

City of Hagerstown, Maryland Status & Information Report No. 9 for 2017

March 3, 2017

To Mayor Bruchey and Members of the City Council:

UPCOMING MEETINGS

MARCH 2017						
<i>* For additional information and a complete list of City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 7:30pm Cabin Fever Blues Bash @ Maryland Theatre	4
5	6	7 7am State of the City @ Academy Theater 4pm Work Session	8 4pm Hagerstown Planning Commission Meeting	9 4pm Board of Traffic & Parking 4:30pm Hagerstown Historic District Commission Meeting	10	11
12	13	14 4pm Work Session	15	16	17	18 10am St. Patrick's Day Run @ City Center
19	20	21 4pm Work Session	22	23 4:30 pm Hagerstown Historic District Commission Meeting	24	25
26	27	28 7pm Regular Session	29 7pm Hagerstown Planning Commission Meeting	30	31	

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

1. **CRIZ Testimony:** DCED staff members testified in Annapolis on Wednesday, March 1 in support of HB 1181 CRIZ, enabling legislation that would provide a new economic development financing tool.
2. **Main Street Update:**
 - On Wednesday, Amanda Whitmore and volunteers from the work groups (Design; Organization; Promotion; Business Relations; and Clean, Safe & Green) did a presentation on Main Street Hagerstown at the Chamber's March Eggs & Issues event.
 - Main Street Hagerstown met this week to plan several events including a downtown cleanup for June's Second Saturday event and a volunteer recruitment event.

3. **Burobox:** BuroBox is officially open now and staff signed the first office tenant this week. For more information please visit <http://www.theburobox.com/>
4. **Market Update:** DCED staff attended an informational Farmers' Market training session held by Washington County Government on Tuesday, February 28th. This training was targeted to Market Managers and Market Vendors.
5. **Blues Fest:** The Cabin Fever Blues Bash featuring Paul Pfau will be held on Friday, March 3 at 7:30 p.m. at the Maryland Theatre. Tickets are \$20. The sponsors are the Herald Mail, Antietam Cable Television, Antietam Brewery, M&T Bank, and the Maryland Theatre. The fundraising committee has been hard at work to secure long time partners and new sponsors
6. **Grand Openings:** Staff assisted with coordination of the official ribbon cutting and grand opening for the new location of Community Action Council. The celebration will begin at 10 a.m. on Tuesday, March 7 at 117 Summit Avenue. CAC has been serving the community since 1965.

FIRE DEPARTMENT

FIRE DEPARTMENT CALLS FOR ASSISTANCE

House Fires	2	Community Risk Reduction	12
Building Fires	2	Public Service	3
Medical Assistance	29	Personal Injury Collision	14
Assist other Fire Departments	2	Smoke/Odor removal	1
Automatic Fire Alarms	3	Gas Leaks	1
Grass Fire	1	Investigation: Odor, Smoke, Fire	7
Service Call – Assisting Police	1	Dumpster/Outside Fires	1
Malicious calls	1	Downed Power Lines	3

FBI K-9 Explosives Training: – Hagerstown Deputy Fire Marshal G. Dale Fishack and his K-9 partner, Calvin, participated in a FBI K-9 Peroxide and Explosive Training Program at RFK Stadium in Washington, D.C. on Thursday, February 23rd. K-9 Calvin successfully executed a positive alert on all the explosive props presented. Deputy Fire Marshal Fishack and Calvin have attended trainings conducted by several federal agencies over the past few years, successfully completing each program.

INFORMATION TECHNOLOGY & SUPPORT SERVICES

COMMUNICATIONS

This Week's Headlines and Media Releases:

- Washington County Community Action Council Moves to New Location in Hagerstown
- E-Casts:
 - o Cabin Fever Blues Bash 2017
 - o 2017 Hub City 100 Miler Week 7

Channel 25:

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - o Hagerstown Cultural Trail promotion
 - o Cabin Fever Blues Bash promotion
 - o Commuter Connection presented by Maryland Transit Administration
 - o BuroBox promotion
- Scheduled:
 - o Call for Artist Information Meeting:
 - 3:00 pm Monday & Saturday
 - 7:00 pm Sunday

