

CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 22 FOR 2017



June 2, 2017

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

JUNE 2017

** For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at <http://www.hagerstownmd.org/calendar.aspx>*

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 5pm Blues Fest @ University Plaza	2 5pm Blues Fest @ Central Lot	3 12pm Blues Fest @ Central Lot
4 12pm Blues Fest @ City Park	5	6 3pm Executive Session 4pm Work Session	7	8 4pm Board of Traffic & Parking 4:30pm Historic District Commission Meeting	9	10
11	12	13 3pm Executive Session 4pm Work Session	14 4pm Hagerstown Planning Commission Meeting	15	16	17
18	19	20 7pm Regular Session	21 7pm Board of Zoning Appeals	22 4:30 pm Hagerstown Historic District Commission Meeting	23	24
25	26 MML Convention	27 MML Convention No M&C Meeting	28 MML Convention 7pm Dive-In Movie Night @ Potterfield Pool 7pm Hagerstown Planning Commission Meeting	29	30	

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

Memorial Day: Members of the Mayor and the City Council participated in the annual wreath-laying ceremony at the Washington County Circuit hosted The Morris Frock American Legion Post #42. Wreaths were also placed along Memorial Boulevard at the memorial monument near the entrance to Rose Hill Cemetery, the Medal of Honor Triangle on Jonathan Street and the Korean War Veterans Memorial along Potomac Avenue at the Mealey Parkway traffic island.

BluesFest Update: Staff and committee members continue to coordinate all details of the 2nd Annual Western Maryland Blues Fest. The festival kicked off with The Blues Prelude at University Plaza on Thursday and will continue in City Center Friday and Saturday and conclude on Sunday with the Family Blues Picnic at City Park. Official Opening Ceremonies will be on Friday at 6:30 p.m.

Grand Opening: Please mark your calendars for the grand opening of Beacon House on Tuesday, June 6 at 11 a.m. Beacon House is located at 22 North Mulberry Street, Suite 116.

Wind Down Fridays: The schedule for the 2017 Wind Down season is listed below. Unless otherwise noted, the times are 6-9 p.m.

- June 9th – Tall, Blonde & Thirsty
- July 14th (Bike Night)- Made in the 80's
- August 11th – South Mountain Breed
- September 29th (Thunder in the Square, 6-10 p.m.) – Staff Infection
- October 6th – Back Roads Blues

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE

House Fires	0	Community Risk Reduction	86
Building Fires	1	Public Service	5
Medical Assistance	40	Personal Injury Collision	10
Assist other Fire Departments	4	Fuel/Hazard Spills	0
Automatic Fire Alarms	13	Elevator Service	1
Vehicle Fires	0	Investigation: Odor, Smoke, Fire	3
Electrical Hazards	5	Dumpster/Outside Fires	2

Building Fire – Pennsylvania Avenue: Firefighters responded to a building fire on Pennsylvania Avenue on Thursday, June 1, at 2:52 p.m. The fire was in a vacant building that had been boarded-up; firefighters had to cut through plywood to gain access to the building. The fire was brought under control by 3:22 p.m. The cause of the fire is under investigation.

INFORMATION TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS

This Week's Headlines and Media Releases:

- Mayor & Council Participating in Memorial Day Observances
- Pangborn Elementary Student Recognized as Mayor's Essay Contest District Winner
- New STEAM Educational Non-Profit Opens in Downtown Hagerstown

- E-Casts:
 - o 2017 Pool Opens this Weekend and Other Fun Programs

Channel 25:

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - o Blues Fest 2017 Sunday Event Promotion
 - o Blues Fest 2017 Saturday Event Promotion
 - o Hagerstown Greens Promotion
 - o Hagerstown Cultural Trail HENSE Mural Promotion
 - o Building Safety Month
 - o Hagerstown Cultural Trail Artist Promotion
 - o Bird Watching in City Parks
 - o BuroBox promotion
- Scheduled:
 - o Memorial Park Welcomes 2017 Circle of Achievement Inductees
5 pm Monday, Wednesday, Friday and Saturday
 - o MTA Commuter Connection:
7 pm Wednesday and Saturday
 - o Divided Valor:
Noon Sunday
 - o Valor in the Streets:
3 pm Sunday
- In Production:
 - o Hagerstown Cultural Trail History

Websites:

- **City Website:**
 - o About 7,274 users visited www.hagerstownmd.org for the week of May 15–21, 2017.
 - o Top entrances (first page users accessed on the website)
 - Home page 2,255
 - Utility Billing 565
 - Parks Fitness Challenge Page 426
 - Jobs Page 246
 - Police Page 220
 - o Top Searches:
 - "true"
 - "employment"
 - "permits"
 - "residential trash"
 - "pay water bill"
 - "solicitations"

PLANNING & CODE ADMINISTRATION

1. **Zoning Certificates Issued:**
 - 523 Reynolds Avenue – Executive Translations, LLC – home office for language translation (internet only).

