



# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT No. 41

October 10, 2008

To Mayor Bruchey and Members of the City Council:

## UPCOMING MEETINGS

❖❖ OCTOBER 2008 ❖❖						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 8 am Market In The Square	3	4 5 am Fall Festival @ City Market
5	6	7 4 pm Work Session	8	9	10 7 pm Haunted Hager House Tours @ City Park	11 5 am Fall Festival @ City Market  7 am Community Yard Sale @ Fairgrounds Park Stables  1 pm Harvest Hoedown @ Fairgrounds Park  7 pm Haunted Hager House Tours @ City Park
12	13	14 4 pm Work Session	15	16 8 am Harvest Market In The Square	17 7 pm Haunted Hager House Tours @ City Park	18 5 am Fall Festival @ City Market  7 pm Haunted Hager House Tours @ City Park
19	20	21 4 pm Work Session	22	23	24 7 pm Haunted Hager House Tours @ City Park  7 pm Downtown Ghost Tours	25 5 am Fall Festival @ City Market
26 7 pm Haunted Hager House Tours @ City Park	27 7 pm Haunted Hager House Tours @ City Park	28 7 pm Regular Session	29	30 7 pm Witchcraft @ City Park	31 6 pm - 8 pm City Wide Trick- Or-Treat	

## COMMUNITY AFFAIRS

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1. **HARVEST HOEDOWN.** The Harvest Hoedown will be held October 11, 2008 from 1 p.m. to 4 p.m. at Fairgrounds Park. This is a free family event featuring scarecrow making by Horizon Goodwill, Magic by McVeagh, Sunshine the Clown, Down on the Farm Petting Zoo, hay rides, Antique Tractor Club barrel rides, Cake Walk by Sunlight 4-H, face painting and more! A free pumpkin and apple will be given to the first 500 children ages 12 and younger. Entertainment will be provided by Country Showcase Jamboree, as well as local dance and cheerleading groups.
2. **HARVEST MART.** Harvest Mart is scheduled for Thursday, October 16 from 8 a.m. to 2 p.m. This is the last Market in the Square of the season! Stop by Public Square in Downtown Hagerstown for delicious foods, fresh produce, seasonal flowers, plants and crafts.
3. **VETERANS TRIP.** A Veterans Trip is planned for October 22, 2008 to take Veterans of WWII to the WWII Memorial in Washington D.C. This trip is free and is sponsored by the City of Hagerstown, Washington County, Callas Contractors Inc, Conservit Inc, and McDonalds.
4. **DOWNTOWN GHOST TOURS.** Downtown Ghost Tours will take place on Friday, October 24, 2008. All tours begin and end at the Washington County Free Library. Hayride tours are available at 7 p.m., 8 p.m. and 9 p.m. and are \$10 per seat. Walking Tours are available at 7 p.m., 7:30, p.m., 8 p.m. and 8:30 p.m. and cost \$3 for adults and \$1 for children ages 6-12. Reservations and fee required in advance.
5. **COMMUNICATIONS TO CITIZENS AND VISITORS**
  - Press releases written and distributed to the media: Car Raffle for Utility Relief Benefit; "Take Flight" press conference for Barbara Ingram School of the Arts.
  - Airing on Channel 6:
    - ~ *Doleman Black Heritage Museum Fundraiser* with Councilmember Alesia Parson-McBean; Charles "Sonny" Doleman, President Doleman BHM and Jay Kelsh, Vice-President Doleman BHM
    - ~ *Harvest Hoedown* with Junior Mason, Parks Superintendent; Lewie Thomas, Recreation Facilities Manager; Dan Elgin, Horizon Goodwill; Cynthia Perini, Sovereign Bank; Cindy Garland, Antietam Cable Television; J.D. Rinehart, Rinehart Orchards.
    - ~ PSA airing on Channel 6: Keep Kids Alive, Drive 25 and Pedestrian Safety

## COMMUNITY DEVELOPMENT

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1. **Arts & Entertainment.**
  - Staff attended training on October 3 at the Frederick Arts Council to learn how to manage the Cultural Data Project on behalf of the City. This online database will allow the City to organize and track cultural data and also provides eligibility for particular grants.
  - Staff met with Mary Anne Burke, newly appointed interim Executive Director, of the Washington County Arts Council. The Arts Council is a designated member of the City's Arts & Entertainment District Management Team.