- Lake Dredging Information Meeting:
5:00 pm Monday-Friday
- Divided Valor:
Noon Saturday & Sunday
- Valor in the Streets:
7:00 pm Wednesday & Saturday
3:00 pm Sunday
- In production:
 - State of the City

Websites:

- City Website:
 - About **7,927** users visited www.hagerstownmd.org for the week of February 20 – February 26, 2017.
 - Top entrances (first page users accessed on the website)

-Home page	3,148
-Utility Billing	654
-Jobs Page	311
-Police	244
 - Top Searches:
 - “true”
 - “2013 waco animal control ordinance”
 - “jobs”
 - “speed cameras”
 - “trash”
 - “permits”

PARKS & ENGINEERING

PARKS DIVISION

1. **Parks Items.**
 - National Road Park – We finished the retaining walls and continue to work on replacing sidewalks and curbs.
 - Municipal Stadium – Off season repairs and maintenance continues.
 - Winter Maintenance – We continue to re-mulch around play equipment.

ENGINEERING DIVISION

1. **Emerald Ash Borer.** We opened bids for the treatment of City Park Ash trees. This is the second treatment to protect them.
2. **Franklin Street Parking.** Sent plan to State Highway to allow us to add two on-street parking spaces opposite Pioneer Hook and Ladder on West Franklin Street. These will be metered spaces.
3. **Bike Lanes.** Reviewed the proposed bike lanes on nine streets with the Bicycle Advisory Committee. We will make some revisions based on their comments and submit to State for final approval before proceeding with this grant funded work.

4. **Cultural Trail.** Jury selected two outstanding local sculptors for the Herald Mail plaza and area adjacent the Housing Authority.
5. **Engineering Statistics:**

Traffic issues		
Description	Week of 2/26/17	2017 TOTALS
Traffic complaints received	9	24
Work Orders completed	1	17
Traffic counts completed	3	4
Construction Projects		
Description	Week of 2/26/17	2017 TOTALS
Projects advertised for bids	2	3
Projects under construction	8	
Projects completed	0	0

PLANNING & CODE ADMINISTRATION

1. **New Zoning Certificates:**
 - 615 Church Street – Megan Stauder Lularoe – home office for independent fashion consultant.
2. **Planning Commission:** The Planning Commission will review the following matters on March 8:
 - Kind Therapeutics/Mari Holdings MD LLC – 504 East First Street – site plan for parking lot improvements.
 - Comprehensive Plan Update – Public Review Process Overview.
3. **Historic District Commission:** The HDC will reviewed the following cases on February 23:
 - 6 West Franklin Street – P & D's Island Delights/Pamela Chin – signage.
 - 261 South Prospect Street – City of Hagerstown – alterations to the front façade and the rear porches.
 - Discussed submittal requirements for a Public Benefit Certificate of Hardship. Commission members endorsed the draft presented by staff.

The March 9 HDC meeting has been canceled since no cases were filed by the deadline.

4. **Weekly Activity Report:** February 20–24, 2017

PERMITS							
TYPE	NUMBER OF NEW APPLICATIONS						NUMBER ISSUED
		Residential -	Commercial -	Other -			
Building	4	0	4	0			3
Electric	14	6	6	2			14
Plumbing	12	8	1	3			12
Mechanical	13	7	4	2			13
Engineering Dept.	4						4
TOTAL	47	21	15	7			46
Est. Value of Issued Building Permit Projects:				Fiscal Year Totals:			
Residential		\$ 220,000.00		\$ 4,766,450.00			
Commercial		\$ 150,000.00		\$ 14,590,883.00			
Apartment		\$ 0.00		\$ 869,540.00			
Sign		\$ 0.00		\$ 296,825.00			
TOTAL		\$ 370,000.00		\$ 20,523,698.00			

Projects of Interest	
- Restoration due to fire, rebuild kitchen and master bedroom at 367 Radcliffe Avenue - \$220,000	
- Selective demo of rear additions and stabilize portions at 55-59 West Washington Street - \$100,000	
RENTAL LICENSING PROGRAM YEAR: JULY 1, 2016 – JUNE 30, 2017	
	PROPERTIES
	UNITS
Registrations received week of Feb 21 – Feb 24	3
New applications issued week of Feb 21 – Feb 24	3
Total 2016-2017 registered (includes additions and subtractions since 5/1/16)	3,437
Total still outstanding from May 1 renewal mailing (all have been fined)	7
Notes: The 2016-2017 rental license renewals for 9,102 units in 3,468 properties were mailed on May 2, 2016.	
PAYMENT	
Weekly payment received	\$ 300
Weekly adjustment/credits	\$ 75
INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	35
Electrical	35
Plumbing	15
Mechanical	10
Safety	53
Neighborhood Vitality	56
Quality of Life	9
Preventive Maintenance	165
Planning & Zoning	3
INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

