

# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 27 FOR 2017



July 7, 2017

To Mayor Bruchey and Members of the City Council:

## UPCOMING MEETINGS

<b>JULY 2017</b>						
* For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 7:30pm Hagerstown Municipal Band Concert		4 <b>HOLIDAY</b> <b>City Offices Closed</b>  No M&C Meeting  6pm Fireworks at Fairgrounds Park			7 11am Dig It Tours at the Jonathan Hager House  7pm Outdoor Movies at City Park featuring The Lego Batman Movie	8 11am Dig It Tours at the Jonathan Hager House  7pm Music By The Lake
9 7:30pm Hagerstown Municipal Band Concert		11 4pm Work & Special Session	12 4pm Hagerstown Planning Commission Meeting	13 4pm Board of Traffic & Parking  4:30pm Historic District Commission Meeting		15 7pm Music By The Lake
16 7:30pm Hagerstown Municipal Band Concert		18 4pm Work Session	19 7pm Board of Zoning Appeals		21 Dig It Tours at the Jonathan Hager House  Outdoor Movies at City Park featuring Fantastic Beasts	22 11am Dig It Tours at the Jonathan Hager House
23 7:30pm Hagerstown Municipal Band Concert		25 7pm Regular Session	26 7pm Hagerstown Planning Commission Meeting	27 4:30pm Historic District Commission Meeting		29 7pm Music By The Lake
30 7:30pm Hagerstown Municipal Band Concert						

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

**Main Street Update:** Main Street Hagerstown's large monthly meeting was held on July 5 at Bulls & Bears. Members of the Organization; Design; Clean Safe and Green; and Promotion work groups attended. Topics included recap of the June Downtown Cleanup Event; Keep Hagerstown Beautiful Campaign; goals and future events.

### FIRE DEPARTMENT

#### FIRE DEPARTMENT CALLS FOR ASSISTANCE

House Fires	1	Community Risk Reduction	7
Building Fires	1	Public Service	5
Medical Assistance	37	Personal Injury Collision	13
Assist other Fire Departments	4	Fuel/Hazard Spills	0
Automatic Fire Alarms	4	Vehicle Fire	1
Victim Assistance	1	Investigation: Odor, Smoke, Fire	4
Downed Power Lines	4	Dumpster/Outside Fires	6

**House Fire – Jay Drive:** The Hagerstown Fire Department responded to Jay Drive, Monday, July 3<sup>rd</sup>, for a reported townhouse fire. Firefighters arrived to smoke showing from portions of the townhouse. The fire caused minor damage to the second floor of the home. Hagerstown Fire Marshal's were called to investigate the fire; determining that the fire was intentionally set by a juvenile in the home. The 14-year-old juvenile will be charged with setting the fire through the Department of Juvenile Services.

**Firework Complaints/Illegal Firework Products:** The Hagerstown City Fire Marshal's office handled over 80 firework complaints over the July 4<sup>th</sup> holiday weekend. Most of these complaints involved people discharging illegal fireworks. Although an exact inventory of illegal product confiscated by the Fire Marshal's Office is still being developed, the number of items is significant. The number of illegal firework products in our area is contributed to the close proximity of firework stores in neighboring states. In Maryland, only Ground Based Sparkling Device (GBSD) Fireworks are allowed and can be found in several City mercantile businesses. According to Safe Kids, over 3,000 children are sent to emergency rooms each year from injuries caused by fireworks.

## INFORMATION TECHNOLOGY, COMMUNICATION & SUPPORT SERVICES

### COMMUNICATIONS

1. **This Week's Headlines and Media Releases:**

- **E-Casts:**

- Fit for Summer Fun! New Aqua Climb, Fitness and Recreation Programs
- July DT Business Owner Forum
- Mainstreet Hagerstown Monthly Meeting Reminder

- **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
  - Fireworks Safety
  - Montage of Hagerstown Cultural Trail June 17<sup>th</sup>
  - Washington County Museum of Fine Arts promotion
  - Hagerstown Greens Promotion
  - Hagerstown Cultural Trail Artist Promotion
  - Bird Watching in City Parks
  - BuroBox promotion

