

64TH SPECIAL SESSION AND WORK SESSION – NOVEMBER 20, 2007

64TH SPECIAL SESSION – November 20, 2007

Mayor R. E. Bruchey, II called this 64th Special Session and Work Session of the Mayor and City Council to order at 4:08 p.m., Tuesday, November 20, 2007, in the Council Chamber at City Hall. Present with the Mayor were Councilmembers M. E. Brubaker, K. S. Cromer, L. C. Metzner, P. M. Nigh and A. Parson-McBean; City Administrator Bruce Zimmerman, City Attorney William Nairn, and D. K. Spickler, City Clerk.

On a motion duly made by Councilmember K. S. Cromer and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to meet in Special Session.

Approval of an Ordinance: Accepting an Offer to Purchase and Authorizing the Sale of Lot 7, Eldridge Drive

Action: On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember K. S. Cromer, the Mayor and City Council unanimously agreed by voice vote to approve an ordinance accepting an offer to purchase and authorizing the sale of the property known as Lot No. 7, Eldridge Drive in the Hagerstown Industrial Park.

On a motion duly made by Councilmember M. E. Brubaker and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to close the Special Session at 4:10 p.m.

WORK SESSION – November 20, 2007

Preliminary Agenda Review

Karen Giffin, Director of Community Affairs, provided an update of the Utility Relief Benefit Concert, which is spearheaded by Councilmember Parson-McBean. The concert will feature William Clarence Marshall III and will be held at the Maryland Theater on December 20, 2007 at 7:30 p.m. The top underwriter for the concert is the professional firefighters union, International Association of Firefighters (IAFF) Local 1605. Tickets are \$ 10.00 and companies are being offered the opportunity to purchase blocks of tickets. Councilmember Parson-McBean thanked everyone for taking time to help the community. Councilmember Cromer stated she will match Commissioner Aleshire's donation. She wants her tickets to go to the residents at the Alexander House. Councilmember Parson-McBean stated the County Commissioners will be asked if the County Commuter could be used to bring people to the theater. There will also be a food drive conducted as part of the benefit.

Consent Agenda

A. Community Affairs: Approval of 2008 BluesFest Budget

B. Police Department:

1. Air Conditioning System – Computer Server Room – Johnson Controls (Sparks, MD) \$ 15,000.00
2. Modular Steelcase Office Furniture – Office Suppliers, Inc. (Hagerstown, MD) \$ 56,000.00

The office furniture is to be bond financed and is part of the CIP in the current budget.

C. Parks and Recreation: Barrier Free Modular Play Equipment – Miracle Recreation (Martinsburg, WV) \$ 24,299.00

D. Water and Sewer Department:

1. 2007 Chevrolet Colorado (To Replace Unit 226) – Criswell Chevrolet, Inc. (Gaithersburg, MD) \$ 9,808.00
2. Change Order 4 – Transmission Main Engineering Services (Design) – Hazen and Sawyer (Baltimore, MD) \$ 787,724.00
3. Water Fund Inventory – HD Supply (Martinsburg, WV) \$ 45,265.56
4. Water Treatment Chemicals – Multiple Vendors - \$ 519,199.00
5. Large Metering Equipment – HD Supply (Martinsburg, WV) \$ 37,203.46
6. Wastewater Treatment Chemicals – Multiple Vendors - \$ 279,072.44

Unit 226 was scheduled for replacement in the FY 2008/2009 budget. Due to the condition of the vehicle and availability of funding it is being replaced now.

The contract with Hazen and Sawyer is a change order because the work load is being expanded. The customary percentage of a contract for design services is 8% to 9%

E. Finance/Parking Fund: North Potomac Parking Deck Elevator Repair Contract – KONE, Inc. (Hagerstown, MD) \$ 35,475.00

The elevator in the North Potomac Parking Deck is not functional at this time. The repair has to be completed. It was the general consensus to allow the low bidder to be notified of the award in order to be able to order the parts. The delivery time is 6 to 10 weeks.

F. Engineering:

1. Demolition of Garages Behind the Alms House, 239 N. Locust Street – Allegany Wrecking & Salvage (Hagerstown, MD) \$ 18,700.00
2. Roof Replacement – Fairgrounds Park Grandstand – Carson Roofing

(Hagerstown, MD) \$ 183,145.00

3. 2008 & 2009 Pavement Preservation Program

Councilmember Nigh thought the demolition work at the Alms House was going to be done by City employees. Rodney Tissue, City Engineer, stated he understands the Public Works Department has other commitments. Councilmember Cromer asked if the commitments could be rescheduled in order to do the demolition work. Mr. Tissue stated there would still be a contract to be approved for the fencing around the property. Staff will do whatever the Council directs.

