

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 44 FOR 2017



November 3, 2017

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

<h3 style="margin: 0;">NOVEMBER 2017</h3> <p style="font-size: small; margin: 0;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 3:30pm Executive Session 4pm Work Session	8 7pm Planning Commission Meeting	9 4pm Board of Traffic & Parking 4:30pm Historic District Commission Meeting	HOLIDAY CITY OFFICES CLOSED	11
12	13	14 4pm Work Session	15 7pm Board of Zoning Appeals	16	17 5-6:30pm City Center Tree Lighting	18
19	20	21 4pm Work Session	22	HOLIDAY CITY OFFICES CLOSED	HOLIDAY CITY OFFICES CLOSED	25
26	27	28 7pm Regular Session	29	30		

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Main Street Update: Main Street Hagerstown held their monthly meeting with Organization, Design, Promotion, and Clean Safe and Green Work Groups. Items discussed included Christkindle Markt, additional events for 2018, and switching meetings to every other month.

Hub City Business Competition: The Entrepreneur Council of Washington County met to select applicants for the 2nd annual Hub City Business Plan Competition. Seventeen startup businesses applied and the group narrowed the finalists down to nine. The event is November 14 at 6:30 p.m. at Kepler Theater. Staff has been working with SCORE, SBDC, the County EDC, Chamber, TEDCO, and Frostburg University in the planning the event. For more information please visit: <http://www.ecwcmd.org/>

Grand Opening: The City of Hagerstown will celebrate the grand opening of Worx Graphic Design located in the Mulberry Lofts, 22 North Mulberry Street, Suite 311 on Tuesday, November 7 at 1 p.m.

Events: Upcoming events include:

- Gridiron Challenge: The 2017 Gridiron Challenge will be at North Hagerstown Mike Callas Stadium on Friday, November 3 at 7 p.m. The Rebels of South Hagerstown High School will travel to North Hagerstown High School for the annual end-of-the-season showdown with the Hubs. At the end of the game, Mayor Bob Bruchey will present the perpetual trophy to the winning team to be kept at their school throughout the year. This is the 61st meeting of the City rivalry. The series record is 30-29-1 with North recording 30 wins, South tallying 29 Gridiron titles, and the schools played to a tie in the first meeting in 1957. An MVP will be chosen from each team and presented with a \$250 scholarship at a future Mayor & Council meeting. Sunrise Rotary Hagerstown will sponsor the South High MVP scholarship and Conservit is sponsoring the North High MVP scholarship.
- Boards & Commission Appreciation Luncheon: Tuesday, November 14 at 11:30 a.m. at the Academy Theatre.
- City Center Tree Lighting: The City Center Tree Lighting Event will occur on Friday, November 17. Activities will begin at 5 p.m. and the tree will be lit at 6 p.m.
- Christkindle Markt: Saturday, December 2 from 12–6 p.m. Main Street Hagerstown presents the First Annual Christkindle Markt – a staple found in many German cities. Stop in downtown Hagerstown to shop from different artisan vendors, sample German cuisine, and enjoy children’s activities and visit from Santa.
- Hollyfest: The 28th Annual Hollyfest will take place at the Maryland Theatre on Saturday, December 2 at 7 p.m.

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE			
House/Apartment Fires	2	Community Risk Reduction	12
Building Fires	3	Public Service	5
Medical Assistance	34	Personal Injury Collision	9
Assist other Fire Departments	8	Fuel/Hazard Spills	1
Automatic Fire Alarms	12	Gas Leaks	3
Vehicle Fire	1	Investigation: Odor, Smoke, Fire	2
Electrical/ Downed Power Lines	4	Carbon Monoxide Alarm	1

Neighborhood Visits – After-the-Fire: The Hagerstown Fire Department visited the neighborhoods in the areas that recent fires have occurred. These areas included East Avenue, Snyder Avenue and North Prospect Street. Firefighters went door-to-door to educate residents on the importance of having working smoke alarms in their homes. The recent fire on Snyder Avenue resulted in two fatalities and the home did not have functioning alarms. The Fire Department will provide a free smoke alarm to any resident located in the City limits of Hagerstown. Please contact the Fire Department Administrative Office at 301-791-2544 to obtain a free alarm or schedule to have the batteries tested in an existing alarm.