- Scheduled:
  - Hagerstown Cultural Trail Grand Opening Ceremony  
7:00 pm Weekdays
  - Valor in the Streets:  
Noon Friday, Saturday and Sunday

2. **Websites:**

- **City Website:**

- About **10,649** users visited [www.hagerstownmd.org](http://www.hagerstownmd.org) for the week of June 26, 2017 – July 2, 2017.
- Top entrances (first page users accessed on the website)
 

○ Home page	2,854
○ Fireworks at Fairgrounds Park Page	1,627
○ Potterfield Pool Page	1,347
○ Utility Billing Page	622
○ Jobs Page	280
- Top Searches:
  - "true"
  - "fireworks"
  - "pay bill"
  - "jobs"
  - "Kiwanis park"
  - "police"

## PARKS & ENGINEERING

### ENGINEERING DIVISION

1. **Construction Projects.**

- Safe Routes to School – Salem/Indiana Avenues: Concrete traffic signal pole bases are complete at both intersections. One corner of the sidewalk ramp is also complete.
- Marsh Run Walls: Due to the rain, work on the Marsh Run walls has been delayed.
- City Park – Pod Preparation: Placement of flagstone for the sculpture continued this week at City Park. Work is nearly complete.
- 43-53 West Washington Street Sewer & Water Service: The sewer lateral at the rear is complete except for repairing the brick sidewalk. The water vault is ready for installation as soon as the City's plumber connects a service line in the basement to bypass an existing line.
- Street Trees: The remaining street trees will be planted in the Fall after sidewalk modifications are complete.

2. **Annual Overlay.** Pre-construction meeting with C.W. Hetzer will be next week. Expect work to start early August.

3. **Professional Court Extension.** The extension of Professional Court will eliminate parking in the existing cul-de-sac and along the street. In an attempt to address this lost parking, we have submitted several options to the one business that will be affected for them to consider at their expense.

4. **Engineering Statistics.**

<b>Traffic issues</b>		
Description	Week of 6/30/17	2017 TOTALS
Traffic complaints received	0	77
Work Orders completed	0	60
Traffic counts completed	0	20
<b>Construction Projects</b>		
Description	Week of 6/30/17	2017 TOTALS
Projects advertised for bids	0	11
Projects under construction	14	
Projects completed	0	1

**PARKS DIVISION**

1. **June Financial/Attendance Report for Recreation Facilities.**

<b>Hager House</b>	<b>June 2015</b>	<b>June 2016</b>	<b>June 2017</b>
<i>Admissions (Visitors &amp; Group Tours)</i>	85	234	28
<i>Admissions Revenue*</i>			\$86.00
<i>Free Admissions (5 &amp; Under)*</i>			67
<i>Field Trips(Free)*</i>			321
<i>Doll House Tours</i>	229	124	82
<i>Doll House Revenue</i>	\$819.00	\$217.00	\$265.00
<i>Donations*</i>		\$12.00	\$5.00
<i>Total Visitors</i>	314	358	110
<i>Hager Total</i>	\$819.00	\$229.00	\$356.00

\*Incomplete data for specifics before 2017

<b>Train Museum</b>	<b>June 2015</b>	<b>June 2016</b>	<b>June 2017</b>
<i>Admissions (Visitors &amp; Group Tours)</i>	199	317	145
<i>Admissions Revenue*</i>			\$363.00
<i>Free Admissions (5 &amp; Under)*</i>			67
<i>Donations</i>	\$77.40	\$13.25	\$25.00
<i>Total Visitors</i>	199	317	212
<i>Train Total*</i>			\$388.00

\*Incomplete data for specifics before 2017

<b>Golf Course</b>	<b>June 2015</b>	<b>June 2016</b>	<b>June 2017</b>
<i># of Golfers</i>	1326	1242	1620
<i>Greens Fees</i>	\$15,500.00	\$14,754.00	\$16,130.00
<i>Concessions</i>	\$1,095.00	\$1,035.00	\$2,632.00
<i>Merchandise</i>	\$513.00	\$639.00	\$913.50
<i>Cart/Club Rentals</i>	\$5,835.50	\$5,162.00	\$9,847.00
<i>Golf Total</i>	\$22,943.50	\$21,590.00	\$29,522.50