Councilmember Cromer and Councilmember Nigh stated there may be items of historic significance in the surrounding ground. Councilmember Nigh asked how heavy the work load is for Public Works. She wants to be at the site when the demolition occurs to make sure the house isn't damaged.

The roof replacement at Fairgrounds Park will be funded with Program Open Space (POS) funds. Councilmember Nigh would like to see entertainment events held at Fairgrounds Park.

Both contracts will remain on the agenda at this time.

Mr. Tissue stated the major streets are being repaired over time. A sizeable contract for alley repairs will be presented to the Mayor and Council for their review in January or February.

Introduction of an Annexation Resolution: Jones Homes, LLC, 1004 Linwood Road

The subject property is located on the southwestern side corner of the City, at 1004 Linwood Road. The area of annexation is 13,321 square feet. The proposed zoning district is R1 (Residential). The current County zoning is RU (Residential urban).

The Land Use Plan, as described in the 2002 Washington County Comprehensive Plan, designates the property as Low Density Residential. The City's Draft Comprehensive Plan proposes Medium Density Residential. A single family dwelling is to be built. After Introduction of the Resolution on November 27, 2007, staff will advertise the proposed annexation.

The Annexation Plan is scheduled to be approved on November 27, 2007.

Approval of a Resolution: Acceptance of Dedication Offer – Atlanta Court

Staff is recommending the acceptance of Atlanta Court in the Hager's Crossing residential development. The City has always contemplated accepting this street upon its completion. The street was designed and constructed per the Public Ways Construction

Standards. The Engineering Department's inspection staff monitored the construction, and "As-Built" drawings are on record and are acceptable.

Staff recommends that the Mayor and Council pass a resolution at the November 27, 2007 regular session to accept the offer of dedication of this street into the public road system, conditioned upon receiving a one-year maintenance surety per the Subdivision Ordinance. City staff will then begin maintenance of the roadway.

This completed the preliminary agenda review.

Off-Leash Dog Park Presentation

Cindy Blackstock, Community Development Coordinator, and Rych Pullen, HA-DOG, were present to discuss an off-leash dog park. With the Mayor and Council's approval on June 6, 2007 staff has begun to study the feasibility of the establishment of an off-leash dog park. Interest from the community has remained constant throughout the process.

After reviewing several sites it appears that Mills Park could be the optimum location for this type of park. Currently it is underutilized, has several utilities in place and borders just a small section of a residential area. The removal of playground equipment would not create a void with the location of a county park one block away. Development of the site would include: fencing, double gated entries, two distinct areas for small and large dogs, water within both areas featuring a concrete pad, "mutt mitt" clean up stations and signage. The cost for the park is estimated at \$ 45,000.00.

Recommendations have been solicited from HA-DOG (Hagerstown Area Dog Owners Group) and Paul Miller, Executive Director of the Washington County Humane Society, to further develop a plan of action. Proposed park rules are under review by the City Attorney and are being presented to the Mayor and City Council for their convenience. The proposed model has the park unmanned and open from dawn to dusk. HA-DOG has committed to partnering with the City to solicit sponsorships offsetting the cost of some items.

In order to continue to determine whether an off-leash dog park is viable, staff would like to further explore funding sources through POS and CIP. Staff would further like to plan a community forum for the benefit of the neighborhood of the selected location to share information and solicit input.

Members of HA-DOG are willing to help with some of the maintenance and upkeep. Mr. Pullen stated typically, there is less dog waste in a dog park than in other parks.

Mayor Bruchey suggested discussing funding with the 2+2 Committee since county residents will probably use the park.

It was the general consensus to hold the community meeting.

Program Open Space (POS) Projects for FY 2009

Requests for Program Open Space (POS) funds are now being accepted by the Washington County Parks Department.