- 934 Sweeney Drive – Taydal Alarm Services, LLC – office for fire alarm sales, security, and service.

2. **New Development Cases:**

- 47-49 Mealey Parkway – William and Kathleen Hutson – minor plat to subdivide duplex.

3. **Historic District Commission:** The HDC reviewed and approved the following applications on May 25:

- 400 Park Lane – Facelift Remodeling Inc./Paul and Christopher Pritchard – New Roof.
- 101 South Prospect Street – St. John’s Episcopal Church - New Roof and Fan Housing.
- 162 South Potomac Street – Gideon Properties, LLC/ Matt Mallow – New Door.
- 136 East North Avenue – Kate Ehrlich – Vinyl Privacy Fence.
- 37 South Potomac Street – Community Foundation of Washington County – Sign.

The HDC will consider the following cases on June 8:

- 1006 Hamilton Boulevard – Matthew Seifarth – Rear Porch Alterations.
- 19 South Potomac Street – BFM Architects Inc. – New four story classroom building for BISFA.

4. **Planning Commission:** The Planning Commission reviewed the following matters on May 31:

- Reviewed a proposed text amendment to allow auto repair in an I-MU (Industrial Mixed Use) zoning district.
- Reviewed a proposed amendment regarding how to treat lots created by simplified plat for nonconforming townhouse units when the nonconforming use expires or is removed.
- Reviewed proposed minor adjustments to the Floodplain Management Ordinance required by the Maryland Department of the Environment.
- Approved a minor site plan for a restaurant at 400 Jonathan Street and agreed to extend the time frame for construction under the Local Conversion District Overlay until July of 2018.
- Reviewed of the 2016 Annual Report to the Maryland Department of Planning.

5. **Board of Zoning Appeals:** The BZA will hear the following matters on June 21:

- 837 Spruce Street – Head Start of Washington County, Inc. – special exception for child day-care services.
- 503 Dual Highway – GPS Hospitality (Burger King) – variance to reduce the rear setback.
- 21 South Potomac Street – The Maryland Theatre – variance to reduce the front setback.

6. **Weekly Activity Report:** May 22–26, 2017

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
		Residential -		Commercial -		Other -		
Building	8	Residential -	3	Commercial -	4	Other -	1	11
Electric	16	Residential -	5	Commercial -	10	Other -	1	16
Plumbing	10	Residential -	7	Commercial -	2	Other -	1	11
Mechanical	7	Residential -	6	Commercial -	0	Other -	1	6
Engineering Dept.	9							7
TOTAL	50		21		16		4	52

Est. Value of Issued Building Permit Projects:		Fiscal Year Totals:
Residential	\$ 51,700.00	\$ 5,577,332.00
Commercial	\$ 362,098.00	\$ 20,441,679.00
Apartment	\$ 5,000.00	\$ 5,286,814.00
Sign	\$ 750.00	\$ 403,750.00
TOTAL	\$ 419,548.00	\$ 31,709,575.00

Projects of Interest

- Repair fire damage to first, second and third floors at 63 West Franklin Street - \$92,000
- Interior alterations for St. Maria Goretti by converting offices into classrooms - \$150,000
- Two new pavilions, new reflexology path, and new pavement at 535 East Franklin Street - \$81,000
- Modifications to first floor and create two interrogation rooms at 50 North Burhans Boulevard - \$39,098

RENTAL LICENSING PROGRAM YEAR: JULY 1, 2016 – JUNE 30, 2017

	PROPERTIES	UNITS
Registrations received week of May 22 – May 26	250	627
New applications issued week of May 22 – May 26	5	12
Total 2017-2018 registered (includes additions and subtractions since 5/1/17)	852	1,744

Notes: The 2017-2018 rental license renewals for 9,345 units in 3,624 properties were mailed on May 4, 2017.