STATS:

Calls for Service:	1,663	Field Interviews:	38
Arrests/Warrants Served:	15	Moving Violations:	36
Domestic Violence Calls:	24	Parking Violations:	186
DUI Arrests:	2	Safety Repair Orders:	3
Reports Filed:	132	Warnings:	42

REPORTS:

02/23/17: Officer Main responded to Church Street for a report of a burglary. The victims stated that someone had kicked in their back door and gained access into their house. Items taken were an Xbox with an estimated value of \$400 and an IHome portable valued at \$38. A surveillance camera in the area captured two black males approach the back of the residence. Officers will review the video to help identify the suspects.

02/25/17: Officer C. Koontz was dispatched to Pangborn Park for a reported assault. The victim had a swollen left eye and blood on multiple places on his face. The victim stated that he was riding his skateboard through the park when he dropped his cell phone. He went back to pick it up when a group of black males had already picked up his phone. When the victim asked for his phone the group attacked him. The investigation is on-going.

02/27/17: Officer Ruel responded to the Hagerstown Power Sub Station on Tracys Lane for a reported theft. Jason Bachtell, Hagerstown City employee, stated that copper wire had been cut and stolen from the power sub-station. The officer was shown two areas in the fence that had been cut to gain entry into the station. The approximate value of the copper wire is \$2,500. No further information is available at this time.

02/26/17: Officer Molineaux was dispatched to West Side Avenue for a report of damage to a motor vehicle. The victims advised that someone had damaged their vehicle. The officer observed the roof and hood of the vehicle were dented and a shoe print was on the roof. The officer dusted for fingerprints. No further information is available.

PRESS RELEASES:

UPDATE

On 02/24/17 at 11:00am officers and detectives from the Hagerstown City Police Department along with members of the Maryland State Police Apprehension Unit located and arrested 23 year old Donovan Cordell Strickland of Hagerstown on a warrant. Strickland was wanted in connection with the February 17th shooting in the Unit Block of East Antietam Street. The victim, whose name is not being released, is still recovering as a result of his injuries.

Strickland, along with a passenger identified as 26 year old Xianna Letese Kesler of Cumberland, Maryland, was arrested during a traffic stop conducted in the 1400 block of Church Street when K-9 Argo was utilized, which resulted in the finding of several controlled dangerous substances and a loaded handgun.

Donovan Strickland is charged with Attempted 1st and 2nd Degree Murder, Assault 1st and 2nd Degree, Reckless Endangerment, Handgun on Person and numerous other related handgun violations. Xianna Kesler is charged with CDS: Possession with Intent to Distribute, CDS: Possession Not Marihuana, Handgun in Vehicle, Handgun on Person and other related handgun violations. Strickland and Kesler were transported to Washington County Detention Center. Both are currently being held without bond.

OTHER NEWS/INFORMATION:

Congratulations to Officer Gerard Kendle: After a rigorous presentation and evaluation process, Officer Kendle is officially a certified Crime Prevention Through Environmental Design (CPTED) Practitioner through Facilities Management International, LLC. This training was held in Cranston, Rhode Island.

CPTED strategies are ideal for Law Enforcement Officers, City Planners, City Managers, Architects, Educators and Security Consultants, involved in designing neighborhoods, schools, downtown buildings or revitalization efforts. It is an effective way of fighting crime and promoting growth through business. Cities and counties throughout the country are adopting CPTED ordinances requiring site plan review with crime prevention in mind. Law enforcement officers who are specially trained in CPTED are now working with City officials and educators to ensure the proper design of structures, schools and neighborhoods. These CPTED practitioners will show how the design and use of the environment can control human/criminal behavior and reduce the fear of crime, as well as showing how natural access control and natural surveillance decreases the opportunity for crime.

