

# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 39 FOR 2017



September 29, 2017

To Mayor Bruchey and Members of the City Council:

## UPCOMING MEETINGS

<h3 style="margin: 0;">OCTOBER 2017</h3> <p style="font-size: small; margin: 0;">For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></p>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 4pm Mayor & Council Work Session  5:30pm Special Session	4	5	6	7
8	9	10 4pm Mayor & Council Work Session	11 4pm Planning Commission Meeting	12 4pm Board of Traffic & Parking  4:30pm Historic District Commission Meeting	13	14 1-4pm Harvest Hoedown @ Fairgrounds Park
15	16	17 4pm Mayor & Council Work Session	18	19	20	21
22	23	24 7pm Mayor & Council Regular Session	25 7pm Planning Commission Meeting	26 4:30pm Historic District Commission Meeting	27	28 11am-1pm Howl-O-Ween Dog Costume Parade @ Dog Park at Fairgrounds Park  6pm 92 <sup>nd</sup> Annual Alsatia Mummies Parade
29	30	31 No Mayor & Council Meeting  6-8pm City-Wide Trick-Or-Treat				

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

### Main Street Update:

- Staff met with the Entrepreneur Council of Washington County (ECWC) to continue to plan the Hub City Business Plan Competition taking place November 14 at Kepler Theatre.
- Staff prepared for fall flower planting along East Franklin Street and litter pick up as well. The planting and litter pickup is occurring on September 29.

### Wind Down Fridays:

 The schedule for the 2017 Wind Down season is listed below:

- September 29th (Thunder in the Square, 6-10 p.m.) – Staff Infection
- October 6<sup>th</sup> (6-9 p.m.) – Back Roads Blues

**Engine Room Art Space:** "World Between Worlds" is a solo exhibit by Don Matthews currently on display at the gallery. If one follows the line of thought that the linear passage of time is an illusion, then all moments exist simultaneously. What is perceived as the present is occurring in conjunction with the perceived past and future. But the question remains: is there only one past and future attached to each present moment, or are there infinite possibilities, infinite realities, existing beyond our perception? In the "World Between Worlds" exhibit, the artist explored these questions associated with time and infinite realities in painting. The exhibit will run through Friday, September 29 with a closing reception at 6 p.m. For more information visit [www.engineeroomartspace.com](http://www.engineeroomartspace.com) or at [www.facebook.com/engineeroomart](http://www.facebook.com/engineeroomart)

## INFORMATION TECHNOLOGY, COMMUNICATION & SUPPORT SERVICES

### COMMUNICATIONS

#### This Week's Headlines and Media Releases

#### E-Casts:

- Main Street October Meeting Reminders

#### Channel 25:

- Watch the City Newsroom at the top of every hour. This week's news stories include:
  - o Valley CoOp promotion
  - o Fall Fest and Porchfest promotion
  - o HPD PSA Theft from Motor Vehicles
  - o Hagerstown Cultural Trail Feature Art
  - o Montage of Hagerstown Cultural Trail June 17<sup>th</sup>
  - o BuroBox promotion
  - o Thunder in the Square promo
  - o Maryland Annual Report

#### Websites:

- *City Website:*
  - o About 5,855 users visited [www.hagerstownmd.org](http://www.hagerstownmd.org) for the week of September 18–24, 2017.
  - o Top entrances (first page users accessed on the website)
    - Home Page 1,809
    - Utility Billing Page 614
    - Police Page 264
    - Jobs Page 183
    - Jonathan Hager House Museum Page 123

- Top Searches:
  - "true"
  - "jobs"
  - "pay bill"
  - "bids"
  - "events"
  - "late fee waiver"