Pool	June 2015	June 2016	June 2017
Admin Groups	721	1301	796
Admissions	3197	4049	5497
Admissions Fees	\$13,260.50	\$17,346.50	\$24,799.00
Admission total	3918	5350	6293

2. **Music By The Lake.** Music By The Lake will be held on the following Saturdays at 7 p.m.: July 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup>, and August 5<sup>th</sup>. In partnership with the Washington County Arts Council, enjoy free concerts in the City Park Band Shell! The line-up includes (in order of dates) - Taylor Brown and The Memphis Cats, Circa Blue, Annapolis Bluegrass Coalition, and the Cruisers. Bring your lawn chairs and blankets or enjoy the Band Shell benches.
3. **Outdoor Movie this Friday - City Park Band Shell.** On Friday, July 7<sup>th</sup>, the free Outdoor Movie will be Lego Batman. Kids are encouraged to come dressed as their favorite Superhero and join in a small parade around the park. Movie begins at dusk (approximately 8:45 p.m.).
4. **July 4<sup>th</sup> Fireworks.** Staff set up and cleaned up after the event. Attendance was good and the fireworks show was excellent.

## PLANNING & CODE ADMINISTRATION

1. **New Development Review Cases:**
  - ESD Stormwater Management Concept Plan – North Burhans Corner – Southwest Corner of West Franklin Street and North Burhans Boulevard.
2. **Planning Commission:** The Planning Commission will review these matters on July 12:
  - Recommendations to Mayor and City Council on two proposed text amendments: (1) to allow auto repair in the I-MU zoning district; and (2) a process to abandon existing subdivision lines.
  - Workshop for Burhans Village – waiver requests.
  - Consultation with RD Management regarding Long Meadow Shopping Center and outdoor storage and shopping areas.
  - Review of a quitclaim request by the Union Rescue Mission, between 115 and 125 North Prospect Street.
  - ESD Stormwater Management Concept Plan – North Burhans Corner – Southwest Corner of West Franklin Street and North Burhans Boulevard.
3. **Historic District Commission:** On July 13 the HDC will consider an application filed by the Hagerstown/Washington County Chamber of Commerce for signage at One South Potomac Street; and an application filed by The Women’s Club on South Potomac Street to demolish a fireplace.
4. **Weekly Activity Report:** June 26–30, 2017

<b>PERMITS</b>								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	5	Residential -	4	Commercial -	0	Other -	1	12
Electric	15	Residential -	10	Commercial -	4	Other -	1	15
Plumbing	10	Residential -	6	Commercial -	3	Other -	1	10
Mechanical	6	Residential -	3	Commercial -	3	Other -	0	6
Engineering Dept.	10							11
<b>TOTAL</b>	<b>46</b>		<b>23</b>		<b>10</b>		<b>3</b>	<b>54</b>

<b>Est. Value of Issued Building Permit Projects:</b>		<b>Fiscal Year Totals:</b>
Residential	\$ 106,725.00	\$ 8,250,740.00
Commercial	\$ 14,000.00	\$ 24,907,179.00
Apartment	\$ 18,140.00	\$ 5,332,954.00
Sign	\$ 0.00	\$ 411,868.00
<b>TOTAL</b>	<b>\$ 138,865.00</b>	<b>\$ 38,902,741.00</b>

**Projects of Interest**

- Interior remodel due to fire at 233 North Mulberry Street - \$75,000

**RENTAL LICENSING PROGRAM YEAR: JULY 1, 2017 – JUNE 30, 2018**

	<b>PROPERTIES</b>	<b>UNITS</b>
Registrations received week of June 26 – June 30	833	2,173
New applications issued week of June 26 – June 30	13	41
Total 2017-2018 registered (includes additions and subtractions since 5/1/17)	2,791	7,133
Percentage of rental license renewals that have registered as of June 30, 2017	77.0%	76.3%

**Notes:** The 2017-2018 rental license renewals for 9,345 units in 3,624 properties were mailed on May 4, 2017. A past due notice is being mailed the first week of July to those that remain outstanding.