PAYMENT

Weekly payment received	\$ 47,400
Weekly adjustment/credits	\$ 1,200

INSPECTIONS

TYPE	NUMBER CONDUCTED
Building	30
Electrical	46
Plumbing	32
Mechanical	21
Safety	56
Neighborhood Vitality	108
Quality of Life	11
Preventive Maintenance	21
Planning & Zoning	2

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS

Calls for Service:	1,784	Field Interviews:	32
Arrests/Warrants Served:	23	Moving Violations:	15
Domestic Violence Calls:	24	Parking Violations:	204
DUI Arrests:	1	Safety Repair Orders:	5
Reports Filed:	171	Warnings:	24

REPORTS

05/25/17: Officer Michael Anderson was dispatched to Bulls & Bears Restaurant on South Potomac Street for a report of malicious destruction of property. A restaurant employee stated that someone had entered the men's restroom and had torn off the wallpaper and put it in the toilet. At this time there are no suspects.

05/26/17: Officer Young responded to Fairground Avenue for a reported active disturbance. A verbal argument turned physical between a boyfriend and girlfriend residing together at this address. The boyfriend stated his girlfriend asked him to leave the residence due to a noise ordinance violation given to her by the City of Hagerstown. The male began to gather his belongings and carry them to the back porch when the girlfriend became upset and assaulted him. She was arrested and charged with Assault 2nd Degree.

05/27/17: Officer Bobetich was dispatched to Dale Street for a malicious destruction of property. The victim stated that someone had put deep scratches on her Honda Civic. It appeared that a sharp object, such as a screwdriver, was used on the vehicle. There were no witnesses and there are no suspects at this time.

05/28/17: Officer Salahov responded to Devonshire Road for a reported theft of a wedding ring. The victim stated the incident took place at Greenfield Senior Living, her place of employment. She explained that she took her ring off to wash her hands and then she took out the trash. Approximately 15 minutes later she realized she forgot to pick up her ring and returned to the kitchen to retrieve the ring, only to find it gone. Employees searched the kitchen area but the ring was not found. It is unclear at this point if the ring was stolen or misplaced. No further information is available.

05/29/17: Officer Wertz was dispatched to R&K Pub on East Baltimore Street for a report of an assault. The victim stated that when he left the Pub there was a black male on the sidewalk asking for money and cigarettes. The victim told the male "no" but the black male continued to follow him. The black male then pulled the victim's wallet from his back pocket. The victim at that point punched the black male. The victim said that out of nowhere came two other black males who then assaulted him. They took his US currency and left the wallet. There are no known suspects at this time.

05/30/17: Officer Goggin responded to the Dagmar Hotel on Summit Avenue in regards to a group of juveniles that would not leave the area. The officers requested their names and addresses. They gave their names but refused to give addresses or their parents' names. Due to the lack of cooperation from the juveniles, the officers transported the juveniles to the Hagerstown Police Department and charged them with violating the City Curfew Ordinance. The juveniles were later released to their respective mothers.

PRESS RELEASES

On May 25, 2017 at 2:56 p.m. officers from the Hagerstown City Police Department responded to The Cash Center located inside the Super Walmart at 17850 Garland Groh Boulevard for a report of a robbery. Upon arrival officers were advised that a male approached the counter, made mention of having a weapon, and demanded money. No weapon was displayed. The suspect is described as a black male wearing a black and gray coat, light blue pants, black sneakers, bright pink or white lipstick and having reddish/brown hair, which possibly could have been a wig. The male left the area in a silver vehicle with an undisclosed amount of cash.

The Hagerstown Police Department is seeking the public's assistance in identifying the male. If you witnessed the incident or have any information regarding the identity of the suspect, please contact Detective Coy at 301.790.3700 at ext 237.