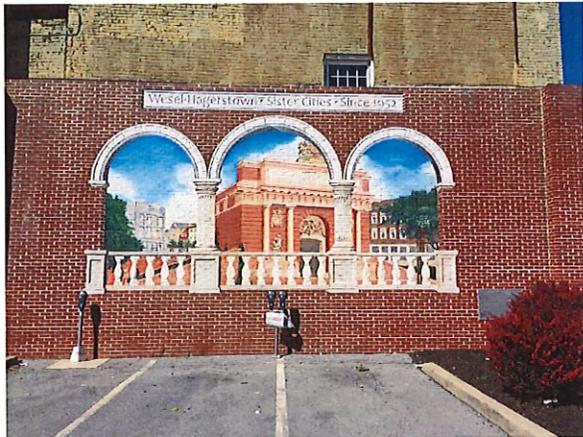
**PARKS & ENGINEERING**

**ENGINEERING DIVISION**

1. **View to Wesel.** Betinna Messersmith worked on the mural the last two weeks and added a banner, touched up the faded colors, and clear-coated the mural.



BEFORE



AFTER

2. **Downtown Wayfinding Signs.** Designed with assistance from the A&E Board and senior staff, six wayfinding signs were installed for pedestrians in the downtown. The maps show only the major landmarks. The note in the lower left corner says for restaurants and other landmarks to visit the CVB's "Visit Hagerstown" App on your smart phone. The App is always current and gives details and directions on things to do, places to stay, events, dining and the Cultural Trail



3. **Bicycle Advisory Committee.** Assembled 33 accident reports over the last three years that involved bicycles for the Bicycle Advisory Committee to review. Most of the accidents were caused by the bike riders, with several major injuries and one fatality. Also, directed Public Works to proceed with ordering the signs for the new bike lanes being added with 2017 Bike Grant.

4. **2017 Alley Reconstruction Program.** Alleys 2-68 and 2-69 were completed this week and the contractor has moved on to Alley 4-073. We delivered letters to the residents of that alley to advise them of the schedule.
5. **Engineering Statistics.**

Traffic issues		
Description	Week of 9/24/17	2017 TOTALS
Traffic complaints received	2	129
Work Orders completed	0	97
Traffic counts completed	8	48
Construction Projects		
Description	Week of 9/24/17	2017 TOTALS
Projects advertised for bids	0	13
Projects under construction	7	10
Projects completed	1	4

**PARKS DIVISION**

1. **State of Maryland Certified Pool Operators.** Congratulations to Amy Riley, Orion Kimberlin, Mark Haddock, and Rodney Tissue on becoming Certified Swimming Pool Operators. This was a two-day class and exam given at Hagerstown Community College. This certification will allow staff to effectively supervise pool management staff at Potterfield Pool and stay up to date on current Health Department Regulations.
2. **Paddle Boats on City Park Lake.** There were 239 paid riders, plus 77 free riders who completed event passports, enjoyed paddle boats, kayaks and canoe rides on City Park Lake as part of City Park Fall Fest on September 16, 2017. Staff will follow-up with River and Trail Outfitters to determine boat rental dates for 2018, which will continue to be tied in with special events to maximize participation.
3. **HEAL ColorSplash 5k.** Get "splashed" with an array of powder colors at the annual Color Splash 5K Fun Run/Walk on Saturday, September 30<sup>th</sup> at Fairgrounds Park! This unique family "fun run" is geared towards all fitness levels! Online registration closes at Noon on Friday, Sept 29<sup>th</sup>! <http://ymcahagerstown.org/event/2017-color-splash-5k>
4. **Walk Maryland Day.** Join us on Wednesday, October 4<sup>th</sup> at Noon for Walk Maryland Day. Participants can join the walk by meeting at 12 p.m. on Antietam Street at the Cultural Trail entrance to take the walk to City Park and back. The first 100 participants will receive a miniature Maryland flag. FREE samples of a healthy grilled chicken and salad will be provided by Bella's Bites. Poster attached.
5. **Day of Caring.** For the Day of Caring project, on Thursday, September 28<sup>th</sup>, 27 volunteers painted the stables and grandstand at Fairgrounds Park.
6. **Golf Course.** Staff is preparing for the 5<sup>th</sup> Annual Par Fore Pink tournament to be held on Friday, October 6<sup>th</sup>.
7. **Fit Room Classes.** Attached are the classes scheduled in the Fit Room for October.