**PAYMENT**

Weekly payment received	\$ 162,275
Weekly adjustment/credits	\$ 4,050

**INSPECTIONS**

<b>TYPE</b>	<b>NUMBER CONDUCTED</b>
Building	52
Electrical	46
Plumbing	22
Mechanical	12
Safety	36
Neighborhood Vitality	77
Quality of Life	4
Preventive Maintenance	10
Planning & Zoning	3

**INSPECTIONS KEY:**

**Categories of Conditions**

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

## POLICE DEPARTMENT

### STATS

Calls for Service:	1,799	Field Interviews:	24
Arrests/Warrants Served:	18	Moving Violations:	32
Domestic Violence Calls:	33	Parking Violations:	135
DUI Arrests:	1	Safety Repair Orders:	4
Reports Filed:	155	Warnings:	34

### REPORTS

**06/29/17:** Officer R. Dean responded to North Mulberry Street for a reported motor vehicle theft. The victim stated that someone stole his vehicle sometime around 5 a.m. He did state there is a female friend that he has permitted to stay at his residence that perhaps could have taken his vehicle. He indicated that she has a drug problem and the victim was trying to help with her recovery. He further advised that she likes to frequent the Jonathan Street area. The officer searched that area but did not locate the vehicle. No further information is available.

**06/30/17:** Officer L. Dean was dispatched to Weis Market on Shank Farm Way for a possible counterfeit \$100 bill. The manger for Weis Markets advised that an employee from Fajita Grande came to Weis Market and requested change for \$100 bill. The manger explained this is not unusual for Fajita Grande to request change when their change supply runs low. Weis Market later discovered that the \$100 bill from Fajita Grande was indeed counterfeit. When Fajita Grande was advised that the bill was counterfeit, the manager stated the bill came from a regular customer and he had no idea the bill was fake. The manger for Grande stated he would reimburse Weis Market the \$100 dollars, making Fajita Grande the victim of the \$100 dollar loss. No further details are available.

**07/01/17:** Officer Brady responded to Ray Street for a report of an assault. The victim stated that she and her younger brother had an argument and it turned physical when he hit her several times in the face. The juvenile brother was charged with Assault 2<sup>nd</sup> Degree and the report was forwarded to Juvenile Services for further investigation.

**07/02/17:** Officer Mikash responded to the County Commuter Bus Stop on West Franklin Street for a report of a disturbance. The victim stated that three black males approached him and told him to empty his bag. The three males then took the victim's cell phone and fled the area. One male displayed a small folding knife with a silver blade. The victim was not injured and required no medical attention. Witnesses of the incident gave the same account as the victim. The cell phone was entered into NCIC as stolen. The officer is requesting to review the surveillance camera at the bus stop. There are no suspects at this time.

**07/03/17:** Officer Hill was dispatched to Sheetz on Eastern Boulevard for a reported theft. The store manager advised she was stocking shelves when she noticed three black males wearing backpacks enter the store. She observed two of the males grab a candy bar and place it in their pants pocket. The three males then entered the restroom. When the males exited the restroom the manger confronted them about the theft, of which they denied. The manger stated she was going to call the police, at which time the juveniles fled the store and traveled up a hill behind the store. The manger was able to print photos of the juveniles from the store's surveillance camera. The officer will attempt to identify the juveniles.

