AMENITIES:	RENTAL FEES:
<ul style="list-style-type: none"> • Accommodates up to 144 people • Tables and chairs provided 	<ul style="list-style-type: none"> • \$35/hour, 3 hour minimum • \$25 administrative fee

THE FIT ROOM
at Fairgrounds Park • 532 North Cannon Avenue




2. **2018 Spring/Summer Parks & Rec Guide.** Request for design proposals were sent to develop the next seasonal guide. Proposals due by January 24, 2018. Advertisers and new program instructors are being recruited for the 2018 event year.
3. **Golf Course.** Tee Marker and Scorecard Sponsors are being recruited for the 2018/2019 golf season.
4. **Potterfield Pool.** We are making upgrades to the pool facility including diving board replacement, improvements to chemical room, and other cosmetic improvements.

PLANNING & CODE ADMINISTRATION

New Development Cases:

- 12466 Fallen Timbers Circle – Richmond American Homes – minor site plan for a sales trailer and handicapped parking.

Planning Commission: The Planning Commission will be reviewing these matters at their meeting on January 31:

- 37 Jonathan Street – Washington County Commissioners – final plat.
- 350 East Washington Street – Zod Vaji – workshop for a car dealership.
- 2017/2018 Zoning Text Amendment Package.

Weekly Activity Report: January 16–19, 2018

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	10	Residential -	6	Commercial -	1	Other -	3	7
Electric	9	Residential -	5	Commercial -	4	Other -	0	9
Plumbing	11	Residential -	8	Commercial -	2	Other -	1	11
Mechanical	8	Residential -	2	Commercial -	3	Other -	3	8
Engineering Dept.	7							6
TOTAL	45		21		10		7	41
Est. Value of Issued Building Permit Projects:					Fiscal Year Totals:			
Residential				\$ 111,100.00				\$ 2,827,973.00
Commercial				\$ 161,800.00				\$ 14,956,716.00
Apartment				\$ 0.00				\$ 1,501,970.00
Sign				\$ 0.00				\$ 202,823.00
TOTAL				\$ 32,500.00				\$ 19,489,482.00
Projects of Interest								
<ul style="list-style-type: none"> - Interior alterations to existing restaurant for United Buffet and Grill at 17830 Garland Groh Boulevard – \$50,000 - Construct new condo in existing structure in rear building, Unit #11 at 37 South Prospect Street - \$50,000 - Installment of 186 solar panels on roof of Days Inn at 1101 Dual Highway - \$104,000 								
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2017 – JUNE 30, 2018								
					PROPERTIES			UNITS
Registrations received week of Jan 16 – Jan 19					2			3
New applications issued week of Jan 16 – Jan 19					0			0
Total 2017-2018 registered (includes additions and subtractions since 5/1/17)					3,599			9,322
Percentage of rental license renewals that have registered as of November 3, 2017					99.0%			99.0%
Notes: The 2017-2018 rental license renewals for 9,345 units in 3,624 properties were mailed on May 4, 2017. On November 21, six property owners were fined for failure to register as a rental facility.								
PAYMENT								
Weekly payment received		\$ 225						
Weekly adjustment/credits		\$ 0						
INSPECTIONS								
TYPE	NUMBER CONDUCTED							
Building	22							
Electrical	30							
Plumbing	15							
Mechanical	11							
Safety	49							
Neighborhood Vitality	2							
Quality of Life	13							
Preventive Maintenance	23							
Planning & Zoning	0							

INSPECTIONS KEY:**Categories of Conditions**

Safety	Conditions which are or reasonably present a hazard to occupant or public.
	<u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT**STATS**

Calls for Service:	1,668	Field Interviews:	41
Arrests/Warrants Served:	24	Moving Violations:	25
Domestic Violence Calls:	19	Parking Violations:	245
DUI Arrests:	0	Safety Repair Orders:	4
Reports Filed:	151	Warnings:	81

REPORTS

01/18/18: Officer Campbell was dispatched to Mid Atlantic Veterinary Hospital on Professional Court. An employee reported that two pieces of equipment were missing from the hospital. The missing items are a Surface Pro 4 Tablet valued at \$1,456 and a Tonometer Pen valued at \$3,695. The employee informed the officer that she did not believe the items had been misplaced due to recent construction. However, she believes there is a person of interest. The officer contacted the local pawn shops but did not locate the missing items. This case will remain open for further investigation.