**PLANNING & CODE ADMINISTRATION**

1. **New Development Cases:**
  - 125 North Prospect Street – Four States Rescue Mission (Lots 172, 551, and alley) – final plat.

2. **Planning Commission:** The Planning Commission considered the following items at its meeting on Wednesday, September 27:
  - 504 East First Street – Kind Therapeutics – approved redline revisions to the previously approved site plan.
  - Comprehensive Plan Update – reviewed State Highway Administration, Maryland Historical Trust, and City Engineer comments and staff's proposed responses to these comments.
  - Comprehensive Plan Update – reviewed locations to shrink the MRGA boundary in order to allow expansion of the boundary in another location.
  - Text Amendments – 2017 package update and request to forward patch amendment.
3. **Board of Zoning Appeals:** No cases were filed for the October 18 hearing.
4. **Central Chemical Update:** City staff met with contractors working on site remediation at Central Chemical on September 27<sup>th</sup>. Our area rep from the EPA joined in on conference call. The purpose of the meeting was for staff to learn more about planned on-site Phase I activities and for the contractors to learn of certain code requirements affecting their plans. While federal law exempts on-site remediation activities on Superfund sites from local permits, they intend to do the work to local code. Phase I will entail demolition of most of the building foundations, construction of a building to house equipment to monitor and treat groundwater, and installation of a discharge pipe out to the public storm drain system for treated water. They will be getting NPDES permits from the state for the discharge activity. They are exploring contracting with a third party for inspections of their work. Phase I is anticipated to be completed by mid-December.
5. **Weekly Activity Report:** September 18–22, 2017

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	9	Residential -	5	Commercial -	4	Other -	0	11
Electric	19	Residential -	7	Commercial -	8	Other -	4	18
Plumbing	12	Residential -	6	Commercial -	5	Other -	1	12
Mechanical	7	Residential -	3	Commercial -	4	Other -	0	7
Engineering Dept.	16							17
<b>TOTAL</b>	63		21		21		5	65
<b>Est. Value of Issued Building Permit Projects:</b>					<b>Fiscal Year Totals:</b>			
Residential				\$ 685,360.00				\$ 1,173,407.00
Commercial				\$ 0.00				\$ 8,918,949.00
Apartment				\$ 65,000.00				\$ 184,625.00
Sign				\$ 78,404.00				\$ 99,839.00
<b>TOTAL</b>				<b>\$ 828,764.00</b>				<b>\$ 10,376,820.00</b>
<b>Projects of Interest</b>								
- Interior renovation work at 601 West Washington Street - \$65,000								
- Construct four new townhomes in Collegiate Acres - \$679,960								
- Install new faces and electric message sign at Bulldog Credit Union, 1240 Dual Highway - \$35,400								
<b>RENTAL LICENSING PROGRAM YEAR: JULY 1, 2017 – JUNE 30, 2018</b>								
					<b>PROPERTIES</b>		<b>UNITS</b>	
Registrations received week of Sep 18 – Sept 22					27		42	
New applications issued week of Sept 18 – Sept 22					41		43	
Total 2017-2018 registered (includes additions and subtractions since 5/1/17)					3,437		9,029	
Percentage of rental license renewals that have registered as of Sept 22, 2017					94.8%		96.6%	

**Notes:** The 2017-2018 rental license renewals for 9,345 units in 3,624 properties were mailed on May 4, 2017. A 3rd past due notice, which now includes a \$100 late fee, was mailed in early September to those that remain outstanding. The next notice, if needed, will be a Notice of Violation warning of pending fines.