The following projects are proposed for POS funding:

1. Fairgrounds Park – Irrigation System and driveway overlay
2. City Park – Play equipment, park benches and picnic tables
3. Hellane Park – Play equipment, outfield fence at the Colt League, walks/driveway entrance and storage building
4. Pangborn Park Lake – fountains
5. Staley Park – Play Equipment, picnic tables and benches
6. Funkhouser Park – Play equipment
7. Ridge Avenue Playground – Play equipment
8. Pangborn Park – Restrooms
9. Potterfield Pool – tot lot equipment, picnic tables, benches, trash receptacles, shaded umbrellas
10. Oswald Park, Long Meadows Rotary Park, Hamilton Playground – picnic tables, benches, trash receptacles
11. Mills Park – dog park, picnic tables, benches, trash receptacles
12. City Park Mansion House – parking improvements

The estimated cost of the FY 2009 projects is \$ 863,000.

These projects are not in any particular order. Projects are also included for future years.

Junior Mason, Parks Superintendent, stated staff highly recommends irrigation for the soccer fields at Fairgrounds Park. Although soccer groups are the primary users of the field, Fairgrounds Park is the site for many special events and activities, bringing in thousands of people. The fields are unsightly and are becoming difficult to play on.

Mayor Bruchey stated the first project on the list should be the tot lot and play equipment at Potterfield Pool.

National Little League is in need of higher fencing. The existing fences are not high enough to allow tournament play. Councilmember Metzner stated the Little Leagues need the City's assistance. Mr. Mason indicated officials from National Little League are obtaining prices for fencing.

Karen Giffin, Director of Community Affairs, stated amenities proposed at Potterfield Pool include picnic tables and benches and a new diving board.

The deadline for submitting the application is December 21, 2007.

Councilmember Brubaker expressed his concern that Hagerstown is the largest municipality in Washington County and receives the smallest percentage of POS funding. He suggested submitting all the requests.

Councilmember Parson-McBean expressed her concern that so much POS funding is used at Municipal Stadium. It was indicated that Municipal Stadium is owned by the City.

Bruce Zimmerman, City Administrator, stated it is helpful for Staff to have a five year plan for POS funding. It was the general consensus to review the proposed POS funding request and discuss it at a later meeting.

Fairgrounds Park, Hagerstown Softball Association – Softball Field Lighting
Amendment to User Agreement

Rodney Tissue, City Engineer, Lewie Thomas, Recreational Facilities Coordinator, and Mike Shifler, Hagerstown Softball Association, were present to discuss the softball field lighting.

In September 2006, the City Council agreed to allow the Softball Association to raise funds to install the lighting equipment and fixtures on the three softball diamonds at Fairgrounds Park. Their plan is to install lights on one field in 2008 and to completion of the remaining two fields as fund-raising permits. Since that time, the Softball Association has raised funds and the City has obtained POS funding for the City's portion of the work. A formal agreement on the installation, maintenance and use of the lights is suggested.

The Softball Association is responsible for all the labor, materials, and equipment to install the lights on the field. The City Light Department will install the electric "feed" from Cleveland Avenue to the outfield fence of field #1. The Light Department will complete this "feed" using POS money. After that point, all the work will be completed by the Hagerstown Softball Association.

The amendment to the user agreement sets forth the parameters and responsibilities for the installation and maintenance of the lighting system. This agreement was drafted by staff and City Attorney Bill Naim, and formalizes the discussion that the Softball Association had with Council in 2006 and subsequent meetings with staff.

Staff recommends the approval of this agreement and the authorization for the Softball League to proceed with lighting the softball fields. This improvement to City property comes at no cost the City and only increases the value and amenities at Fairgrounds Park. Use of the lights will allow softball to continue into the evenings and therefore attract larger tournaments, promoting tourism, and making Hagerstown a destination for outside visitors.

If Council approves this agreement it is anticipated that field #2's lights will be operational by the end of April, 2008.

Councilmember Parson-McBean asked how much money has been raised. Mr. Shifler indicated they have raised \$ 50,000 and some construction work has been donated. Councilmember Parson-McBean and Councilmember Nigh stated the full amount was to be raised before work was done. Mr. Tissue stated this amount is sufficient to light one field. Mr. Shifler stated the Association has a budget and the lights will be paid for over a four year period. Councilmember Parson-McBean stated they haven't met the requirements. She stated the agreement was that fund raising would be done to cover the full amount before any work was done. Councilmember Cromer stated the work is being done now and the payments will be over a four year period.

Councilmember Cromer congratulated the Association for the money they have raised and thanked them for the work they do.

Councilmember Brubaker stated the Council said to go ahead with the project when they agreed to change the POS schedule. The Association was to then seek POS funding.