OTHER NEWS/INFORMATION

HPD Reassignments: Effective Monday, May 29, 2017, Lt. Chad Woodring was reassigned to Patrol under the command of Captain Tom Langston, and will take command of the Western Sector. Effective the same day, Lt. Jim Hurd was reassigned to Investigative Services under the command of Captain Tom Langston. We wish Lt. Hurd and Lt. Woodring the best with their reassignments.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	226	226
	University District Deck	423	423
	Parking Lots	323	322
Number of Patrons Using Decks	A & E Deck	1583	2045
	University District Deck	1626	2280
Sales of Discount Coupons		0	0
Number of Citations Issued	(Includes Warnings)	188	263
Number of Cars Booted		0	0
Late Payment Notifications		68	71
Peak Occupancy (%)	A & E Deck	58% Thu @ 2PM	*86% Sat @ 4 PM
	University District Deck	71% Thu @ 2 PM	79% Thu @ Noon

*Event at MD Theater

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

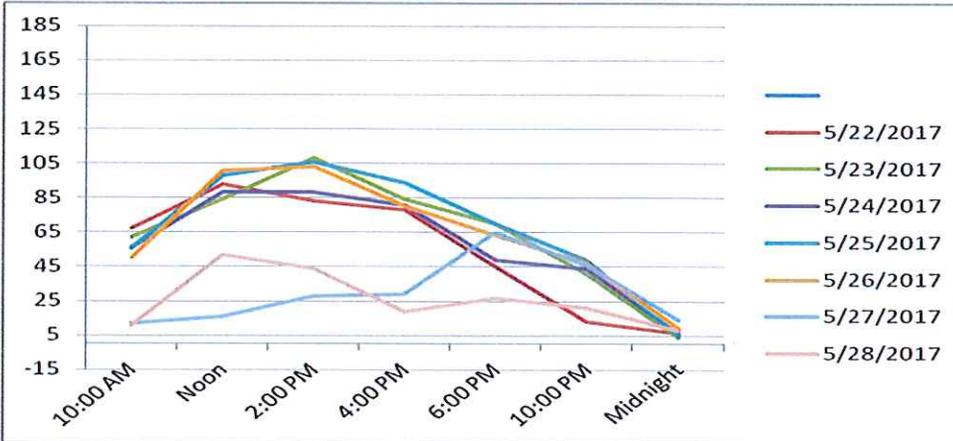
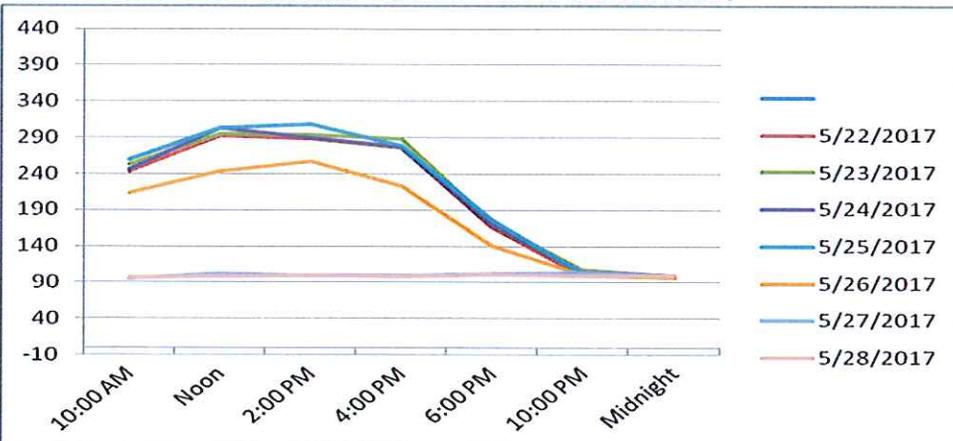


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Fire	0	4
Human Resources	0	0
Light	0	3
Parks & Engineering	0	1
Police	9	12
Public Works	10	5
Wastewater	0	2
Water	3	4
Weekly Totals	23	31

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas

- Sat. 5/27 - 223 West Side Avenue - Tree on line; a tree branch was removed from the service wire. Time Out: 12.5-13.5
- Sun. 5/28 - 712 West Franklin Street - Total outage; squirrel caused fuses to operate. Time Out: 11.1-12.3
- Mon. 5/29 - 58 Bethel Street - Total outage; squirrel caused a fuse to operate. Time Out: 7.3-8.4
- 505 West Washington Street - Total outage; the customer's main breaker had tripped. Time Out: 13.1-13.7
- Tues. 5/30 - 353 Musey Avenue - Total outage; bird caused a fuse to operate. Time Out: 15.8-16.2
- Various locations - Street light patrol in preparation for the annual Blues Festival. Time Out: 20.4-22.5

Distribution

- Metering Staff received no high bill complaints this week.
- Staff continued spraying herbicide on HLD rights-of-way to curb encroachment of vegetation into HLD overhead electric facilities.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
26	0	0	0

Engineering

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer began a design to serve a large electrical customer via HLD subtransmission facilities.
- The Staff Engineer continued planning and design for various pieces of the Urban Improvement project.
- The Staff Engineer reviewed submitted plans affecting HLD electric distribution facilities and submitted specifications for construction.