01/20/18: Officer Bricker responded to Pizza Hut on Maryland Avenue for a report of counterfeiting and theft. An employee stated that a delivery driver made a pizza delivery to Main Avenue. When he reached the residence a young black male took the pizzas and threw several \$20 bills at him and ran. The driver quickly discovered the bills were counterfeit but could not catch up with the young male. The driver then returned to Pizza Hut to report the theft. The officer stated he would try to produce a photo array and would contact the driver when completed. The pizza receipt and counterfeit money was entered into HPD evidence. No further details are available.

01/21/18: Officer McKinley was dispatched to South Potomac Street for a disturbance over a child custody issue. The caller advised the father of her children came to her residence and took them to his residence and she wanted the children returned to her custody. The officer inquired if a custody agreement was in place that was mandated by the court. She replied no, however a custody hearing was scheduled for 1/22/18. The officer checked in on the children and they appeared to be safe. The father stated he would be returning the children to their mother after the football game however the mother wanted the children immediately. The mother entered the home of the father even when the officer ordered her not to do so. Upon entrance she began assaulting a guest in the house. The officer informed the mother she needed to leave the residence and stop yelling. She left the residence but continued to yell from the sidewalk. The mother was arrested. No further details are available.

01/23/18: Officer Vogel responded to Jonathan Street for a report of malicious destruction of property. The victim advised that three females slashed the tires on her vehicle. The victim had permitted the three females to stay with her for a while. When she requested the three females leave her residence they began to make threats to her. The victim clearly saw the three standing by her vehicle. One female was crouched down by the tire and the other two females were standing in front of her as to block the view. The females began to laugh and then left the area. The victim then went down to her vehicle to discover that three of her tires were punctured. The investigation is continuing.

PRESS RELEASES

01/23/18: In support of the President's Proclamation declaring January 2018 Human Trafficking Prevention Month, the Hagerstown City Police Department along with FBI agents of the 1-81 Human Trafficking Task Force conducted an undercover operation in effort to recover victims of human trafficking. As a result of this undercover investigation six contacts were made. Of those six contacts, three individuals were taken into custody and charged. They are as follows:

- 18 year old Autumn Jesie Beal of Newport, NC charged with Prostitution-General.
- 29 year old Gregory David Sterling of Durham, NC charged with Human-Compensation and Prostitution-Business.
- 33 year old Alicia Sue Halstead of West Virginia was arrested on an outstanding warrant through West Virginia and Virginia.

All subjects were transported to the Washington County Detention Center. Alicia Sue Halstead remains detained. The investigation is continuing and additional charges will be forthcoming.

OTHER NEWS/INFORMATION

HPD Mourning the loss of Co-Worker and Friend. Margaret Frances "Peg" Kershner, a long-time employee of the City of Hagerstown, lost her battle with cancer on Monday, January 22, 2018. After graduation from college, her first and only place of employment was with the City of Hagerstown. She worked in the Finance Department until her retirement in 1990. Not wanting to stay in retirement, she accepted a position at the Hagerstown Police Department. She was a valuable asset to the Western Maryland Crime Lab with her main assignment working in the Evidence Locker. Peg gave 60 plus years of employment to the City of Hagerstown.

Peg was a person with a positive outlook and always saw the glass "half full". Her strong work ethic and contagious laugh won her the respect from her co-workers. She had a generous heart and was always willing to help wherever needed. Peg was one of the sweetest souls you would ever want to meet and it has been an honor and a pleasure having her be a part of our lives.

Peg's funeral services will be conducted on Friday, January 26, 2018 at 1 p.m.at Rest Haven Funeral Home. Interment will follow in Rose Hill Cemetery. Peg was more than a co-worker at HPD; she was a great friend and will be missed!