**PAYMENT**

Weekly payment received \$ 3,325

Weekly adjustment/credits \$ 3,275

**INSPECTIONS**

<b><u>TYPE</u></b>	<b><u>NUMBER CONDUCTED</u></b>
Building	44
Electrical	50
Plumbing	23
Mechanical	13
Safety	45
Neighborhood Vitality	101
Quality of Life	18
Preventive Maintenance	30
Planning & Zoning	5

**INSPECTIONS KEY:**

**Categories of Conditions**

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

**POLICE DEPARTMENT**

**STATS**

Calls for Service:	1,793	Field Interviews:	60
Arrests/Warrants Served:	14	Moving Violations:	24
Domestic Violence Calls:	29	Parking Violations:	164
DUI Arrests:	1	Safety Repair Orders:	2
Reports Filed:	170	Warnings:	24

## REPORTS

**09/22/17:** Officer Patterson responded to Dual Highway Liquors for a report of malicious destruction of property. An employee informed the officer of damage to the west side of the building. The officer observed a crack on the tempered glass front door where it appeared someone had forcibly tried to break through. Additionally, there was a piece of metal lying next to the door. The officer went to the rear of the store and located pry marks at the bottom right corner of the back door, a window completely shattered, and building debris spread across the ground. It is estimated that property damage is approximately \$10,000. The owner will review the video camera and contact the officer with any details. No further information is available.

**09/23/17:** Officer Fuqua was dispatched to South Prospect Street for a reported theft. The victim stated that two bicycles that were chained to the front porch had been stolen. The commercial grade lock was cut with a bolt cutter. Both mountain bikes were valued at \$200 each. There are no suspects and were no witnesses.

**09/24/17:** Officer StClair responded to East Avenue in reference to an assault report. The victim advised he was walking in Cramers Alley and was approached by five black juveniles. The victim recognized two of the juveniles. The three unknown juveniles began assaulting him by kicking and punching him. The victim had bruises and red marks around his right eye. The officer was able to locate one of the juveniles and he was placed under arrest. He was transported to his home and released to his mother. No further information is available at this time.

**09/25/17:** Officer Rowe responded to West Side Avenue for a report of a burglary. The officer made contact with the victim and she advised that she noticed the door open to a vacant property she owns. The wooden door frame had been damaged leaving the residence unsecured. The property is being renovated and tools were in the residence, however nothing appeared to be missing. The neighbors did not see anything out of the ordinary. There are no suspects at this time.

**09/26/17:** Officer Cline was dispatched to McDonald's Restaurant on Massey Boulevard for a report of a vehicle theft. The victim stated he went to get in his vehicle parked on West Side Avenue but the vehicle was gone. He went to McDonald's, his wife's place of employment, to see if she drove his car that day. She did not drive his vehicle and at that point he contacted the police. He did not secure his vehicle the previous night and his wallet and keys were in the vehicle. There are no suspects at this time.

**09/27/17:** Officer Moczydlowsky responded to Nottingham Road for a reported burglary. The victim advised she discovered her hand guns were missing from her residence. One gun was a .22 caliber pistol that was not operational and the other was a 9mm Smith & Wesson M&P Shield that was black in color. No other items were taken from the residence. There were no signs of forced entry to the home. There are no suspects.

## PRESS RELEASES

On 09/24/17 at 10:09 p.m. officers responded to the 600 block of Salem Avenue for a report of a male who had been shot. Upon arrival officers located one male victim with a life threatening gunshot wound. The male was flown to Baltimore Shock Trauma where he remains in critical condition. Officers were advised of an altercation between the male and other subjects in the area. A short time later the gun shots were heard and the victim was located near the intersection of McDowell Avenue and Salem Avenue.

Witnesses state they observed a black male, thin build, approximately 5'7" wearing all black clothing fleeing from the scene. He was seen wearing either a hoodie or another type of covering over his head. He was last seen headed north. Anyone who may have witnessed this incident or who has any information concerning this incident please contact Detective Fleegal at 301-790-3700 X245.