Officer Kendle is now certified to teach the CPTED curriculum throughout all 50 states. Thank you Gerry for wanting to make Hagerstown safer to live, work and play here.

PUBLIC WORKS

CHART NO. 1 – GENERAL PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	206	205
	University District Deck	413	413
	Parking Lots	301	300
Number of Patrons Using Decks	A & E Deck	1506	1712
	University District Deck	1790	1711
Sales of Discount Coupons		0	0
Number of Citations Issued	(Includes Warnings)	222	191
Number of Cars Booted		2	0
Number of Late Payment Notifications		59	28
Peak Occupancy (%)	A & E Deck	66% Tue @ Noon	74% Tue @ 2 PM
	University District Deck	75% Thu @ Noon	72% Thu @ Noon

CHART NO. 2 – A&E PARKING DECK WEEKLY OCCUPANCY

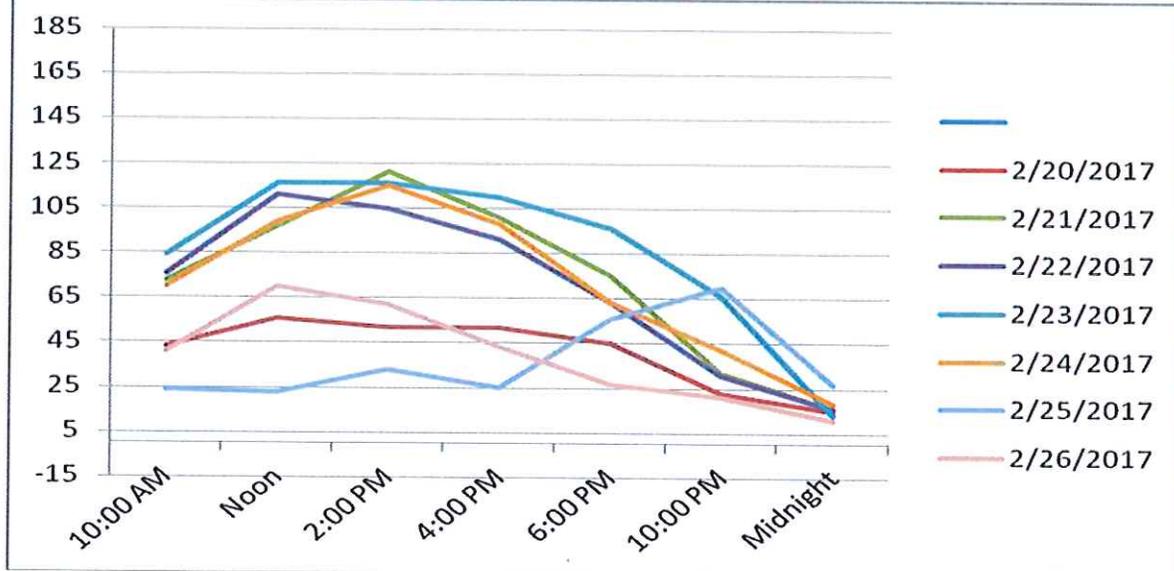
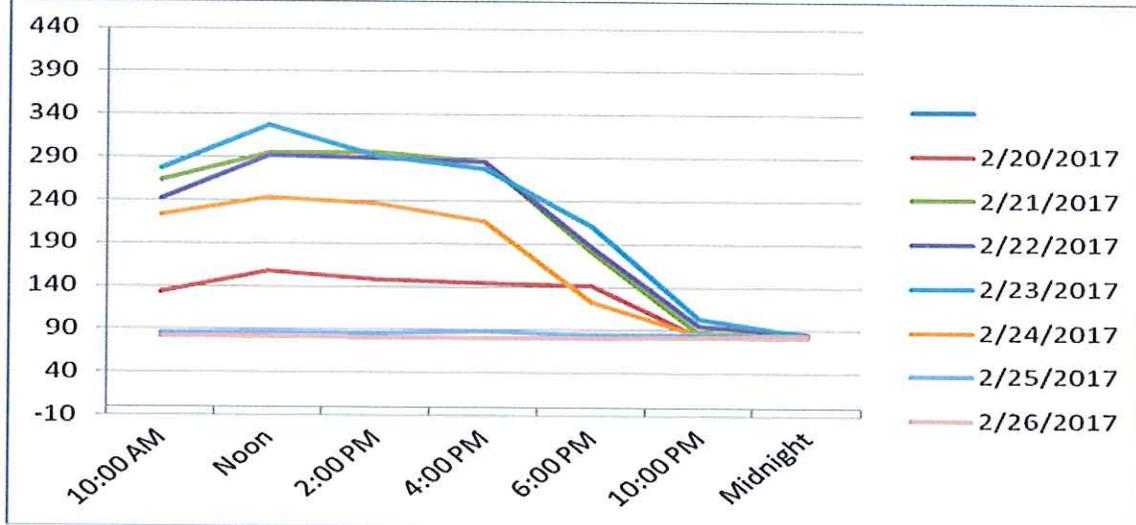