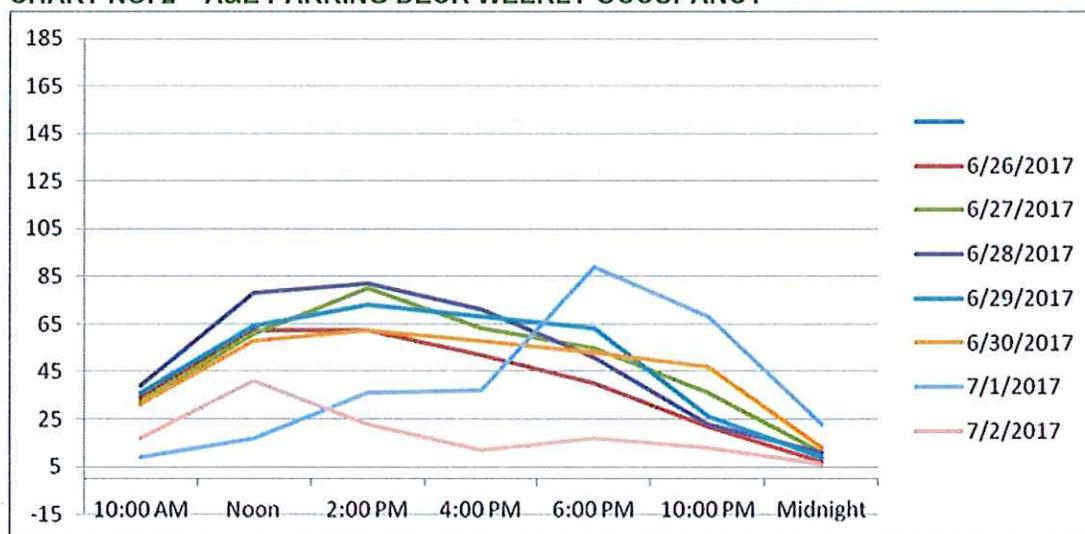
**07/04/17:** Officer Eichelberger responded to Mitchell Avenue for a theft from a motor vehicle report. The victim stated that someone had broken into her vehicle and stole her departmental keys, personal keys and her Garmin Nuvi GPS. A neighbor captured the incident on his surveillance camera. It clearly shows one white juvenile and one black juvenile approaching the vehicle. No further details are available.

## PUBLIC WORKS

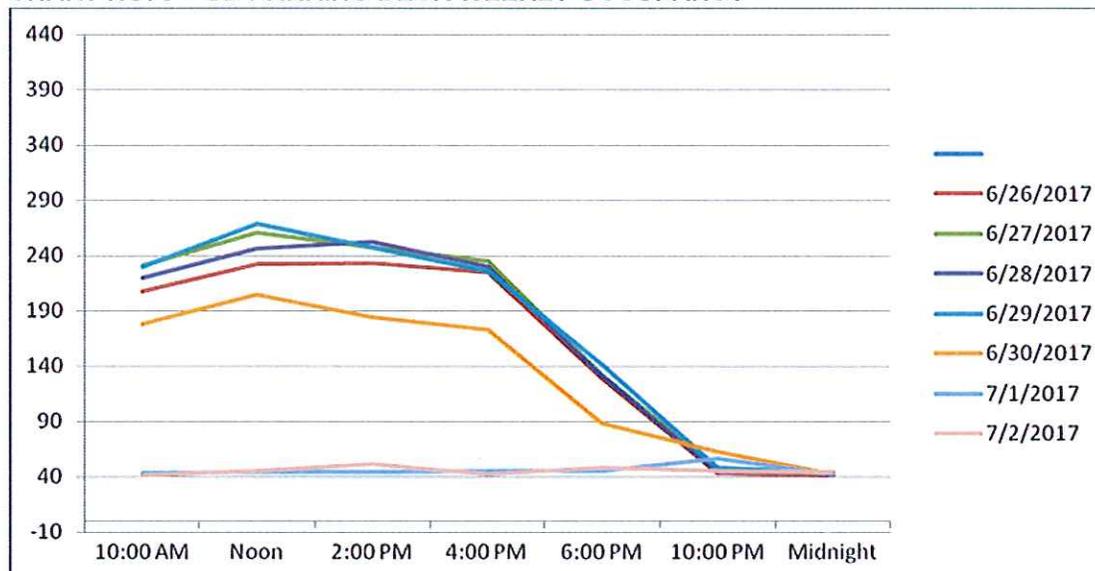
**CHART NO. 1 – GENERAL PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	215	217
	University District Deck	294	278
	Parking Lots	332	328
<b>Number of Patrons Using Decks</b>	A & E Deck	1,253	1,633
	University District Deck	1,773	1,822
<b>Sales of Discount Coupons</b>			150
<b>Number of Citations Issued</b>	(Includes Warnings)	227	107
<b>Number of Cars Booted</b>		0	0
<b>Late Payment Notifications</b>		Not available	83
<b>Peak Occupancy (%)</b>	A & E Deck	49%	88%
		Sat @ 6PM	Fri @ 10PM
	University District Deck	62%	62%
		Thur @ Noon	Wed @ Noon

**CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY**



**CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY**



**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	4	2
Fire	0	1
Human Resources	0	0
Light	6	4
Parks & Engineering	1	1
Police	7	12
Public Works	1	3
Wastewater	4	5
Water	4	7
Weekly Totals	27	35

**STREET SWEEPING DATA**

Month 2017	Number of Miles of Streets Swept
January	941
February	769
March	671
April	689
May	727
June	609

**<sup>1</sup>AFTER-HOURS CALL OUT DATA**

	Issues for June 2017	June	May
Street Issue	Debris, manhole cover	2	1
Parking System			
Traffic Signal	Signals not operating properly	2	2
Traffic Signs	Sign down	1	1
Building Maintenance			
Fleet Maintenance			
Weather Related			
Property Issues	Door lock	1	
Misc.	Event support, Alarm sounding	2	
Total		8	4

<sup>1</sup>After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. The call outs reported here involve a supervisor being contacted about an issue after normal working hours. Field personnel may or may not be contacted depending upon the issue.

**BULK TRASH COLLECTIONS**

Month 2017	Number of Collections
January	14
February	16
March	34
April	22
May	25
June	32

**PROPERTY ABATEMENT COMPLETED**

Month 2017	Number of Property Abatements
January	3
February	9
March	2
April	13
May	87
June	49

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Problem Areas**

- Fri. 6/30 - 20 Snyder Avenue - Total outage; tree branch removed from service wire. Time Out: 20.3-21.7
  
- Sat. 7/1 - Rear, 1108 Burhans Boulevard - Scheduled overtime to replace bad transformer. Time Out: 7.0-7.5
- Auto Zone on Dual Highway - Tree on line; a large tree branch was cut away from the secondary wire. Time Out: 7.5-7.8
- Bethel Street and Jonathan Street - Assisted HPD with repair to camera. Time Out: 7.8-9.2
- 821 Lanvale Street - Partial outage; service wire was replaced. Time Out: 9.9-12.2
  
- Tues. 7/4 - 603 Pennsylvania Avenue - Total outage; a fuse was replaced. Time Out: 7.5-8.3
- Various locations - Numerous outages due to severe storms passing through our service territory. Line crews made repairs to several services, replaced fuses and trimmed tree branches from wires to correct problems. Time Out: 16.9-19.5

**Distribution**

- Metering Staff received no high bill complaints this week.
- HLD line crews assisted meter readers with meter reading, back calls, and check reads.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
14	0	1	0

**Engineering**

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer drafted a distribution transformer refurbishment process and met with line crews and other designated employees to implement.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 28, 2017	5.58	0.00
Thursday, June 29, 2017	5.71	0.00
Friday, June 30, 2017	5.95	1.23
Saturday, July 1, 2017	5.91	0.25
Sunday, July 2, 2017	5.57	0.00
Monday, July 3, 2017	5.65	0.00
Tuesday, July 4, 2017	5.42	0.00
Weekly – Avg. Flow / Total Rainfall	5.68	1.48
June - Avg. Flow/Total Rainfall	5.99	3.04
July - Avg. Flow/Total Rainfall	5.64	0.25

**Miscellaneous**

- Installed new pumps on air scrubber for sludge holding tanks and started up system.
- Replaced pipe and fittings for caustic pump discharge piping.
- Cleaned and calibrated ChemScan unit.
- Make corrections from Monthly Safety Inspection reports.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	5,11,21	1,256'	54'	3'
Flushing	21,22	12,723'		

**Collection System Maintenance Task**

- Possible sinkhole, 659 Oak Hill Avenue, CCTV'd mainline, line is in good condition, Engineering proposes to install flowable fill to correct.
- 1900 Dual Highway, Pump Station #9, vehicle lost control and ran into our power pole, knocking out our electric service, set up portable generator for overnight, repaired service the following day.
- 230 Summit Avenue, final black top patch repair, also repaired spouting and concrete support in storage room that was damaged during lateral repair.
- Grinder Pump call, 1531 Kensington Drive, reset pump.
- Sewer Backup at 1620 Dual Highway, removed brick and cleanout from lateral.
- Downloaded flow data from flowmeter at Manhole #26012.
- Completed final grading, straw and seeding for drainage basin off Frederick Street.
- General pump shop repair work.