INFORMATION TECHNOLOGY, COMMUNICATION & SUPPORT SERVICES

COMMUNICATIONS

Media Releases:

- North vs. South Gridiron Championship Classic Kicks Off at North High
- Graphic Design Studio Re-Locates in Downtown Hagerstown
- Traffic Advisory: Trick-or-Treat on Hamilton Boulevard
- Traffic Advisory: Summit Avenue
- Traffic Advisory: West Side Avenue

Channel 25:

- Watch the **Hub City Now** Newsroom at the top of every hour. This week's news stories include:
 - o City Holiday events commercial
 - o Valley Coop commercial
 - o HCN Mayor & Council Update
 - o GigaHub City Promotion
 - o BuroBox commercial
- Special Broadcasts:
 - o Urban Improvement Project Public Information
 - Wednesday at 7 p.m.
 - Sunday at 12 p.m.

Websites:

- **City Website:**
 - o About **10,700** users visited www.hagerstownmd.org for the week of October 23-29, 2017. (+2,8,000 visitors from last week)
 - o Top entrances (first page users accessed on the website)
 - Home Page 1,945
 - Mummers Parade (Calendar) 1,772
 - Calendar Page 1,428
 - Utility Billing Page 510
 - Police Page 252
 - Jobs Page 210
 - o Top Searches:
 - "trick or treat"
 - "jobs"
 - "halloween"
 - "mummers parade"
 - "yoga"
 - "pay bill"

PARKS & ENGINEERING

ENGINEERING DIVISION

1. **Pavement Preservation.** Milling and paving continued this week as Pangborn Boulevard, Oak Hill Avenue, and Vermont Street were all paved. Next week will be Marshall Street and Salem Avenue as the program wraps up for the year.
2. **2017 Alley Reconstruction Program.** The contractor has nearly completed the alley behind the National Road Park and is starting on alley 4-21 next to 226 North Locust Street (we delivered letters to those residents). After these two, they have portions of four additional alleys to complete this calendar year (weather permitting).
3. **2017 Bikeways Grant.** Our paint contractor is working on the bike lanes for six streets. We anticipate completion by the end of this calendar year. We approved construction of ramps at the Mitchell Avenue underpass to allow eastbound pedestrians/bikes to use the sidewalk rather than the street (this work should begin next week).
4. **Bridge Repairs.** The guardrails and sidewalks have been repaired at five bridges in the City. We will request funds in the upcoming budget for several bridge repairs that will be more costly.
5. **Red Light Cameras.** ATS is the red light camera vendor for the Police Department. We have coordinated review of their proposed work with several departments and will approve their plan. They will still need to submit a Traffic Control Plan and obtain permits before starting work.
6. **Engineering Statistics.**

TRAFFIC ISSUES		
Description	Week of 10/29/17	2017 TOTALS
Traffic complaints received	1	143
Work Orders completed	2	110
Traffic counts completed	3	56
CONSTRUCTION PROJECTS		
Description	Week of 10/29/17	2017 TOTALS
Projects advertised for bids	0	13
Projects under construction	7	10
Projects completed	2	6

PARKS DIVISION

1. **October Statistics.**

Golf Course	Oct 2015	Oct 2016	Oct 2017
<i># of Golfers</i>	1064	1126	851
<i>Greens Fees</i>	\$9,316.00	\$9,993.00	\$7,632.00
<i>Concessions</i>	\$1,191.25	\$917.50	\$1,105.00
<i>Merchandise</i>	\$297.50	\$189.00	\$290.50
<i>Rentals</i>	\$1,905.50	\$2,534.00	\$4,794.50
<i>Pare Fore Pink</i>	\$2,000.00	\$400.00	\$1,500.00
<i>Total Revenue</i>	\$14,710.25	\$14,033.50	\$15,322.00