## OTHER NEWS/INFORMATION

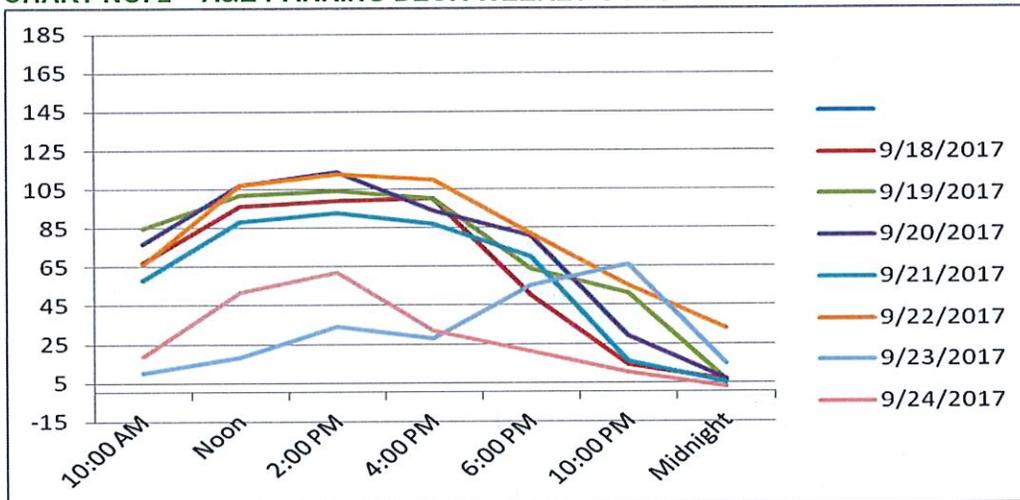
**Welcome to Gladys Pleasant.** The City of Hagerstown has hired Gladys Pleasant who will be attending the Frederick Police Academy, located at 100 West Patrick Street in Frederick, Maryland. Gladys will begin her police training on October 2, 2017 and will graduate on June 8, 2018. After her eight months of training at the Police Academy, she will begin her Field Training Program at the Hagerstown Police Department. Ms. Pleasant will be assigned to a veteran police officer for her next phase of training. We wish her well as she begins her law enforcement career here in Hagerstown.

## PUBLIC WORKS

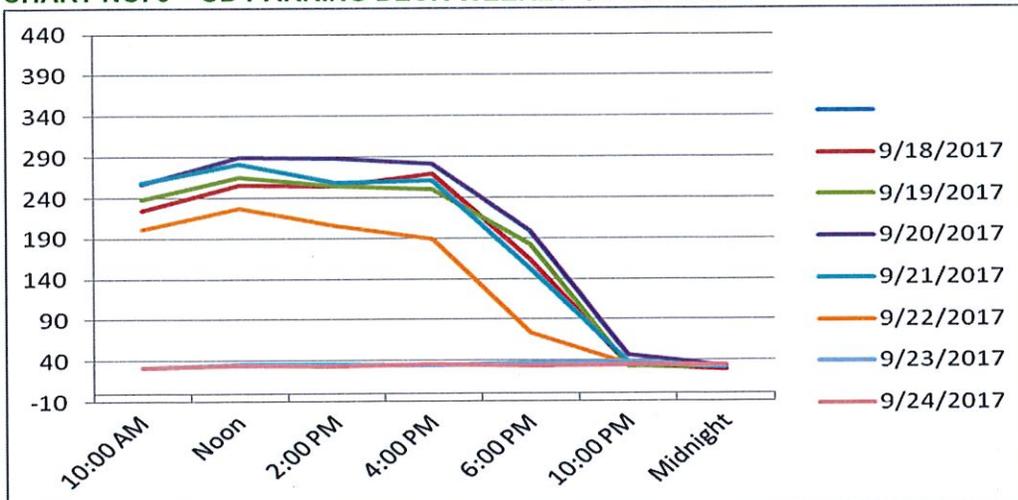
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	209	209
	University District Deck	440	440
	Parking Lots	348	346
<b>Number of Patrons Using Decks</b>	A & E Deck	1610	1901
	University District Deck	2184	1751
<b>Sales of Discount Coupons</b>		0	0
<b>Number of Citations Issued</b>	(Includes Warnings)	215	230
<b>Number of Cars Booted</b>		1	0
<b>Late Payment Notifications</b>		39	50
<b>Peak Occupancy (%)</b>	A & E Deck	62%	84%
		Wed @ 2 PM	Sat @ 6 PM
	University District Deck	66%	88%
		Wed @ Noon	Tue @ Noon