## ECONOMIC DEVELOPMENT

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1. **Tea Party Event.** Six downtown businesses will be hosting a Tea Party Event on Sunday, October 12, 2008 from Noon to 3 p.m. These businesses include Alter Ego, Basketful of Gifts, The Boutique LLC, The Figurehead II, L & L Classic Clothing and Lena's of Hagerstown. The stores will be offering wonderful sales, door prizes and refreshments.

## PARKS DEPARTMENT

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1. **University Plaza** - The pump that operates the fountain stopped working and needs replaced. Since the end of the park season is nearing, we removed the pump, cleaned and winterized the fountain. We will replace the pump when we put the fountain back in operation in April 2009.
2. **City Park** - At City Park, we have been experiencing some drainage problems near the path leading to the Island Pavilion, causing erosion. We installed some pipe and will install a blacktop culvert to redirect the flow of the water.
3. **Fairgrounds Park Entrance Building/Gatehouse** - Installation of the German siding on the east side of the Entrance Building has been completed. We are now repairing and painting the remaining sides.

4. **Hagerstown Greens at Hamilton Run** - Work continues on alternate tee boxes; this week, we constructed a new alternate tee box at #3. Grounds maintenance continues as well, removing deadwood and elevating trees throughout the course.
5. **Landscaping** - At City Park, Municipal Stadium and Staley Park, we are planting numerous trees and shrubs.

## PLANNING DEPARTMENT

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1. **Zoning Certificates Issued For New Businesses:**
  - 117 Summit Avenue - Davids Furniture, Ltd. - retail furniture store.
  - 635 South Potomac Street - Hartle's Subs - restaurant.
  - 38 South Potomac Street - Bulls and Bears - restaurant.
2. **Almshouse:** The Planning Director will meet with members of this year's class of Leadership Washington County on October 10<sup>th</sup> to talk about the Alms House as a case study for historic preservation and redevelopment issues in our county. They expressed interest in our building because it has been the subject of discussion at Mayor and City Council meetings recently.

## PUBLIC WORKS

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1. **United Way Day of Caring:** Over 30 city employees participated in the annual United Way Day of Caring on Wednesday Oct. 1. Painting, carpentry, cleaning and sorting all took place at various locations around the city. Scrap metal from a property on Georgia Ave. netted the property owners almost \$300. The material was cluttering the yard and the metal was hauled to a scrap dealer in lieu of simply trashing it. Thanks to all the employees that helped in giving back to the community.
2. **LED Signal Lights:** The installation of the LED signal lights is now complete for this year.
3. **Christmas Lights:** It is hard to believe, but Christmas lights will be going up soon. Work will begin on the lights in the downtown, lights in City Park and Christmas tree lights in early November which is less than 1 month away.
4. **Spring Dumpster Program:** The tentative dates for the dumpster program is April 13 – 18, 2009. Bids will go out later this year for the dumpster rentals and dump fees. Staff is also working with Washington County Solid Waste to find a way to effectively collect electronic devices. Simply throwing electronics in a dumpster does not work. The units have to be carefully handled to be able to recycle the separate components in devices.