Hager House	October 2015	October 2016	October 2017
Admissions (Visitors)	17	32	16
Admissions (Group Tours)	0	5	22
Admissions Revenue (Group&Visitor)	\$41.00	\$90.00	\$127.00
Free Admissions (5 & Under)	0	0	2
City Center Ghost Tours	57	32	72
City Center Revenue	\$288.00	\$80.00	\$567.00
Ghost Tours	240	310	84
Ghost Tours Revenue	\$1,274.00	\$907.00	\$749.00
Merchandise			\$29.00
Donations	\$22.00	\$4.00	\$14.00
Total Visitors	314	379	196
Hager Total Revenue	\$1,625.00	\$1,081.00	\$1,486.00

Train Museum	October 2015	October 2016	October 2017
Admissions (Visitors)	25	62	30
Admissions (Group Tours)	0	0	19
Admissions Revenue (Group&Visitor)	\$38.50	\$95.00	\$114.00
Free Admissions (5 & Under)	0	0	18
Donations	\$3.00	\$6.00	
Total Visitors	25	62	67
Train Total Revenue	\$41.50	\$101.00	\$114.00

2. **Revolutionary War-Era Cannon.** The 1776-era "Mt Aetna Cannon" which has been on display at the Hager House for decades is actually owned by the Historical Society (as are most of the artifacts in the House). The Society granted permission for the Jamestown-Yorktown Foundation to restore the cannon and temporarily display it as part of an artillery exhibit at the Yorktown Battlefield. This week it was moved. When it returns, we should consider a more prominent location and a more fitting mount for this priceless piece.



3. **Fit Room Recreation Classes.** Upcoming classes and rentals in the Fit Room for November 3–10 include:
- First Aid and CPR, November 3rd at 10 a.m.
 - Tai Chi, November 4th & 6th at 9 a.m.
 - Zumba, November 4th at 11 a.m.
 - Turbo Kick, November 4th at 12 p.m.
 - Private Party Rental, November 5th at 11 a.m.
 - Yoga for Weight Loss, November 6th & 8th at 5:45 p.m.
 - Lose the Stress, Lose the Weight, November 6th at 7 p.m.
 - Warm Slow Flow Yoga, November 7th at 5:45 p.m.
 - Aikido for Teens and Adults, November 9th at 7 p.m.
 - Square Dancing, November 10th at 7 p.m.

4. **Golf Course.**

- Beginning Sunday, November 5th, Golf Course hours will be 8 a.m. – 5 p.m. Current specials running include: Double Punch Mondays (get two punches on your golf loyalty card), Unlimited Golf Wednesdays (pay greens fees for 18 holes, play all day), and \$25/Twosome Special, 12-4 p.m.
- Save the Date – The Turkey Cup Two-Man Scramble Golf Tournament is scheduled for Saturday, November 18th at 12 p.m. The Golf Course will close for the season on December 10th.

PLANNING & CODE ADMINISTRATION

1. **Planning Commission:** The Planning Commission is scheduled to consider the following matters on November 8:

- o 1201 Maryland Avenue – Great Southern Wood – site plan for two lumber storage buildings.
- o 1481 Salem Avenue – C & S Plaza – final plat.
- o 13-17 South Potomac Street – Urban Educational Complex – approved the site plan.
- o 531 Dual Highway – BAI Hagerstown (Lot 1) – final plat.
- o 125 North Prospect Street – Four States Christian Missions, Inc. – final plat.
- o Cluster Subdivision Text Amendments – recommendation to Mayor and City Council.
- o Continued discussions on the proposed 2017 Land Management Code Text Amendment Package.
- o Comprehensive Plan Update – discussion on proposed revisions per the Maryland Department of Planning.

2. **Historic District Commission:** On October 28, the HDC approved a request for a projecting sign at 112 North Potomac Street for Haspel, McLead & Drawbaugh, P.C. They also conducted a workshop with the First Hose Fire Company pertaining to the adjacent Maryland Theatre lobby expansion project.

The HDC will be reviewing a request for replacement windows and replacement of rear porches/fire escape at 140 West Antietam Street for WLR Investments; a fence at 17 East Avenue; and an extension of an approval for a porch repair (originally approved in September 2016) at 30 East North Avenue. WLR will also be consulting with the HDC on a front door replacement at 140 West Antietam Street.