- Staff continues testing and monitoring of HLD's pilot SCADA communications project. Communications remain accurate and operational. Data transmission has been kept to a minimum using "deadband" values thus affording HLD the ability to save on data rates.
- The Staff Engineer performed photometric analysis on various HLD substations as we seek to increase security in these areas.

Administration

- The RM57 Staff Data Request No. 1 was completed and submitted to the Maryland Public Service Commission.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, May 24, 2017	6.77	0.23
Thursday, May 25, 2017	8.99	1.33
Friday, May 26, 2017	7.67	0.04
Saturday, May 27, 2017	7.14	0.17
Sunday, May 28, 2017	7.15	0.04
Monday, May 29, 2017	7.29	0.00
Tuesday, May 30, 2017	7.01	0.00
Weekly – Avg. Flow / Total Rainfall	7.43	1.81
May - Avg. Flow/Total Rainfall	7.29	4.86

Miscellaneous

- Disassembled fermenter air scrubber for fiberglass repairs.
- Finished up new ferric piping installation and tie-ins.
- Replaced gears in #1 Pista Grit gear reducer.
- Troubleshoot AC unit on UV power station unit #1.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	26	406'	0'	0
Flushing	20,21,26	12,567'		

Collection System Maintenance Task

- Sewer Back up, 158 West North Street, problem on private side.
- Sewer Back up, 33 Broadway, problem on private side.
- Sewer Back up, 402-406 West Howard Street, problem on private side.
- Sewer Back up, 213, 225, 230 and 237 Stanford, back up in mainline due to athletic shorts and grease, cleared blockage in mainline between MH#26017-MH#26018, backup did involve all (4) finished basements.

- Grinder Pump call, 11106 Eastwood Drive, changed pressure tube.
- Grinder Pump call, 11114 Pinewood Circle, changed pressure tube.
- Installed 20 new manhole lids and conversion kits in Districts #2, #7 and #17.
- Routine pump shop repair work.
- Dropped enzyme bags in various lift stations and trouble spots in the system.

Administration

Wastewater Division – Customer Call Log Summary 2017							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	2	0	0	0	3	6
YTD 2017	28	26	4	2	0	41	101

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a progress meeting for the Collection System I/I Phase 1A Rehabilitation Project. This contract is approximately 90 % completed.

Laboratory

- Collected industrial wastewater sample from HBP.
- Completed DMR-QA 37.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
05/25/17	10.79		10.79
05/26/17	10.63		10.63
05/27/17	10.22		10.22
05/28/17	10.05		10.05
05/29/17	10.92		10.92
05/30/17	10.77		10.77
05/31/17	11.04		11.04
Average:			10.63

Water Production at R. C. Willson

- Operations:
 - Operations were routine this week – staff worked on facility maintenance and routine preventative maintenance.
- Maintenance
 - Repairs are being made to the flood valve on the Trac-Vac system.
 - High service pump #1 has been pulled for evaluation.

- Instrumentation
 - RC Willson – The SCADA work station has been installed in the chemical building.
 - RC Willson – The turbidimeters have been replaced on all filters.
 - RC Willson – The electrical components were replaced on the remote I/O panel in the electrical room.
 - Pump Station #2 – Upgrades are still in progress on the PLC/control panel.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.3 feet (dry level). Site evaluation continues per the contract with Hazen and Triad. City staff met with Hazen and Sawyer and MDE Dam Safety to discuss the final report, annual MDE Dam Inspection Report, Emergency Action Plans, and the design criteria and project schedule. The project continues to be on schedule.

Water Distribution. Distribution crews are working throughout the system performing customer service work and new meter installations as needed. Repairs were made to a water main leak on Homewood Road. The leak survey program is still in progress. Work continues on the main replacement project on East Antietam Street.

Laboratory

- Completed 2nd quarter DBP report.
- Collected disinfectant residual samples from Smithsburg.
- Collected lagoon composite for aluminum and TSS.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	-
Preliminary Plats	-	-
Final Plats	-	-
Building Permits	13	3

- The Water Inspector attended a main disinfection class in Walkersville, MD.



Respectfully submitted,

Valerie A. Means
City Administrator