CHART NO. 3 – UD PARKING DECK WEEKLY OCCUPANCY



CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	3
Fire	4	0
Human Resources	0	0
Light	1	2
Parks & Engineering	0	1
Police	15	6
Public Works	5	4
Wastewater	0	1
Water	1	2
Weekly Totals	26	19

¹AFTER-HOURS CALL OUT DATA

	Issues for February 2017	February	January
Street Issue			4
Parking System			
Traffic Signal	Signal dead	1	
Traffic Signs			
Building Maintenance			2
Fleet Maintenance			
Weather Related			3
Property Issues			
Misc.			
Total		1	9

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. The call outs reported here involve a supervisor being contacted about an issue after normal working hours. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2017	Number of Miles of Streets Swept
January	941
February	769

BULK TRASH COLLECTIONS

Month 2017	Number of Collections
January	14
February	16

UTILITIES DEPARTMENT

ELECTRIC DIVISION

- Thur. 2/23 - Summer Street and Concord Avenue- total outage; lineman removed mylar balloons from primaries to correct problem and restore power. Time Out: 15.2-15.5
- Fri. 2/24 - Various locations- (reconnections for non-payment). Time Out: 16.0-16.3
- 120 Randolph Avenue- partial outage; connections changed at the pole to restore power. Time Out: 16.6-17.8

- Sun. 2/26 - 1026 Pennsylvania Avenue- pole damaged; pole was found to belong to Verizon Phone Company. Time Out: 13.7-16.5
- Wed. 3/1 - Various locations- (reconnections for non-payment). Time Out: 16.0-16.3
- 945 Oak Street- partial outage; lineman found customer's main breaker was bad and advised them to contact electrician for needed repairs. Time Out: 17.8-18.9
- 770 Frederick Street- partial outage; (1) 40T fuse replaced to correct problem and restore power. Time Out: 21.3-22.2
- Thur. 3/2 - 139 East Antietam Street- partial outage; tree tore service down. Line crews replaced 75'ft. of triplex to restore power. Time Out: 0.9-3.5
- Various locations- trees on wire, outages, tree limbs on power lines, etc. Line crews responded to numerous calls from high winds that passed through HLD territory. Time Out: 4.4-6.3

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
7	0	2	0

Engineering

Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer continued work with Alevo for SCADA communications to the battery storage facility.
- The Staff Engineer reviewed underground switching and protection schemes for a potential City project.
- Engineering Staff performed maintenance on HLD substation equipment.

Administration

- Staff reviewed filings related to the upcoming MDPSC Hearing.
- Staff reviewed MELP reports and requested disposal information existing rubble.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
02/23/17	10.97		10.97
02/24/17	10.98		10.98
02/25/17	10.28		10.28
02/26/17	10.65		10.65
02/27/17	10.58		10.58
02/28/17	11.07		11.07
03/01/17	10.25		10.25
Average:			10.67

Water Production at R. C. Willson

- Operations:
 - Operations were routine this week – staff worked on facility maintenance and routine preventative maintenance.

- Maintenance
 - Staff replaced the second stage motor on the surge tank compressor.
- Instrumentation
 - RC Willson – Work continues on the installation of a SCADA work station in the chemical building.
 - Pump Stations – Inspected and refueled the generators.
 - Pump Stations – The annual tightness test has been completed on the Rockwillow tank.

Water Production at Breichner/Edgemont Reservoir. The Edgemont Reservoir pool elevation is currently at 1.1 feet (dry level). Site evaluation continues per the contract with Hazen and Triad. The project progress meeting took place on March 1, 2017 – the preliminary evaluation of the most recent study was discussed during the meeting. A report will be presented to Mayor and Council this month.