3. **Weekly Activity Report:** October 23–27, 2017

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS						NUMBER ISSUED	
Building	2	Residential -	2	Commercial -	0	Other -	0	3
Electric	9	Residential -	8	Commercial -	1	Other -	0	9
Plumbing	15	Residential -	9	Commercial -	4	Other -	2	15
Mechanical	14	Residential -	9	Commercial -	5	Other -	0	14
Engineering Dept.	3							4
TOTAL	43		28		10		2	45

Est. Value of Issued Building Permit Projects:		Fiscal Year Totals:
Residential	\$ 10,000.00	\$ 1,354,112.00
Commercial	\$ 28,000.00	\$ 9,447,540.00
Apartment	\$ 50.00	\$ 192,340.00
Sign	\$ 0.00	\$ 150,339.00
TOTAL	\$ 38,050.00	\$ 11,144,331.00

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2017 – JUNE 30, 2018

	PROPERTIES	UNITS
Registrations received week of Oct 23 – Oct 27	8	16
New applications issued week of Oct 23 – Oct 27	0	0
Total 2017-2018 registered (includes additions and subtractions since 5/1/17)	3,530	9,223
Percentage of rental license renewals that have registered as of October 27, 2017	97.4%	98.7%

Notes: The 2017-2018 rental license renewals for 9,345 units in 3,624 properties were mailed on May 4, 2017. On October 16, a Notice of Violation was posted and mailed to owners who have failed to renew their licenses, giving them until Nov 17 to register or be fined.

PAYMENT

Weekly payment received	\$ 1,350
Weekly adjustment/credits	\$ 175

INSPECTIONS

TYPE	NUMBER CONDUCTED
Building	35
Electrical	39
Plumbing	27
Mechanical	14
Safety	68
Neighborhood Vitality	48
Quality of Life	10
Preventive Maintenance	23
Planning & Zoning	1

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,720	Field Interviews:	64
Arrests/Warrants Served:	18	Moving Violations:	17
Domestic Violence Calls:	28	Parking Violations:	240
DUI Arrests:	0	Safety Repair Orders:	3
Reports Filed:	175	Warnings:	34

REPORTS

10/26/17: Officer Molineaux was on patrol when a male flagged him down. The male advised he had been assaulted and robbed in front of the County Commuter bus stop on West Franklin Street. He further stated that four to five males began punching and hitting him. The suspects went through his pockets and took his cell phone. The suspects fled westbound. The victim had swelling, blood and bruising on his face and head. Community Rescue Service was called and the victim was transported to Meritus Medical Center for treatment. No further details are available.

10/27/17: Officer McKinley responded to Garland Groh Boulevard for a robbery in progress. The victim was at Best Buy, however stated that the robbery actually occurred at the playground on Basalt Way. The victim stated he was to meet a friend there and upon arriving at the playground, two unknown black males approached both he and his friend. One unknown male brandished a black firearm and demanded the victim's belongings. The unknown male took US currency from the victim's pocket and fled the scene towards Hager Crossing Drive. The Washington County Sheriff's Department arrived on scene to assist. A K9 track was conducted but the suspects were not located.

10/28/17: Officer St.Clair was dispatched to the Rhubarb House located at 12 Public Square in reference to a malicious destruction of property report. The owner of the business informed that two business signs had been damaged. One of the signs was made of wood and was valued at \$1,000. The second sign was made of plastic and was valued at \$200. The officer will be reviewing area cameras to see if the incident was captured on film. No further information is available.

10/30/17: Officer McKoy responded to West Washington Street for a reported burglary of a law office. Around 8:50 a.m. one law partner arrived at work and noticed the office appeared to be disheveled. She searched the rest of the building and discovered the attic window was broken and this appeared to be the point of entry for the suspect. Electronic equipment was missing and it was determined the loss is approximately \$50,000. It should be noted that the day before this burglary, electronic equipment was stolen from the Otterbein Church on East Franklin Street as well. There are no suspects.