Minutes will be reviewed from previous discussions to clarify what requirements were imposed on the Softball Association. The approval of the agreement will remain on the agenda for November 27, 2007.

Edgemont Watershed Hunting Permits

Michael Spiker, Director of Utilities, Mark Boyer, City Attorney, and George Newman, Chesapeake Wildlife Heritage, were present to discuss a request for a decision regarding the future property management of the Edgemont Watershed property.

The Edgemont Watershed Raven Rock Dam removal project was completed during late October. Contractors have removed the original dam and reconfigured the stream bed for the return of native fishes by creating pools for their spawning activities. The reservoir is now in receipt of the flow that is provided by Raven Rock and the optimal point of water storage has been obtained.

The Watershed property contains approximately 1300 acres that have been parceled together for many years. The property is irregularly shaped and is bisected by Warner Hollow Road, Pleasant Valley Road, Raven Rock Road, and Fort Ritchie Road. The property also contains an easement for the Appalachian Trail and borders numerous privately owned properties.

The Administrative Staff of the Utilities Department has met with the Maryland Department of Natural Resources, Mr. George Newman of the Chesapeake Wildlife Heritage, and Mark Boyer in regard to the numerous issues involved with hunting on the Watershed property. Many of the issues involved are in regard to liability and are

addressed in Mr. Boyer's memorandum. Information has been submitted by Mr. Newman and contains various rules, regulations, permits, permission documents, etc. that have been used by his organization to address concerns regarding the management of property and certain liability issues.

If the Mayor and Council wish to allow hunting, staff requests guidance with the following:

1. Should a limit on the amount of permits occur?
2. If yes, how many permits?
3. What should the permit fee cost?
4. Who should be allowed to hunt, i. e. employees, general public, combination of the two?
5. Should a restriction on the type of hunting occur?
6. If yes, consideration could be given to restricting the property to bow hunting only, muzzle loader only, shotgun slug only, rifle only, or any combination of these.
7. Does the council wish for the Water Division to provide the management for these processes?

In the past, approximately 50 permits were issued for hunting on the property. Bruce Zimmerman, City Administrator, stated from a Watershed management standpoint, diminishing the deer population would help the property. The number of permits issued should be altered due to the size of the property. Allowing hunting is critical for the purpose of ecological health of the property.

Permits have been issued to Washington County residents with current valid Maryland hunting licenses. The cost has been \$ 10.00.

It was the general consensus of the Mayor and City Council to continue issuing permits for hunting on the Watershed property. The next hunting season starts on Saturday, November 25, 2007. Permits will be issued to those on a list created since hunting was suspended earlier this month. After this season, a lottery will be held for future permits. Interested hunters are to contact the Water Department.

Councilmember Parson-McBean will contact property owners in the area for their input.

Comprehensive Plan Process Discussion

The Draft Comprehensive Plan was formally recommended for adoption by the Planning Commission on October 31, 2007. This is the culmination of a long and involved process that began with an initial public presentation and solicitation of input on April 27, 2005.

The Draft Comprehensive Plan was finalized and formally submitted to the Maryland Department of Planning and other interested parties as required by Article 66B 3.07.(c) in May of 2007. The Planning Commission also discussed the Draft Plan with the County Planning Commission at their May 30th regular meeting. A Public Hearing was then held by the Planning Commission on July 25th. Comments that were received during this period were reviewed and incorporated into the Final Draft of the Plan.

The Council received the Plan, along with a Power Point presentation, the Executive Summary and the chronological log of meetings and work sessions, at the November 6th Work Session. At that time, the Council indicated their desire to schedule a work session meeting to discuss their review of the Plan, the process, and a schedule.

Councilmember Brubaker had suggested discussing individual sections at four work sessions prior to the Public Hearing. Each discussion should be scheduled for 45 minutes. The intent would be to adopt the plan in January or February.

The Mayor and City Council thanked the people who spent a large amount of time developing the draft comprehensive plan.

Doug Wright, Planning Commission Chairman, asked the Mayor and Council members to read the introduction, the growth management section and the water/sewer plan element prior to the first discussion.

A ten minute recess was taken.

2008 Sewer Capacity Allocation Program (SCAP) – Proposed Amendments

Kathleen Maher, Planning Commission, and Michael Spiker, Director of Utilities, were present to discuss proposed amendments to the Sewer Capacity Allocation Program (SCAP) for 2008. A number of changes to improve the administrative process, to reduce capacity for the “existing development” categories, and provide more capacity for the various categories in the Discretionary Reserve are being proposed.