## RECREATION DEPARTMENT

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1. **MARKET**
  - One new vendor application mailed out this week.
  - De-Light Creations makers of Hand-painted Stained Glass, Glow-in-the dark flameless candles, Gel Chunk Candles and Crystal Wax Candles has been approved to be a vendor at Market.
2. **HAGER HOUSE AND STEAM ENGINE 202 UPDATE**
  - Tours: Visitation continues at a steady pace at both historic sites with a booked tour scheduled for the Hager House next Thursday.
  - Hager House Programs and Events: Staff has devoted much time this week to preparing for the Haunted Hager House tours to begin on October 10. Additional effort was put in preparation for the historical program "Witchcraft" to be held on October 30. Planning for other fall events continues.
  - Railroad Museum at City Park: Staff is very busy planning for the "End of the Season Railroad Celebration" to be held on October 25 and 26. Some of the family activities planned include barrel cart rides, a railroad themed musical performer, free activity sheets for kids, a ride on train for kids to run, Hagerstown Roundhouse Museum displays, Operation Life Saver and indoor and outdoor model train layouts along with a prize give away.
3. **FAIRGROUNDS PARK**
  - Saturday October 11th, Community Yard Sale from 7 a.m. to 2 p.m.
  - Saturday October 18th, The Leukemia & Lymphoma Society "Light the Night Walk" from 5 p.m. to 9 p.m.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

1. **Problem Areas.** Recent call-outs included:
  - Thu. 10/2 - Various (reconnect for non-payment). Time Out: 17.9-18.3
  - Fri. 10/3 - 437 Summit Avenue. Tree trimmers pulled service wires down; replaced triplex, connectors, sleeves and wireholders. (Charge) Time Out: 15.1-15.8
  - Various (reconnect for non-payment). Time Out: 17.6-18.2
  - Sat. 10/4 - 66 East North Avenue, 53 Broadway, 439 Summit Avenue. Total outage; replaced (1) 10T fuse, squirrel caused outage. Time Out: 16.9-18.0
  - 223 Mill Street. Total outage; replaced (1) 20T fuse, squirrel caused outage. Time Out: 21.0-21.6
  - Sun. 10/5 - Clarkson Avenue and Wheaton Park Area. Power lines and pole down; disconnected service, old pole removed. New pole will be installed during regular work day, October 6, 2008. Time Out: 8.2-10.0
  - 302 North Potomac Street (2FN). Total outage; found main breaker tripped, breaker re-set, power restored. (Charge). Time Out: 16.3-17.0.
  - Tue. 10/7 - Various (reconnect for non-payment); and,
  - 1129 Hamilton Boulevard. Street light fixture hanging by wire; repaired light fixture. Time Out: (two calls): 16.0-17.2
  - Wed. 10/8 - Various (reconnect for non-payment). Time Out: 17.3-18.2
  - 321 South Potomac Street. Reconnect per Billing Office. Time Out: 17.4-18.2
  
2. **Distribution.** Recent activity included:
  - Distribution personnel assisted commercial staff with 200+ service disconnects and re-connections.
  - Line maintenance work continues.
  - Metering Department received no high bill complaints this week.
  - Tree trimming continues in various residential areas.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
61	0	5	0

3. **Engineering** Staff worked on the following projects:
  - Eric Hastings has been designing the Utilities Website using input from individuals in Water, Wastewater, and Light. The site is near completion and the Electrical Engineer has been reviewing the layout and site links for approval from the Utilities Department.
  - Colt Power Services were contracted to reseal flanges and valves on a few of our substation transformers to keep them from leaking.
  - Several new electric service designs, existing electric service relocations, and existing electric service upgrades have been completed.

### WATER DIVISION

#### Water Operations

##### Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
10/02/08	10.29		10.29
10/03/08	10.30		10.30
10/04/08	10.11		10.11
10/05/08	10.34		10.34
10/06/08	10.70		10.70
10/07/08	10.35		10.35
10/08/08	10.43		10.43
Average			10.36

**Water Production at RC Willson**

- The instrumentation crew is working on the installation of a “soft-start” on pump #2 at Pump Station #2. They have also been installing a new flow meter and graphic recorder at Station #2.

**Water Production at Breichner**

- The Edgemont Reservoir is currently at -6.3', the bypass and hydrant are closed. The Breichner Plant was not operated last week.

**Water Distribution**

- This past week crews worked throughout the system performing a variety of customer service duties. The water main is installed on Tammany Manor Drive and has passed the pressure & bac-t tests. Service changeovers will be completed within the next couple weeks. The water & sewer divisions are working on Jonathan St. main replacements and have installed over 150' of new 16" water line. The large meter testing and repair programs continue to go well and we are planning to install approximately 1200 new radio read meters in the Cross Creek and South Pointe areas. Other areas of operations include overlay, meter reading and new service installation.