OTHER NEWS/INFORMATION

Congratulations to Lt. Robison, Sgt. Cox and Sgt. Bobetich: Congratulations to Sergeant James Robison on his promotion to Lieutenant. Lt. Robison will remain on the Baker Platoon under the command of Captain Langston. Officer Thomas Cox was promoted to Sergeant and was transferred from the Narcotics Task Force to Charlie Platoon. Sgt. Cox will be under the command of Lt. Chad Woodring. Officer Daniel Bobetich was promoted to Sergeant and was transferred from Charlie Platoon to Baker Platoon. Sgt. Bobetich will be under the command of Lt. Robison. Their promotional ceremony was held on Thursday, October 26, 2017. We wish Lt. Robison, Sgt. Cox and Sgt. Bobetich great success as they move forward with their new responsibilities.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	214	214
	University District Deck	420	420
	Parking Lots	356	356
Number of Patrons Using Decks	A & E Deck	1867	1559
	University District Deck	2100	1925
Sales of Discount Coupons		150	0
Number of Citations Issued	(Includes Warnings)	207	193
Number of Cars Booted		0	0
Late Payment Notifications		41	80
Peak Occupancy (%)	A & E Deck	*75% Thur @ 10 PM	67% Wed @ 2PM
	University District Deck	60% Tue @ 2 PM	60% Tue @ Noon

*MD Theater Event

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

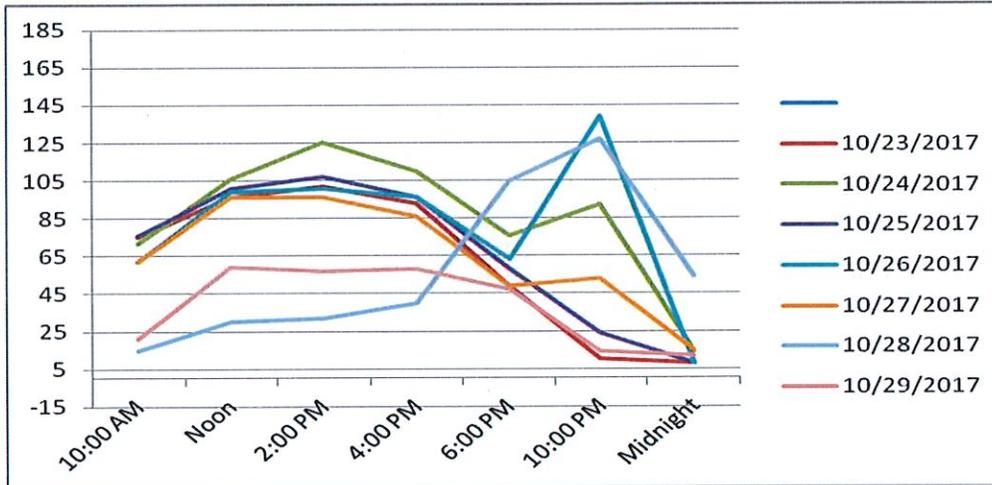
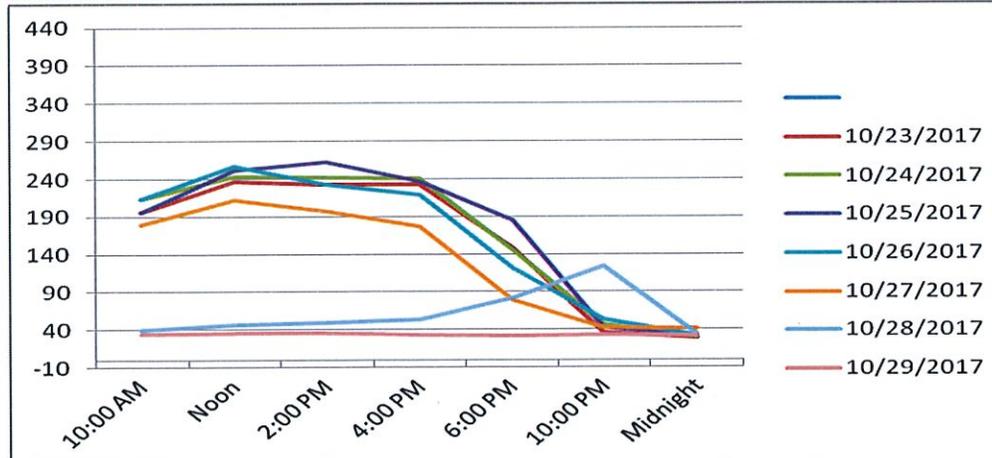