The proposed amendments are as follows:

1. Allocation of Capacity for Existing Development – Reduced allocation for existing development from 180,000 gpd to 126,000 gpd to reflect declining need from pre-2005 development projects. Decreased allocation for the County from 72,000 gpd to 50,000 gpd. Decreased allocation for City residential from 68,000 gpd to 46,000 gpd. Decreased allocation for City non-residential 40,000 gpd to 30,000 gpd.
2. Residential Allocation Guidelines for New Development in the City – Planning Commission will not approve site plans until sewer has been allocated and a concept plan must be approved prior to request for sewer. Upon request for sewer, developer must identify the lot or unit numbers

which will utilize the allocation. Delete “workforce housing” category from formula for Master List allocation and increase percentage in “equally to all” category from 20% to 30%. Expiration of sewer allocation would shift from building permits submittal to recordation of final plats or approval of site plans. If plat or site plan approval is voided for any reason, so will the sewer allocation.

3. Residential Allocation Guidelines for Existing Development – Deleted prioritization language since it now out-dated. If building permit is not submitted (rather than issued) by end of year for infill allocations, the allocation is voided.
4. Discretionary Reserve Allocation Guidelines – Prior to making request must have preliminary plat approval for subdivisions or concept plan approval for site plans, unless otherwise recommended by Economic Development Director for City and/or County. Updated allocation numbers for four prioritization categories. Since a large amount of allocation is rolling into category A (high priority economic development), only the roll-over is proposed for allocation. Expiration of sewer allocation would shift from building permit submittal to recordation of final plats or approval of site plans. If plat or site plan approval is voided for any reason, so will the sewer allocation.
5. Policy for Use of Remaining Allocation – Any unused allocation in the Discretionary Reserve will roll into the same categories for the following year.
6. Policy for Accumulation of Awards or Extension of Plat Recordation or Site Plan Approval – Changing the 18 month clock for recapture of allocation from new residential development from submittal of building permits to recordation of final plats or approval of site plans.

Staff is recommending removing the workforce housing step in the master list formula. The explanation of priorities affecting apartments is being deleted because there are no apartments left in this category.

It was the general consensus to accept the proposed amendments.

Status Report: Memorandum of Understanding (MOU) – Construction of US 40/Edgewood Drive Improvements

As a follow up to the discussion with City Council in early October, staff has worked with the State Highway Administration (SHA) and the County to revise the proposed MOU. Staff has attempted to address all the comments that Council provided in October, and staff is working toward Council approval of this document as soon as possible.

Staff requests that Council review the MOU and offer any final input. It is anticipated that Council approve this MOU at the November 27, 2007 regular session if the final document can be prepared by SHA before the packet deadline.

Below is a point-by-point description of the comments that Council provided in early October and the appropriate response:

Q1 The City desires to pay all the water and sewer relocation costs to minimize general fund contribution.

A1 Item V.A. 7, states that “the City wishes to fund as much of the construction as possible from the Water & Sewer budget, therefore the periodic progress billings will include 100% of the water and sewer relocation costs and 15.4% of other documented construction costs...., this will allow the overall percentage of the project costs to be 20%...”

Staff has not determined the final cost to be general fund, but this approach will minimize the general fund impact as much as possible.

Q2 Maintenance of Edgewood Drive.

A2 VI.B will be modified to state that upon completion of construction, the City shall own and maintain Edgewood Drive within the corporate limits of the City.

Q3 In the earlier draft, several places stated where the City’s share was listed as 30% and not 20%.

A3 These have all been corrected.

Q4 What happens if there is an error or omission in the plan? The MOU as previously written appears that the entity pointing out the problems would have to bear the full cost.

A4 III.C.2 now states “in the event of changes due to errors or omissions or unforeseen conditions, all additional costs would be funded pursuant to the agreed percentages for the total cost of the project as written elsewhere in the MOU.”

Q5 Provide a chart with the base costs in a separate column for each of the overhead costs.

A5 The “additive” cost (13% for right-of-way and 15.3% for construction) is for such things as right-of-way appraisals, construction inspection, materials testing, and direct costs. This is different from the overhead rate the State Highway Administrator waived which were indirect costs like administration and general costs.

Q6 The Council requested information of other road projects being considered by the County to alleviate traffic at Edgewood Drive in the future.