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	220	220
	University District Deck	298	292
	Parking Lots	379	375
Number of Patrons Using Decks	A & E Deck	1549	1583
	University District Deck	1566	1650
Sales of Discount Coupons		50	0
Number of Citations Issued	(Includes Warnings)	200	222
Number of Cars Booted		0	0
Late Payment Notifications		56	65
Peak Occupancy (%)	A & E Deck	*72% Sat @ 10 PM	63% Thu @ 2 PM
	University District Deck	63% Tue @ Noon	63% Wed @ Noon

*MD Theater Event

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

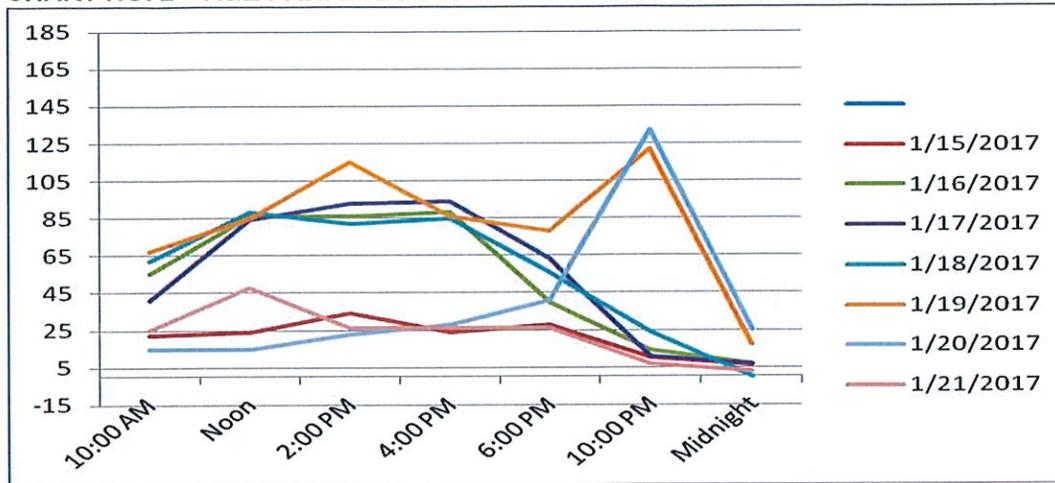
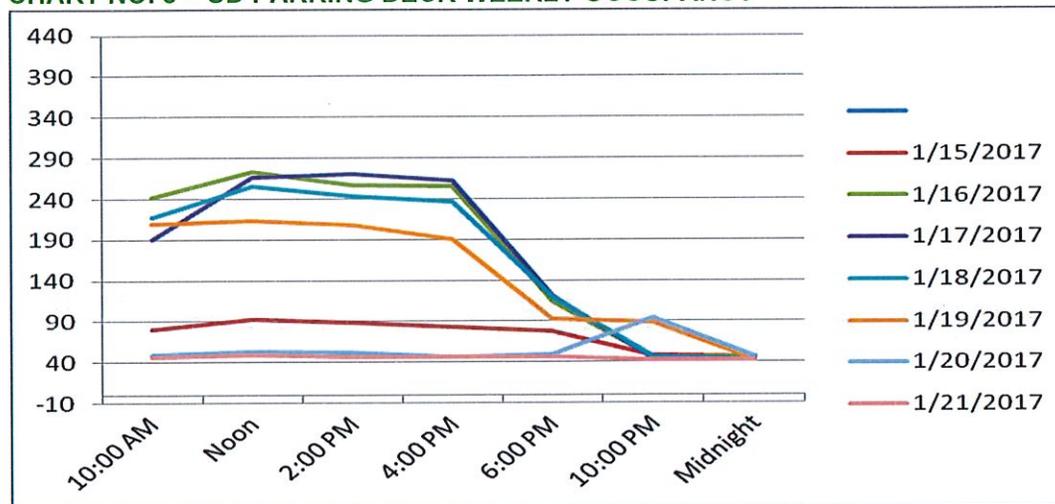


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



PARCS (PARKING ACCESS AND REVENUE CONTROL SYSTEM) UPDATE: Installation of equipment for the PARCS will begin on January 29, 2018. Many pieces of equipment have already been delivered. Work will begin at the A&E Parking Deck taking from 1 ½ to 2 weeks for installation. The hardware and software will be tested over a 30 day period. Once the system operations successfully, the equipment in the UD Parking Deck will be replaced.

The primary change will be that drivers will no longer pay at the exit lanes. Payment will be made at a POF (Pay On Foot) machine. The validated ticket will be taken to the exit gates making exiting much easier and smoother for everyone.