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	0	2
Fire	2	1
Human Resources	0	0
Light	0	0
Parks & Engineering	4	2
Police	10	10
Public Works	3	4
Wastewater	2	2
Water	4	4
Weekly Totals	25	26

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Service Calls**

Fri. 9/22/17

- 321 North Locust Street – Partial power. Line crews were called for a customer complaint for partial power. Upon arrival, the crew determined that the customers meter socket had faulted. The crew disconnected the service and advised the customer that an electrician was needed to make repairs. Time Out: 1640 – 1831.
- 321 North Locust Street – Restore service. Line crews responded to this address to reconnect the service following repairs. Time Out: 2154 – 2243.

Sat. 9/23/17

- Corner North Mulberry Street & East Avenue – 911 call, auto accident, pole hit. Upon arrival, the line worker on call determined that the pole hit was a signal pole. Timeout: 1624 – 1652

Tues. 9/26/17

- 730 Maryland Avenue – Line crews responded to a total outage call for this area. Upon arrival, the crews discovered that a squirrel had caused a transformer fuse to operate. Timeout 1854-1930

**Distribution:**

- Metering Staff received no high bill complaints this week.
- In coordination with HLD Engineering, line crews have been continuing the process of refinishing many fiberglass street lights that have been identified as being in need of attention. To date, over 170 lights have been refinished.
- In coordination with HLD Engineering, line crews have nearly finished construction of HLD’s 34.5 KVA line extension to the Kind Therapeutics facility on East First St. Several poles have been replaced and framed out. HLD anticipates that our work will be completed next week.
- Crews started construction of the temporary feed to the WW treatment plant. This feed is needed to supply temporary power for needed electrical upgrades to the plant.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
27	0	1	0

**Engineering:**

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer met with MEC electric and representatives from the Jamison Door Company to address needs for additional electric service to the factory. Subsequently completed design for a three phase line extension and new transformer installation.
- Engineering staff coordinated Arc Resistant clothing ordering for HLD employees required to wear AR garments.
- The Staff Engineer met with Skyline Tech. to coordinate fiber optic cable installation between HLD and WASHCO fiber facilities.
- The Staff Engineer and Dist. Superintendent met with WCBOE to plan and coordinate a utility electric upgrade to Northern Middle School. HLD will be eliminating an outdated installation.
- The Staff Engineer reviewed and commented on the 90% plans for the extension and widening of Professional Boulevard.
- The Staff Engineer completed reviews and offered comments on the site plans for the MD Theatre, Lidl Grocery, Burhans Village, and Krispy Kreme construction projects. Electric utility designs will be engineered based on these plans.
- Engineering staff completed organization and clean up of the outdoor stock area to improve access and general cleanliness.

**Administration:**

- Repairs have been completed to the recently discovered damage to a drain pipe at the rear of the MD Theatre that occurred several years ago while setting the service poles for the Theatre.
- The blanket bid for distribution transformers was opened this week and reviewed. National Transformer Sales will be awarded the bid.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, September 20, 2017	6.57	0.00
Thursday, September 21, 2017	6.37	0.00
Friday, September 22, 2017	6.16	0.00
Saturday, September 23, 2017	6.05	0.00
Sunday, September 24, 2017	6.12	0.00
Monday, September 25, 2017	5.62	0.00
Tuesday, September 26, 2017	5.54	0.00
Weekly – Avg. Flow / Total Rainfall	6.06	0.00
Sept - Avg. Flow/Total Rainfall	6.55	1.94

**Miscellaneous**

- Replaced seals and packing in both Polymer pumps.
- Pumped down sludge thickener well and flushed piping and pumps.
- Drained down Final Clarifier No. 6 and repaired skimmer arm.
- Replaced solenoid valve on pressurization tank.