- Dropped enzyme bags at various lift stations and trouble spots in the system.

**Administration**

Wastewater Division – Customer Call Log Summary 2017							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	1	0	0	0	2	3
YTD 2017	39	35	4	3	0	48	129

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff assisted the Chief of Lab Testing with sampling of Hamilton Run for City Engineering’s Watershed Study.
- Staff attended a Southern Boulevard Phase 1 Progress Meeting.
- Staff met with the County/City Industrial Pretreatment Manager regarding an industry’s possible meter malfunction.

**Laboratory**

- Prepared reagents for Lachat operation.
- Performed split sample analysis to compare results between wastewater Chemsan and Lachat.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

Date	Willson	Breichner	Total
06/29/17	11.47		11.47
06/30/17	11.22		11.22
07/01/17	10.53		10.53
07/02/17	10.40		10.40
07/03/17	11.04		11.04
07/04/17	10.43		10.43
07/05/17	10.57		10.57
Average:			10.80

**Water Production at R. C. Willson**

- Operations:
  - Operations were routine this week – staff worked on facility maintenance and routine preventative maintenance. Staff assisted with the disinfection of the Smithsburg Tank.
- Maintenance
  - RC Willson –Staff worked on miscellaneous equipment preventive maintenance.
  - BWTP –The Smithsburg Tank has been drained and cleaned. Disinfection and filling is underway. Laboratory testing will require 2-3 business days before the tank is placed back in service. The tank should be placed in Service on July 14<sup>th</sup>.

- Instrumentation
  - Orchard Hills Tank – Crews are preparing to add new signals for the level and mixing system. The tank has been painted and the cathodic protection is complete and disinfection will occur on July 10<sup>th</sup>.

**Water Production at Breichner/Edgemont Reservoir.** The Edgemont Reservoir pool elevation is currently at 3.6 feet as a result of the current wet weather. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

**Water Distribution.** Distribution crews are working throughout the system performing customer service work and new meter installations as needed. Crews completed the installation of the new valves on the Orchard Hills tank and tank filling will begin the week of July 10<sup>th</sup>. The leak survey program is still in progress. Crews are also assisting with the Smithsburg Tank work.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	2	-
Preliminary Plats	-	-
Final Plats	-	1
Building Permits	2	21
Concept Plans	1	-

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with a consultant to discuss a commercial site plan.
- Staff attended a Southern Boulevard Phase 1 progress meeting.
- Staff met with a commercial property manager regarding downsizing an approved fire and domestic service.



Respectfully submitted,

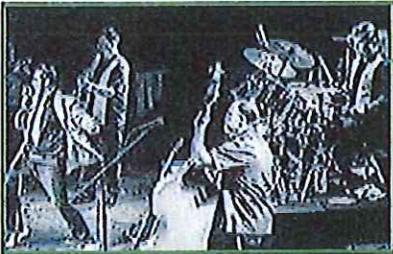
Valerie A. Means  
City Administrator

# MUSIC

by the Lake

CONCEPT SERIES 2017

City Park Band Shell ★ 7:00 p.m. to 8:30 p.m. ★ Free of Charge



Saturday, July 15, 2017  
7:00 p.m. to 8:30 p.m.  
**Taylor Brown and The Memphis Cats**



Saturday, July 22, 2017  
7:00 p.m. to 8:30 p.m.  
**CIRCA BLUE**



Saturday, July 29, 2017  
7:00 p.m. to 8:30 p.m.  
**ANNAPOLIS BLUEGRASS COALITION**



Saturday, August 05, 2017  
7:00 p.m. to 8:30 p.m.  
**CRUISERS**

Concert series sponsored by the Washington County Arts Council and the City of Hagerstown.



Don't forget, you can hear the **Hagerstown Municipal Band** for free every Sunday at the Hagerstown City Park Band Shell at 7:30 p.m. until August 27, 2017



**over 100 years**  
of outstanding music

★ Please bring your lawn chairs or blankets. In the event of rain, the concerts will be cancelled. No smoking.

For more information visit: [www.washingtoncountyyarts.com/music-by-the-lake](http://www.washingtoncountyyarts.com/music-by-the-lake) call (301) 791-3132