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	1
Fire	2	3
Human Resources	0	0
Light	0	0
Parks & Engineering	1	0
Police	10	10
Public Works	3	1
Wastewater	0	1
Water	4	4
Weekly Totals	20	20

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas

- Fri. 1/19 - 14 East Hillcrest Road- Miss Utility locate- emergency locate for Columbia Gas to make repairs to gas main break. Time Out: 17.4-18.3
- Mon. 1/22 - 216 Summit Avenue- arcing wires; no issue with HLD facilities were found. Time Out: 18.2-18.8
- Tues. 1/23 - 416 Pangborn Boulevard - Miss Utility locate; emergency locate for contractor to make repairs to a water service. Time Out: 19.9-20.4

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff held the monthly safety meeting covering HLD's right to know hazardous materials program and the changes with the GHS mandates.
- The Staff Engineer reviewed multiple plans for development within the HLD territory and beyond.
- The Staff Engineer evaluated and specified LED lighting for various projects.
- Engineering staff assembled a manifest of HLD electrical materials to be placed out to bid for sale to the highest bidder to refurbishment, recycle, or destruction.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, January 17, 2018	6.19	0.00
Thursday, January 18, 2018	6.02	0.00
Friday, January 19, 2018	5.93	0.00
Saturday, January 20, 2018	5.73	0.00
Sunday, January 21, 2018	5.62	0.00
Monday, January 22, 2018	5.66	0.00
Tuesday, January 23, 2018	8.86	1.43
Weekly – Avg. Flow / Total Rainfall	6.29	1.43
Jan - Avg. Flow/Total Rainfall	5.90	2.69

Miscellaneous

- Replaced shear pins and shimmed eccentric bushings on #2 digester feed pump.
- Started up new ferric pumps and tested for proper operation. Landed wiring in PLC cabinet so both pumps can be integrated into the SCADA system.
- Removed defective mixer #3 at BNR tanks and replaced.
- Replaced defective macerator on #1 primary sludge pump piping.
- Installed new emergency lighting in Operation's Building MCC room.

- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	21	255'	16'	1
Flushing	1	1,813'		

Collection System Maintenance Task

- Grinder pump call, 1533 Kensington Drive, no issue found.
- Grinder pump call, 11028 Plumwood Circle, reset pump.
- Grinder pump call, 20012 Mt Aetna Road, replaced tube.
- Sewer back up, 100 Buena Vista Avenue, problem on the private side.
- Sewer back up, 820 Salem Avenue, problem on the private side.
- Sewer back up, 420 McDowell Avenue, problem on the private side.
- Sewer back up, 1054 Georgia Avenue, cleaned mainline.
- Sewer back up, 155 The Terrace, problem on the City side, will schedule to excavate.
- Odor complaint, 313 Nottingham Drive, no issues found.
- Pump Station 3, painted station, and worked on check valve.
- Pump Station 8, prep work for painting.
- Pump Station 17, replaced ARV on force main and fabricated 4" connection for cleaning force main.
- Excavated and installed cleanout at 1155 The Terrace.
- General pump shop repair work.
- Dropped enzyme bags at various lift stations and trouble spots in the system to control FOG.

Collection System Maintenance Task

Administration

Wastewater Division – Customer Call Log Summary 2017/2018							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	5	1	0	0	1	9
YTD 2018	9	17	1	2	1	12	42

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- The survey consultant has completed field work for the Pump Station 6 replacement project.
- Potential infiltration/inflow is being addressed in a residential subdivision through a cleanout completion survey and communication with the property owners.