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	5	0
Human Resources	0	0
Light	5	2
Parks & Engineering	3	2
Police	5	12
Public Works	5	7
Wastewater	2	2
Water	1	2
Weekly Totals	26	27

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas

- Thur. 10/26 - 77 Madison Avenue- total outage; bird caused transformer fuses to operate. Time Out: 17.5-19.0
- 130-136 East North Avenue- total outage. Time Out: 19.0-19.5
- Sat. 10/28 - 1052 View Street- lines down; the service was reattached that had pulled loose from residence. Time Out: 13.0-14.5
- Sun. 10/29 - Rear, 440 Mitchell Avenue- arcing wires; crews trimmed tree branches away from wires to correct issues. Time Out: 17.2-18.5
- 110 East Antietam Street- arcing wires; bare connectors were replaced at the pole to correct problem. Time Out: 22.5-0.0
- Mon. 10/30 - Rear, 218 Broadway- total outage; (1) 20T line fuse replaced to correct problem and restore power. Time Out: 17.3-18.7
- Wed, 11/1 - Western MD Hospital, 1500 Pennsylvania Avenue - disconnection of service for annual maintenance of hospital facilities. Time Out: 17.5-19.7
- HLD crews were requested to return early for reconnection due to the hospital equipment failure. Time Out: 19.7-20.2

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
9	1	3	0

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, October 25, 2017	5.79	0.00
Thursday, October 26, 2017	5.58	0.00
Friday, October 27, 2017	5.19	0.00
Saturday, October 28, 2017	5.64	0.00
Sunday, October 29, 2017	7.80	1.79
Monday, October 30, 2017	9.57	0.36
Tuesday, October 31, 2017	7.81	0.00
Weekly – Avg. Flow / Total Rainfall	6.77	2.15
Oct - Avg. Flow/Total Rainfall	6.14	5.42

Miscellaneous

- Pumped down Final Clarifier #6 and repaired beaching plate.
- Worked with Ellsworth Electric to maintain plant equipment and controls during switchgear replacement.
- Replaced ferric pump to OAB flow paths.
- Repaired MagOx pump and replaced faulty piping.
- Installed/repared heat tapes and winterized plant equipment.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	2	846'	330'	14
Flushing	30	7,366'		

Collection System Maintenance Task

- Sewer Back up, Maryland Department of Corrections, Cleared blockage at RCI upstream of their Treatment Plant.
- Sewer Back up, 1024 Beechwood Drive, problem on owner.
- Odor complaint, 17630 Potter Bell Way, odor in home, no issues found, we were flushing in the area, possibly caused odor.
- Grinder pump call, 1533 Kensington Drive, no issues found, cycled pump.
- Cleaned wet wells at Pump Stations #7 and #8.
- Pump Station #8, pulled and removed debris from Muffin Monster.
- Dropped Enzyme bags at various lift stations and trouble spots in the system to control FOG.
- General Pump Shop repair work.

- Installed Manhole Risers for Pavement Overlays at Pangborn Boulevard, View Street, and Mill Street including a storm drain manhole for Public Works.
- Excavated and replaced discharge assemblies and check valves for Grinder Pumps at 1509 Kensington Drive, 1514 Kensington Drive, 1533 Kensington Drive and 1664 Woodlands Run.

Administration

Wastewater Division – Customer Call Log Summary 2017							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	2	0	1	0	2	6
YTD 2017	56	78	5	6	1	73	219

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Plan Review and Permitting Office.
- Staff met with the Assistant City Engineer to discuss the proposed Pump Station # 6 replacement.