A6 The County has indicated that their CIP represents their plans for the area. Projects they have proposed include the reconstruction of Mt. Aetna to MD Rt. 66, the reconstruction of Whitehall Road from Mt. Aetna Road with a thru connection to Rt. 40. In addition, the City continues to press the County to endorse the Paul Smith Boulevard project as a community project. Recent modifications to the proposed restaurant site plan at Mt. Aetna Road (in the County) have taken this into account.

Q7 Incorporate City Attorney comments.

A7 The City Attorney has reviewed the agreement and their comments will be included in the final version.

Q8 “Cost Cap” language needs to be provided.

A8 A statement is provided in V.A.2 that if the bids come in higher than expected, SHA will re-evaluate the project. Staff would prefer language where each agency shall have the opportunity to review and request a re-scope of the project to fit their budgetary restraints.

Councilmember Metzner is concerned the City would find out there is a cost overrun after the project is started. He asked for language to protect the City from overruns associated with the amount of right-of-ways.

Councilmember Brubaker doesn’t believe this MOU provides any protection from overruns.

Both Councilmember Brubaker and Councilmember Metzner want to know the actual cost, before the project is started. City taxpayers will be paying for the project twice.

Councilmember Brubaker pointed out the projects associated with the upgrade are not on the County’s CIP list.

Councilmember Metzner suggested this as a topic for the 2 + 2 Committee. He asked when the next joint meeting with the County Commissioners will be. Mayor Bruchey stated none is scheduled but one can be requested. He suggested trying to set a meeting on December 11, 2007. Future road infrastructure needs to be discussed with the County and a cap on the cost of right-of-ways needs to be discussed with the SHA.

The SHA would like the MOU approved as soon as possible.

Mr. Tissue stated the original funding plan utilized a large amount of water/sewer funds. Those funds can’t be used now because there is less utility work in the project. The project is still being funded but the cost areas have shifted.

Mayor Bruchey stated the project should have been done 12 years ago.

City Administrator's Comments

Bruce Zimmerman, City Administrator, asked Mr. Tissue to summarize the trash collection schedule. Collections after Thanksgiving Day will occur one day late. The yard waste collection program will be extended for two weeks.

Mayor and Council Comments

Councilmember P. M. Nigh is concerned that people will have trouble paying their heating bills this winter. Some people are using alternative methods to heat their homes that are unsafe. Councilmember Cromer suggested putting weatherproofing tips on Channel 6. Councilmember Parson-McBean stated the Utility Relief Benefit Committee is looking at providing kits for landlords and tenants to help winterize homes. Tickets for the Utility Relief Benefit Concert are available for \$ 10.00 each. A food collection will be held during the concert also. Monetary donations will also be accepted.

Councilmember L. C. Metzner thanked the firefighter's union for being a major sponsor of the Utility Relief Benefit Concert. He encouraged citizens to take advantage of the free smoke detectors being offered by the Fire Department. The Christmas tree lighting occurred on November 19, 2007. All the decorations look very nice.

Councilmember K. S. Cromer stated she and Councilmember Metzner had reviewed the language for the ordinance prohibiting people from sleeping in vehicles. She suggested leaving it on the November 27, 2007 agenda for approval. She hopes the City can find funding for the fountain at Park Circle.

Councilmember M. E. Brubaker had no additional comments.

Councilmember A. Parson-McBean attended the National League of Cities Conference in New Orleans, Louisiana last week. She attended workshops and gathered useful information. It was very sobering for her to see the conditions that still exist in New Orleans. The work is not yet finished. She thanked the Mayor and Council for showing they care about the quality of life for City residents.

She stated the firefighter's union has pledged \$ 5,000.00 toward the Utility Relief Benefit Concert that is planned for December 20, 2007. She thanked everyone who is working to make this concert happen. This type of benefit may be done on a national level during the next National League of Cities conference.

Mayor R. E. Bruchey, II stated there was a great turnout for the tree lighting and Hollyfest last night. The project on S. Potomac Street is progressing very quickly.

There being no further business to come before the Mayor and City Council, on a motion duly made, seconded and passed, the meeting was adjourned at 6:54 p.m.

WORK SESSION AND 64TH SPECIAL SESSION
2007 MAYOR AND CITY COUNCIL

NOVEMBER 20,
HAGERSTOWN, MARYLAND

Respectfully submitted,

Donna K. Spickler, City Clerk

Approved: December 18, 2007