- Installed a rebuilt Auma actuator on UV Channel #3
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	1	260'	205'	6
Flushing	28	9,734'		

**Collection System Maintenance Task**

- Grinder Pump call at 11106 Eastwood Drive, no issues on City side, advised owner again she has an electric issue on her side that needs correction.
- Grinder Pump call at 1621 Woodlands Way, reset smart switch.
- Sewer Backup at 1307 The Terrace, found problem on the owners side 12' into their drive way.
- Completed concrete, curb replacement, and black top patches at 505 Dunn Irvin Drive, 607 Highland Way, and 1321 Oak Hill Avenue.
- Unit #528 was taken to MIT for evaluation of hydraulic issues.
- Cleaned grease from lines at WWTP.
- 134 West Washington Street, assisted plumber with smoke test, and met with plumbing inspector to go over plan for contractor to restore service.
- Cleaned AR&E's Pump Station wet well.
- Met with Mack Truck officials to discuss issues with current flow meter.
- Pump Station #23, cleaned wet well and muffin monster inlet.
- Completed making 20 sets of pig tails for new grinder pumps to be delivered next week.
- General pump shop repair work.
- Dropped enzyme bags in various lift stations and trouble spots in the system.

**Administration**

Wastewater Division – Customer Call Log Summary 2017							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	2	0	0	0	3	5
YTD 2017	51	67	5	4	1	65	193

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended a development review meeting at the County Plan Review Office.
- Staff attended a Plan Review Committee meeting at City Panning.

**Laboratory**

- Prepared reagents for Lachat operation.

- Pre-ordered DMR-QA 38 supplies.
- Contacted Culligan regarding Softener additional Carbon tanks for deionized water system.
- Reviewed Mack Trucks (Volvo Trucks) adjusted wastewater invoice based on estimate flows.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

Date	Willson	Breichner	Total
09/21/17	10.87		10.87
09/22/17	10.85		10.85
09/23/17	10.27		10.27
09/24/17	10.30		10.30
09/25/17	10.93		10.93
09/26/17	10.71		10.71
09/27/17	11.02		11.02
Average			10.70

**Water Production at R. C. Willson**

- Operations:
  - Operations were routine this week – staff worked on facility maintenance and routine preventative maintenance.
- Maintenance
  - RC Willson – Staff worked on miscellaneous equipment preventive maintenance.
- Instrumentation
  - RC Willson – The backwash tank actuator is out for repair.
  - RC Willson – Repairs were made to the Delpac fill line.
  - RC Willson – Replaced the main generator batteries.
  - RC Willson – Completed repairs on the North Floc stage.
  - PS4 – Installed a new security camera.

**Water Production at Breichner/Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at .3 foot (dry level). Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

**Water Distribution.** Distribution crews are working throughout the system performing customer service work and new meter installations as needed. Repairs were made to a water main break on Pennsylvania Avenue and a water service leak on McComas Street. Two galvanized services were also repaired on McComas Street.

**Laboratory**

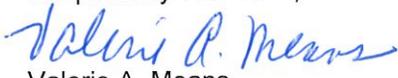
- Sampled Henson Tank for disinfectant residual and nitrate/nitrite.
- Collected daily disinfectant residual samples from the Smithsburg area.
- Prepared bid request for Unregulated Contaminant Monitoring Rule 4 (UCMR4).
- Redirected propane lines for Bunsen burners.
- Process and regulatory testing was routine for the week.