Water Distribution. Distribution crews are working throughout the system performing customer service work and new meter installations as needed. The leak survey program is still in progress. Repairs were made to a water main leak on Woodland Way and West Irvin Avenue. Crews also completed repairs to a water line leak on Pennsylvania Avenue. Meter tiles were replaced on Pine Street and Howard Street. Work continues on the main replacement project on East Antietam Street. Crews are cleaning and repairing valve boxes throughout the system.

Laboratory

- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson Plant.
- Completed TOC removal efficiency for February.
- Completed LT2 report for Source Water Monitoring of the Potomac River for the month of February.
- Completed annual performance evaluation.
- Notified Smithsburg of results from February bacteriological sampling.
- Completed monthly bacteriological reporting for Willson and Smithsburg.
- Completed annual IOCs report for Fluoride and Nitrate.
- Completed 1st quarter DBPs report.
- Collected aluminum and TSS sample from lagoon discharge.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	2
Preliminary Plats	-	-
Final Plats	-	-
Building Permits	22	-

- Staff attended a Water and Wastewater Operators Association meeting in Thurmont.
- Staff met with Distribution staff to discuss the constructability and bypass option for a residential vault replacement.
- Staff met with a contractor regarding the progress of an institutional expansion project.
- Staff attended an Edgemont Reservoir Study progress meeting with engineering consultants.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, February 22, 2017	5.84	0.00
Thursday, February 23, 2017	5.99	0.00
Friday, February 24, 2017	5.67	0.00
Saturday, February 25, 2017	5.64	0.43
Sunday, February 26, 2017	5.70	0.00
Monday, February 27, 2017	5.70	0.00
Tuesday, February 28, 2017	5.93	0.38
Weekly – Avg. Flow / Total Rainfall	5.78	0.81
Feb - Avg. Flow/Total Rainfall	6.12	1.84

Miscellaneous

- Continued work on installation of new ferric pumps.
- Cleaned Velodyne polymer unit.
- Backfilled inspection hole/ditch at fermenter.
- Worked with JCC to install new sump pump in Op's building.
- Replaced exhaust fan in MCC.
- Routine maintenance (MP2 Program) and Corrective Work orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	N/A			
Flushing	15	5,117'		

Collection System Maintenance Task

- Delivered Unit #518 to Rausch for installation of new main line and lateral cables.
- Sewer Back up at 1000 Corbett Street, problem found in main, cleared blockage.
- Sewer Back up at 41 Harvard Road, found roots at connection, will schedule to dig up.
- Grinder Pump call for 1643 Woodlands Run, Hydro-Excavated, replaced discharge yoke and removed inline check, restored excavation.
- Grinder Pump call for 1642 Woodlands Run, Hydro-Excavated, replaced discharge yoke and removed inline check, restored excavation.
- Grinder Pump call for 1623 Woodlands Run, Hydro-Excavated, replaced discharge yoke and removed inline check, also replaced pump, restored excavation.
- Grinder Pump call for 1625 Woodlands Run, Hydro-Excavated, replaced discharge yoke and removed inline check, restored excavation.
- Grinder Pump call for 11110 Eastwood Drive, inspected electrical issue and repaired.

- Grinder Pump call for 11130 Eastwood Drive, power issue on owner, will send letter to have them correct.
- Assisted maintenance crew at WWTP restoring excavation by fermenter tank.
- Cleared downed trees behind the WWTP from the creek.
- Pump Station 21; began installation of new control box.
- General pump repair bench work at shop.

Administration

Wastewater Division – Customer Call Log Summary 2017							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	0	0	0	0	3	4
YTD 2017	14	8	1	0	0	19	42

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

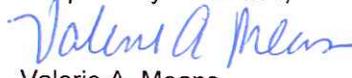
Engineering

- Staff attended a Water and Wastewater Operators Association meeting in Thurmont.

Laboratory

- Completed annual performance evaluations.
- Reviewed results of 2017 WET Testing. Results show no indication of wastewater effluent toxicity.
- Notified maintenance of excessive chemical use with Chemsan unit.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.



Respectfully submitted,

 Valerie A. Means
 City Administrator