**Laboratory**

- Results gathered from residents sampling for the EPA Lead and Copper Regulation were sent to the MDE. The 90<sup>th</sup> percentile readings for both parameters (0.004mg/l Lead and 0.07mg/l Copper) were well below the EPA 'Action Levels' of 0.015mg/l Lead and 1.3mg/l Copper.

**Engineering**

Reviews:	City	County
<u>Water</u>		
Site Plan	1	
Simplified Plat	1	
Building Permits	11	

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, October 1, 2008	5.33	0.00
Thursday, October 2, 2008	5.36	0.00
Friday, October 3, 2008	5.16	0.00
Saturday, October 4, 2008	4.96	0.00
Sunday, October 5, 2008	5.14	0.00
Monday, October 6, 2008	5.20	0.00
Tuesday, October 7, 2008	5.13	0.00
Weekly Average/Total	5.18	0.00
Monthly Average/Total	5.17	0.00
Yearly Average/Total	7.49	35.04

- The Wastewater Treatment Plant continues to operate efficiently; all parameters are within MDE compliance specifications. Maintenance crews completed 40 preventive and 50 corrective work orders during the month of September.

Activity	Districts	Linear Feet of Main	Feet of Lateral	# of Later Inspections
Closed Circuit TV Inspections	5	948	224	21
Flushing	1, 11	5,558		
<b>Point Repairs</b>		<b># of Repairs</b>	<b>Reason</b>	<b>Linear Feet of Repair</b>
Main & Lateral	8	Jonathan Street	I & I	191
Root Cutting	21	1		

- Collection System crews continue working on the sewer pipe replacement of the Jonathan Street Project.

**Customer Attention Request**

- Inspecting Grinder Pumps in the Woodlands area.
- 11316 Eastwood Drive – replaced grinder pump yoke
- 1624 Woodlands – investigated grinder pump issue
- 846 Summit Avenue – mark utilities

**Laboratory**

- The final results from the DMRQA testing (proficiency testing) that the lab is required to perform annually, showed that all analysts results for all 11 parameters tested were “Acceptable”. One parameter, pH that is tested by plant operators was also found to be “Acceptable”.

**Administration**

- NPDES Reports submitted to MDE and EPA, there were no permit violations for the month of September. Monthly flows averaged 5.76 mgd and our annual average is currently at 7.49 mgd.
- The Consent Judgment quarterly report was forwarded to MDE and posted on the City's website.
- The Final Draft of the CMOM is currently being reviewed; this document is required by the consent judgment and is due on December 31, 2008. We should ready for submission to MDE sometime in mid November, the timing will depend upon the printer's schedule.

<b>Reviews:</b>	City	County
<b>Sewer</b>		
Site Plan		1
Simplified Plat	1	
Building Permits	12	

**Sewer:** Inspections for construction sites included Rosewood Village and Jonathan Street.

**QUOTES**

**QUOTES BY WALT DISNEY FROM QUOTEWORLD.ORG**

**MONDAY.** All of our dreams can come true -- if we have the courage to pursue them.

**TUESDAY.** It's kind of fun to do the impossible.

**WEDNESDAY.** Disneyland will never be completed. It will continue to grow as long as there is imagination left in the world.

**THURSDAY.** Our greatest natural resource is the minds of our children.

**FRIDAY.** Get a good idea and stay with it. Dog it, and work at it until it's done right.

**SATURDAY**. All the adversity I've had in my life, all my troubles and obstacles, have strengthened me...You may not realize it when it happens, but a kick in the teeth may be the best thing in the world for you.

**SUNDAY**. I could never convince the financiers that Disneyland was feasible because dreams offer too little collateral.

**City of Hagerstown Strategic Plan -  
Focus on the Quality of Life in Hagerstown**

Respectfully submitted,

Bruce J. Zimmerman  
City Administrator