**Engineering**

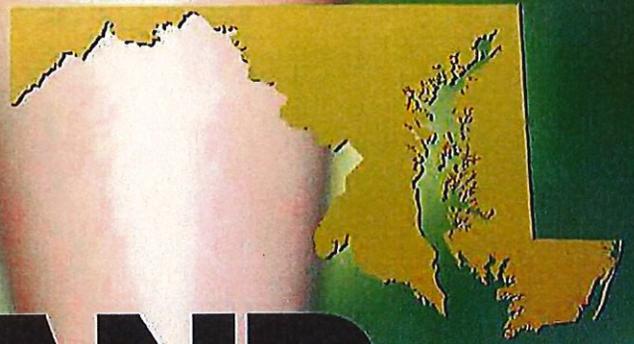
<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	2	1
Preliminary Plats	-	-
Final Plats	1	1
Building Permits	17	-
Concept Plan	-	-

- Staff attended a development review meeting at the County Plan Review Office.
- Staff attended a plan review committee meeting at City Planning.

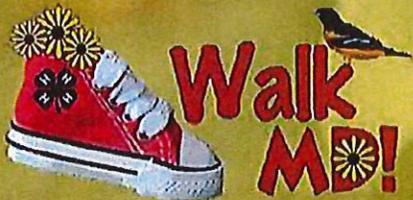


Respectfully submitted,  
  
Valerie A. Means  
City Administrator

# WALK MARYLAND DAY



## OCTOBER 4, 2017



Come take a walk on the Hagerstown Cultural Trail at lunch time! The walk starts at noon at the Antietam St. trail entrance. There will be free samples of a healthy grilled chicken and salad lunch! The first 100 participants will receive a miniature Maryland flag!

Co-sponsored by:  
Washington County Health Department  
City of Hagerstown



MARYLAND  
Department of Health

Food provided by:  
Bella's Bites

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b>	<b>2</b> 9a-10a Mind & Body: Tai Chi for Balance & Movement (August - October) -- 5691 5:45p-6:45p Yoga For Weight Loss - returning student #5845	<b>3</b> 5:45p-6:45p Calm by Candlelight- Warm Slow Flow Yoga #5846	<b>4</b> 5:45p-6:45p Yoga For Weight Loss - returning student #5845 7p-8p "Unravel & Restore"w/ Yoga Tune Up® therapy balls #5860	<b>5</b>	<b>6</b> 10a-12p CPR and First Aid #5824	<b>7</b> 11a-12p Zumba #5832
<b>8</b>	<b>9</b> 5:45p-6:45p Yoga For Weight Loss - returning student #5845	<b>10</b> 5:45p-6:45p Calm by Candlelight- Warm Slow Flow Yoga #5846	<b>11</b> 5:45p-6:45p Yoga For Weight Loss - returning student #5845 7p-8p "Unravel & Restore"w/ Yoga Tune Up® therapy balls #5860	<b>12</b> 6p-8p Avoid Heartburn Naturally #5861	<b>13</b>	<b>14</b> 11a-12p Zumba #5832
<b>15</b> 5p-8p Fit Room Private Rental- Stephanie Nalley	<b>16</b> 5:45p-6:45p Yoga For Weight Loss - returning student #5845	<b>17</b> 5:45p-6:45p Calm by Candlelight- Warm Slow Flow Yoga #5846	<b>18</b> 5:45p-6:45p Yoga For Weight Loss - returning student #5845 7p-8p "Unravel & Restore"w/ Yoga Tune Up® therapy balls #5860	<b>19</b> 6:30p-8:30p Square Dance, Western-themed night #5817	<b>20</b>	<b>21</b> 11a-12p Zumba #5832
<b>22</b> 10a-1:30p Child and Babysitter Safety #5827	<b>23</b> 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811 5:45p-6:45p Yoga For Weight Loss - returning student #5845	<b>24</b> 5:45p-6:45p Calm by Candlelight- Warm Slow Flow Yoga #5846	<b>25</b> 5:45p-6:45p Yoga For Weight Loss - returning student #5845 7p-8p "Unravel & Restore"w/ Yoga Tune Up® therapy balls #5860	<b>26</b> 7p-8p Aikido for Teens & Adults #5814	<b>27</b>	<b>28</b> 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811
<b>29</b>	<b>30</b> 9a-10a Tai Chi for Balance & Movement (October- Dec.) #5811 5:45p-6:45p Yoga For Weight Loss - returning student #5856	<b>31</b>				