Laboratory

- Followed-up with ALS regarding missing result from industrial wastewater sampling.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
10/26/17	10.37		10.37
10/27/17	9.81		9.81
10/28/17	10.00		10.00
10/29/17	9.98		9.98
10/30/17	10.59		10.59
10/31/17	10.40		10.40
11/01/17	10.57		10.57
Average:			10.24

Water Production at R. C. Willson

- Operations:
 - Operations were routine this week – staff worked on facility maintenance and routine preventative maintenance.
- Maintenance
 - RC Willson – Staff worked on miscellaneous equipment preventive maintenance.
- Instrumentation
 - RC Willson/ Pump Stations/Tanks – Staff worked on facility maintenance and routine preventative maintenance.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 13.5 feet (dry level). Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution. Distribution crews are working throughout the system performing customer service work and new meter installations as needed. Repairs were made to a hydrant on Wesel Blvd and Snyder Avenue.

Laboratory

- Sampled new main on Showalter Road.
- Process and regulatory testing was routine for the week.

Engineering

Reviews:	City	County
Site Plans	1	2
Preliminary Plats	-	-
Final Plats	-	-
Simplified Plat	-	-
Grading Plan	-	-
Building Permits	4	6

- Staff attended a development review meeting at the County Plan Review and Permitting Office.
- Staff met with Walmart contractor representatives regarding a water main/storm sewer conflict.
- Staff met with the City Administrator and Fire Chief to discuss water pressure in Zone 5.
- Staff met with a fire protection company representative regarding a commercial area water pressure and hydrant tests.



Respectfully submitted,
Valerie A. Means
Valerie A. Means
City Administrator

Multiple Facilities

Monthly Calendar For November 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5856	2 (ID#69) 7p-8p Aikido for Teens & Adults #5814	3 (ID#69) 10a-12p CPR and First Aid #5825	4 (ID#69) 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811 (ID#69) 11a-11:59a Zumba #5833 (ID#69) 12p-1p Turbo Kick #5872
5 (ID#69) 11a-6p Private Party Rental: Maeghan Lois, Birthday Party	6 (ID#69) 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5856 (ID#69) 7p-8p Lose the Stress! Lose the Weight! #5866	7 (ID#69) 5:45p-6:45p Calm by Candlelight- Warm Slow Flow Yoga #5858	8 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5856	9 (ID#69) 7p-8p Aikido for Teens & Adults #5814	10 (ID#69) 7p-9p Square Dance, Patriotic Tribute to Veteran's Day #5818	11 (ID#69) 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811 (ID#69) 11a-11:59a Zumba #5833 (ID#69) 12p-1p Turbo Kick #5872
12 (ID#69) 1:30p-7:30p Pre-Thanksgiving Meal	13 (ID#69) 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5856 (ID#69) 7p-8p Lose the Stress! Lose the Weight! #5866	14 (ID#69) 5:45p-6:45p Calm by Candlelight- Warm Slow Flow Yoga #5858	15 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5856	16 (ID#69) 7p-8p Aikido for Teens & Adults #5814	17	18 (ID#69) 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811 (ID#69) 11a-11:59a Zumba #5833 (ID#69) 12p-1p Turbo Kick #5872
19	20 (ID#69) 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5856 (ID#69) 7p-8p Lose the Stress! Lose the Weight! #5866	21 (ID#69) 5:45p-6:45p Calm by Candlelight- Warm Slow Flow Yoga #5858	22 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5856	23 (ID#69) 7p-8p Aikido for Teens & Adults #5814	24	25 (ID#69) 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811 (ID#69) 11a-11:59a Zumba #5833 (ID#69) 12p-1p Turbo Kick #5872
26	27 (ID#69) 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5856 (ID#69) 7p-8p Lose the Stress! Lose the Weight! #5866	28 (ID#69) 5:45p-6:45p Calm by Candlelight- Warm Slow Flow Yoga #5858	29 (ID#69) 5:45p-6:45p Yoga For Weight Loss - returning student #5856	30 (ID#69) 7p-8p Aikido for Teens & Adults #5814		