Laboratory

- Completed annual Method Detection Limit Study for Ammonia.
- Reviewed Method Manual for Lachat.
- Contacted Lachat Technical Support regarding requirements for pump tubing materials.
- Discussed SNCs Industrial Discharge Permit with County Pretreatment Manager.
- Prepared Surcharges for Industries.
- Reviewed historical water and wastewater usage for Volvo Trucks. Flows for December seem low.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
01/18/18	11.35		11.35
01/19/18	11.20		11.20
01/20/18	11.04		11.04
01/21/18	10.69		10.69
01/22/18	10.84		10.84
01/23/18	10.55		10.55
01/24/18	10.51		10.51
<i>Average:</i>			<i>10.88</i>

Water Production at R. C. Willson

- Operations:
 - Operations were routine this week – Staff worked on facility maintenance and routine preventative maintenance.
- Maintenance
 - RC Willson – Staff worked on miscellaneous equipment preventive maintenance.
- Instrumentation
 - RC Willson – Repairs continue on the North SCM.
 - RC Willson – Maintenance was completed on the Sulfuric Acid ventilation system.
 - RC Willson – Repairs were made to the east traveling screen.
 - RC Willson – Completed repairs on the Ammonia pump.
 - RC Willson – Made repairs to the Trac Vac system.
 - RC Willson – Completed software upgrade installation.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 12.5 feet (dry level). Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution. Distribution crews are working throughout the system performing customer service work and new meter installations as needed. Repairs were made to water main breaks on Pennsylvania Avenue, Roxbury Road and High Street. A service line leak was also repaired on Mulberry Avenue. Hydrants were repaired on Lincoln Avenue and Mt. Aetna Road.

Laboratory

- Collected composite samples from lagoon discharges.
- Reviewed colorimeter usage with Water Inspector.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	1
Replat Plats	1	1
Final Plan	1	-
Building Permits	12	-

- Staff met with a fire protection company representative to discuss water service and fire flow for an institutional expansion and two commercial projects (commercial redevelopment and expansion).
- Staff met with an apartment complex manager regarding water usage for a community center.



Respectfully submitted,
Valerie A. Means
Valerie A. Means
City Administrator

Multiple Facilities

Monthly Calendar For January 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6 (ID#69) 11a-12p Zumba #5835
7	8 (ID#69) 9a-10a Tai Chi for Balance & Movement (Jan. -Feb.2018) #5812 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5875	9 (ID#69) 5:45p-6:45p Calm by Candlelight-Warm Slow Flow Yoga #5868	10 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5875	11 (ID#69) 7p-8p Aikido for Teens & Adults #5815	12	13 (ID#69) 6a-9a 100 Miler Kick Off (ID#69) 9a-10a Tai Chi for Balance & Movement (Jan. -Feb.2018) #5812 (ID#69) 11a-12p Zumba #5835 (ID#69) 4p-5p 100 Milers -Good Intentions Fail. Succeed Anyway! #5940
14	15 (ID#69) 9a-10a Tai Chi for Balance & Movement (Jan. -Feb.2018) #5812 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5875	16 (ID#69) 5:45p-6:45p Calm by Candlelight-Warm Slow Flow Yoga #5868	17 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5875	18 (ID#69) 7p-8p Aikido for Teens & Adults #5815	19 (ID#69) 7p-9p Square Dance, Snacks to Share #5821	20 (ID#69) 9a-10a Tai Chi for Balance & Movement (Jan. -Feb.2018) #5812 (ID#69) 11a-12p Zumba #5835 (ID#69) 12p-1p Insanity #5870
21 (ID#69) 1p-2:30p GeoCaching in the Parks (FREE INTRO TO GEOCACHING) #5852	22 (ID#69) 9a-10a Tai Chi for Balance & Movement (Jan. -Feb.2018) #5812 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5875 (ID#69) 7p-9p Sleep Better, Start Now! #5862	23 (ID#69) 5:45p-6:45p Calm by Candlelight-Warm Slow Flow Yoga #5868 (ID#69) 7p-8p Zumba #5839	24 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5875	25 (ID#69) 5:45p-6:45p Beginner Yoga Series #5937 (ID#69) 7p-8p Aikido for Teens & Adults #5815	26	27 (ID#69) 9a-10a Tai Chi for Balance & Movement (Jan. -Feb.2018) #5812 (ID#69) 11a-12p Zumba #5835 (ID#69) 12p-1p Insanity #5870 (ID#69) 5p-8p Childrens birthday party- shannon steenburg
28	29 (ID#69) 9a-10a Tai Chi for Balance & Movement (Jan. -Feb.2018) #5812 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5875	30 (ID#69) 5:45p-6:45p Calm by Candlelight-Warm Slow Flow Yoga #5868 (ID#69) 7p-8p Zumba #5839	31 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5875			